



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2207070**

Purchase Order Date: **AUG 17 2022**

Procuring Unit	: OCM (QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE)	Project Number	: OCM(QCDRRMO)-22-JS2-762
Company Name	: ADVANCE SUBURBAN FACILITY SERVICES CORP.	Mode of Procurement	: Public Bidding
Address	: Room 220A, 107 Marcos Alvarez Ave., Talon I, Las Piñas City	Resolution No.	: 22-PB-268
Business Type	: Corporation Registration #CS201513061	TIN Number	: 009-076-558-00000
		Contact Number	: 09950889369

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
21	BATTERIES (AA) Heavy duty 4 pcs / set	pack	70	265.00	18,550.00
22	BATTERY CHARGER 4 Slot Battery Charger (AA/AAA)	pc	55	486.00	26,730.00
23	COMPUTER MOUSE - WIRELESS Wireless optical mouse with rechargeable battery	pc	33	1,222.00	40,326.00
24	COMPUTER MOUSE - OPTICAL, USB connection type	pc	33	382.00	12,606.00
25	MEMORY CARD READER 1 Terabyte	pc	100	300.00	30,000.00
26	PROJECTOR SPLITTER 3.5mm, Audio Converter, Support Dual Display for PC Projector, Multi-port Adapter	pc	50	600.00	30,000.00
***** Nothing Follows *****					

Total Amount : 1,607,312.00

Total Amount In Words (Pesos): One Million Six Hundred Seven Thousand Three Hundred Twelve Pesos Only

MA. JOSEFINA G. BELMONTE  
City Mayor



DARREN Q. DOMINGO 8/25/22  
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU  
City Accountant

OBR :

Approved Budget for the Contract : 1,611,990.98



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Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	DETERGENT BAR min 392 grams net mass, 4 pcs / bar	bar	300	41.00	12,300.00
2	DETERGENT POWDER all purpose 500 grams / pouch	pouch	450	70.00	31,500.00
3	DISINFECTANT SPRAY 400 – 550 grams, Eliminates odor, Freshens the air, Sanitize in seconds, Long lasting fragrance	canister	300	125.00	37,500.00
4	DISINFECTANT BLEACHING SOLUTION 1 Liter, 99.9% Antibac, Kills disease-causing germs and viruses	bottle	300	52.00	15,600.00
5	AIR FRESHENER 280 ml	bottle	400	261.00	104,400.00
6	ANTI-BACTERIAL HAND WASH 1 Liter, Deep cleansing with moisturizer, Kills 99.99% of bacteria and germs	bottle	400	273.00	109,200.00
7	BABY WIPES 80 sheets, Alcohol-free, Unscented, Extra-soft, sensitive/paraben free	packs	400	266.00	106,400.00
8	MOPHEAD 100% rayon, 400 gms	pc	55	110.00	6,050.00
9	MOPHANDLE Screw type, wooden handle	pc	55	294.00	16,170.00
10	RAG Cotton, 7" in diameter	bundle	110	99.00	10,890.00
11	DOOR MAT 40 cm x 60 cm	pc	100	145.00	14,500.00
12	SCOURING PAD Made of synthetic nylon, 140 x 220 mm, Used for cleaning, finishing, blending and deburring or scuffing before applying paint and paint primers	pack	60	107.00	6,420.00
13	TOILET BOWL & URINAL CLEANER 900ml	bottle	350	43.00	15,050.00
14	TRASH BAG Clear XL, plastic 10s/pack	pack	3,000	106.00	318,000.00
15	TRASH BAG Yellow XL, plastic 10s/pack	pack	3,000	112.00	336,000.00
16	LED LIGHTS Compact Fluorescent Lamp, 20 Watts, 8.2cm	pc	400	219.00	87,600.00
17	FLOURESCENT LED LIGHTS T8, 8 Watts, 60cm, AC85x265V	pc	450	273.00	122,850.00
18	FRAME WITH STAND Wooden with glass size 8.5" x 11" with stand	pc	65	141.00	9,165.00
19	BATTERIES (AA) (RECHARGEABLE) Heavy duty 4 pcs / set, 2100MAH NIMH	pack	65	765.00	49,725.00
20	BATTERIES (AAA) (RECHARGEABLE) Heavy duty 4 pcs / set, 2100MAH NIMH	pack	65	612.00	39,780.00

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**DARREN D. DOMINGO** / 8/25/22  
Signature Over Printed Name of Supplier / Date

Funds Available:

**RUBY G. MANANGU**  
City Accountant

OBR : **100.2122.05.09179**

Approved Budget for the Contract : 1,611,990.98



## TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on AUG 25 2022 and to expire on -

CONFORME:

JOSEPH O. DOMINGO

SIGNATURE OVER PRINTED NAME

AUTHORIZED REPRESENTATIVE

IN THE CAPACITY OF

8/25/22  
DATE

Duly authorized to sign this Purchase Order for and on behalf of ADVANCE SUBURBAN FACILITY SERVICES CORP.  
COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



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15. This contract shall also serve as **Notice to Proceed**, to take effect on AUG 25 2022 and to expire on - SEP 24 2022

CONFORME:

DAREN B. DOMINGO

SIGNATURE OVER PRINTED NAME

AUTHORIZED REPRESENTATIVE

IN THE CAPACITY OF

8/25/22

DATE

Duly authorized to sign this Purchase Order for and on behalf of ADVANCE SUBURBAN FACILITY SERVICES CORP.  
COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

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