



Republic of the Philippines
QUEZON CITY GOVERNMENT
BAC – Goods and Services
2nd floor, Procurement Department,
Finance Building, Quezon City Hall Compound



REQUEST FOR QUOTATION
SECTION 52.1b
SHOPPING

DATE : SEPTEMBER 06, 2022

PROJECT NO. : QCPL-22-JS2-956

Name of Company : _____
Address : _____
Contact No. : _____
Project Title : PROCUREMENT OF VARIOUS JANITORIAL SUPPLIES (GARDEN TOOL SET AND OTHERS)
Approved Budget of the Contract : P 161,346.25
End-User / Implementing Office : QUEZON CITY PUBLIC LIBRARY

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **SEPTEMBER 09, 2022, 10:00 A.M.** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2022);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2021) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** issued by **QC BAC- Goods and Services**.


ATTY. DOMINIC B. GARCIA
Officer-in-Charge / Head, BAC Secretariat

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	THERMO GUN - non-contact laser, LCD display, digital, heavy duty	pc	20		
2	GARDEN TOOLS SET:				
	Hand Trowel Heavy duty garden hand trowel; Color: Assorted Material: Metal; Size: 30.5cm long	pc	19		
	Secateurs - Pruning shears gardening tools secateurs stainless steel home scissors home outdoor garden tools; Materials: Plastic + stainless steel; Color: White; Weight: about 100g Size: 17cm and 19 cm; Blade size: 4.5 and 6.5 cm	pc	19		
	Hoe - Heavy duty hoe; Color: assorted; Material: Metal	pc	19		
	Gloves - 1 pair rubber palm coated protection garden gloves, Size: Free size	pair	19		
	Spade Mini garden spade shovel with short handle d-shape handle shovel gardening tool Length: 14 inches / head is 3.5 inches wide x 4.5 inches long	pc	19		
	Fork - Gardening Tools Material: Heat-treated hardened steel Length of Handle- 26 inches	pc	19		
	Shovel - Stainless steel garden shovel garden trowel hand shovel soil diggers scoop bonsai tool Color: Silver Material: Stainless steel Dimension: Approx. 26.5 * 7cm.	pc	19		
	Rake - Heavy duty Garden Rake Colored: Assorted Material: Metal Size: 29cm long	pc	19		
	Saw - Mini Hand Saw Woodworking Saw Garden Tree Pruning Modeling Trimming Cutting Tool Glory Material: carbon steel Conversion: 1inch = 2.54cm, 1cm = 0.393inch	pc	19		
	Wheelbarrow Wheel Barrow for Gardening tools	pc	19		

	Material: Made of Metal Wheel: Solid Rubber Wheel Tire Type				
	Scissors - Big Gardening Wood Handle Grass Scissor cutter, Material: Metal and wood Blade Size: 7 inches or 18cm Length including the wooden Handle: 9 inches or 23cm	pc	19		
	Kneeling Pad - Kneeling Mat Fitness Kneel Pad Yoga Cushion Pad for Workout Garden Work Bathtub, Material: TPE Size(about): 38*21*0.6cm / 14.96*8.27*0.2inch	pc	19		
	Outdoor Brush - Push Brush Wood (9, 10, 12 & 14 inches brush) 4ft handle	pc	19		
	Watering Can - no.1 Spray water Hand-pressed Dual-use Large Watering Can Home Gardening Watering, Material: plastic Color: orange, blue, rose red, green, Weight: 118g SIZE: 1.5L	pc	19		
	Loopers - high-quality stainless steel pruning shears plant flower scissor tree pruner gardening tools Material: Stainless Steel+PP Weight: 100 g size:17 cm and 19 cm blade size: 4.5 and 6.5 cm, Style: Straight, bent	pc	19		
	Hose - Outer Diameter 16mm/20mm Irrigation hose Garden Hose Reel Type: Water Hose Plastic Type: LDPE Size: 16mm	pc	19		
	Lawn Mower - Lawn Mower Portable Mowing Machine Household Weed Trimming Tool Trimmer for Garden, Power Supply: 6 x 1.5V AA Batteries (Not Included), Material: ABS Plastic + Nylon, Package Size: approx.37.5x10.5x6cm / 14.76x4.13x2.36in	pc	19		
	Shed - tarp rain cloth outdoor garden plant shed; Size: (2m*2.5m), Colors: Green, Blue Materials: Waterproof coating	pc	19		
	Lawn Feed - green plant for lawn / turf paint / foliar spray, Net content: 30ml, Application: Treat yellow leaves and dead leaves	pc	19		
	Weed & Moss Killer - S&P run out glyphosate non selective herbicide 480SL, Insect Control Type: Chemical Liquid, size: 250ml	pc	19		
3	DIPPER - easy to hold water and easy to use; Round non-slip grip deep water dipper; stands up when not in use or hangs by handle to dry; Dimension: 26.5 x 10 x 15 (cm) Boiling point: 20° + 100°c max Material: polypropylene (PP) Color: blue, red and green	pc	100		
4	DOORMAT - Non-slip Comes with already build-in on-skid rug runner pad mat with natural rubber back for maximum grip to prevent you to skid while you walk, made of recycle rubber for environmentally friendly purpose. Color: Green, blue, red, gray and coffee Size: 40cm x 60cm Wash: hand wash Bacterial resistant: Yes	pc	100		
TOTAL					

Amount in Words: _____

Delivery Period : **THIRTY (30) CALENDAR DAYS**
Warranty : _____

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

Email Address