



**REQUEST FOR QUOTATION
NEGOTIATED PROCUREMENT
SECTION 53.1**

DATE : SEPTEMBER 21, 2022
PROJECT NO. : SSDD-22-HME-550B

Name of Company : _____
Address : _____
Contact No. : _____
Project Title : PROCUREMENT OF OTOSCOPE AND OTHERS
Approved Budget of the Contract : Php 382,467.50
End-User / Implementing Office : SOCIAL SERVICES DEVELOPMENT DEPARTMENT

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **SEPTEMBER 26, 2022, 11:00 a.m.** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2022);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2021) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** issued by QC BAC- Goods and Services.


ROWENA T. MACATAO
Vice-Chairperson, BAC- Goods and Services



TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	NUTRI-HEIGHT BOARD - is a portable and accurate device used to measure the recumbent length and height of children Body: made with kiln, water proof, and sturdy marine wood Ruler: made with steel Weight: lightweight weight 5.27 kilograms without bag Markings: engraved millimeter markings and centimeter measurements Maximum capacity: 5 feet; width: 11 inches	Set	4		
2	CRUTCHES - detachable and flexible cuff-full swivel action, total diameter 16 inches or 41 centimeters, height adjustable shock absorbing ferrule elbow rest, molded handle with removable and washable soft neoprene grip to prevent blisters and general discomfort, height adjustable leg with clip adjustment to ensure silence when walking, suitable for those between 152 centimeters and 193 centimeters tall, non-slip black rubber	Unit	52		
3	QUADCANE - ultralight wear-resistant aluminum material, fitted with non-slip, non-marking rubber tips, comfortable foam hand grips, adjustable height, easy to fold for storage and transportation. Lightweight with Anti-skid devices, adjustable height Kind of Material: -Aluminum -With foam/plastic grip handle -Rubber tips to prevent slipping -Adjustable height -Offset handle Base Dimensions: 21 x 17 centimeters Height: 74 to 96 centimeters Maximum Capacity: 200 kilograms Weight: 1 kilogram	Unit	55		
4	SINGLE CANE - Walking Single Base Cane, Lightweight with Anti-skid device, adjustable height. Made of aluminum alloy so it's lightweight and doesn't rust, easy to adjust with push buttons,	Unit	50		