**PHILIPPINE BIDDING DOCUMENTS** 

# Procurement of INFRASTRUCTURE PROJECTS

Government of the Republic of the Philippines

PROPOSED CONSTRUCTION OF HANDWASHING FACILITY AND REHABILITATION OF COMFORT ROOMS AT COMMONWEALTH HIGH SCHOOL

Project number: 22-00114

Sixth Edition July 2020

# Preface

These Philippine Bidding Documents (PBDs) for the procurement of Infrastructure Projects (hereinafter referred to also as the "Works") through Competitive Bidding have been prepared by the Government of the Philippines for use by all branches, agencies, departments, bureaus, offices, or instrumentalities of the government, including government-owned and/or -controlled corporations, government financial institutions, state universities and colleges, local government units, and autonomous regional government. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

The PBDs are intended as a model for admeasurements (unit prices or unit rates in a bill of quantities) types of contract, which are the most common in Works contracting.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract; (ii) the eligibility requirements of Bidders; (iii) the expected contract duration; and (iv)the obligations, duties, and/or functions of the winning Bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Works to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Infrastructure Projects. However, they should be adapted as necessary to the circumstances of the particular Project.
- b. Specific details, such as the "*name of the Procuring Entity*" and "*address for bid submission*," should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, BDS, General Conditions of Contract, Special Conditions of Contract, Specifications, Drawings, and Bill of Quantities are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.
- d. The cover should be modified as required to identify the Bidding Documents as to the names of the Project, Contract, and Procuring Entity, in addition to date of issue.

- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

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# Glossary of Terms, Abbreviations, and Acronyms

ABC – Approved Budget for the Contract.

ARCC – Allowable Range of Contract Cost.

BAC – Bids and Awards Committee.

**Bid** – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

**Bidder** – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

**Bidding Documents** – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

**BIR** – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

**CDA** – Cooperative Development Authority.

**Consulting Services** – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

**Contract** – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

**Contractor** – is a natural or juridical entity whose proposal was accepted by the Procuring Entity and to whom the Contract to execute the Work was awarded. Contractor as used in these Bidding Documents may likewise refer to a supplier, distributor, manufacturer, or consultant.

**CPI** – Consumer Price Index.

**DOLE** – Department of Labor and Employment.

**DTI** – Department of Trade and Industry.

**Foreign-funded Procurement or Foreign-Assisted Project** – Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

**GFI** – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

**Goods** – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term "related" or "analogous services" shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

**GOP** – Government of the Philippines.

**Infrastructure Projects** – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

**LGUs** – Local Government Units.

**NFCC** – Net Financial Contracting Capacity.

**NGA** – National Government Agency.

PCAB – Philippine Contractors Accreditation Board.

PhilGEPS - Philippine Government Electronic Procurement System.

**Procurement Project** – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

**PSA** – Philippine Statistics Authority.

**SEC** – Securities and Exchange Commission.

**SLCC** – Single Largest Completed Contract.

**UN** – United Nations.

# Section I. Invitation to Bid

### Notes on the Invitation to Bid

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria.

The IB should be incorporated into the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.



### **REPUBLIC OF THE PHILIPPINES QUEZON CITY GOVERNMENT**



October 6, 2022

### **BIDS AND AWARDS COMMITTEE FOR INFRASTRACTURE &**

CONSULTANCY

2<sup>nd</sup> floor, Finance Building, Procurement Department, Quezon City Hall Complex, Elliptical Road, Quezon City

No ·	Project No.	Project Name	Location	Amount	Durati on Cal. Days	Office	Source Fund
<u>Bu</u>	Buildings – Small B						
1	22- 00114	Proposed Construction of Handwashing Facility and Rehabilitation of Comfort Rooms at Commonwealth High School	Common wealth	1,706,526.24	60	Engineering Department	Special Education Fund
2	22- 00115	Proposed Construction of Handwashing Facility and Rehabilitation of Kalantiyaw Elementary School	Bagumbuhay	1,707,187.15	60	Engineering Department	Special Education Fund
3	22- 00116	Proposed Rehabilitation of 2nd Floor and 3rd Floor of District 4 Action Center (AO Office) at Barangay Paligsahan	Paligsahan	2,639,099.56	60	Engineering Department	Engineering Department
4	22- 00117	Proposed Rehabilitation of Existing Roofing at DEPED Castelo Building and Construction of Additional Canopy at Damong Maliit Elementary School	Nagkaisang Nayon	2,701,813.63	60	Engineering Department	Special Education Fund
5	22- 00118	Proposed Construction of Covered Pathwalk and Rehabilitation of Sanlakas Building at Jose V. Palma Senior High School	Pinyahan	5,830,145.28	90	Engineering Department	Special Education Fund
6	22- 00119	Proposed Rehabilitation of Quezon City Skills and Livelihood Foundation Inc. Building at Barangay Kamuning	Kamuning	6,231,487.48	90	Engineering Department	Engineering Department
7	22- 00120	Proposed Rehabilitation of of four (4) Buildings, Façade, Soccer Field Sidewalk and Gymnasium at Quezon City Science High School	Sto. Cristo	6,300,493.11	90	Engineering Department	Special Education Fund
8	22- 00121	Proposed Construction of two (2) storey Material Recovery Facility at Barangay Villa Maria Clara	Villa Maria Clara	6,740,520.15	180	Engineering Department	OCM - 20% Community Development Fund
9	22- 00122	Proposed Construction of Pump Room and Installation of Waterline System at Sunnyville Farm in Barangay Tandang Sora	Tandang Sora	7,462,004.62	90	Engineering Department	Engineering Department
10	22- 00123	Proposed Construction of Covered Court at Barangay Tagumpay	Tagumpay	8,709,513.50	150	Engineering Department	Engineering Department

# **Invitation to Bid**

11	22- 00124	Proposed Rehabilitation of Batasan Super Health Center including Reception Area, Medicine Dispensing Room and Milk Feeding Station at Barangay Batasan Hills	Batasan Hills	9,206,333.02	150	Engineering Department	OCM - 20% Community Development Fund
12	22- 00125	Proposed Rehabilitation of 6th Floor and Upper Deck Ceiling and Waterproofing of Roofdeck at Civic Building D Quezon City Hall Compound	Central	9,420,960.63	90	Engineering Department	Engineering Department
13	22- 00126	Proposed Construction of Elevator for Senior and PWD at Blue Ridge A Barangay Hall	Blue Ridge A	12,595,586.30	180	Engineering Department	Engineering Department
14	22- 00127	Proposed Installation of Wet Standpipe System and Rehabilitation of Jose Rizal High School (Holy Spirit National High School Annex) at Barangay Holy Spirit	Holy Spirit	27,062,582.65	180	Engineering Department	Special Education Fund
<u>Bu</u>	<u>ildings –</u>	Medium A					
15	22- 00128	Proposed Construction of Additional Two (2) storey and Improvement of Éxisting two (2) storey Multi-Purpose Livelihood Center, Barangay Kaunlaran	Kaunlaran	53,932,152.98	300	Engineering Department	OCM - 20% Community Development Fund
<u>Flo</u>	ood Cont	rol – Small B					
16	22- 00129	Proposed Construction of Reinforced Concrete Box Culvert at C. Salvador Street (Buaya Creek - Park 7) in Barangay Loyola Heights	Loyola Heights	4,093,779.02	90	Engineering Department	OCM - Local Disaster Risk Reduction and Management Fund
<u>Ro</u>	ads – Sr	nall B					
17	22- 00130	Proposed Rehabilitation (Surface Improvement) at Sanville Park in Barangay Culiat	Culiat	1,279,924.78	30	Engineering Department	OCM - 20% Community Development Fund
18	22- 00131	Proposed Rehabilitation (Surface Improvement) at Narra Street in Barangay Quirino 3-A	Quirino 3-A	1,303,292.95	30	Engineering Department	OCM - 20% Community Development Fund
19	22- 00132	Proposed Rehabilitation of Drainage System at Scout De Guia Street in Barangay Laging Handa	Laging Handa	2,187,307.81	90	Engineering Department	OCM - Local Disaster Risk Reduction and Management Fund
20	22- 00133	Proposed Rehabilitation of Road and Drainage at Umbel Street in Barangay Roxas	Roxas	11,063,469.04	180	Engineering Department	OCM - 20% Community Development Fund

21	22- 00134	Proposed Rehabilitation of Road and Drainage at Visayan Avenue in Barangay San Isidro Galas	San Isidro Galas	17,744,158.07	180	Engineering Department	OCM - 20% Community Development Fund
22	22- 00135	Proposed Rehabilitation of Road and Drainage at St. Luke, St. Jude and St. John Streets and Villanova Avenue in Barangay Nagkaisang Nayon	Nagkaisang Nayon	27,857,142.14	210	Engineering Department	OCM - 20% Community Development Fund

- 1. The **QUEZON CITY LOCAL GOVERNMENT**, through *funding source of various years* intends to apply the sum stated above being the Approved Budget for the Contract (ABC) to payments under the contract *for the above stated Projects*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
- 2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for the above Procurement Project. Completion of the Works is required *as stated above*. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
- 3. Bidding will be conducted through open competitive bidding procedures using nondiscretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
- 4. Interested bidders may obtain further information from QUEZON CITY LOCAL GOVERNMENT BAC Secretariat and inspect the Bidding Documents at the address given below *weekdays from 8:00 am. 5:00 p.m.*
- 5. A complete set of Bidding Documents may be acquired by interested bidders on 7 October 2022 (Friday) from given address and website/s below and upon payment of a non-refundable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB. The Procuring Entity shall allow the bidder to present its proof of payment for the fees presented in person.

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00

#### **STANDARD RATES:**

The following are the requirements for purchase of Bidding Documents;

- 1. PhilGEPS Registration Certificate (Platinum 3 Pages)
- 2. Document Request List (DRL)
- 3. Authorization to purchase bidding documents

3.1 Secretary's Certificate (for corporation)

- 3.2 Special Power of Attorney (for sole proprietorship)
- 4. Notarized Joint Venture Agreement (if applicable)
- 5. Letter of Intent

It must be duly received by the BAC Secretariat at 2<sup>nd</sup> Floor, Procurement Department, Finance Building, Quezon City Hall Compound.

6. The QC- BAC- INFRASTRUCTURE & CONSULTANCY will hold a Pre-Bid Conference<sup>1</sup> on October 17, 2022 at 10:00 AM at 2<sup>nd</sup> Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound or we encourage the prospective bidders to join through our Virtual Conference (ZOOM APP) which shall be open to prospective bidders.

Virtual Conference (ZOOM APP) Meeting ID: 854 9489 0133 Password: 273320

- 7. Bids must be duly received by the BAC Secretariat through manual submission at the office address as indicated below, on or before **November 4**, **2022 9:00AM**. Late bids shall not be accepted.
- 8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 16.
- 9. Bid opening shall be on November 4, 2022 1:00 PM at 2<sup>nd</sup> Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Virtual Conference (ZOOM APP) Meeting ID: 810 3646 5257 Password: 201522

- 10. The *Quezon City Local Government* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- 11. For further information, please refer to:

#### **ATTY. DOMINIC B. GARCIA**

OIC, Procurement Department 2<sup>nd</sup> Floor, Procurement Department, Finance Building, Quezon City Hall Compound Elliptical Road, Barangay Central Diliman, Quezon City. Tel. No. (02)8988-4242 loc. 8506/8710 Email Add: bacinfra.procurement@quezoncity.gov.ph Website: <u>www.quezoncity.gov.ph</u>

12. You may visit the following websites:

For downloading of Bidding Documents: <u>https://quezoncity.gov.ph/public-notices/procurement/</u>

Sgd.

#### ATTY. MARK DALE DIAMOND P. PERRAL

Chairman, BAC-Infra and Consultancy

<sup>&</sup>lt;sup>1</sup> May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a pre-bid conference.

### Notes on the Instructions to Bidders

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

#### 1. Scope of Bid

The Procuring Entity, **Quezon City Government** invites Bids for the **PROPOSED CONSTRUCTION OF HANDWASHING FACILITY AND REHABILITATION OF COMFORT ROOMS AT COMMONWEALTH HIGH SCHOOL**, with Project Identification Number 22-00114.

[Note: The Project Identification Number is assigned by the Procuring Entity based on its own coding scheme and is not the same as the PhilGEPS reference number, which is generated after the posting of the bid opportunity on the PhilGEPS website.]

The Procurement Project (referred to herein as "Project") is for the construction of Works, as described in Section VI (Specifications).

#### 2. Funding Information

- 2.1. The GOP through the source of funding as indicated below for 2022 in the amount of One Million Seven Hundred Six Thousand Five Hundred Twenty-Six Pesos and 24/100 Ctvs. (P 1,706,526.24).
- 2.2. The source of funding is:
  - *a.* LGUs, the Annual or Supplemental Budget, as approved by the Sanggunian.

#### **3.** Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manual and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or invitation to bid by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have inspected the site, determined the general characteristics of the contracted Works and the conditions for this Project, such as the location and the nature of the work; (b) climatic conditions; (c) transportation facilities; (c) nature and condition of the terrain, geological conditions at the site communication facilities, requirements, location and availability of construction aggregates and other materials, labor, water, electric power and access roads; and (d) other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

#### 4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices

The Procuring Entity, as well as the Bidders and Contractors, shall observe the highest standard of ethics during the procurement and execution of the contract. They or

through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex "I" of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

#### 5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. The Bidder must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted, if necessary, by the Bidder to current prices using the PSA's CPI, except under conditions provided for in Section 23.4.2.4 of the 2016 revised IRR of RA No. 9184.

A contract is considered to be "similar" to the contract to be bid if it has the major categories of work stated in the **BDS**.

- 5.3. For Foreign-funded Procurement, the Procuring Entity and the foreign government/foreign or international financing institution may agree on another track record requirement, as specified in the Bidding Document prepared for this purpose.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.2 of the 2016 IRR of RA No. 9184.

#### 6. Origin of Associated Goods

There is no restriction on the origin of Goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN.

#### 7. Subcontracts

7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than fifty percent (50%) of the Project.

The Procuring Entity has prescribed that:

#### a. Subcontracting is not allowed.

- 7.1. *[If Procuring Entity has determined that subcontracting is allowed during the bidding*, *state:]* The Bidder must submit together with its Bid the documentary requirements of the subcontractor(s) complying with the eligibility criterial stated in **ITB** Clause 5 in accordance with Section 23.4 of the 2016 revised IRR of RA No. 9184 pursuant to Section 23.1 thereof.
- 7.2. [If subcontracting is allowed during the contract implementation stage, state:] The Supplier may identify its subcontractor during the contract implementation stage. Subcontractors identified during the bidding may be changed during the

implementation of this Contract. Subcontractors must submit the documentary requirements under Section 23.1 of the 2016 revised IRR of RA No. 9184 and comply with the eligibility criteria specified in **ITB** Clause 5 to the implementing or end-user unit.

7.3. Subcontracting of any portion of the Project does not relieve the Contractor of any liability or obligation under the Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants, or workmen as fully as if these were the Contractor's own acts, defaults, or negligence, or those of its agents, servants, or workmen.

#### 8. **Pre-Bid Conference**

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address on October 17, 2022, 10:00 A.M. at 2nd Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound and/or we encourage the prospective bidders to join through our Virtual Conference (ZOOM APP) Meeting ID: 854 9489 0133 Password: 273320

#### 9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

### 10. Documents Comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in Section IX. Checklist of Technical and Financial Documents.
- 10.2. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. For Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.
- 10.3. A valid PCAB License is required, and in case of joint ventures, a valid special PCAB License, and registration for the type and cost of the contract for this Project. Any additional type of Contractor license or permit shall be indicated in the **BDS**.

- 10.4. A List of Contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen) assigned to the contract to be bid, with their complete qualification and experience data shall be provided. These key personnel must meet the required minimum years of experience set in the **BDS**.
- 10.5. A List of Contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, must meet the minimum requirements for the contract set in the **BDS**.

#### **11.** Documents Comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 11.2. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.3. For Foreign-funded procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

#### **12.** Alternative Bids

Bidders shall submit offers that comply with the requirements of the Bidding Documents, including the basic technical design as indicated in the drawings and specifications. Unless there is a value engineering clause in the **BDS**, alternative Bids shall not be accepted.

#### **13. Bid Prices**

All bid prices for the given scope of work in the Project as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances as determined by the NEDA and approved by the GPPB pursuant to the revised Guidelines for Contract Price Escalation guidelines.

#### 14. Bid and Payment Currencies

- 14.1. Bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 14.2. Payment of the contract price shall be made in:
  - a. Philippine Pesos.

### 15. Bid Security

- 15.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 15.2. The Bid and bid security in no case shall exceed One Hundred Twenty (120) calendar days from the date of opening of bids, unless duly extended by the bidder upon the request of the Head of the Procuring Entity (HoPE) of the Quezon City Local Government. Any bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

#### 16. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission to the given website or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

#### **17.** Deadline for Submission of Bids

The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph **5** of the **IB**.

#### **18.** Opening and Preliminary Examination of Bids

18.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

18.2. The preliminary examination of Bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

### **19.** Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*" using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, all Bids and combinations of Bids as indicated in the **BDS** shall be received by the same deadline and opened and evaluated simultaneously so as to determine the Bid or combination of Bids offering the lowest calculated cost to the Procuring Entity. Bid Security as required by **ITB** Clause 15 shall be submitted for each contract (lot) separately.
- 19.3. In all cases, the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184 must be sufficient for the total of the ABCs for all the lots participated in by the prospective Bidder.

#### 20. Post Qualification

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS), and other appropriate licenses and permits required by law and stated in the **BDS**.

#### 21. Signing of the Contract

The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

# Notes on the Bid Data Sheet (BDS)

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

# **Bid Data Sheet**

	Diu Data	8				
ITB Clause						
5.2	For this purpose, similar contracts shall refer to contracts which have the same major categories of work.					
7.1	Subcontracting is not allowed.					
10.3	No additional contractor license or	r permit is required				
	In addition, eligible bidders shall qualify or comply with the following:					
	1. Bidders with valid Philippine Contractors Accreditation Board (PCAB)					
	Туре					
	<b>Building - Small B</b>					
10.4	The minimum work experience following:	requirements for key	personnel are the			
		eral Experience Relev	vant Experience			
	1 Project Engineer	3 years	3 years			
	1 General Foreman	3 years	3 years			
	1 Trade Engineer/Leadman for civil works	3 years	3 years			
	1 Safety Officer	3 years	3 years			
	1 DPWH duly accredited Materials Engineer	3 years	3 years			
	In addition, the bidder must ex notarized stating that the foregoin for the project until its completion	g personnel shall perfo	rm work exclusively			
10.5	The minimum major equipment rec	quirements are the follow	wing:			
	Equipment	Capacity	Number of Units			
	Dump Truck Jackhammer		1 1			
	In addition, the bidder must ex notarized stating that the foregoin the project until its completion. Pla	ng equipment shall be	used exclusively for			
12	[Insert Value Engineering clause if	fallowed.]				

15.1	The bid security shall be in the form of a Bid Securing Declaration with project			
	number, or any of the following forms and amounts:			
	<ul> <li>a) The amount of not less than Php 34,130.52 or equivalent to two percent (2%) of ABC if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or</li> </ul>			
	b) The amount of not less than Php 85,326.31 or equivalent to five percent			
	(5%) of ABC if bid security is in Surety Bond.			
19.2	Partial bid is not allowed. The infrastructure project is packaged in a single lot			
	and the lot shall not be divided into sub-lots for the purpose of bidding,			
	evaluation, and contract award.			
20	No additional requirement.			
21	Additional Contract Documents relevant to the Project as required:			
	1. Construction Schedule and S-curve,			
	2. Manpower Schedule,			
	3. Construction Methods,			
	4. Equipment Utilization Schedule,			
	5. PERT/CPM or other acceptable tools of project scheduling, shall be			
	included in the submission of Technical Proposal.			

## Notes on the General Conditions of Contract

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Contractor, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

#### **1.** Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

#### 2. Sectional Completion of Works

If sectional completion is specified in the **Special Conditions of Contract (SCC)**, references in the Conditions of Contract to the Works, the Completion Date, and the Intended Completion Date shall apply to any Section of the Works (other than references to the Completion Date and Intended Completion Date for the whole of the Works).

#### **3.** Possession of Site

- 3.1 The Procuring Entity shall give possession of all or parts of the Site to the Contractor based on the schedule of delivery indicated in the SCC, which corresponds to the execution of the Works. If the Contractor suffers delay or incurs cost from failure on the part of the Procuring Entity to give possession in accordance with the terms of this clause, the Procuring Entity's Representative shall give the Contractor a Contract Time Extension and certify such sum as fair to cover the cost incurred, which sum shall be paid by Procuring Entity.
  - 3.2 If possession of a portion is not given by the above date, the Procuring Entity will be deemed to have delayed the start of the relevant activities. The resulting adjustments in contract time to address such delay may be addressed through contract extension provided under Annex "E" of the 2016 revised IRR of RA No. 9184.

#### 4. The Contractor's Obligations

The Contractor shall employ the key personnel named in the Schedule of Key Personnel indicating their designation, in accordance with **ITB** Clause 10.3 and specified in the **BDS**, to carry out the supervision of the Works.

The Procuring Entity will approve any proposed replacement of key personnel only if their relevant qualifications and abilities are equal to or better than those of the personnel listed in the Schedule.

#### 5. Performance Security

- 5.1. Within ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR.
- 5.2. The Contractor, by entering into the Contract with the Procuring Entity, acknowledges the right of the Procuring Entity to institute action pursuant to RA No. 3688 against any subcontractor be they an individual, firm, partnership, corporation, or association supplying the Contractor with labor, materials and/or equipment for the performance of this Contract.

#### 6. Site Investigation Reports

The Contractor, in preparing the Bid, shall rely on any Site Investigation Reports referred to in the **SCC** supplemented by any information obtained by the Contractor.

#### 7. Warranty

- 7.1. In case the Contractor fails to undertake the repair works under Section 62.2.2 of the 2016 revised IRR, the Procuring Entity shall forfeit its performance security, subject its property(ies) to attachment or garnishment proceedings, and perpetually disqualify it from participating in any public bidding. All payables of the GOP in his favor shall be offset to recover the costs.
- 7.2. The warranty against Structural Defects/Failures, except that occasioned-on force majeure, shall cover the period from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity. Specific duration of the warranty is found in the **SCC**.

#### 8. Liability of the Contractor

Subject to additional provisions, if any, set forth in the **SCC**, the Contractor's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Contractor is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

#### 9. Termination for Other Causes

Contract termination shall be initiated in case it is determined *prima facie* by the Procuring Entity that the Contractor has engaged, before, or during the implementation of the contract, in unlawful deeds and behaviors relative to contract acquisition and implementation, such as, but not limited to corrupt, fraudulent, collusive, coercive, and obstructive practices as stated in **ITB** Clause 4.

#### 10. Dayworks

Subject to the guidelines on Variation Order in Annex "E" of the 2016 revised IRR of RA No. 9184, and if applicable as indicated in the **SCC**, the Dayworks rates in the Contractor's Bid shall be used for small additional amounts of work only when the Procuring Entity's Representative has given written instructions in advance for additional work to be paid for in that way.

#### 11. Program of Work

- 11.1. The Contractor shall submit to the Procuring Entity's Representative for approval the said Program of Work showing the general methods, arrangements, order, and timing for all the activities in the Works. The submissions of the Program of Work are indicated in the **SCC**.
- 11.2. The Contractor shall submit to the Procuring Entity's Representative for approval an updated Program of Work at intervals no longer than the period stated in the SCC. If the Contractor does not submit an updated Program of Work within this period, the Procuring Entity's Representative may withhold the amount stated in the SCC from the next payment certificate and continue to withhold this amount until the next payment after the date on which the overdue Program of Work has been submitted.

#### 12. Instructions, Inspections and Audits

The Contractor shall permit the GOP or the Procuring Entity to inspect the Contractor's accounts and records relating to the performance of the Contractor and to have them audited by auditors of the GOP or the Procuring Entity, as may be required.

#### 13. Advance Payment

The Procuring Entity shall, upon a written request of the Contractor which shall be submitted as a Contract document, make an advance payment to the Contractor in an amount not exceeding fifteen percent (15%) of the total contract price, to be made in lump sum, or at the most two installments according to a schedule specified in the **SCC**, subject to the requirements in Annex "E" of the 2016 revised IRR of RA No. 9184.

#### **14. Progress Payments**

The Contractor may submit a request for payment for Work accomplished. Such requests for payment shall be verified and certified by the Procuring Entity's Representative/Project Engineer. Except as otherwise stipulated in the **SCC**, materials and equipment delivered on the site but not completely put in place shall not be included for payment.

### **15.** Operating and Maintenance Manuals

15.1. If required, the Contractor will provide "as built" Drawings and/or operating and maintenance manuals as specified in the **SCC**.

15.2. If the Contractor does not provide the Drawings and/or manuals by the dates stated above, or they do not receive the Procuring Entity's Representative's approval, the Procuring Entity's Representative may withhold the amount stated in the **SCC** from payments due to the Contractor.

# Section V. Special Conditions of Contract

### Notes on the Special Conditions of Contract

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Works procured. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

# **Special Conditions of Contract**

GCC Clause	
2	Completion of work shall be within 60 calendar days.
4.1	The Procuring Entity shall give possession of all parts of the Site to the
	Contractor upon receipt of the Notice to Proceed.
6	The site investigation reports are: <i>[list here the required site investigation reports.]</i>
7.2	[Select one, delete the other.]
	[In case of permanent structures, such as buildings of types 4 and 5 as classified under the National Building Code of the Philippines and other structures made of steel, iron, or concrete which comply with relevant structural codes (e.g., DPWH Standard Specifications), such as, but not limited to, steel/concrete bridges, flyovers, aircraft movement areas, ports, dams, tunnels, filtration and treatment plants, sewerage systems, power plants, transmission and communication towers, railway system, and other similar permanent structures:] Fifteen (15) years.
	[In case of semi-permanent structures, such as buildings of types 1, 2, and 3 as classified under the National Building Code of the Philippines, concrete/asphalt roads, concrete river control, drainage, irrigation lined canals, river landing, deep wells, rock causeway, pedestrian overpass, and other similar semi-permanent structures:] Five (5) years.
	[In case of other structures, such as bailey and wooden bridges, shallow wells, spring developments, and other similar structures:] Two (2) years.
10	Dayworks are applicable at the rate shown in the Contractor's original Bid.
13	The amount of the advance payment is no more that fifteen percent (15%) of the Contract Price subject to approval by the HOPE and compliance with the conditions under RA 9184 and its IRR.
14	No further instructions.
15.1	The date by which operating and maintenance manuals are required is <i>thirty (30) days</i> The date by which "as built" drawings are required as part of final payment
15.2	The amount to be withheld for failing to produce "as built" drawings and/or operating and maintenance manuals by the date required is ten (10%) percent of the contract price.

# Section VI. Specifications

# Notes on Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying or conditioning their Bids. In the context of international competitive bidding, the specifications must be drafted to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of economy, efficiency, and fairness in procurement be realized, responsiveness of Bids be ensured, and the subsequent task of bid evaluation facilitated. The specifications should require that all goods and materials to be incorporated in the Works be new, unused, of the most recent or current models, and incorporate all recent improvements in design and materials unless provided otherwise in the Contract.

Samples of specifications from previous similar projects are useful in this respect. The use of metric units is mandatory. Most specifications are normally written specially by the Procuring Entity or its representative to suit the Works at hand. There is no standard set of Specifications for universal application in all sectors in all regions, but there are established principles and practices, which are reflected in these PBDs.

There are considerable advantages in standardizing General Specifications for repetitive Works in recognized public sectors, such as highways, ports, railways, urban housing, irrigation, and water supply, in the same country or region where similar conditions prevail. The General Specifications should cover all classes of workmanship, materials, and equipment commonly involved in construction, although not necessarily to be used in a particular Works Contract. Deletions or addenda should then adapt the General Specifications to the particular Works.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for goods, materials, and workmanship, recognized international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that goods, materials, and workmanship that meet other authoritative standards, and which ensure substantially equal or higher quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the SCC.

#### Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Contract to specific standards and codes to be met by the goods and materials to be furnished, and work performed or tested, the provisions of the latest current edition or revision of the relevant standards and codes in effect shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national, or relate to a particular country or region, other authoritative standards that ensure a substantially equal or higher quality than the standards and codes specified will be accepted

subject to the Procuring Entity's Representative's prior review and written consent. Differences between the standards specified and the proposed alternative standards shall be fully described in writing by the Contractor and submitted to the Procuring Entity's Representative at least twenty-eight (28) days prior to the date when the Contractor desires the Procuring Entity's Representative's consent. In the event the Procuring Entity's Representative determines that such proposed deviations do not ensure substantially equal or higher quality, the Contractor shall comply with the standards specified in the documents.

These notes are intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They should not be included in the final Bidding Documents.

Replublika ng Pilipinas Luugsod ng Quezon



CITY ENGINEERING DEPARTMENT STH, 6TH, 7TH, Floors, GC Clvic Canter Building "B" Telephone Nos, 8988-4242 Local 8538



PROJECT TITLE : PROPOSED CONSTRUCTION OF HANDWASHING FAGILITY AND REHABILITATION OF COMFORT ROOMS AT COMMONWEALTH HIGH SCHOOL LOCATION :

BARANGAY COMMONWEALTH, DISTRICT 2, QUEZON CITY

### TECHNICAL SPECIFICATIONS

#### GR GENERAL REQUIREMENTS

- A. Comply with the current and existing laws, ordinances and applicable codes, rules and regulations, and standards. Any works performed contrary to the existing laws, rules and regulations, ordinances and standards without notice shall bear all cost arising therefrom.
- B Drawings, specifications, codes and standards are minimum requirements. Where requirements differ, the more stringent apply
- C. Should there be any change(s) in drawings or specifications, it is required to comply with the governing regulations, notify the implementing agency.
- D. Photographs shall be taken as, when and where directed at intervals of noi more than one. month. The photographs shall be sufficient in number and location, to record the exact progress of the works. The photographs shall be retained and will become the property of the Government.
- E. Site verification f inspection shall be conducted to validate the scope of works. No extracompensation and extension of time shall be given due to negligence or inadvertance.
- F The quality of metanials shall be of the best prace of their respective kinds for the purpose. The work shall also be performed in the best and most capable manner in strict accordance. with requirements of the plana and details. All materials not conforming to the requirements of these specifications shall be considered as defective
- G All equipment and installations shall meet or exceed minimum requirements of the standards and codes.
- Mobilization and Demobilization (if applicable).
  - Mobilization shall include all activities and related costs for transportation of personnel. equipment, and operating supplies to the site; establishment of offices, buildings, and other necessary general facilities for the operations at the site.
  - Demobilization shall include all activities and costs for transportation of personnel. equipment, and supplies not anymore required within the construction site including the disessembly, removal and site clean-up of offices and other facilities assembled on the site specifically for this contract.
- I. Execute work in strict accordance with the best practices of the trades in a thorough. substantial, workmantike manner by competent workman. Provide a competent. experienced full-time supervisor who is authorized to make decisions on behalf of the Contractor.
- J. Necessary protections to the adjacent property shall be provided to avoid untoward incidents / accidents
- K Final cleaning of the work shall be employed prior to the final inspection for the certification of final acceptance. Final cleaning shall be applied on each surface or unit of work and shall be of condition expected for a building cleaning and maintenance program.

#### SW SITE WORKS

- A. All grades, lines, levels and dimensions shall be verified as indicated on the plans and details. Any discrepancies or inconsistencies shall be reported before commencing work.
- B. This Item shall consist of the removal wholly or in part, and satisfactory disposal of all buildings, fences, structures, old pavements, abandoned pipe lines, and any other obstructions which are not designated or permitted to remain, except for the obstructions to be removed and disposed of under other items in the Contract.

Removal and/or demoktion of existing structures shall be done in accordance to safety procedures.

C. All excavations shall be made to grade as indicated in the plans. Whenever water is encountered in the excavation process, it shall be removed by pumping, care being taken that the surrounding soil particles are not disturbed or removed.

The Contractor shall notify the Engineer sufficiently in advance of the beginning of any excavation so that cross-sectional elevations and measurements may be taken on the undisturbed ground. The natural ground adjacent to the structure shall not be disturbed without permission of the Engineer.

Trenches or foundation pits for structures or structure footings shall be excavated to the lines and grades or elevations shown on the Plens or as staked by the Engineer. They shall be of sufficient size to permit the placing of structures or structure footings of the full width and length shown. The elevations of the bottoms of footings, as shown on the Plans, shall be considered as approximate only and the Engineer may order, in writing, such changes in dimensions or elevations of footings as may be deemed necessary, to secure a satisfactory foundation.

Boulders, kogs, and other objectionable materials encountered in excavation shall be removed.

After each excevation is completed, the Contractor shall notify the Engineer to that effect and no footing, bedding material or pipe culvert shall be placed until the Engineer has approved the depth of excevation and the character of the foundation material

D All exceveled materials, so far as suitable, shall be utilized as backfill. The surplus materials shall be disposed of *m* such manner as not to obstruct the stream or otherwise impeir the efficiency or appearance of the structure. No exceveled materials shall be deposited at any time so as to endanger the partly finished structure.

All backfills shall be placed in layers not exceeding to 150mm in thickness and each layer shall be thoroughly compacted by wetting, tamping and rolling.

#### CWS CIVIL / STRUCTURAL WORKS

#### CWSC CONCRETE WORKS

- t Finishing
  - a. Concrete surfaces shall not be plastered unless otherwise indicated. Exposed concrete surfaces shall be formed with plywood, and after removal of forms, the surfaces shall be smooth, true to line and shall present or finished appearance except for minor defects which can be easily repaired with petching with cement morter, or can be grounded to a smooth surface to remove all joint marks of the form works.

#### CWSMP NOISTURE PROTECTION

#### CWSMPW WATERPROOFING

a. Comentitious waterproofing powder mix shall be cament-based, aggregate-type, heavy duty, waterproof coating for reinforced concrete surface and masonry exposed to water. Additive binders shall be of special formulation of acrylic polymers and modifiers in liquid form used as additive with coment-based.

powder mix that improves adhesion and mechanical properties. Water shall be clean, clear and poteble.

- b Concrete surface to be applied with waterproofing shall be structurally sound, clean and free of dirt, loose morter particles, paint films, oil protective costs, efforescence, laitance, etc. All detects shall be property corrected and carefully formed to provide a smooth surface that is free of marks and property cured prior to application works.
- c. Furnish all labor, materials, equipment, plant and other facilities required to complete all waterproofing work as shown on the drawings and herein specified. All applications shall be strictly performed by an approved waterproofing Contractor.
- d. Test waterproofed area by seventy-two (72) hours and oheck for any seepages.
- Note: Thickness should be as per Manufecturer's Specifications and Installation depending on the areas to be appeed with

#### AW ARCHITECTURAL WORKS

#### AW04 FLOOR FINISHES

 Ceramic Tiles, Unglazed ceramic files shall be hard, dense files of homogeneous composition, its color and charactenistics area determined by the materials used in the body, this method of manufacture and the thermal treatment.

Tile work shall not be started until roughing-ins for senitary/plumbing, electrical and other trades have been completed and tasted. The work of all other trades shall be protected from damage.

#### AW03 WALL FINISHES AND PARTITIONING

 Ceramic Tiles. Glazed bies and tims shaft have an impervious face of ceramic materials fused onto the body of the tiles and trims. The glazed surface may be clear white or colored depending on the color scheme approved by the Engineer. Standard glazes may be bright (glossy), semi-mette (less glossy), matter (dull) or crystelline (mottled and textured; good resistance to abrasion)

Tile work shall not be started until roughing-ins for sanitary/plumbing, electrical and other trades have been completed and tested. The work of all other trades shall be protected from damage.

2. Toilet Partition.

#### S/PW SANITARY / PLUMBING WORKS

- A. Comply with the current applicable codes, ordinances, and regulations of the authority or authorities having jurisdiction. The rules regulations and requirements of the utility companies (as applicable).
- B Supply, installation and testing of the following:
  - Potable water supply system complete in all respects including but not limited to submittels, shop drawings, piping, water meters, valves, bibbs, insulation, all accessories required for complete and operational of the system.
  - Water service connections including but not limited to water meters, float valves. Any and all other works involve in providing the complete operation of the water supply system.
  - Soil waste and vent system complete in all respect including but not limited to connection to existing sewer, submittals, shop drawings, pipes. fittings. valves, cleanout, drains, etc. Complete and operations!.

- 4 Storm drainage system complete in all respect including but not limited to connection to existing storm drainage, submittals, shop drawings, pipes, fittings, valves, cleanout, drains, etc. Complete and operational.
- C. Workmanship and installation methods shall conform to the best modern practice. Employ skilled tradesmen to perform work under the direct supervision of fully qualified personnel.
- D. All equipment and installations shall meet or exceed minimum requirements of the Standards and Codes as specified in plans and program of work.
- E. Install equipment in strict accordance with manufacturers written recommendations.
- F. Physical sizes of all plant and equipment are to be suitable for the space allocated for the accommodation of such plant and equipment, taking into account the requirement of access for maintenance purposes.
- G. In selecting makes and types of equipment, the Contractor shall ascertain that factities for proper maintenance, repair end replacement are provided.
- H. Where the Contractor proposes to use an item of equipment other than that specified or detailed in the drawing, which requires any redesign of the system, drawings showing the layout of the equipment and such redesign as required therefore shall be prepared by the Contractor at his own expenses. Where such approved deviation necessitates a different quantity and arrangement of materials and equipment's from that originally specified or indicated in the drawings, the Contractor shall furnish and install any such additional materials and equipment's required by the system at no additional cost.
- Equipment catalogue and manufacturer's specifications must be submitted for examination and details shall be submitted for approval before any equipment is to be ordered.
- J. That shall include all information necessary to ascertain the equipment comply with this specification and drawings. Data and sales catalogue of a general nature will not be accepted.
- K. All materials, equipment, components and accessories shell be delivered to the Site in a new condition, properly packed and protected against damage or contamination or distortion, breakage or structural weakening due to handling, adverse weather or other circumstances and, as far as practicable, they shall be kept in the packing cases or under approved protective coverings until required for use.
- L Any items suffering from damage during manufacture, or in transit, or on site whilst in storage of during erection shall be rejected and replaced without extra cost.
- M All sentery fittings and pipework shall be cleaned after installation and keep them in a new condition
- N. All installed pipelines shall be flushed through with water, rodded when necessary to ensure clearance of debris.
- Cleaning and flushing shall be carried out in sections as the installation becomes completed

#### EW ELECTRICAL WORKS

#### A. WIRES AND WIRING DEVICES.

- 1 This item shall consist of the furnishing and installation of all wres and wring devices consisting of electric wires and cables, wall switches, convenience receptacies, heavy duty receptacies and other devices shown on the approved Plans but not mentioned in these specifications.
- 2. Wires and cables shall be of the approved type meeting all the requirements of the Philippine Electrical Code and bearing the Philippine Standard Agency (PSA) mark. Unless specified or indicated otherwise, all power and lighting conductors shall be insulated for 600 votts. All were shall be copper, soft drawn and annealed, smooth and of cylindrical form and shall be centrally located inside the insulation.

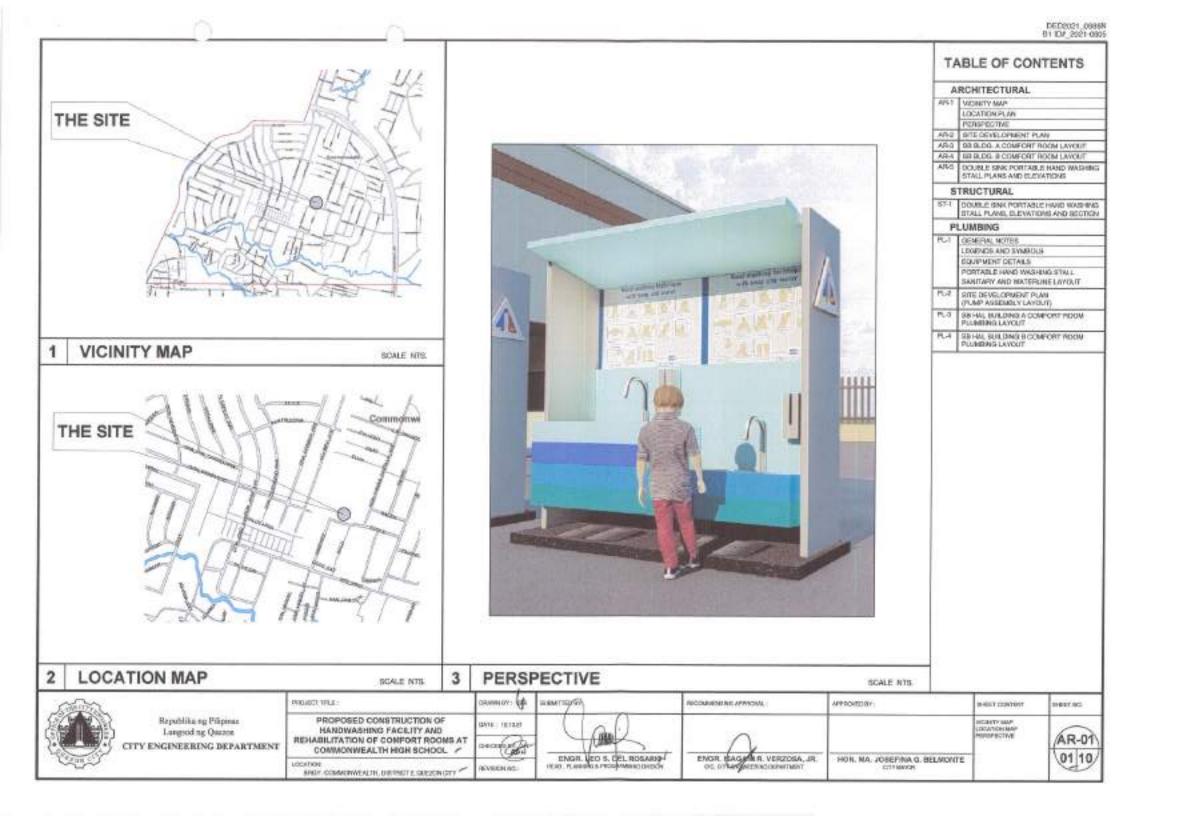
- Conductors or wires shall not be drawn in conduits until after the cement plaster is dry and the conduits are thoroughly deaned and free from dirt and molsture. In drawing wires into conduits, sufficient stack shall be allowed to permit easy connections for fixtures, switches, receptacles and other wiring devices without the use of additional aplices,
- 4. All conductors of convenience outlets and lighting branch circuit homenuns shall be wired with a minimum of 3.5 mm in size. Circuit homenuns to panelboards shall not be smaller than 3.5 mm but all homenuns to panelboard more than 30 meters shall not be smaller than 5.5 mm. No conductor shall be less than 2 mm in size.
- 5. All wires of 14mm and larger in size shall be connected to panels and apparatus by means of approved type lugs or connectors of the solderless type, sufficiently large enough to enclose all strands of the conductors and securely fastened. They shall not loosen under vibration or normal strain.
- 6 All joints, taps and splices on wires larger than 14 mm shall be made of suitable solderless connectors of the approved type and size. They shall be taped with rubber and PVC tapes providing insulation not less than that of the conductors.
- 7. No spaces or joints shall be permitted in either feeder or branch conductors except within outlet boxes or accessible junction boxes or pull boxes. All joints in branch circuit wring shall be made mechanically and electrically secured by approved splicing devices and taped with rubber and PVC tapes in a manner which will make their insulation as that of the conductor.
- 8. All well switches and receptedies shall be fitted with standard Bakelite face plate covers. Device plates for flush mounting shall be installed with all four edges in continuous contact with finished wall surfaces without the use of coiled wire or similar devices. Platter filling shall not be permitted. Plates installed in wet locations shall be gasketed.
- When more than one switch or device is indicated in a single location, gang plate shall be used

PETE ANDRE S. INATONG Plenning and Programming Division

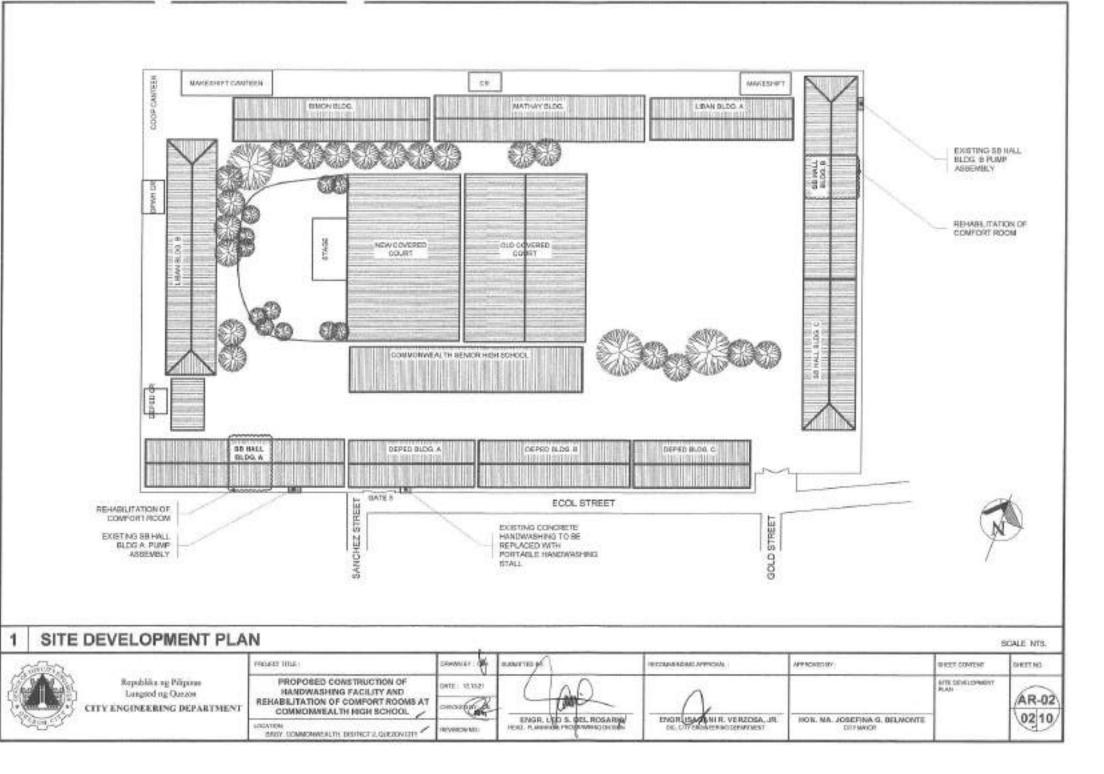
NAONG Planning and Programming Division

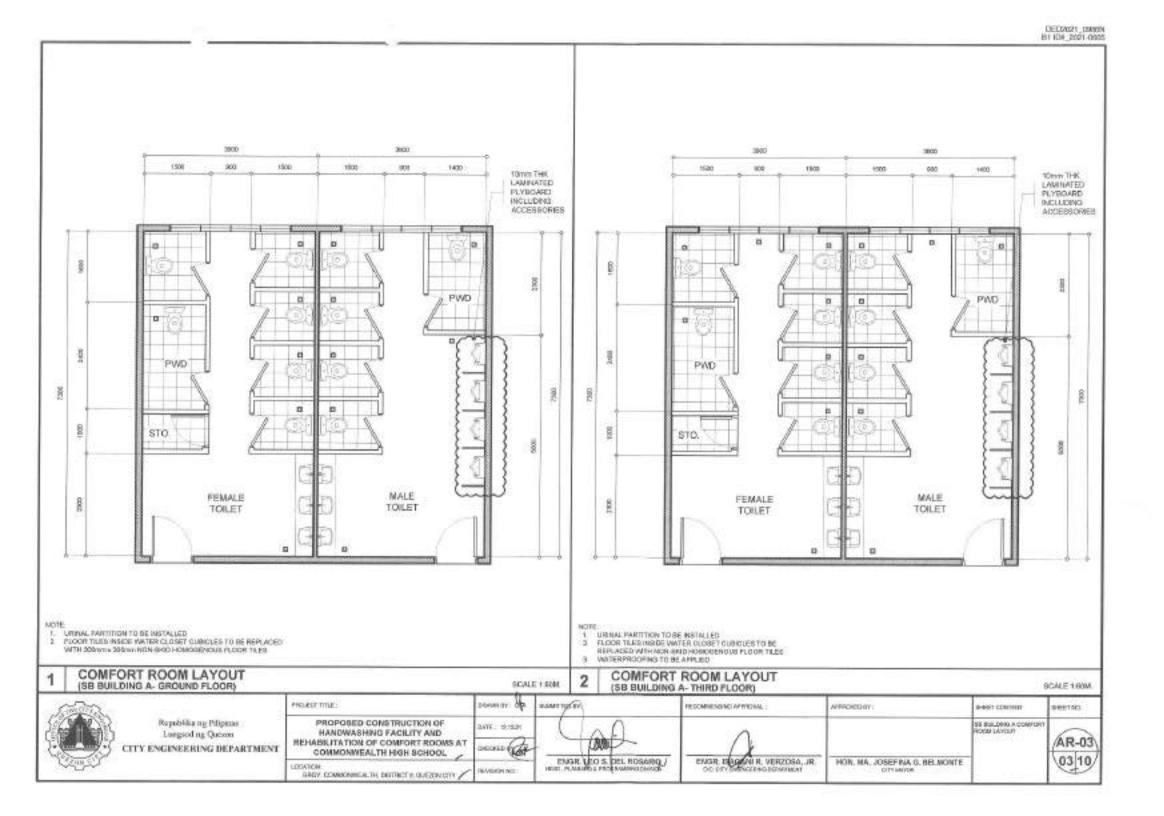
# Section VII. Drawings

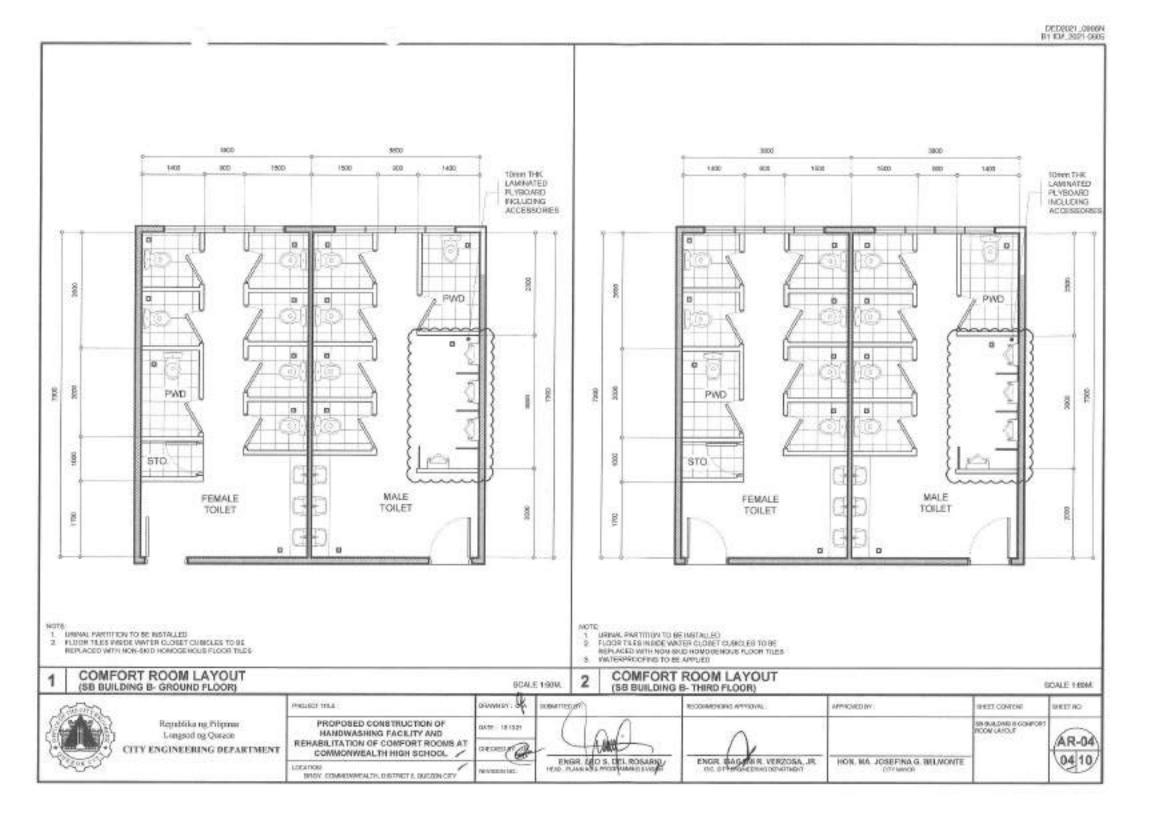
[Insert here a list of Drawings. The actual Drawings, including site plans, should be attached to this section, or annexed in a separate folder.]

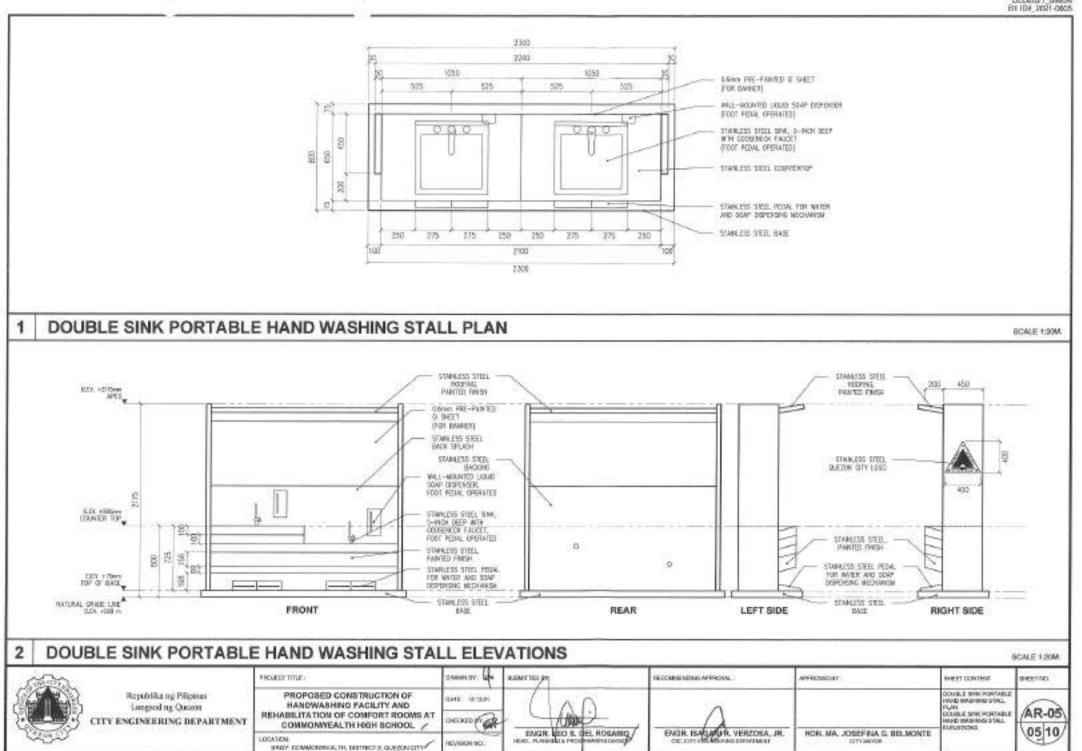




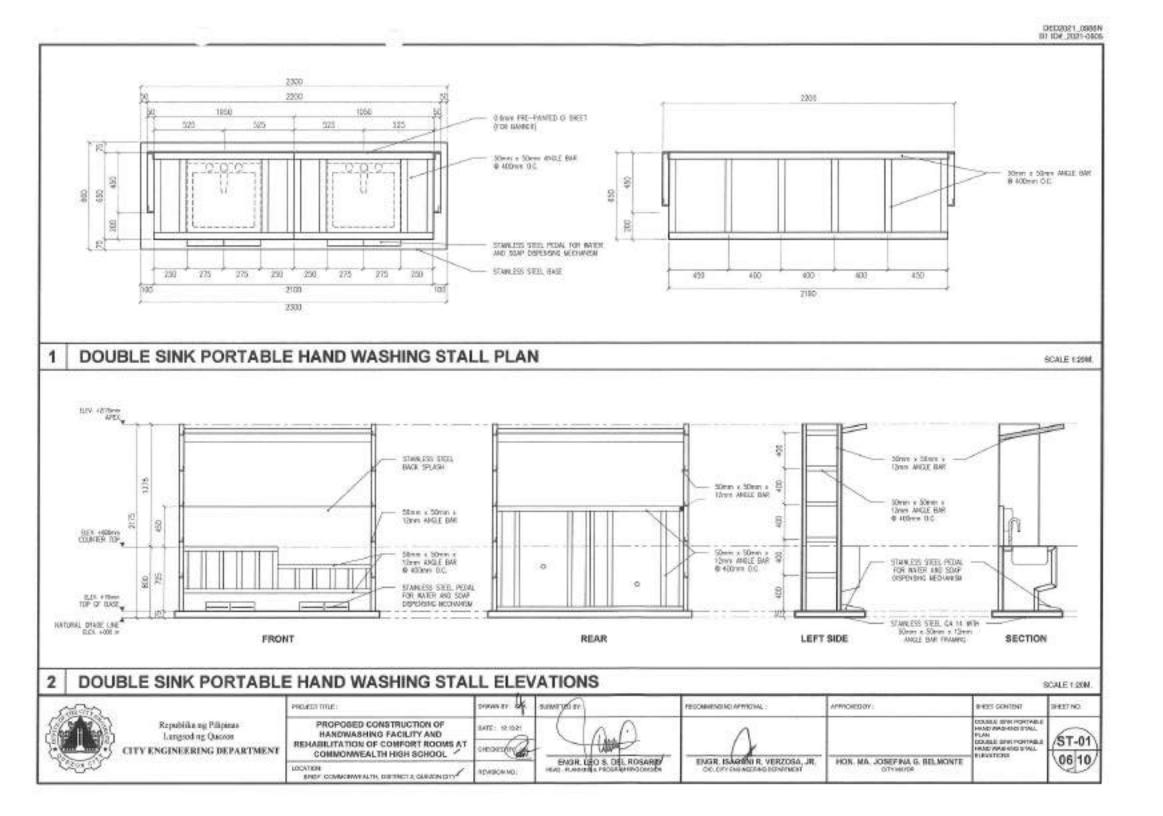






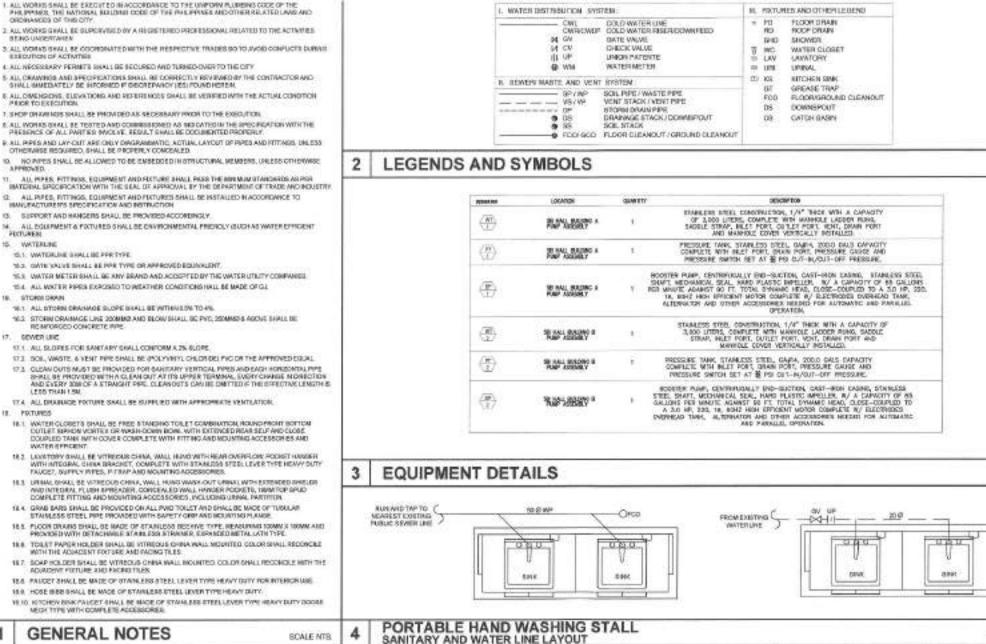


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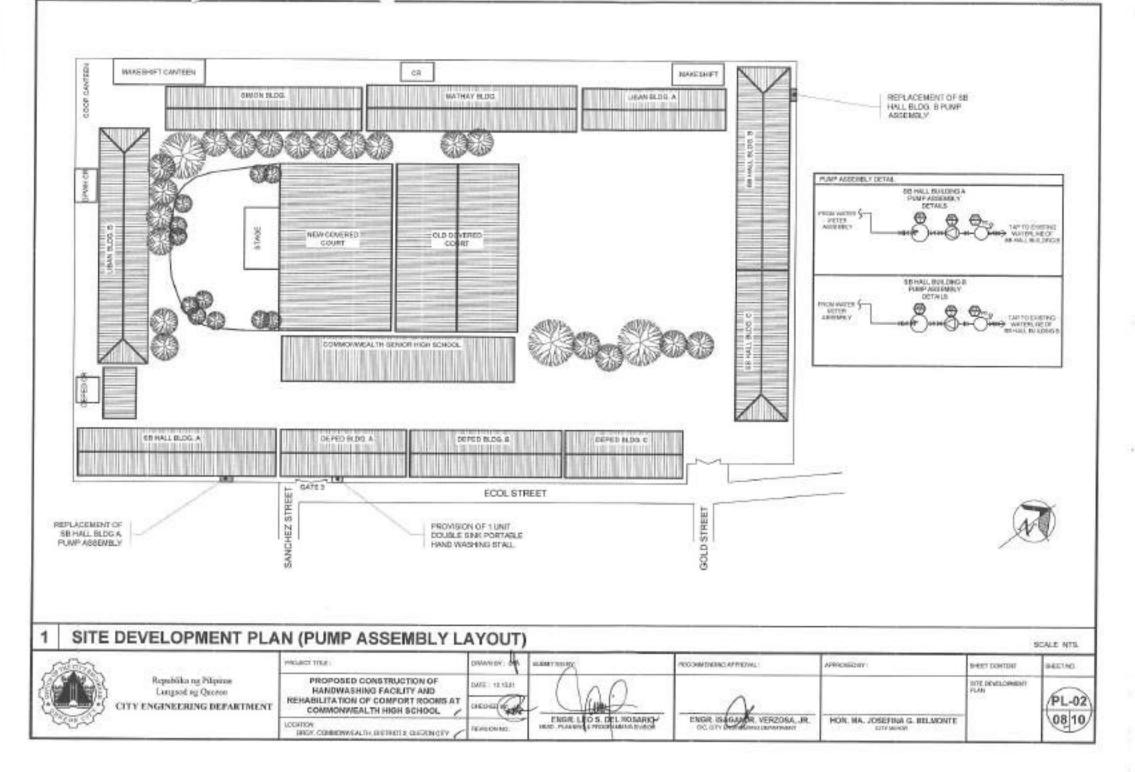


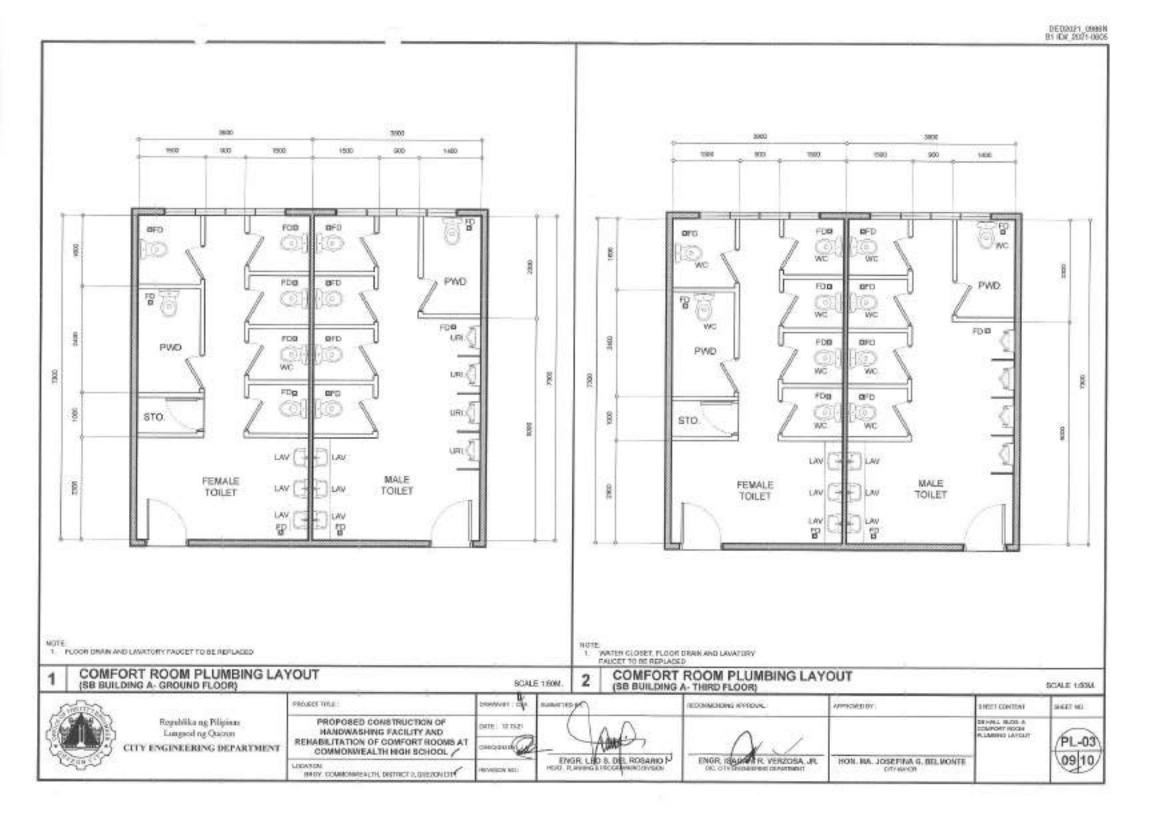
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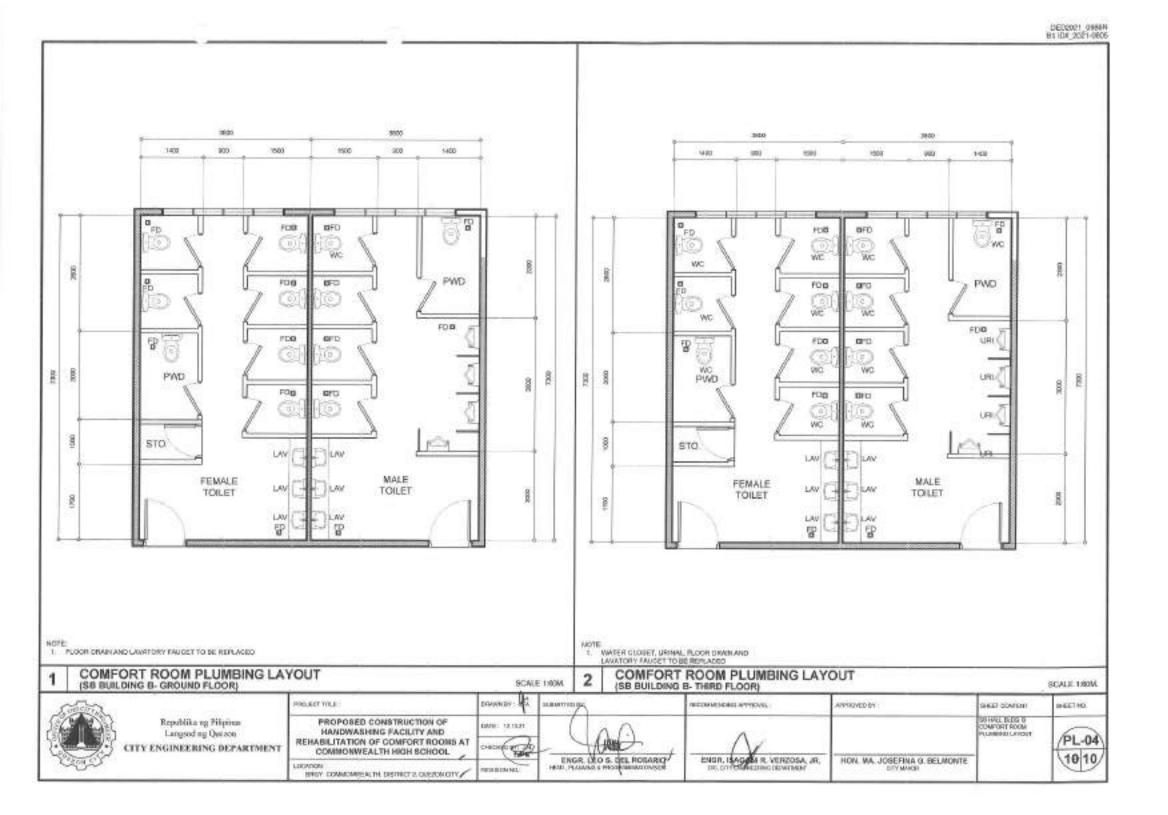
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SCALE 1:30M SANITARY AND WATER LINE LAYOUT GRAMEN: CA INCOMENDARY APPROVE. APPROVED BY **DREET DONTENE** DHEET HIS PROJECT TITLE ILLUMOTTER DI UN ODERA, NOTES PROPOSED CONSTRUCTION OF Republika ng Pitipinas Adv 18183 DODED AND SYMDOLE HANDWASHING FACILITY AND FOUR-WEITCH WEIT Langed ng Queen PL-01 REHABILITATION OF COMFORT ROOMS AT FORTABLE INVED General Fr CITY ENGINEERING DEPARTMENT WALKING STALL COMMONWEALTH HIGH SCHOOL CAMPAGE OVER 07 10 ENGR. LEO S. DEL ROSAUGA ENOR BADANI R. VERZOBA, JR. DK. CITAL PROVIDENT HIGH HONL MA. JOSEFINA G. BELMONTE. INTERVISE DETAILS LINGATION: EFY MARK **EVERNING** BS BY, DOMINONWEALTH, DISTRICT & GUEJON CITY









# Notes on the Bill of Quantities

# Objectives

The objectives of the Bill of Quantities are:

- a. to provide sufficient information on the quantities of Works to be performed to enable Bids to be prepared efficiently and accurately; and
- b. when a Contract has been entered into, to provide a priced Bill of Quantities for use in the periodic valuation of Works executed.

In order to attain these objectives, Works should be itemized in the Bill of Quantities in sufficient detail to distinguish between the different classes of Works, or between Works of the same nature carried out in different locations or in other circumstances which may give rise to different considerations of cost. Consistent with these requirements, the layout and content of the Bill of Quantities should be as simple and brief as possible.

### **Daywork Schedule**

A Daywork Schedule should be included only if the probability of unforeseen work, outside the items included in the Bill of Quantities, is high. To facilitate checking by the Entity of the realism of rates quoted by the Bidders, the Daywork Schedule should normally comprise the following:

- a. A list of the various classes of labor, materials, and Constructional Plant for which basic daywork rates or prices are to be inserted by the Bidder, together with a statement of the conditions under which the Contractor will be paid for work executed on a daywork basis.
- b. Nominal quantities for each item of Daywork, to be priced by each Bidder at Daywork rates as Bid. The rate to be entered by the Bidder against each basic Daywork item should include the Contractor's profit, overheads, supervision, and other charges.

## **Provisional Sums**

A general provision for physical contingencies (quantity overruns) may be made by including a provisional sum in the Summary Bill of Quantities. Similarly, a contingency allowance for possible price increases should be provided as a provisional sum in the Summary Bill of Quantities. The inclusion of such provisional sums often facilitates budgetary approval by avoiding the need to request periodic supplementary approvals as the future need arises. Where such provisional sums or contingency allowances are used, the SCC should state the manner in which they will be used, and under whose authority (usually the Procuring Entity's Representative's).

The estimated cost of specialized work to be carried out, or of special goods to be supplied, by other contractors should be indicated in the relevant part of the Bill of Quantities as a particular provisional sum with an appropriate brief description. A separate procurement procedure is normally carried out by the Procuring Entity to select such specialized contractors. To provide an element of competition among the Bidders in respect of any facilities, amenities, attendance, etc., to be provided by the successful Bidder as prime Contractor for the use and convenience of the specialist contractors, each related provisional sum should be followed by an item in the Bill of Quantities inviting the Bidder to quote a sum for such amenities, facilities, attendance, etc.

#### **Signature Box**

A signature box shall be added at the bottom of each page of the Bill of Quantities where the authorized representative of the Bidder shall affix his signature. Failure of the authorized representative to sign each and every page of the Bill of Quantities shall be a cause for rejection of his bid.

These Notes for Preparing a Bill of Quantities are intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They should not be included in the final documents.

PROJECT TITLE: PROPOSED CONSTRUCTION OF HANDWASHING FACILITY AND REHABILITATION OF COMFORT ROOMS AT COMMONWEALTH HIGH SCHOOL

- LOCATION : BARANGAY COMMONWEALTH, DISTRICT 2, QUEZON CITY
- PROJECT NO. : 22 00114
- DURATION : Sixty (60) Calendar Days

#### BREAKDOWN OF COST

ITEM CODE	WORK DESCRIPTION	MATERIALS COST	LABOR COST	INDIRECT COST	AGGREGATE COST
GR	GENERAL REQUIREMENTS				
OGR	OTHER GENERAL REQUIREMENTS				
I	CONSTRUCTION OF HAND WASHING FACILITY				
П	REHABILITATION OF COMFORT ROOMS				

TOTAL COST P\_\_\_\_\_

LUMP SUM BID IN WORDS : \_\_\_\_\_

Contractor : \_\_\_\_\_

Page 3 of 3 Bid Form

# BILL OF QUANTITIES

# (Building Construction/Rehabilitation Project)

PROJECT TITI	LE : PROPOSED CONSTRUCTION OF HANDWASHING FACILITY AND REHABILITATION OF COMFORT ROOMS AT COMMONWEALTH HIGH SCHOOL
LOCATION	: BARANGAY COMMONWEALTH, DISTRICT 2, QUEZON CITY
PROJECT NO.	: 22 - 00114
DURATION	: Sixty (60) Calendar Days
SCOPE OF WOR	RKS: General Requirements include billboard(s).
OGR	Other General Requirements (NON-O.C.M.) include, but not limited to:
1	Clearing, hauling and disposal of construction materials and debris.
I	CONSTRUCTION OF HAND WASHING FACILITY
I/SW	Site Works
1	Demolition/removal works.
I/CWS	Civil/Structural Works
1	Masonry works include restoration of concrete.
П	REHABILITATION OF COMFORT ROOMS
II-A	SB HALL BUILDING A
II-A-SW	Site Works
1	Demolition/removal works.
II-A-CWS	Civil/Structural Works
1	Moisture protection include waterproofing works.
II-A-AW	Architectural Works
1	Floor finishes include tile works for flooring.
2	Wall finishes include installation of urinal partition.
II-A-S/PW	Sanitary/Plumbing Works
1	Installation of roughing-ins, water efficient sanitrary/plumbing fixtures and accessories.
II-A-UTI	Utility and Ancillary Works
1	Installation of booster pumps, stainless water tank and pressure tank.
II-B	SB HALL BUILDING B
II-B-SW	Site Works
1	Demolition/removal works.
II-B-CWS	Civil/Structural Works
1	Moisture protection include waterproofing works.
II-B-AW	Architectural Works includes installation of floor finishes and wall partitions.
1	Floor finishes include tile works for flooring.
2	Wall finishes include installation of urinal partition.
II-B-S/PW	Sanitary/Plumbing Works
1	Installation of roughing-ins, water efficient sanitrary/plumbing fixtures and accessories.
II-B-UTI	Utility and Ancillary Works
1	Installation of booster pumps, stainless water tank and pressure tank.
0	Others (Included in OCM)
1	Provisions of construction health and safety such as safety gears, medical kit, etc.

- 2 Preparation of shop drawings, as necessary.
- 3 Preparation of as-built plans (signed and sealed by the respective professional(s)).
- 4 Testing and commissioning works shall be performed as per standard procedures.

ITEM NO	WORK DESCRIPTION AND SCOPE OF WORKS	QTY	UNIT	UNIT COST	TOTAL COST
GR	GENERAL REQUIREMENTS				
SPL7	Billboard (1.20m x 2.40m in Plywood)	1	piece	₽	₽
			MAT	ERIAL COST GR	Ð
				ABOR COST GR	P
				IRECT COST GR	₽
					۲ 
OGR	OTHER GENERAL REQUIREMENTS				
OGR01	Clearing, Hauling and Disposal of Construction	1	t.l.	₽	₽
	Materials and Debris				
			DIF	RECT COST OGR	₽
I	CONSTRUCTION OF HAND WASHING FACILITY				
AWHW	Hand Washing Facility				
AWHW02	Double Sink Portable Hand Washing Facility	1	unit	₽	₽
				Subtotal I-AWHW	₽
SW	SITE WORKS				
	Removal / Demolition Works				
DEMV004	Removal of Existing Structure (Concrete Handwashing)	1	cu.m.	₽	₽
DEMV002	Chipping Works for Pipelines and Utilities	2	cu.m.		
				Subtotal I-SW	₽
CWS	CIVIL / STRUCTURAL WORKS				
CWSMA	Masonry Works				
CWSMA11	Concrete/Floor Topping 25mm (Restoration of Concrete)	3	sq.m.	₽	₽
			N/c	aterials Cost CWS	₽
			IVIč	Labor Cost CWS	۲ ا
				Subtotal CWS	₽
			М	ATERIAL COST I	₽
				LABOR COST I	
				DIRECT COST I	₽
	REHABILITATION OF COMFORT ROOMS				
II-A	SB HALL BUILDING A				
II-A-SW	SITE WORKS				
	Removal / Demolition Works				
DEMV021	Removal of Existing Floor and Wall Tiles	33	sq.m.	₽	₽
DEMV013	Removal of Water Closet	11	unit		

ITEM NO	WORK DESCRIPTION AND SCOPE OF WORKS	QTY	UNIT	UNIT COST	TOTAL COST
DEMV002	Chipping Works for Pipelines and Utilities	9	cu.m.		
				Subtotal II-A-SW	₽

ITEM NO	WORK DESCRIPTION AND SCOPE OF WORKS	QTY	UNIT	UNIT COST	TOTAL COST
IIA-CWS	CIVIL WORKS / STRUCTURAL WORKS				
CWSMA	Masonry Works				
CWSMA11	Concrete/Floor Topping 25mm	15	sq.m.	₽	₽
CWSMA11	Concrete/Floor Topping 25mm (Preparation of Tile Works)	34	sq.m.		
CWSMP	Moisture Protection				
CWSMPW03	Membrane Type (Comfort Room)	28	sq.m.		
			Materia	als Cost II-A-CWS	₽
			Lab	or Cost II-A-CWS	
			5	Subtotal II-A-CWS	₽
II-A-AW	ARCHITECTURAL WORKS				
AW04	Floor Finishes				
AW0401	300mm x 300mm Non-Skid Homogeneous Tiles including Adhesive and Grout	34	sq.m.	₽	₽
AWCM03	Partitions and Composite Panels				
AWCM0303	Comfort Room Partition (Urinal)	8	set		
			Mate	rials Cost II-A-AW	₽
			La	abor Cost II-A-AW	
				Subtotal II-A-AW	₽
II-A-S/PW	SANITARY / PLUMBING WORKS				
S/PW01	Sewer Line / Storm Drainage System				
S/PW0101	Roughing-Ins				
S/PW010102	50mm Ø, PVC Pipe with Hub	4	piece	₽	₽
S/PW010163	50mm Ø x 50mm Ø, PVC Tee	3	piece		
S/PW010120	50mm Ø, PVC 1/8 Bend	6	piece		
S/PW010122	100mm Ø, PVC 1/8 Bend	6	piece		
S/PW010184	100mm Ø, PVC Cleanout	4	piece		
S/PW010111	50mm Ø, PVC P-Trap	36	piece		
S/PW02	Waterline System				
S/PW0201	Roughing-Ins				
S/PW02010201	20mm Ø, PPR Pipe	2	piece		
S/PW02010205	50mm Ø, PPR Pipe	2	piece		
S/PW02010206	65mm Ø, PPR Pipe	1	piece		
S/PW02010211	20mm Ø, PPR Equal Tee	10	piece		
S/PW02010268	20mm Ø x 15mm Ø, PPR Female	10	piece		
S/PW02010274	20mm Ø, PPR End Cap	10	piece		
S/PW02010300	50mm Ø, PPR Male Adaptor	2	piece		
S/PW02010257	20mm Ø, PPR 90° Elbow	5	piece		
S/PW02010281	50mm Ø, PPR Union Patente	6	piece		
S/PW02010286	20mm Ø, PPR Coupling	5	piece		
S/PW02010290	50mm Ø, PPR Coupling	3	piece		
S/PW02010291	65mm Ø, PPR Coupling	2	piece		

ITEM NO	WORK DESCRIPTION AND SCOPE OF WORKS	QTY	UNIT	UNIT COST	TOTAL COST
S/PW02010261	50mm Ø, PPR 90° Elbow	2	piece		
S/PW02010262	65mm Ø, PPR 90° Elbow	4	piece		
S/PW02010239	25mm Ø x 20mm Ø, PPR Reducer	1	piece		
S/PW02010242	40mm Ø x 25mm Ø, PPR Reducer	1	piece		
S/PW02010247	50mm Ø x 40mm Ø, PPR Reducer	1	piece		
S/PW02010251	65mm Ø x 50mm Ø, PPR Reducer	1	piece		

ITEM NO	WORK DESCRIPTION AND SCOPE OF WORKS	QTY	UNIT	UNIT COST	TOTAL COST
S/PW0202	Valves and Appurtenances				
S/PW020205	50mm Ø, PPR Gate Valve	4	piece		
S/PW020213	50mm Ø, PPR Check Valve	3	piece		
S/PW03	Sanitary Fixtures, Fittings and Accessories				
S/PW0301	Bidet with Complete Fittings and	11	set		
S/PW0601	Floor Drain, 100mm Ø, Stainless	28	piece		
S/PW0310	Lavatory Faucet, Countertop Mounted, Lever Type (Water Efficient)	12	set		
S/PW0327	Water Closet, Tank Type with Complete Fittings and Accessories (Water Efficient)	11	set		
S/PW04	Comfort Room Accessories				
S/PW0402	Tissue Holder, Stainless	4	piece		
S/PW0404	Soap Holder, Stainless	4	piece		
S/PW05	Plumbing Fixtures, Fittings and Accessories				
S/PW0501	Angle Valve, Two-Way, Stainless	11	piece		
S/PW0503	Flexible Hose, Stainless Steel	11	piece		
MC	Miscellaneous and Consumables				
MC/G06	Hacksaw Blade	5	piece		
MC/G13	Silicon Sealant/ All around Sealant	16	tube		
MC/G14	Solvent Cement, 400cc	2	can		
MC/G15	Teflon Tape	30	roll		
MC/G18	Waste Cloth	1	kg		
			Materia	Is Cost II-A-S/PW	₽
			Lab	or Cost II-A-S/PW	
			S	Subtotal II-A-S/PW	₽
II-A-UTI	UTILITIES AND ANCILLARY WORKS				
	Equipment and Accessories				
	Pumps, Water Tanks and Pressure Tank				
S/PW080503	Booster Pump				
	Centrifugally end-section, cast-iron construction, hard plastic impeller,double mechanical seal with a capacity of 65.0 GPM against 90 FT. TDH, close coupled to a 3.0 HP, 220V,1Ø, 60 Hz, high efficient motor complete with magnetic starter and other accessories for and or alternate operation and parallel operation needed.	1	set	₽	P
S/PW081101	Stainless Water Tank				
	Stainless steel construction, 1/4" thick with a capacity of 3,000 Liters, complete with float valve, manhole ladder rung, saddle strap, inlet port, outlet port, vent, drain port and manhole cover. Vertically installed.	1	set		
S/PW080603	Pressure Tank				

ITEM NO	WORK DESCRIPTION AND SCOPE OF WORKS	QTY	UNIT	UNIT COST	TOTAL COST
	Stainless steel, Ga #14, 200 Gallons capacity, complete with inlet port, outlet port, drain port, pressure gauge, and pressure switch set at 20/40 psi cut-in/cut- off pressure & other accessories to complete system.	1	set		
				rials Cost II-A-UTI	₽
				abor Cost II-A-UTI Subtotal II-A-UTI	Ð

ITEM NO	WORK DESCRIPTION AND SCOPE OF WORKS	QTY	UNIT	UNIT COST	TOTAL COST
			MAT	ERIAL COST II-A	₽
			L	ABOR COST II-A	
			D	IRECT COST II-A	₽
II-B	SB HALL BUILDING B				
II-B-SW	SITE WORKS				
	Removal / Demolition Works				
DEMV021	Removal of Existing Floor and Wall Tiles	28	sq.m.	₽	₽
DEMV012	Removal of Existing Urinal	4	unit		
DEMV013	Removal of Existing Water Closet	12	unit		
DEMV002	Chipping Works for Pipelines and Utilities	9	cu.m.		
			Di	irect Cost II-B-SW	₽
IIB-CWS	CIVIL WORKS / STRUCTURAL WORKS				
CWSMA11	Masonry Works				
CWSMA11	Concrete/Floor Topping 25mm	16	sq.m.	₽	₽
CWSMA11	Concrete/Floor Topping 25mm (Preparation of Tile Works)	30	sq.m.		
CWSMP	Moisture Protection				
CWSMPW03	Membrane Type (Comfort Room)	24	sq.m.		
			Motoria		₽
			Materials Cost II-B-CWS Labor Cost II-B-CWS		F
				Subtotal II-B-CWS	æ
					₽
IIB-AW	ARCHITECTURAL WORKS				
AW04	Floor Finishes				
AW0401	300mm x 300mm Non-Skid Homogeneous Tiles including Adhesive and Grout	30	sq.m.	₽	₽
AWCM03	Partitions and Composite Panels				
AWCM0303	Comfort Room Partition (Urinal)	8	set		
			Mata	rials Cost II-B-AW	₽
					۲ 
			Lä	abor Cost II-B-AW Subtotal II-B-AW	Ð
				Subtotal II-B-AW	₽
II-B-S/PW	SANITARY / PLUMBING WORKS				
S/PW01	Sewer Line / Storm Drainage System				
S/PW0101	Roughing-Ins				
S/PW010102	50mm Ø, PVC Pipe with Hub	2	piece	₽	₽
S/PW010114	50mm Ø, PVC 1/4 Bend	6	piece		
S/PW010122	100mm Ø, PVC 1/8 Bend	6	piece		
S/PW010184	100mm Ø, PVC Cleanout	4	piece		
S/PW010111	50mm Ø, PVC P-Trap	32	piece		
S/PW02	Waterline System				

ITEM NO	WORK DESCRIPTION AND SCOPE OF WORKS	QTY	UNIT	UNIT COST	TOTAL COST
S/PW0201	Roughing-Ins				
S/PW02010201	20mm Ø, PPR Pipe	2	piece		
S/PW02010205	50mm Ø, PPR Pipe	2	piece		
S/PW02010211	20mm Ø, PPR Equal Tee	4	piece		
S/PW02010268	20mm Ø x 15mm Ø, PPR Female	5	piece		
S/PW02010274	20mm Ø, PPR End Cap	5	piece		
S/PW02010257	20mm Ø, PPR 90° Elbow	4	piece		
S/PW02010261	50mm Ø, PPR 90° Elbow	6	piece		

ITEM NO	WORK DESCRIPTION AND SCOPE OF WORKS	QTY	UNIT	UNIT COST	TOTAL COST
S/PW02010281	50mm Ø Union Patente	6	piece		
S/PW02010286	20mm Ø PPR Coupling	6	piece		
S/PW02010290	50mm Ø PPR Coupling	4	piece		
S/PW02010239	25mm Ø x 20mm Ø PPR Reducer	1	piece		
S/PW02010242	40mm Ø x 25mm Ø PPR Reducer	1	piece		
S/PW02010247	50mm Ø x 40mm Ø PPR Reducer	1	piece		
S/PW0202	Valves and Appurtenances				
S/PW020205	50mm Ø PPR Gate Valve	4	piece		
S/PW020213	50mm Ø PPR Check Valve	3	piece		
S/PW03	Sanitary Fixtures, Fittings and Accessories				
S/PW0301	Bidet with Complete Fittings and Accessories (Water Efficient)	12	set		
S/PW0601	Floor Drain, 100mm Ø, Stainless	28	piece		
S/PW0310	Lavatory Faucet, Countertop Mounted, Lever Type (Water Efficient)	12	piece		
S/PW0321	Urinal, Flush Valve with Complete Fitting and Accessories	4	set		
S/PW0327	Water Closet, Tank Type with Complete Fitting and Accessories	12	set		
S/PW04	Comfort Room Accessories				
S/PW0402	Tissue Holder, Stainless	4	piece		
S/PW0404	Soap Holder, Stainless	4	piece		
S/PW05	Plumbing Fixtures, Fittings and Accessories				
S/PW0501	Angle Valve, Single Way, Stainless	12	piece		
S/PW0502	Angle Valve, Two Way, Stainless	12	piece		
S/PW0503	Flexible Hose, Stainless Steel	24	piece		
MC	Miscellaneous and Consumables				
MC/G06	Hacksaw Blade	5	piece		
MC/G13	Silicon Sealant/ All around Sealant	36	tube		
MC/G14	Solvent Cement, 400cc	2	can		
MC/G15	Teflon Tape	30	roll		
MC/G18	Waste Cloth	2	kg		
		Materials Cost II-B-S/PW		ls Cost II-B-S/PW or Cost II-B-S/PW	₽
				ubtotal II-B-S/PW	₽
II-B-UTI	UTILITIES AND ANCILLARY WORKS				
	Equipment and Accessories				
	Pumps, Water Tanks and Pressure Tank				
S/PW080503	Booster Pump				

ITEM NO	WORK DESCRIPTION AND SCOPE OF WORKS	QTY	UNIT	UNIT COST	TOTAL COST
	Centrifugally end-section, cast-iron construction, hard plastic impeller,double mechanical seal with a capacity of 65.0 GPM against 90 FT. TDH, close coupled to a 3.0 HP, 220V,1Ø, 60 Hz, high efficient motor complete with magnetic starter and other accessories for and or alternate operation and parallel operation needed.	1	set	₽	₽
S/PW081101	Stainless Water Tank				
	Stainless steel construction, 1/4" thick with a capacity of 3,000 Liters, complete with manhole ladder rung, saddle strap, inlet port, outlet port, vent, drain port and manhole cover. Vertically installed.	1	set		
S/PW080603	Pressure Tank				

ITEM NO	WORK DESCRIPTION AND SCOPE OF WORKS	QTY	UNIT	UNIT COST	TOTAL COST
	Stainless steel, Ga #14, 200 Gallons capacity, complete with inlet port, outlet port, drain port, pressure gauge, and pressure switch set at 20/40 psi cut- in/cut-off pressure & other accessories to complete system.	1	set		
			Mate	rials Cost II-B-UTI	₽
			Labor Cost II-B-UTI		
				Subtotal II-B-UTI	₽
			MATERIAL COST I-IB LABOR COST II-B DIRECT COST II-B		₽
					₽
			MATERIAL COST II		₽
				LABOR COST II	
			DIRECT COST II		₽

#### SUMMARY

ITEM NO		WORK DESCRIPTION & SCOPE OF WORKS	TOTAL COST
OGR	OTHER GE	ENERAL REQUIREMENTS	₽
		TOTAL ESTIMATED COST A	₽
GR I II	CONSTRU	REQUIREMENTS CTION OF HAND WASHING FACILITY ATION OF COMFORT ROOMS	₽
Note: Strictly enforce health protocols relative to the latest applicable DPWH memorandum		<b>TOTAL DIRECT COST</b> Overhead, Contingencies and Miscellaneous Expenses (OCM) Profit	
		TOTAL ESTIMATED COST B	₽
		TOTAL ESTIMATED COST A TOTAL ESTIMATED COST B	
		TOTAL ESTIMATED COST	₽
		VAT	

ITEM NO	WORK DESCRIPTION AND SCOPE OF WORKS	QTY	UNIT	UNIT COST	TOTAL COST
	₽				

# Section IX. Checklist of Technical and Financial Documents

# Notes on the Checklist of Technical and Financial Documents

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary "pass/fail" criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

# **Checklist of Technical and Financial Documents**

## I. TECHNICAL COMPONENT ENVELOPE

#### Class "A" Documents

Legal Documents

- □ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages); and
- (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document;

and

- (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
   and
- $\Box$  (e) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- □ (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (*please see attached prescribed forms required by the QC BAC for Infrastructure and Consultancy*); and
- □ (g) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules with an attached Notice of Award, Notice to Proceed, Contract and Certificate of Acceptance (please see attached prescribed form required by the QC BAC for Infrastructure and Consultancy); and
- (h) Philippine Contractors Accreditation Board (PCAB) License;
   <u>or</u> Special PCAB License in case of Joint Ventures;

and registration for the type and cost of the contract to be bid; and

(i) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
 or

Original copy of Notarized Bid Securing Declaration; and

- (j) Project Requirements, which shall include the following:

- a. Organizational chart for the contract to be bid;
- b. List of contractor's key personnel (*e.g.*, Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data (*please see attached prescribed form required by the QC BAC for Infrastructure and Consultancy*);
- c. List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment

lessor/vendor for the duration of the project, as the case may be (*please* see attached prescribed form required by the QC - BAC for Infrastructure and Consultancy); and

 $\Box$  (k) Original duly signed Omnibus Sworn Statement (OSS);

**and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Additional Technical Requirements:

- Certificate of Site Inspection or Affidavit of Site Inspection as part of Omnibus Sworn Statement
- ☐ Affidavit of Undertaking for Key Personnel and Equipment (please see attached prescribed form required by the QC BAC for Infrastructure and Consultancy)
- Equipment Utilization Schedule
- □ Manpower Schedule
- Construction Schedule and S-Curve
- PERT-CMP
- Construction Methods

Financial Documents

- □ (1) The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; and
- (m) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC) (please see attached prescribed form required by the QC − BAC for Infrastructure and Consultancy).

### Class "B" Documents

□ (n) If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence;

<u>or</u>

duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

### **II. FINANCIAL COMPONENT ENVELOPE**

 $\Box$  (o) Original of duly signed and accomplished Financial Bid Form; <u>and</u>

### Other documentary requirements under RA No. 9184

- $\Box$  (p) Original of duly signed Bid Prices in the Bill of Quantities; <u>and</u>
- □ (q) Duly accomplished Detailed Estimates Form, including a summary shee indicating the unit prices of construction materials, labor rates, and equipmen rentals used in coming up with the Bid; and
- $\Box$  (r) Cash Flow by Quarter.

# Bid Form for the Procurement of Infrastructure Projects [shall be submitted with the Bid]

#### **BID FORM**

Date : \_\_\_\_\_

Project Identification No. : \_\_\_\_\_

To: [name and address of Procuring Entity]

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, declare that:

- We have no reservation to the PBDs, including the Supplemental or Bid Bulletins, for the Procurement Project: [insert name of contract];
- b. We offer to execute the Works for this Contract in accordance with the PBDs:
- c. The total price of our Bid in words and figures, excluding any discounts offered below is: [insert information];
- d. The discounts offered and the methodology for their application are: [insert information];
- e. The total bid price includes the cost of all taxes, such as, but not limited to: [specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties], which are itemized herein and reflected in the detailed estimates,
- Our Bid shall be valid within the a period stated in the PBDs, and it shall remain binding upon us at any time before the expiration of that period;
- g. If our Bid is accepted, we commit to obtain a Performance Security in the amount of [insert percentage amount] percent of the Contract Price for the due performance of the Contract, or a Performance Securing Declaration in lieu of the the allowable forms of Performance Security, subject to the terms and conditions of issued GPPB guidelines<sup>1</sup> for this purpose;
- We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and
- We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.

<sup>1</sup> currently based on GPPB Resolution No. 09-2020

- k. We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the [Name of Project] of the [Name of the Procuring Entity].
- We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name:	
Legal Capacity:	
Signature:	
Duly authorized to sign the Bid for and behalf of:	
Date:	

# Bid Securing Declaration Form

[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES) CITY OF \_\_\_\_\_\_ ) S.S.

#### BID SECURING DECLARATION Project Identification No.: [Insert number]

To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

- I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
- 2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f),of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
- I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_\_ day of [month] [year] at [place of execution].

> [Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE] [Insert signatory's legal capacity] Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

GPPB Resolution No. 16-2020, dated 16 September 2020

# **Omnibus Sworn Statement (Revised)**

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES ) CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

#### AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[*If a sole proprietorship:*] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[*If a sole proprietorship:*] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];

- 3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, <u>by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;</u>
- 4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
- 5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
- 6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, BAC the head the Project and the Secretariat, of Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project

Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

- 7. [Name of Bidder] complies with existing labor laws and standards; and
- 8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
- 9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
- 10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.
- 11. We pledge that the project will be completed in accordance and congruency with the approved plans and programs.

**IN WITNESS WHEREOF,** I have hereunto set my hand this \_\_\_\_ day of \_\_\_\_\_\_ 20\_\_ at , Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE] [Insert signatory's legal capacity] Affiant

[Jurat] [Format shall be based on the latest Rules on Notarial Practice]

### Contract Agreement Form for the Procurement of Infrastructure Projects (Revised)

[not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]

#### CONTRACT AGREEMENT

THIS AGREEMENT, made this [insert date] day of [insert month], [insert year] between [name and address of PROCURING ENTITY] (hereinafter called the "Entity") and [name and address of Contractor] (hereinafter called the "Contractor").

WHEREAS, the Entity is desirous that the Contractor execute [name and identification number of contract] (hereinafter called "the Works") and the Entity has accepted the Bid for [contract price in words and figures in specified currency] by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

- In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
- The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as part of this Agreement, viz.:
  - Philippine Bidding Documents (PBDs);
    - Drawings/Plans;
    - ii. Specifications;
    - iii. Bill of Quantities;
    - iv. General and Special Conditions of Contract;
    - v. Supplemental or Bid Bulletins, if any;
  - Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- c. Performance Security;
- d. Notice of Award of Contract and the Bidder's conforme thereto; and
- e. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. <u>Winning bidder agrees that</u> additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.
- In consideration for the sum of [total contract price in words and figures] or such other sums as may be ascertained, [Named of the bidder] agrees to [state the object of the contract] in accordance with his/her/its Bid.

 The [Name of the procuring entity] agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

[Insert Name and Signature] [Insert Name and Signature]

[Insert Signatory's Legal Capacity] [Insert Signatory's Legal Capacity]

for: for:

[Insert Procuring Entity] [Insert Name of Supplier]

#### Acknowledgment

[Formal shall be based on the latest Rules on Notarial Practice]

#### Performance Securing Declaration (Revised)

[if used as an alternative performance security but it is not required to be submitted with the Bid, as it shall be submitted within ten (10) days after receiving the Notice of Award]

REPUBLIC OF THE PHILIPPINES) CITY OF \_\_\_\_\_\_ ) S.S.

#### PERFORMANCE SECURING DECLARATION

Invitation to Bid: [Insert Reference Number indicated in the Bidding Documents] To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

- I/We understand that, according to your conditions, to guarantee the faithful performance by the supplier/distributor/manufacturer/contractor/consultant of its obligations under the Contract, I/we shall submit a Performance Securing Declaration within a maximum period of ten (10) calendar days from the receipt of the Notice of Award prior to the signing of the Contract.
- I/We accept that: I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of one (1) year for the first offense, or two (2) years <u>for the second offense</u>, upon receipt of your Blacklisting Order if I/We have violated my/our obligations under the Contract;
- I/We understand that this Performance Securing Declaration shall cease to be valid upon:
  - a. issuance by the Procuring Entity of the Certificate of Final Acceptance, subject to the following conditions:
    - Procuring Entity has no claims filed against the contract awardee;
    - ii. It has no claims for labor and materials filed against the contractor; and
    - iii. Other terms of the contract; or
  - b. replacement by the winning bidder of the submitted PSD with a performance security in any of the prescribed forms under Section 39.2 of the 2016 revised IRR of RA No. 9184 as required by the end-user.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_\_ day of [month] [year] at [place of execution].

> [Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE] [Insert signatory's legal capacity] Affiant

[Jurat] [Format shall be based on the latest Rules on Notarial Practice]

#### LIST OF ALL ON-GOING GOVERNMENT AND PRIVATE CONTRACTS

NAME OF CONTRACTOR:

PROJECT TITLE					TOTAL	DATE OF	CONTRACT	PERC	NTAGE	
(Name of the Contract) & EXACT PROJECT LOCATION	EONTRACT	CT PROJECT OWNER & NATURE OF WORK	INTEREMENTAGE OF INIT PERCENTAGE OF PARTICIPATION	CONTRACT VALUE AT AWARD	COMPLETION or ESTIMATED COMPLETION TIME	VALUE AT COMPLETION IF APPLICABLE	ACTUAL ACCOMPUSHMENT	PLANNED ACCOMPLISHMENT	WALUE OF DUTSTANDING WORKS (IN PHP)	
								TOTAL AMOUNT OUTSTANDING V		

#### LIST OF ALL AWARDED BUT NOT YET STARTED GOVERNMENT AND PRIVATE CONTRACTS OF THE BIDDER

NAME OF CONTRACTOR:

PROJECT TITLE: \_\_\_\_\_

PROJECT TITLE & EXACT LOCATION	MAJOR SCOPE OF WORKS & DATE STARTED	NAME AND ADDRESS OF PROJECT OWNER	CONTRACT PRICE (PHP) AS AWARDED	DATE OF SCHEDULED COMPLETION	ROLE OF BIDDER IN THE CONTRACT SOLE CONTRACTOR / SUB- CONTRACTOR/PARTNER IN A
		5			
		TOTAL AMOUNT OF CONTRACT (Php)			

PHOTOCOPY ADDITIONAL FORMS, IF NECESSARY

#### SINGLE LARGEST COMPLETED CONTRACT SIMILAR TO THE CONTRACT TO BE BID

NAME OF CONTRACTOR:

PROJECT TITLE:

PROJECT TITLE (Name of the Contract) & EXACT PROJECT LOCATION	DATE OF CONTRACT	CONTRACT DURATION	PROJECT OWNER & POSTAL ADDRESS	NATURE OF WORK	CONTRACTOR'S ROLE SOLE CONTRACTOR, SUBCONTRACTOR, PARTHER IN A JVJ and PERCENTAGE OF PARTICIPATION	TOTAL CONTRACT VALUE AT AWARD	DATE OF COMPLETION or ESTIMATED COMPLETION TIME	TOTAL CONTRACT VALUE AT COMPLETIO IF APPLICABI
								IT APPLICAD

PHOTOCOPY ADDITIONAL FORMS, IF NECESSARY

#### LIST OF MAJOR EQUIPMENT TO BE USED FOR THE PROJECT

NAME OF CONTRACTOR:

## PROJECT TITLE:

TYPE	DESCRIPTION / CAPACITY	SERIAL NO.	YEAR ACQUIRED	PRESENT LOCATION (SPECIFIC ADDRESS)	STATUS OF AVAILABILITY (OWNED/LEASED)

#### A. LIST OF KEY CONSTRUCTION PERSONNEL TO BE ASSIGNED TO THE PROJECT

NAME OF CONTRACTOR:

# PROJECT TITLE: \_\_\_\_\_

POSITION	AGE	EDUCATIONAL	TYPE OF CONSTRUCTION EXPERIENCE	NO.OF YEARS WITH THE CONTRACTOR	PROFESSION	PRC NO.
	POSITION	POSITION AGE	PENITURY ASE	POSITION AGE ATTAINMENT CONSTRUCTION	POSITION AGE EDUCATIONAL CONSTRUCTION WITH THE	POSITION AGE ATTAINMENT CONSTRUCTION WITH THE PROFESSION

PHOTOCOPY ADDITIONAL FORMS, IF NECESSARY

## COMPUTATION OF NET FINANCIAL CONTRACTING CAPACITY (NFCC)

NAME OF BIDDER:

CURRENT ASSETS*		PHP	
(LESS) CURRENT LIABILITIES*	(LESS)	PHP	
NETWORTH		PHP	
NETWORTH x 15	x 15	РНР	
(LESS) VALUE OF ALL OUTSTANDING ON-GOING CONTRACTS**	(LESS)	- РНР	
(LESS) VALUE OF ALL AWARDED BUT NOT YET STARTED CONTRACTS AS OF DATE**	(LESS)	PHP -	
NET FINANCIAL CONTRACTING CAPACITY		РНР	

NOTES: 
+ CURRENT ASSETS AND LIABILITIES BASED ON AUDITED FINANCIAL STATEMENT FOR THE PRECEDING CALENDAR YEAR SUBMITTED TO B.I.R.

> \*\* BASED ON LIST OF ON-GOING AND AWRDED BUT NOT YEY STARTED CONTRACTS SUBMITTED

#### REPUBLIC OF THE PHILIPPINES)

5. B

\_\_\_\_) S. S.

### AFFIDAVIT OF UNDERTAKING

REPR	I,, of legal age, Filipino,[OFFICER_OR ESENTATIVE]
	office address atafter
naving	been duly sworn to in accordance with law, hereby voluntary depose and state:
	That I am duly authorized representative of the <u>IName of Bidder</u> to execute this undertaking as evidenced by Secretary's Certificate and Board Resolution.
	That
	That relative to the aforementioned Project, the <u>[Name of Bidder]</u> hereby undertake that the equipment to be use and the key personnel to be assign shall exclusively be used and will only perform to the said project until its completion.
	That I am executing this affidavit to attest to the truth of the foregoing and in compliance with the submission of the technical requirements for the public bidding of the said project.
of	IN WITNESS HEREOF, I have hereunto signed my name below this day
	AFFIANT FURTHER SAYETH NAUGHT.

Affiant

SUBSCRIBED AND SWORN TO BEFORE ME this	_ day of
in	

affiant exhibiting to me his/her \_\_\_\_\_ issued at on

Doc, No. ÷ Page No. ; Book No. ÷ Series of 2020

Notary Public

