



Republic of the Philippines
Quezon City
OFFICE OF THE MAYOR

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Diliman, Quezon City
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EXECUTIVE ORDER NO. 10-B
Series of 2019

**RECONSTITUTING THE QUEZON CITY LEGISLATIVE-EXECUTIVE
DEVELOPMENT ADVISORY COUNCIL (LEDAC) AND ITS EXECUTIVE-
LEGISLATIVE AGENDA (ELA) - CAPACITY DEVELOPMENT (CAPDEV) AGENDA
MANAGEMENT TEAM DEFINING ITS COMPOSITION AND FUNCTIONS**

WHEREAS, Section 455 (b) (1) (iii) (iv) of Republic Act (RA) No. 7160, otherwise known as the Local Government Code of 1991, gives the Local Chief Executive authority to present the program of the government and propose policies and projects for the consideration of the *Sangguniang Panlungsod* every calendar year and to initiate and propose legislative measures;

WHEREAS, DILG Memorandum Circulars (MC) Nos. 2004-64, 2005-06 and 2019-114 provide the guidelines in the formulation of the Executive-Legislative Agenda (ELA) to be used as a tool to implement the priority agenda of both the executive and legislative departments based on the Comprehensive Development Plan process and aligned with national priorities and thrusts;

WHEREAS, DILG MC No. 2007-71 requires Local Government Units (LGUs) to come up with a strategic approach to minimize duplication of capacity building initiatives and a system that will empower LGUs to define their capacity building agenda based on their identified needs;

WHEREAS, monitoring and evaluation of the adoption and implementation of the Executive-Legislative Agenda serves as guideposts for the city government to measure its efficiency and responsiveness in governance.

NOW, THEREFORE, I, MA. JOSEFINA G. BELMONTE, Mayor of Quezon City, by virtue of the powers vested in me by law hereby reconstitute the LEDAC and its ELA CapDev Agenda Management Team, as follows:

SECTION 1. RECONSTITUTION. The QC LEDAC is hereby reconstituted to be composed of the following:

Chairperson : The Mayor
Co-Chairperson : The Vice Mayor
Secretaries : The City Planning and Development Officer
The Secretary to the *Sangguniang Panlungsod*

The DILG-QC Field Office Director
(Over-all Secretary)

Cluster Groupings and Membership:

CLUSTER	EXECUTIVE COUNTERPART	LEGISLATIVE COUNTERPART
I. Human and Social Services		
A. Poverty Reduction and Social Development	Lead Office: Social Services and Development Department	Coun. TJ A. Calalay Committee on Labor and Employment and OFW
	Member Offices: Housing, Community Development and Resettlement Department	Coun. Marra C. Suntay Committee on Social Services
	Public Employment Services Office	Coun. Irene R. Belmonte Committee on Education, Science and Technology
	Barangay and Community Relations Department	Coun. Noe B. Dela Fuente Committee on Youth & Sports
	Office of Senior Citizens Affairs	Coun. Roger P. Juan Committee on Senior Citizens Affairs
	Person's with Disability Affairs Office	Coun. Nikki V. Crisologo People with Special Challenges
	Quezon City Small Business Development and Promotions Office;	Coun. Lena Marie P. Juico Committee on Women & Family Relations and Gender Equality
	Health Department	Coun. Shay L. Liban Committee on Children's Affairs
	QC General Hospital	Coun. Winnie T. Castelo Committee on Subdivision, Housing and Real Estate
	Novaliches District Hospital	
	Rosario Maclang Bautista General Hospital	
	City Veterinary Department	Coun. Marivic Co-Pilar Committee on Urban Poor and Human Settlements
	Division of City Schools	
	QC University	

	<p>QC Education Affairs Unit</p> <p>Scholarship and Youth Development Program</p> <p>Amoranto Sports Complex</p> <p>Civil Registry Department</p>	
B. Security, Peace and Disaster Preparedness	<p>Lead Office: Department of Public Order and Safety</p> <p>Member Offices: Quezon City Police District</p> <p>Bureau of Fire Protection</p> <p>Bureau of Jail Management and Penology</p> <p>Radio Communication Service</p> <p>People's Law Enforcement Board</p> <p>Quezon City Anti-Drug Abuse Advisory Council</p> <p>Disaster Risk Reduction and Management Office</p>	<p>Coun. Hero M. Bautista Committee on Climate Change and Disaster Risk Reduction</p> <p>Coun. Peachy V. De Leon Committee on Public Order and Safety</p> <p>Coun. Allan Butch T. Francisco Committee on Anti-Illegal Drugs</p>
II. Economic Development	<p>Lead Office: City Treasurer's Office</p> <p>Member Offices: Tourism Department</p> <p>Business Permits and Licensing Department</p> <p>City Assessor's Office</p> <p>Market Development and Admin Department</p> <p>City Accounting Department</p>	<p>Coun. Eden A. Medina Committee on Tourism, Cultural Affairs and Heritage</p> <p>Coun. Mikey F. Belmonte Committee on Trade, Commerce and Industry</p> <p>Coun. Karl C. Castelo Committee on Communications</p> <p>Coun. Jun V. Ferrer Committee on Ways and Means</p> <p>Coun. Ram V. Medalla</p>

	<p>City Budget Department</p> <p>QC Investment Affairs Office</p>	<p>Committee on Information, Communications Technology or Cyber Technology</p> <p>Coun. Star C. Valmocina Committee on Small Business and Entrepreneurship Development</p> <p>Coun. Jose A. Visaya Committee on Cooperatives</p> <p>Coun. Imee A. Rillo Committee on Games and Amusement</p> <p>Coun. Wency C. Lagumbay Committee on Markets Slaughterhouses</p>
<p>III. Environment and Climate Change</p>	<p>Lead Office: Environment Protection and Waste Management Department</p> <p>Member Office: Parks Development and Administration Department</p> <p>City Planning and Development Department</p> <p>QC Disaster Risk Reduction and Management Office</p> <p>Department of Public Order and Safety</p> <p>City Architect Department</p>	<p>Coun. Diorella Maria G. Sotto Committee on Health and Sanitation</p> <p>Coun. Dorothy A. Delarmente Committee on Parks and Environment</p> <p>Coun. Restituto B. Malañgen Committee on Energy, Water Resources & other Natural Resources</p> <p>Coun. Hero M. Bautista Committee on Climate Change and Disaster Risk Reduction</p> <p>Coun. Peachy V. De Leon Committee on Public Order and Safety</p>
<p>IV. Infrastructure, Urban Planning and Development</p>	<p>Lead Office: City Planning and Development Department</p> <p>Member Offices:</p>	<p>Coun. Ivy-Xenia L. Lagman Committee on Planning, Building, and Zoning</p>

V. Institutional Development	Engineering Department City Architect Department Department of Building Official QC Investment Affairs Office Office of the Secretary to the Mayor Office of the City Administrator Department of Public Order and Safety	Coun. Dorothy A. Delarmente Committee on Parks and Environment Coun. Patrick Michael D. Vargas Committee on Public Works and Infrastructure Coun. Ramon P. Medalla Committee on Transportation Coun. Peachy V. De Leon Committee on Public Order and Safety
	Lead Office: Office of the City Administrator Member Offices: Office of the City Mayor Barangay and Community Relations Department Novaliches District Center Human Resource Management Department City Legal Department City Accounting Department City Budget Department QC Public Library General Services Department Secretary to the <i>Sangguniang Pambansod</i> Public Affairs and Information Services Department	Vice Mayor Gian G. Sotto Coun. Franz S. Pumaren Committee on Laws, Rules and Internal Government Coun. Matias John T. Defensor Committee on Justice and Human Rights Coun. Bong L. Liban Committee on Civil Service, Appointment and Reorganization Coun. Jorge L. Banal Committee on Public Affairs, Mass Media Information and People's Participation Coun. Kate G. Coseteng Committee on Ethics and Privileges Coun. Bernard C. Herrera Committee on Patrimonial Property Coun. Melencio T. Castelo Committee on General Services

	QC Information and Technology Development Office	Coun. Donato C. Matias Committee on Appropriations
	City Procurement Office	Coun. Alfredo S. Roxas Committee on Barangay Affairs
		Coun. Eric Z. Medina Committee on Blue Ribbon

The Legislative Department-Counterparts shall elect among themselves the Co-Chairperson of their Cluster assignments

SECTION 2. FUNCTIONS, DUTIES AND RESPONSIBILITIES. The functions, duties and responsibilities of the QC LEDAC are as follows:

- a) Review available plans and documents and gather data in the development of the ELA and CapDev Agenda;
- b) Assist the Chairperson in public hearings and other consultation sessions with various LGU Stakeholders and affected sectors like the LGU Offices, City Development Council (CDC), *Sangguniang Panlungsod* and other sectoral organizations;
- c) Assist the Chairperson and the CDC in drafting and finalizing the ELA to include the 3-year LDIP, current year Executive Budget and AIP;
- d) Convene their respective Clusters for preparation and submission of complemented staff work on matters, concerns and issues that require the affirmative or dispositive action of the Council;
- e) Monitor and evaluate the effectiveness of implementation of the ELA and CapDev Agenda linked to the City Development Plan in consideration of all the stakeholders;
- f) Assist the Chairperson in his presentation of the ELA to various stakeholders; and
- g) Perform such other functions as maybe required by the City Mayor to produce the desired outputs.

SECTION 3. ELA-CAPDEV PERFORMANCE MANAGEMENT TEAM. The team shall be composed of the representative/s of the following:

- a) Office of the City Mayor
- b) Office of the City Vice Mayor
- c) City Planning and Development Department (CPDD)
- d) Office of the Secretary to the *Sangguniang Panlungsod* (OSSP)
- e) Department of the Interior and Local Government-Quezon City Field Office

SECTION 4. FUNCTIONS OF THE ELA-CAPDEV PERFORMANCE MANAGEMENT TEAM. The ELA-CapDev Performance Management Team shall perform the following functions:

- a) Monitor and evaluate the effectiveness of programs and efficiency of services of the LGU thereby both the executive and legislative performance;
- b) Monitor the implementation of Ordinances approved by the *Sangguniang Pambansod* to determine the degree of effectiveness;
- c) Recommend service delivery alternatives, options, recommendations to ensure responsiveness and timeliness of policies, programs and processes;
- d) Conduct internal and external periodic assessment.

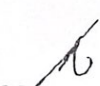
SECTION 5. SUPPORT REQUIREMENTS OF THE ELA-CAPDEV TEAM. Funding requirement for the expenses to be incurred in any of the LEDAC/ELA CapDev activities shall be charged against the funds of the Office of the City Mayor. The Team may call upon the assistance of relevant units and/or personnel, through respective Departments, Offices or Operating Units in the implementation of various activities.

SECTION 6. DISSEMINATION. Pursuant to Section 455 (1) (vii), RA7160, as amended, a copy of this Order shall be furnished to the Office of the President and the Metropolitan Manila Development Authority for its information and guidance.

SECTION 7. REPEALING CLAUSE. All issuances, orders, guidelines, rules and regulations inconsistent herewith are hereby repealed, amended or modified accordingly.

SECTION 8. EFFECTIVITY. This Order shall take effect immediately.

DONE, 13 August 2019, Quezon City.


MA. JOSEFINA G. BELMONTE
City Mayor