



Republic of the Philippines  
Quezon City  
**OFFICE OF THE MAYOR**

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EXECUTIVE ORDER NO. 21  
Series of 2019

CREATING AND CONSTITUTING THE QUEZON CITY'S  
80<sup>th</sup> FOUNDATION DAY COMMITTEE AND THE 2019 MANUEL L QUEZON  
GAWAD PARANGAL SELECTION BOARD

WHEREAS, Commonwealth Act 502, as amended, was signed into law by President Manuel Luis M Quezon on October 12, 1939, creating a public corporation which thereafter bears his name - Quezon City;

WHEREAS, Quezon City annually celebrates its Founding Anniversary with meaningful and fitting ceremonies and celebrations. This 2019, being Quezon City's 80<sup>th</sup> Founding Anniversary, which was launched in October 2018, during its 79<sup>th</sup> Founding Anniversary;

WHEREAS, to ensure a smooth and successful celebration of the 80<sup>th</sup> Founding Anniversary of the City, there is a need to constitute a committee that shall prepare, coordinate and initiate a synchronized series of events and activities in connection with the 80<sup>th</sup> Founding Anniversary for the Ruby Jubilee celebration;

NOW, THEREFORE, I, MA. JOSEFINA G. BELMONTE, Mayor of Quezon City by virtue of the power vested in me by law, do hereby order:

SECTION 1. CONSTITUTION AND COMPOSITION. The Committee and its Sub-Committees is hereby created and organized to facilitate the preparation and execution of activities for the 80<sup>th</sup> Foundation Day of Quezon City, to be composed of the following:

Honorary Chairperson:	City Mayor
Honorary Vice Chairperson:	Vice Mayor
Chairperson:	City Administrator
Co-Vice Chairpersons:	Chief of Staff, Office of the City Mayor Action Officer, Quezon City Tourism Department
Sub-Committee on Programs and Events:	Head, Barangay and Community Relations Department Head, Business Permits and Licensing Department Head, Social Services Development Department Head, Parks Development and Administration Dept. Head, Human Resources Management Dept. Superintendent, Division of City Schools

Sub-Committee on  
Public Safety and  
Security:

Head, Department of Public Order and Safety  
Head, QC DRRMO  
Quezon City Police District Director  
Quezon City Fire Marshall

Sub-Committee on  
Finance and Logistics:

City Budget Officer  
City Treasurer  
Head, City General Services Department  
Head, City Procurement Department

Sub-Committee on  
Publicity and  
Promotions:

Head, Public Affairs and Information Services Dept.

Sub Committee on  
Employees' Day:

Chairperson, QC Hall Employees Athletic Association  
(QCHEAA)

**SECTION 2. ACTION OFFICER, SECRETARIAT AND AD HOC COMMITTEE MEMBERSHIP.** Ms. Teresa Arroyo-Tirona shall be the Action Officer of the Tourism Department. The Tourism Department shall provide three (3) representatives to act as the Secretariat of the Foundation Day Organizing Committee. The Action Officer shall head the Secretariat and shall receive and coordinate all correspondence relating to the Organizing Committee. The Office of the City Mayor, the Office of the City Administrator, and any other involved offices or departments shall also provide such other administrative or technical assistance as the Action Officer may require from time to time.

All other Departments, Offices and Operating Units which may have events and activities lined-up for the 80<sup>th</sup> Foundation Day Celebration shall be Ad Hoc Members of the Organizing Committee.

**SECTION 3. FUNCTIONS.** The Foundation Organizing Committee shall perform the following functions, duties and responsibilities;

- a) Develop and adopt an over-all theme for the 80<sup>th</sup> Foundation Anniversary which shall embody the mission and vision of the City;
- b) Plan and execute a Calendar of Activities that shall include programs, events, community outreach activities and other public-private sector initiated projects that are in keeping with the Foundation Day theme;
- c) Confer awards and recognitions to individuals, organizations and institutions for their selfless contributions and sacrifice that served as an inspiration to the QC Citizens and contributed and led to the immeasurable progress and development of the city;
- d) Produce appropriate institutional communication and publicity materials related to the 80<sup>th</sup> Foundation Day Celebration, including but not limited to audio-visual materials, souvenir programs and or token, brochures and other related materials;
- e) Identify and mobilize private sector partners and resources to support the various Foundation Day events and activities;
- f) Coordinate all efforts of participating Departments, Offices and Operating Units in the implementation of their Foundation Day-related programs and activities;



- g) Provide the required budgetary and logistical requirements of participating Departments, Offices and Operating Units, subject to the availability of funds and the generally accepted accounting and auditing principles, rules and regulations.

**SECTION 4. 2019 MANUEL L QUEZON GAWAD PARANGAL AWARD SELECTION BOARD.** In preparation for the Manuel L. Quezon Gawad Parangal Awards for 2019, there is hereby created a Selection Board in search of individuals and institutions who made remarkable achievements in their own fields of profession or have shown distinguished and noble qualities that motivates others in the development of the country, particularly in Quezon City. The Selection Board shall be composed of five (5) members, as follows:

- a) One (1) past Gawad Parangal Awardee as Honorary Chairperson
- b) Two (2) distinguished members of the academe
- c) Chairperson, Committee on Tourism, Cultural Affairs and Heritage, *Sangguniang Panlungsod*
- d) Action Officer of the Tourism Department

The Action Officer is hereby directed to submit to the Office of the City Mayor for approval, a list of nominees for the Honorary Chairperson and two (2) members from the academe.

**SECTION 5. HONORARIA ENTITLEMENT.** The Selection Board shall convene at least once a month. The Selection Board may claim honoraria in such amounts as may be allowed under applicable Department of Budget and Management circulars and other relevant issuances.

**SECTION 6. OPERATIONAL FUND.** The Operational Fund for the Manuel L Quezon Gawad Parangal Activity shall be charged against the 2019 appropriations under the Office of the City Mayor. The same shall be under the supervision of the City Administrator as the Chairperson of the QC 80<sup>th</sup> Foundation Anniversary.


Funding for other activities of the different offices and department in celebration of the 80<sup>th</sup> Foundation Anniversary shall be charged to available funds under each Department/Office concerned.

**SECTION 7. DISSEMINATION.** A copy of this Executive Order shall be furnished to the Office of the President and the Metropolitan Manila Development Authority (MMDA) for information and guidance, pursuant to Section 455(1) (xii) of RA 7160, as amended, and shall be posed at the official website of the Quezon City Government.

**SECTION 8. REPEALING CLAUSE.** All orders and other issuances inconsistent herewith are hereby repealed or amended or modified accordingly.

**SECTION 9. EFFECTIVITY.** This Order shall take effect immediately.

DONE, 23 August 2019, Quezon City.

  
MA. JOSEFINA G. BELMONTE  
City Mayor