



Republic of the Philippines
Quezon City
OFFICE OF THE MAYOR

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EXECUTIVE ORDER NO. 32
Series of 2019

**RECONSTITUTING THE QUEZON CITY
GENDER AND DEVELOPMENT (GAD) COUNCIL**

WHEREAS, Republic Act No. 9710, the Magna Carta of Women, defined and guaranteed the recognition, respect for and promotion of the rights of women;

WHEREAS, Joint Memorandum Circular No. 2013-01, as amended by JMC No. 2016-01 by the Philippine Commission on Women, Department of the Interior and Local Government, Department of Budget and Management and National Economic Development Authority, provided guidelines on implementing the Magna Carta of Women in local governments. JMC 2013-01 calls for the creation and strengthening of the GAD Focal Point System in every locality in support of the Magna Carta of Women;

WHEREAS, Ordinance No. SP-1401 S-2004, as amended, established the QC Gender and Development Code;

WHEREAS, my Executive Agenda aims to "empower citizens of every gender and social class";

NOW, THEREFORE, I, MA. JOSEFINA G. BELMONTE, Mayor Of Quezon City, by virtues of the powers vested in me by law, do hereby order the reconstitution of the Quezon City Gender and Development Council, in accordance with the implementing guidelines for the localization of the Magna Carta of Women.

SECTION 1. COMPOSITION OF THE QUEZON CITY GAD COUNCIL. The Quezon City Gender and Development (GAD) Council shall be composed of the following:

Chairperson : City Mayor

Vice
Chairperson: City Vice Mayor

Members:

- a. City Councilor (Chairperson, Committee on Women, Family Relations and Gender Equality)
- b. City Councilor (Chairperson, Committee on Children Affairs)
- c. City Councilor (Chairperson, Committee on Appropriations)
- d. City Administrator
- e. City Planning and Development Officer
- f. City Budget Officer
- g. City Personnel Officer
- h. Head, Social Services and Development Department
- i. Head, Tourism Development Department
- j. Head, Public Employment Services Office

- k. Head, Public Affairs and Information Services Department
- l. Head, Barangay and Community Relations Department
- m. President, Liga ng mga Barangay, Quezon City
- n. Superintendent, Division of City Schools
- o. QC Police District Director or the Head of the PNP Women's Desk, as designated
- p. Representative, QC Protection Center for Abused Women, Children and LGBTs
- q. Five (5) elected representatives of accredited women NGOs / CSOs

SECTION 2. FUNCTIONS. The GAD Council shall seek to implement the Gender and Development Code, strengthen the GAD Focal Point System (GFPS) for the localization of the Magna Carta of Women, and ensure that development processes and efforts are gender responsive and uphold the role and rights of women. Accordingly, it shall exercise the following function:

1. Provide policy advice to support and strengthen the GFPS and the city government's gender mainstreaming effort;
2. Direct the identification of GAD strategies, programs, projects and activities (PPAs) and targets based on the results of gender analysis and assessment, taking into account the identified priorities of the city government and the gender issues and concerns faced by its constituents and employees;
3. Formulate comprehensive short and medium term (3-year) GAD plans in coordination with the different department, offices, and barangays, and integrate the same with the comprehensive development plan of the city;
4. Monitor and evaluate the implementation of the QC GAD Code and other GAD-related policies, programs, project, and activities;
5. Assist in and promote the enactment of ordinances, resolutions, and other policies to achieve gender responsive governance;
6. Act as subject matter expert during City Council committee hearing and plenary discussions or bills related to gender issues;
7. Conduct and facilitate continuing activities in support of consultations, dialogues, meetings, and similar activities with people involving GAD-related issues, policies, and concerns;
8. Collaborate with international, regional and national agencies, non-government organizations, people's organization, private sector, and other institutions to ensure the GAD concerns are brought into the mainstream of all development efforts;

9. Ensure that all the city development policies, plans, programs, projects, activities, and their implementation are gender-responsive through the conduct of appropriate human resource development program;
10. Review and provide recommendation on GAD policies, plans, programs, projects, and activities at the barangay level prior to their implementation and to monitor if the activities undertaken are in accordance with approved guidelines;
11. Represent the city government in local and international conferences involving gender and development and the role and rights of women in the development process;
12. Ensure the timely submission of the GAD plan and Budget (GPB), GAD Accomplishment Report (AR), and other GAD-related reports to the DILG which shall be consolidated for submission to the PCW and appropriate oversight agencies;
13. Ensure the effective and efficient implementation of the GAD PPA's and the judicious utilization of the GAD budget;
14. Build and strengthen the partnership of the city government with concerned stake holders such as women's groups or civil society organizations (CSO's), national government agencies (NGA's), GAD experts and advocates, among others, in pursuit of gender mainstreaming; and
15. Recommended awards and/or incentives to recognize outstanding GAD PPA's or individuals who have made exemplary contributions to GAD.

SECTION 3. MEETING AND RULES. The QC GAD Council shall meet every other month or upon call by the Chairperson. It shall promulgate Internal Rules and Regulation to govern the conduct of its business including the performance evaluation of its members.

SECTION 4. NGO / CSO REPRESENTATION ON THE GAD COUNCIL. The Barangay and Community Relations Office, in coordination with the GAD Council, shall convene Accredited Women NGOs/ CSOs through their designated representative. Based on the criteria established by the GAD Council, the Accredited Women NGOs/ CSOs, in attendance, shall elect five (5) representatives who shall represent the Women NGOs/ CSOs to the GAD Council for a term of three (3) years.

SECTION 5. TECHNICAL WORKING GROUP (TWG). Pursuant to JMC 2013-01, the Technical Working Group (TWG) of the QC GAD Council shall be composed of all GAD focal persons of every department/office members of GAD Council to be designated by their respective departments/office heads.

It shall perform the following duties and responsibilities:

- a) Facilitate the gender mainstreaming efforts of the city through the GAD planning and budgeting process;
- b) Formulate the City GAD Plan and Budget (GPB) in response to the gender gaps and issues faced by their constituents including their women and men employees;
- c) Assist in the capacity and competency development of and provide technical assistance to the offices or units of the City. In this regard, the TWG shall work on the development and implementation of a capacity development program on GAD for the employees of the city;
- d) Coordinate with the various units/offices of the city and ensure their meaningful participation in strategic and annual planning exercises on GAD including the preparation, consolidation and submission of GPBs;
- e) Lead the conduct of advocacy activities and the development of information, education and communication (IEC) materials to ensure critical support of local elected officials, department heads and staff, and relevant stakeholders to the GFPS and to gender mainstreaming;
- f) Monitor the implementation of GAD-related PPAs and suggest corrective measures to improve their implementation;
- g) Prepare and consolidate City GAD Accomplishment Reports and other GAD-related reports; and
- h) Provide regular updates and recommendations to the Mayor or GAD Council regarding GFPS activities and the progress of the City in gender mainstreaming based on the feedback and reports of concerned offices/units, stakeholders and constituents.

The Head of the GAD TWG shall be elected from among the GAD TWG members. The GAD TWG Head shall act as the head of the secretariat who shall assist the GAD Council and GAD TWG in its functions. The TWG shall meet at least once a month or upon call by its Head.

The City Planning and Development Department and City Council shall give technical assistance and support to TWG. Accordingly, they shall send qualified personnel to all regular and other meetings of the TWG.

The members of the GAD Council and GAD Technical Working Group shall be entitled of Honorarium in accordance to the guidelines and other rules issued by the DBM and existing policies and guidelines of the city.

SECTION 6. SECRETARIAT. The Secretariat shall be responsible for providing assistance to the QC GAD Council and the TWG in the performance of their functions, specifically on the provision of administrative and logistical services, preparation of meeting agenda, and documentation of meeting and GAD-related activities.

It shall have the following functions:

- a) Assist the QC GAD Council and GAD TWG in monitoring GAD plans and PPAs from the barangay to the city level;
- b) Assist the QC GAD Council and GAD TWG in capacity building activities for GAD mainstreaming such as gender development and sensitivity orientation, gender-responsive planning and budgeting, gender diagnosis of programs/projects, and gender-based information systems;
- c) Assist the QC GAD Council and GAD TWG in establishing and maintaining a gender-responsive knowledge center/databank;
- d) Assist in establishing GAD focal point mechanism in each department within the city government and in barangays for better coordination and monitoring;
- e) Facilitate the holding women's assemblies for consultation and issues, and for the registration and nomination of women NGO / CSO representatives to the GAD Council; and
- f) Undertake such as tasks as may be assigned thereto by GAD Council Chairperson or the GAD Council secretary.

The Secretary of the GAD Council shall be designated by the Chairperson. As such, he/she shall coordinate and supervise compliance of the TWG and the Secretariat to the instruction of the GAD Council Chairperson and members.

SECTION 7. MONITORING AND EVALUATION. The QC GAD Council, through the GAD TWG, shall monitor the implementation of the annual GAD Plan and Budget and assess the status of the City Government's institutional mechanism on gender mainstreaming. It shall prepare annual status reports and submit the same to the City Mayor through the GAD Council. It shall evaluate the outcome of GAD policies and PPAs and submit a GAD evaluation report to the DILG Regional Office at end of the local chief executive's three-year term.

SECTION 8. FUNDING. Funds for the operation of the QC GAD Council, TWG, and its Secretariat shall be allocated from any available funds of the City.

SECTION 9. DISSEMINATION. Pursuant to Section 455 (1) Paragraph (vii) of Republic Act No. 7160 otherwise known as the Local Government Code of 1991, a copy of this Executive Order shall be furnished to the Office of the President and the Metropolitan Development Authority (MMDA) for its information and guidance.

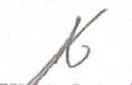
SECTION 10. REPEALING CLAUSE. All executive orders, circulars, memoranda, and other issuances inconsistent herewith are hereby repealed or modified accordingly.

SECTION 11. SEPARABILITY CLAUSE. The provisions of this Executive Order are hereby declared separable and in the event that any such provision is declared

unconstitutional, the other provisions which are not affected thereby shall remain in full force and effect.

SECTION 12. EFFECTIVITY. This Order shall take effect immediately.

DONE, 20 September 2019, Quezon City.


MA. JOSEFINA G. BELMONTE
City Mayor 