



Republic of the Philippines  
Quezon City  
**OFFICE OF THE MAYOR**

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**EXECUTIVE ORDER NO. 33-A**  
Series of 2019

**RECONSTITUTING THE QUEZON CITY ANTI-DRUG  
AND ADVISORY COUNCIL**

WHEREAS, it is hereby the policy of the State to promote and protect the welfare and well-being of its constituents against the deleterious effects of dangerous drugs which poses a serious and imminent threat against the total and holistic development of the country; national security is a condition wherein people's way of life and institutions, their territorial integrity and sovereignty, including their well-being, are protected and enhanced;

WHEREAS, Section 16 of the Local Government Code of 1991 provides that Local Government Units shall pursue undertaking to improve public morals and maintain peace and order among other equally significant concerns;

WHEREAS, the Department of the Interior and Local Government (DILG) Memorandum Circular No. 2009-09 gives emphasis to the primary responsibility of local authorities in the efforts to address illegal drugs and other substances;

WHEREAS, the Department of the Interior and Local Government (DILG) and the Dangerous Drugs Board Joint Memorandum Circular No. 2018-01 provides for the guidelines on the functionality and effectiveness of Local Anti-Drug Abuse Councils;

WHEREAS, the City government is mandated to actively participate in waging an unrelenting war against narcotics, other prohibited drugs and consider the same as public nuisance;

WHEREAS, there is a need to constitute the Quezon City Anti-Drug Abuse Advisory Council (QCADAAC) pursuant to SP-2791, series of 2018, entitled, An Ordinance Providing the Dangerous Drug Code of Quezon City.

NOW, THEREFORE, I, MA. JOSEFINA G. BELMONTE, Mayor of Quezon City by virtue of the powers vested in me by law, do hereby constitute the Quezon City Anti-Drug Abuse and Advisory Council, defining its composition, functions and for other purposes:

**SECTION 1. COMPOSITION.** - The Quezon City Anti-Drug Abuse and Advisory Council is hereby constituted and shall be composed of the following:

*Chairperson:*

City Mayor

*Co-Chairperson:*

City Vice Mayor

*Vice Chairperson:*

District Director, Quezon City Police District (QCPD)



*Members:*

- a. City Director, Department of Interior and Local Government, Quezon City field office (DILG-QC)
- b. Division of City Schools Superintendent
- c. City Prosecutor, Department of Justice (DOJ)- Quezon City
- d. Executive Judge, Regional Trial Court or a judge of RTC QC designated in writing by the RTC Executive Judge
- e. Social Services and Development Department Head
- f. City Health Officer
- g. Public Assistance and Information Services Officer
- h. two (2) duly accredited civil society organization representatives
- i. Faith-based organization Representative (s)
- j. Parole and Probation Board Officer
- k. Executive Director, Quezon City Muslim Consultative Council
- l. Chairperson, Committee on Dangerous Drugs
- m. Chairperson, Committee on Health and Sanitation
- n. Chairperson, Committee on Social Services
- o. City Planning and Development Officer
- p. District Drug Enforcement Unit (DDEU) Officer, QCPD
- q. Barangay and Community Relations Officer
- r. President, Liga ng mga Barangay, Quezon City Chapter
- s. President, SK Federation, Quezon City Chapter
- t. Quezon City Drug Treatment and Rehabilitation Center (Tahanan) Administrator

*Ex-officio members:*

- a. Chairperson, Dangerous Drugs Board
- b. Director General, Philippine Drug Enforcement Agency

**SECTION 2. MEETINGS OF THE COUNCIL.** - The QCADAAC shall meet quarterly or as often as necessary at the discretion of the Chairperson or at the call of a majority of the members of the Council. The presence of a majority of the members of the council shall constitute a quorum.

**SECTION 3. ROLES AND RESPONSIBILITIES.** - The QCADAAC shall perform the following roles and responsibilities:

- a) On the part of the Chairperson, attest the certification declaring the "drug - cleared" status of an affected barangay, certified by the District Director, QCPD and validated by the PDEA Regional Director;
- b) Monitor the Barangay Anti-Drug Abuse Council (BADAC) and BADAC Auxiliary Teams (BAT's) names, address and other significant details, copy furnished the DILG Filed Office;
  - b.1) Enjoin all Barangays to submit within Ten (10) days from its creation the names, address, and other significant details of all members of BADAC and its BADAC Auxiliary Team (BAT);



- c) Receive the consolidated information report from BADAC Chairperson;
- d) Review the consolidated reports of cluster leaders for final consolidation and submission to PDEA;
- e) Maintain list of endorsement or referral of Barangay Duty Officer as to who are drug dependents for screening using the Alcohol Smoking and Substance Involvement Screening Test (ASSIST);
- f) Establish one-stop-shop facilities where assessment, interview, counselling, referral, and/or processing of applications for petitions for confinement of drug dependents and Person Who Use Drug (PWUD) who surrendered for treatment and rehabilitation and other allied processes may be undertaken;
- g) Designate a focal person who shall ensure the compliance and Enforcement of DDB Regulations on Voluntary Surrender of Drug Users and Dependents and shall coordinate with the appropriate service provider to assure compliance with the prescribed intervention;
- h) Ensure that PWUDs who surrendered shall undergo screening in order to determine the level of risk and/or co-morbidities and refer them to the appropriate intervention;
- i) Designate certain personnel as the authorized representatives of the DDB who shall cause the processing and filing of petitions for confinement of drug dependents and PWUD who surrendered for treatment and rehabilitation before the Regional Trial Courts pursuant to Sections 54 and 61 of RA 9165;
- j) Organize the Drug Reformation Committee and adopt the Program of Instruction for Drug Reformation Program;
- k) Provide for the Community-Based Rehabilitation Program;
  - k.1) Lead in the formulation of the plan of action for community-based treatment and support services on the promotion and prevention of drug abuse in communities in coordination with other members of the network of the City;
  - k.2) Monitor all IEC materials on the campaign, "Sa DROGA Talo Ka, ACHIEVE ang PAGBABAGO!" to be adapted by primary care facilities in advocating for the promotion and prevention of drug abuse in communities, as approved by DOH Health Promotion and Communication Service with DOH DDAPTP and concurred in by DDB;
  - k.3) Submit the reports of Data on Community-Based Treatment and Rehabilitation and Data on Drug Treatment, Rehabilitation, and Aftercare of Drug Dependents thru the Anti-Drug Abuse Council Reporting System (ADAC-RS) as integrated in the



Integrated Drug Monitoring and Reporting Information System (IDMRIS) of DDB; shall:

- i. Encode the necessary information on PWUD who surrendered in accordance with the Community-Based Treatment and Rehabilitation Monitoring Form;
  - ii. Ensure the monthly submission of reports;
  - iii. Ensure the accuracy and confidentiality of data;
  - iv. Ensure that data of all PWUD who surrendered to authorities from July 2016 to December 2017 be encoded in the system following the schedules below:
    - a. July to September 2016 should be encoded a month after the effectivity of the policy.
    - b. October to December 2016 should be encoded within Two (2) months after the effectivity of the policy.
    - c. January to March 2017 should be encoded within Three (3) months after the effectivity of the policy.
    - d. April to June 2017 should be encoded within Four (4) months after the effectivity of the policy.
    - e. July to September 2017 should be encoded within Five (5) months after the effectivity of the policy.
    - f. October to December 2017 should be encoded within Six (6) months after the effectivity of the policy.
  - v. In case there is no person who surrendered for the month, report the same to the DDB through e-mail;
  - vi. Report problems encountered in the ADACRS by filing out the Issue Report Form;
- l) Conduct advocacy and/or preventive education seminars, giving emphasis to the role of parents and children in the anti-drug campaign, ill-effects of drugs, and consequences of drug abuse. This includes the conduct of lectures on the proper procedures on rehabilitation of drug dependents and PWUD who surrendered pursuant to RA 9165 and pertinent DDB Regulations counselling program for families with drug dependents and PWUD who surrendered to cope up with the trauma;

**SECTION 4. SECRETARIAT.** - The Secretariat shall be headed by the Executive Director, to be appointed by the Chairperson with the concurrence of a majority of the

members of the Council, with the rank of an Assistant Department Head, who shall be the Secretary of the Council and Administrative Officer of its secretariat, and shall perform other duties that may be assigned to him/her. He/she must possess adequate knowledge, training and experience in the field of dangerous drugs and in any of the following fields: law enforcement, law, medicine, criminology, psychology or social work.


The QCADAAC Secretariat pursuant to Ordinance SP No. 1264, series of 2003 shall continue to exist until such time that the new plantilla positions is fully operational. The powers, functions, responsibilities and staff of the QCADAAC Secretariat are hereby absorbed by new plantilla positions for QCADAAC Secretariat pursuant Ordinance SP No. 2791, series 2018.

**SECTION 5. DISSEMINATION.** - A copy of this Executive Order shall be furnished to the Office of the President and the Metro Manila Development Authority (MMDA) for information and guidance, pursuant to Section 455 (1) (xii) of RA 7160, as amended, and shall be posted at the official website of the Quezon City Government.

**SECTION 6. REPEALING CLAUSE.** - All issuances, orders, guidelines, rules and regulations inconsistent herewith are hereby repealed, amended or modified accordingly.

**SECTION 7. EFFECTIVITY.** - This Order shall take immediately.

ISSUED, this 15 October 2019, Quezon City.

  
MA. JOSEFINA G. BELMONTE  
City Mayor