



Republic of the Philippines
Quezon City
OFFICE OF THE MAYOR

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EXECUTIVE ORDER NO. 01
Series of 2019

CREATING THE POSITION OF THE
SUSTAINABLE DEVELOPMENT PROJECTS OFFICER (SDPO)
UNDER THE OFFICE OF THE CITY MAYOR

WHEREAS, Quezon City recognizes the importance of realizing the United Nation's Sustainable Development Goals (SDGs), which is the call for action by all countries to promote prosperity while protecting the planet. The SDGs are namely: No Poverty; Zero Hunger; Good Health and Well-being; Quality Education; Gender Equality; Clean Water and Sanitation; Affordable and Clean Energy; Decent Work and Economic Growth; Industry, Innovation, and Infrastructure; Reducing Inequality; Sustainable Cities and Communities; Responsible Consumption and Production; Climate Action; Life Below Water; Life On Land; Peace, Justice, and Strong Institutions; and Partnerships for the Goals.

WHEREAS, in connection with the SDGs, President Rodrigo R. Duterte signed Executive Order No. 5, s. 2016 approving and adopting the Philippine Development Plan entitled "AmBisyon Natin 2040" that laid down four areas for strategic policies, programs, and projects over the next 25 years namely; a) Building a prosperous, predominantly middle-class society where no one is poor; b) Promoting a long and healthy life; c) Becoming smarter and more innovative; and d) Building a high-trust society;

WHEREAS, the United Nations has emphasized the importance of implementing the SDGs at the local level, through innovative solutions and synergies that necessitate coordination, collaboration and engagement with relevant authorities and communities;

WHEREAS, the Local Government Code provides in Sec. 16 that every local government unit may exercise powers essential to the general welfare, including to enrich culture, promote health and safety, enhance the right of the people to a balanced ecology, encourage and support the development of appropriate and self-reliant scientific and technological capabilities, improve public morals, enhance economic prosperity and social justice, promote full employment among their residents, maintain peace and order, and preserve the comfort and convenience of their inhabitants; and

WHEREAS, there is a need for a dedicated officer under the Office of the Mayor who will lead, organize and coordinate the timely implementation of priority, high-impact, multi-stakeholder sustainable development projects;

NOW, THEREFORE, I, MA. JOSEFINA G. BELMONTE, Mayor of Quezon City, by virtue of the powers vested in me by law, do order and direct the following:

SECTION 1. CREATION. The position of Sustainable Development Projects Officer (SDPO) is hereby created under the Office of the City Mayor.

SECTION 2. FUNCTIONS, DUTIES AND RESPONSIBILITIES. The SDPO shall discharge and exercise the following functions, duties and responsibilities:

- a) Provide technical and liaison services and source financial assistance to enhance projects of the Quezon City Government to meet United Nations Sustainable Development Goals (SDGs), including but not limited to nutrition programs, urban gardens, day care centers, human breast milk banks, barangay health worker programs & other health projects, solid waste management & climate change, livelihood and other existing projects;
- b) Assess existing projects, propose plans and proposals to the City Mayor and select, execute, manage and monitor those that are aligned with the attainment of the SDGs;
- c) Advise the City Mayor and other offices on local and international partnerships with other government, non-government, and private institutions, that will result in delivery of services, achievement of policy goals, pursuant of the principle of good governance, thru the inclusive and sustainable-development thrust of the city, and the achievement of UN SDGs; and serve as the primary liaison and representative of the City Mayor in the planning and execution thereof;
- d) Serve as primary liaison and representative of the City Mayor between, but not limited to, the private sector, educational institutions, local barangay, local and national government, as well as international, multilateral and sustainable development entities pertaining to SDGs;
- e) Initiate the development of the "Pilot City" environment where innovation and creativity is encouraged in pursuit of finding unique solutions that will benefit the city;
- f) Enter successful programs to "Galing Pook" awards and other local and international awards in order to bring prestige and recognition to our city;
- g) Perform such other related duties and responsibilities that may be assigned or delegated by the City Mayor or as required by law or ordinance.

SECTION 4. TECHNICAL WORKING GROUPS (TWGs). The SDPO shall direct Sustainable Development Projects Technical Working Groups (TWGs) composed of, but not limited to, the following members from identified departments that will be part of the identified SDG programs;

SDPO as Chairman;
City Health Department - one (1) representative;
Social Services Development Department- one (1) representative;
Environmental Protection and Waste Management Department - one (1) representative;
City Planning and Development Office - one (1) representative;
Education Affairs Unit - one (1) representative;

Disaster Risk Reduction & Management Office - one (1) representative;
Department of Public Order & Safety - one (1) representative;
Public Service Employment Office - one (1) representative;

Depending on the nature of the programs identified and the projects assigned, the SDPO may request further assistance or support from the Office of the City Mayor and the City Administrator for additional staffing that may be needed. From time to time, the SDPO may also request any other offices, departments, units of the city government to provide liaison, technical or other assistance as needed to enable the SDPO to fulfill his or her responsibilities for the city government.

SECTION 5. CONFIDENTIALITY. The SDPO shall respect the confidentiality of information acquired in the course of performing his or her duties and functions. Unless there is legal or professional right or duty to disclose, the SDPO shall not use or disclose any such information without proper and specific authority. The Sustainable Development Projects Office's duty of confidentiality shall include the prohibition on the use of information for personal advantage of a third party.

SECTION 6. OPERATIONAL FUND. The City Budget Department is hereby directed to identify and program the funds needed by the SDPO for his or her operations and to fund the required outputs, and source the same from the budget of the City Mayor.

SECTION 7. DISSEMINATION. A copy of this Executive Order shall be furnished to the Office of the President and the Metro Manila Development Authority (MMDA) for information and guidance, pursuant to Section 455 (1) (xxi) of RA 7160, as amended, and shall be posted at the official website of the Quezon City Government.

SECTION 8. REPEALING CLAUSE. All issuance, orders, guidelines, rules and regulations inconsistent herewith are hereby repealed, amended or modified accordingly.

SECTION 9. EFFECTIVITY. This Order shall take effect immediately.

DONE, 8 October 2019, Quezon City.

MA. JOSEFINA G. BELMONTE
City Mayor