



REQUEST FOR QUOTATION
NEGOTIATED PROCUREMENT
SECTION 53.9

DATE : OCTOBER 18, 2022

PROJECT NO. : ITDD-22-IT-1555

Name of Company : _____
Address : _____
Contact No. : _____
Project Title : SUPPLY, DELIVERY, TESTING AND COMMISSIONING OF ONLINE TRANSIT
INFORMATION PUBLISHING SERVICE SUBSCRIPTION FOR QUEZON CITY BUS
AUGMENTATION PROGRAM "Q CITY BUS"
Approved Budget of
the Contract : Php108,400.00
End-User /
Implementing Office : INFORMATION TECHNOLOGY DEVELOPMENT DEPARTMENT

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **OCTOBER 21, 2022, 10:00 a.m.** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2022);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2021) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** issued by QC BAC- Goods and Services.


ATTY. DOMINIC B. GARCIA
Officer-in-Charge / Head, BAC Secretariat

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	<p>PROJECT DESCRIPTION</p> <p>This project is for the provision of a subscription to a Transit Information Publishing Service through an online web and mobile-based portal ("Portal") that can be integrated with the existing Global Positioning System ("GPS") network(s) of bus companies ("Operators") involved in the Q City Bus Service ("Q City Bus") program. The Portal should be able to display the GPS locations of the buses under Q City Bus and must be accessible or viewable by the general public which have access to the web.</p> <p>PROJECT SCOPE OF WORK</p> <p>i. Objective</p> <p>Publish transit information of Q City Bus, such as route names, operating hours, fares, stop and terminal names, bus number, bus assignment, bus operators, and GPS locations, on an online Portal, accessible via desktop or mobile device with internet connection. The Portal must be publicly accessible.</p> <p>ii. Technical Specifications</p> <p>a) Requires internet connection to work and receive or display information.</p> <p>b) The web-based module will be accessible using the latest versions of Safari and Chrome on Mac/iOS and Chrome on Windows/Android.</p> <p>c) The mobile application module can be installed on mobile devices running with either Android or iOS operating system.</p> <p>d) Can accept, read, and display data from the systems of the GPS providers of the Operators.</p> <p>e) Does not collect or mandate the collection of personal or sensitive information of users.</p> <p>f) Transit information of Q City Bus must be viewable by the public without any fees or charges, using compatible web browsers, or mobile devices.</p> <p>iii. Platform Features</p> <p>a) Users can view and explore transit information of Q City Bus and other major PUV lines in Metro Manila.</p>	Lot	1		

<div><div><div>b) Display transit information such as types of PUVs, fares, operating hours, routes, stops, etc., whenever these data are available.</div><div>c) Display close-to-real-time locations of buses under Q City Bus, whenever such data is available and is being streamed to the Portal by the Operators or their GPS providers.</div><div>d) Display specific and obvious identifiers for the various routes and lanes of Q City Bus, either through color-coding, headers or headings, and icons.</div><div>e) Can generate basic reports either in spreadsheets or document format, containing the following metrics and data fields, where such reports must be submitted electronically to Quezon City:<div><div>1. Operator ID</div><div>2. Plate No</div><div>3. Case No</div><div>4. Bus No Vehicle-Route Assignment</div><div>5. GPS Provider ID</div><div>6. Date Last Updated</div><div>7. No of Days Since Last Active</div></div></div></div></div> <div><div>***with attached Terms of Reference (TOR) which will form an integral part of the Request for Quotation***</div></div>					
TOTAL					

Amount in Words: _____

Delivery Period : **Until December 31, 2022**

Warranty : _____

OTHER REQUIREMENTS:

1. Notarized Affidavit of Undertaking stating:

➤ That the Service Provider must be filed with SEC or DTI as an IT company with the purpose of software development and the supply of IT-related goods and services

➤ That the Service Provider must be duly registered under the National Privacy Commission

➤ That the Service Provider must have their own headcount of software developers, whether direct or employed by their sister companies.

➤ That the Service Provider must have their own support staff to conduct support tasks for the project such as system administrators and quality assurance testers, whether direct or employed by their sister companies

➤ That the Service Provider must assign at least one (1) staff to conduct support services during the implementation of the project

2. List of Manpower Requirements

3. Statement of Warranty until December 31, 2022

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

Email Address

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TERMS OF REFERENCE (TOR)
SUPPLY, DELIVERY, TESTING, AND COMMISSIONING OF
ONLINE TRANSIT INFORMATION PUBLISHING SERVICE SUBSCRIPTION FOR QUEZON CITY
BUS AUGMENTATION PROGRAM "Q CITY BUS"

I. RATIONALE AND BRIEF BACKGROUND

From the initial operation in 2020 of the Quezon City Bus Augmentation Program, also known as the Q City Bus Service, the program was able to provide free rides to almost 7.3 million passengers along its eight (8) routes within Quezon City. To continuously improve the program and provide innovation for QCitizens, the City aims to provide a live tracking system of all buses operating under the Q City Bus Service.

With this Online Transit Information Publishing Service, the City will help the commuters to save time and effort as they can live track the location of buses. The Q City Bus Service has indeed proven to be a reliable means of public transportation for QCitizens and guests of the City.

II. PROJECT DESCRIPTION

This project is for the provision of a subscription to a Transit Information Publishing Service through an online web and mobile-based portal ("Portal") that can be integrated with the existing Global Positioning System ("GPS") network(s) of bus companies ("Operators") involved in the Q City Bus Service ("Q City Bus") program. The Portal should be able to display the GPS locations of the buses under Q City Bus and must be accessible or viewable by the general public which have access to the web.

III. PROJECT SCOPE OF WORK

i. Objective

Publish transit information of Q City Bus, such as route names, operating hours, fares, stop and terminal names, bus number, bus assignment, bus operators, and GPS locations, on an online Portal, accessible via desktop or mobile device with internet connection. The Portal must be publicly accessible.

ii. Technical Specifications

- a) Requires internet connection to work and receive or display information.
- b) The web-based module will be accessible using the latest versions of Safari and Chrome on Mac/iOS and Chrome on Windows/Android.
- c) The mobile application module can be installed on mobile devices running with either Android or iOS operating system.
- d) Can accept, read, and display data from the systems of the GPS providers of the Operators.
- e) Does not collect or mandate the collection of personal or sensitive information of users.
- f) Transit information of Q City Bus must be viewable by the public without any fees or charges, using compatible web browsers, or mobile devices.

iii. Platform Features

- a) Users can view and explore transit information of Q City Bus and other major PUV lines in Metro Manila.
- b) Display transit information such as types of PUVs, fares, operating hours, routes, stops, etc., whenever these data are available.

- c) Display close-to-real-time locations of buses under Q City Bus, whenever such data is available and is being streamed to the Portal by the Operators or their GPS providers.
- d) Display specific and obvious identifiers for the various routes and lanes of Q City Bus, either through color-coding, headers or headings, and icons.
- e) Can generate basic reports either in spreadsheets or document format, containing the following metrics and data fields, where such reports must be submitted electronically to Quezon City:
 - 1. Operator ID
 - 2. Plate No
 - 3. Case No
 - 4. Bus No Vehicle-Route Assignment
 - 5. GPS Provider ID
 - 6. Date Last Updated
 - 7. No of Days Since Last Active

IV. AREA OF COVERAGE

The Portal must be able to display public transit information related to Q City Bus, as well as for most parts of Metro Manila and the region's public transportation system.

V. OWNERSHIP

The Portal, including its related applications, user interfaces, codes, algorithms, platforms, databases, and dashboards, whether front-end or back-end, are proprietary technologies owned, developed, managed, and maintained by the Provider.

No part of this TOR shall be construed as transfer of rights of ownership, from one party to another.

VI. PROJECT STANDARDS AND REQUIREMENTS

The following are the minimum qualifications and requirements for the Service Provider or Bidder:

i. Track Record

- a) The service provider must be in the same industry as per their Securities and Exchange Commission (SEC) or Department of Trade and Industry (DTI) filing for at least five (5) years.
- b) The service provider should have been in operation for at least five (5) years.
- c) The service provider must have implemented a similar registration and web application project within the last three (3) years.
- d) The service provider should have implemented a public or private project with a single completed contract amounting to at least fifty percent (50%) of the Approved Budget for the Contract (ABC).

ii. Organization

- a) The service provider must have Platinum status in PHILGEPS.
- b) The service provider must be a duly registered corporation with SEC or DTI filing.
- c) The service provider must be filed with SEC or DTI as an IT company with the purpose of software development and the supply of IT-related goods and services.
- d) The service provider must be duly registered under the National Privacy Commission.

iii. Manpower

- a) The service provider must have their own headcount of software developers, whether direct or employed by their sister companies.

- b) The service provider must have their own support staff to conduct support tasks for the project such as system administrators and quality assurance testers, whether direct or employed by their sister companies.
- c) The service provider must assign at least one (1) staff to conduct support services during the implementation of the project.

VII. PROJECT DURATION

Sixty (60) Days from issuance of Notice to Proceed.

VIII. APPROVED BUDGET FOR THE CONTRACT

The Approved Budget for the Contract (ABC) is One Hundred Eight Thousand Four Hundred Pesos (Php108,400.00) inclusive of Value-Added Tax (VAT) and all other relevant taxes and fees.

IX. TERMS OF PAYMENT

The Quezon City Government shall pay one hundred percent (100%) of the Contract Price after the transit information of Q City Bus is live on the web portal and the mobile application module.


X. PENALTIES FOR BREACH OF CONTRACT

Failure to deliver the services according to the standards and requirements set by the Quezon City Government shall constitute an offence and shall subject the Service Provider to penalties and/or liquidated damages pursuant to R.A. 9184 and its Revised Implementing Rules and Regulations.


XI. CANCELLATION OR TERMINATION OF CONTRACT

The guidelines contained in RA 9184 and its revised IRR shall be followed in the termination of any service contract. In the event the City terminated the Contract due to default insolvency, or for cause, it may enter negotiated procurement pursuant to section 53 (d) of RA 9184 and its IRR.

Prepared By:


ELENA LIWAYWAY Y. BASKINAS
Officer-in-Charge, Administrative Division
Office of the City Administrator

Noted By:


PAUL RENE S. PADILLA
Head
Information Technology Development Department

COST DERIVATION SHEET

**PROJECT NAME: SUPPLY, DELIVERY, TESTING AND COMMISSIONING OF ONLINE
TRANSIT INFORMATION PUBLISHING SERVICE SUBSCRIPTION FOR QUEZON CITY
BUS AUGMENTATION PROGRAM “Q CITY BUS”
PROJECT NO. ITDD-22-IT-1555**

MONTH	TOTAL
Month 1 Subscription	
Month 2 Subscription	

GRAND TOTAL _____

Name: _____
Legal Capacity: _____
Signature: _____
Duly authorized to sign the Bid for and behalf of: _____