



Republic of the Philippines  
Quezon City  
**OFFICE OF THE CITY MAYOR**

3/F Bulwagang Amoranto,  
High Rise Building,  
Quezon City Hall Compound,  
Diliman, Quezon City  
Trunkline 988-4242

**NOTICE TO PROCEED**

This CONTRACT, therefore, having been approved, copy of which is hereto attached, NOTICE TO PROCEED is hereby given to:

**Ellen G. Aquino** ✓  
**Sole Proprietor**  
ALELEN ENTERPRISE ✓  
Contractor

With Office Address at  
21C Matiyaga St. Barangay Central, Quezon City ✓

For the Project  
**PROCUREMENT OF DESKTOP SOLID STATE DRIVE AND OTHERS** ✓

**FOR THE PERIOD**  
OCT 25 2022 TO NOV 09 2022

The Project will commence on OCT 25 2022

ISSUED BY:

MA. JOSEFINA G. BELMONTE  
City Mayor

We hereby acknowledge the receipt of the above mentioned Notice

Ryan Guillermo Authorized Representative  
(Signature Over Printed Name and Designation)

ALELEN ENTERPRISE ✓