



Republic of the Philippines
PROCUREMENT DEPARTMENT
 Quezon City Government



PO Number **2209041**

Purchase Order Date: **OCT 07 2022**

Procuring Unit	: OFFICE OF THE CITY MAYOR	Project Number	: OCM-22-FIXTURES-963
Company Name	: SKAIWEL TRADING AND SOLUTIONS INC.	Mode of Procurement	: Public Bidding
Address	: 2909 Suntrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City	Resolution No.	: 22-PB-308
Business Type	: Corporation Registration #2021120036840-05	TIN Number	: 604-792-154-000
		Contact Number	: 09164135047

Sir/Madam:
 Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Office of the City Mayor **Delivery Schedule** : Ninety (90) Calendar Days
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
56	Rectangular Area Rug B Made of (PP) Polymer Polypropylene (BCF) Bulk Continuous Filament Cut loop pile -2400 x 3400 mm	piece	2	51,300.00	102,600.00
57	Rectangular Area Rug C Made of (PP) Polymer Polypropylene (BCF) Bulk Continuous Filament, Cut loop pile -1500 x 2300 mm	piece	1	32,400.00	32,400.00
58	Round Area Rug D Made of (PP) Polymer Polypropylene (BCF) Bulk Continuous Filament, Cut loop pile - 4meter diameter	piece	1	50,000.00	50,000.00
59	Plant Stand 3 tier stand in white and wood finish, shelf made of steel powder coated and legs in bamboo clear acrylic lacquer 78 cm height with maximum load of 5 kg.	piece	10	3,640.00	36,400.00
60	Flower Vase with floral arrangement in round vase	piece	2	4,900.00	9,800.00
61	Flower Vase with floral arrangement in rectangular vase	piece	1	7,840.00	7,840.00
62	Wooden Table Lamp Table lamp with wood body in chocolate brown finish, fine weave matte fabric shade in dirty white, 356mmD x 597mmH	piece	3	9,900.00	29,700.00

***** Nothing Follows *****

Total Amount : 13,796,000.00

Total Amount In Words (Pesos): Thirteen Million Seven Hundred Ninety-Six Thousand Pesos Only

MA. JOSEFINA G. BELMONTE
 City Mayor



RENIEL O. SOLIS 10/17/22
 Signature Over Printed Name of Supplier / Date

Funds Available:
RUBY G. MANANGU
 City Accountant

OBR : No-222 10-11629

Approved Budget for the Contract : 13,796,531.00

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 17 2022 and to expire on - JULY 16 2023

CONFORME:

RENIEL D. SOLIS
SIGNATURE OVER PRINTED NAME

GENERAL MANAGER
IN THE CAPACITY OF

10/17/22
DATE

Duly authorized to sign this Purchase Order for and on behalf of SKAWEL TRADING AND SOLUTIONS INC.
COMPANY NAME

SUBSCRIBED AND SWORN to before me this OCT 17 2022 day of QUEZON CITY Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her with his/her photograph and signature appearing thereon with No. _____

ATTY. ARL P. LIM
Notary Public for Quezon City
Notarial Commission: NP-178: 7/14/21 to 12/31/22
Roll No. 65268
PTR No. 2445159: 1-5-22
IBP OR No. 197140: 1-7-22
MCLE Compliance No. 6-0026861
TIN: 329-392-954-000
Address: 25 Matalino St., Brgy. Central, Quezon City

Doc. No. 288
Page No. 67
Book No. I
Series of 2022

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Pp2,500,000.00 and above only)



Republic of the Philippines
PROCUREMENT DEPARTMENT
 Quezon City Government



PO Number **2209041**

Purchase Order Date: **OCT 07 2022**

Procuring Unit : OFFICE OF THE CITY MAYOR	Project Number : OCM-22-FIXTURES-963
Company Name : SKAIWEL TRADING AND SOLUTIONS INC.	Mode of Procurement : Public Bidding
Address : 2909 Suntrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City	Resolution No. : 22-PB-308
Business Type : Corporation Registration #2021120036840-05	TIN Number : 604-792-154-000
	Contact Number : 09164135047

Sir/Madam:
 Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Office of the City Mayor
Delivery Schedule : Ninety (90) Calendar Days
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	Modular Laminated Partition, with or without glass 60mm thick with aluminum end trim (color: off-white) and cable wire ready baseboard, (floor to ceiling)	m ²	63	17,200.00	1,083,600.00
2	Fabric Low Partition, with Glass, 1.20mH 60mm thick 2-tone Modular Fabric Partition (1.20m Ht.) with clear glass, (0.30m Ht.) complete with aluminum end trim (color: off-white) and cable, wire ready baseboard, fabric: top color-(0.15m) & bottom color-(1.05m)	m ²	306	14,214.00	4,349,484.00
3	Modular Desks, 600mm width, 30mm Thick Modular Desktop high pressure laminated top (600mm width) with drawer and powder coated bracket, color: light brown (wood grain)	m ²	168	8,500.00	1,428,000.00
4	Roller Shade Blinds, Indoor Sunscreen Fabric with Aluminum Framing	m ²	36	4,995.00	179,820.00
5	Roller Shade Blinds, Indoor Combi Fabric, with Aluminum Framing	m ²	11	6,425.00	70,675.00
6	Roller Shade Blinds, Indoor Blackout Fabric, with Aluminum Framing	m ²	22	5,750.00	126,500.00
7	Wallpaper, Plain or with design	m ²	336	977.00	328,272.00
8	Counter Top, 30mm thick high pressure laminate finish with powder coated bracket, 1000mm (L) x 300mm (W) color SP SF1176	lm	7.5	5,200.00	39,000.00
9	Counter Top Clip, powder coated metal	piece	3	1,400.00	4,200.00
10	Tubular Chrome legs, for modular desks 10cm diameter x 74cm height	piece	36	1,350.00	48,600.00
11	Acrylic Desk Barrier (1 side), Barriers for freestanding table or modular desk (0.70mW x 0.45mH) with 3mm Thickness	piece	36	1,053.00	37,908.00
12	Folding door system, single/double opening, 153mm wide and 12.55mm thick MDF panel core, wood veneer or solid color laminate with heavy duty ball-bearing and tracks	m ²	23	9,725.00	223,675.00
13	Modular Door, (MD), 60mm thick Laminated Partition-Half Glass Door with Door	piece	1	29,315.00	29,315.00

MA. JOSEFINA G. BELMONTE
 City Mayor

RENIEL O. SOLIC 10/17/22
 Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
 City Accountant

OBR :

Approved Budget for the Contract : 13,796,531.00

S. J. P.

TERMS AND CONDITIONS

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13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 17 2022 and to expire on JAN 17 2023

CONFORME:

RENIEL O. SOLIC
SIGNATURE OVER PRINTED NAME

GENERAL MANAGER
IN THE CAPACITY OF

10/17/22
DATE

Duly authorized to sign this Purchase Order for and on behalf of SKAIWEL TRADING AND SOLUTIONS INC
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ___ day of _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

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Page No. _____
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PROCUREMENT DEPARTMENT
 Quezon City Government



PO Number **2209041**

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Company Name : SKAIWEL TRADING AND SOLUTIONS INC.	Mode of Procurement : Public Bidding
Address : 2909 Suntrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City	Resolution No. : 22-PB-308
Business Type : Corporation Registration #2021120036840-05	TIN Number : 604-792-154-000
	Contact Number : 09164135047

Sir/Madam:
 Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Office of the City Mayor **Delivery Schedule :** Ninety (90) Calendar Days
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
14	Jambs, single leaf, 800mm Width x 2100mm Height Magnetic Glass Board 6mm thick Low iron tempered glass white, 1219mmH x 2438mmW including magnets, PB-GI sheets backing and other materials/accessories	set	2	50,450.00	100,900.00
15	Gang Chair - 4 Seater (2) 4 Seater, stainless steel, panel (1.5-1.8mm in thickness) with armrest; backrest & seat are of perforated	piece	2	21,000.00	42,000.00
16	Office chair – 2 tone (4b) 2-tone Fabric type, mid-back with pvc armrest, gas lift with 5-pronged chrome star base and caster wheel	piece	89	7,200.00	640,800.00
17	Mobile Pedestal (5), 3 Drawers, (2 small & 1 File Drawer), Ball Bearing Roller, Dimension: W40 x D56 x H70cm Steel, Gauge 22, powder coated color, off white	piece	81	4,500.00	364,500.00
18	Sofa - 3 Seater (6), Standard 3-seater with armrest, leatherette/fabric	piece	2	45,000.00	90,000.00
19	Executive 3-Seater Sofa (6a) Mayor Made of plywood, fiberboard , steel and solid wood frame with felt liner, hollow polyester back cushion, fabric finish, Color: Dark Gray Dimension : 198 W x 99D x 83 H cm	piece	1	51,420.00	51,420.00
20	Accent Sofa - 3 Seater (6b) Photo Area Gemelina frame, upholstery Body with tapered wood legs, Fabric or leatherette with fixed back and seat cushion with arm rest, Color: Hazelnut or Caramel Brown	piece	1	45,000.00	45,000.00
21	Sofa - 2 Seater (7), Receiving/Lounge with armrest, leatherette or fabric, color; teal blue	piece	2	32,000.00	64,000.00
22	Executive 2-Seater Sofa (7a) COS Made of plywood, fiberboard , steel and solid wood frame, polyester wadding back and seat cushion, fabric finish, steel legs, Color: Medium Dark Gray Dimension : 204W x 89D x 78 H cm	piece	1	44,550.00	44,550.00

MA. JOSEFINA G. BELMONTE
 City Mayor

RENIEL O. SOLIS 10/17/22
 Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
 City Accountant

OBR :

Approved Budget for the Contract : 13,796,531.00

8.07.22

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
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9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
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CONFORME:

RENIEL O. SOLIS

SIGNATURE OVER PRINTED NAME

GENERAL MANAGER

IN THE CAPACITY OF

10/17/22

DATE

Duly authorized to sign this Purchase Order for and on behalf of SKAIWEL TRADING AND SOLUTIONS INC.
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ___ day of _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

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Quezon City Government



PO Number **2209041**

Purchase Order Date: **OCT 07 2022**

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Place of Delivery : Office of the City Mayor Delivery Schedule : Ninety (90) Calendar Days
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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
23	Sofa - 1 Seater (27), Receiving/Lounge with armrest, leatherette or fabric, color; teal blue	piece	1	26,775.00	26,775.00
24	Executive 1-Seater Sofa (27a) Mayor Made of plywood, fiberboard, steel and solid wood frame with felt liner, hollow polyester back cushion, fabric finish, Color: beige. Dimension : 105 W x 99D x 83 H cm	piece	2	36,571.00	73,142.00
25	Accent Sofa - 1 Seater (27b) Photo Area Gemelina frame, upholstery Body with tapered wood legs, Fabric or leatherette with fixed back and seat cushion with arm rest, Color: Hazelnut or Caramel Brown	piece	1	26,775.00	26,775.00
26	Executive Sofa Bed (28a) Mayor's Back Room Made of solid hardwood frame, high density foam, fabric finish, Dimension : 76 x 161 x 90 cm / 79 x 1291 x 42 cm converted	piece	1	35,710.00	35,710.00
27	Center Table Rectangular (8), Stainless steel base, glass top 1.0m Length x 0.60m Width x 0.47m Height	piece	2	32,512.00	65,024.00
28	Side Table with Stainless Steel Base (9), glass top, 0.45m Length x 0.45m Width x 0.60m Height	piece	4	28,458.00	113,832.00
29	Round Side Table (9a) Round clear glass with ionized metal legs. Dimensions : 55 D x 54 H cm	piece	2	28,458.00	56,916.00
30	Office Manager's Chair (11a) Polyurethane upholstered with aluminum alloy base, frame and armrests, gas lift, white fabric or leatherette and nylon casters	piece	19	19,985.00	379,715.00
31	Manager's Visitor's Chair (12c) without armrest, low back sled type, leatherette Finish	piece	8	11,550.00	92,400.00
32	Filing Cabinet Vertical . 4 Drawers (13) 4 drawers, gauge 22, steel, size: 46 x 62 x 134cm, heavy duty, roller, metal guide, color: off-white	piece	52	20,109.00	1,045,668.00

MA. JOSEFINA G. BELMONTE
City Mayor

RENIEL O. SOLIS 10/7/22
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR :

Approved Budget for the Contract : 13,796,531.00

8.9/22

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IN THE CAPACITY OF

10/17/22
DATE

Duly authorized to sign this Purchase Order for and on behalf of SKAIWEL TRADING AND SOLUTIONS INC.
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ___ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

*****This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2209041**

Purchase Order Date: **OCT 07 2022**

Procuring Unit : OFFICE OF THE CITY MAYOR Project Number : OCM-22-FIXTURES-963
 Company Name : SKAIWEL TRADING AND SOLUTIONS INC. Mode of Procurement : Public Bidding
 Address : 2909 Suntrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City Resolution No. : 22-PB-308
 Business Type : Corporation Registration #2021120036840-05 TIN Number : 604-792-154-000
 Contact Number : 09164135047

Sir/Madam:
Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Office of the City Mayor **Delivery Schedule :** Ninety (90) Calendar Days
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
33	High-end Executive Table with Side Table (14b) Mayor 45mm thick Solid wood in high pressured laminate top finish, Elevated table top with bull-nose edging in rosewood/wenge finish, 2.0mL x 1.0mW x 0.76mH and side table, 1.0mL x 0.50mW x 0.75mH with drawers and swing out door cabinet, including matching 3 drawer mobile pedestal	set	1	92,800.00	92,800.00
34	Semi-High-end Executive Table with Side Table (14c) COS 45mm thick Solid wood in high pressured laminate top finish with bull-nose edging in rosewood/ wenge finish, 2.0mL x 1.0mW x 0.76mH with fixed side drawers and swing out door cabinet including matching 3 drawer mobile pedestal	set	1	80,900.00	80,900.00
35	Executive Console Table (15a) MDF Veneer Top with Stainless Steel Frame 120 cm L x 39 cm D x 75 cm H	piece	2	36,400.00	72,800.00
36	Media Room Executive Table (19k) Made of MFC Board laminated in walnut finish 2000 W x 1000 D x 750 H mm (no drawers)	piece	1	23,400.00	23,400.00
37	Midback Accent Chair with armrest (20) Photo Area Customized fabric or German leather finish, solid wood frame, solid wood in duco or varnish finish legs with tufting in seat and back area Color: Blue, 800mm L x 720 mm L x 800 mm H	piece	2	21,000.00	42,000.00
38	Executive Accent Chair (20b), Fabric or German leather finish, solid wood legs in duco finish, Dimensions : 750mm L x 800 mm D x 850 mm H	piece	2	19,575.00	39,150.00
39	Accent Meeting Chair (20c) COS Scooped back chair, upholstered in velvet, black metal legs with gold capping Size : 57 x 64 x 82 cm	piece	8	11,410.00	91,280.00
40	Accent Visitors Armchair (20d) COS contemporary fabric upholstered two toned armchair with a solid	piece	2	13,498.00	26,996.00

MA. JOSEFINA G. BELMONTE
City Mayor

RENIEL O. SOLIS 10/17/22
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR :

Approved Budget for the Contract : 13,796,531.00

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 17 2022 and to expire on - JAN 16 2023

CONFORME:

RENIEL O. SOLIS

SIGNATURE OVER PRINTED NAME

GENERAL MANAGER

IN THE CAPACITY OF

10/17/2022

DATE

Duly authorized to sign this Purchase Order for and on behalf of SKAIWEL TRADING AND SOLUTIONS INC.
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ___ day of _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____



Republic of the Philippines
PROCUREMENT DEPARTMENT
 Quezon City Government



PO Number **2209041**

Purchase Order Date: **OCT 07 2022**

Procuring Unit : OFFICE OF THE CITY MAYOR	Project Number : OCM-22-FIXTURES-963
Company Name : SKAIWEL TRADING AND SOLUTIONS INC.	Mode of Procurement : Public Bidding
Address : 2909 Suntrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City	Resolution No. : 22-PB-308
Business Type : Corporation Registration #2021120036840-05	TIN Number : 604-792-154-000
	Contact Number : 09164135047

Sir/Madam:
 Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Office of the City Mayor **Delivery Schedule :** Ninety (90) Calendar Days
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
41	wood walnut stained base; 59 x 61 x 82.5 cm Accent Press Chair (20e) Mid back chair with wooden legs, canvass upholstered, Dimension : 80 L x 49 W x 84 H cm Color: Light Gray/Off white	piece	6	8,770.00	52,620.00
42	Low cabinet, wood on laminate finish (22b) With swing-out door and 2-adjustable shelves, color: light brown (wood grain) or icebirke, 0.90mL x 0.45Mw x 1.06mH	piece	7	18,200.00	127,400.00
43	Buffet Cabinet (25) MDF, Doors with friezes, metal pull handle, internal shelves, Dimension : 180.34 L x 35.56 W x 81.28 H cm Color: White and wood finish combination	piece	2	14,900.00	29,800.00
44	Free Standing Table 1.5m x 0.70m -with side table(30) Free Standing Table, 1.50mL x 0.70mW x 0.75mH with Free Standing Side Table, 1.0mL x 0.50mW x 0.75mH, color: light brown (wood grain) powder coated metal legs and drawer with lock	piece	7	23,100.00	161,700.00
45	Conference Chair (35) Midback chair with arm rest gaslift and backtilt 2 tone fabric with five pronged star base legs	piece	56	10,500.00	588,000.00
46	Working Table 2.4mL x 1.2mW x 0.750mH (42) High pressured laminated top, color: light brown (wood grain), with 4-stainless legs	piece	2	37,726.00	75,452.00
47	High-end Executive High back Chair (43a) Mayor Upholstered genuine leather with padding, pneumatic height adjustment, normal tilting mechanism, silver finish chrome star base with caster	piece	2	32,000.00	64,000.00

MA. JOSEFINA G. BELMONTE
 City Mayor

RENIEL O. SOLIS 10/17/22
 Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
 City Accountant

OBR :

Approved Budget for the Contract : 13,796,531.00

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
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4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
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8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 17 2022 and to expire on -

CONFORME:

RENIEL O. SOLIS
SIGNATURE OVER PRINTED NAME

GENERAL MANAGER
IN THE CAPACITY OF

10/17/22
DATE

Duly authorized to sign this Purchase Order for and on behalf of SKAIWEL TRADING AND SOLUTIONS INC.
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ___ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

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Republic of the Philippines
PROCUREMENT DEPARTMENT
 Quezon City Government



PO Number **2209041**

Purchase Order Date: **OCT 07 2022**

Procuring Unit : OFFICE OF THE CITY MAYOR	Project Number : OCM-22-FIXTURES-963
Company Name : SKAIWEL TRADING AND SOLUTIONS INC.	Mode of Procurement : Public Bidding
Address : 2909 Suntrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City	Resolution No. : 22-PB-308
Business Type : Corporation Registration #2021120036840-05	TIN Number : 604-792-154-000
	Contact Number : 09164135047

Sir/Madam:
 Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Office of the City Mayor **Delivery Schedule :** Ninety (90) Calendar Days
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
48	Semi-High-end Executive High back Chair (43b) COS Executive High Back Chair with padded armrest, gaslift and backtilt leatherette with five pronged star base chrome legs	piece	1	24,975.00	24,975.00
49	Conference Table - 8 seater, wooden legs (46) Rectangular shape, High Pressure Laminated top with wooden legs, color - rosewood 2.0mL x 1.0mW x 0.75mH	piece	1	64,260.00	64,260.00
50	Dining Set A- 4 seater (70a) Back Room Contemporary design with 10 mm tempered glass top round table with angled wood base 4 chairs in fabric finish with black powder coated legs Dimension : Table : 113 x 76 cm	set	1	33,685.00	33,685.00
51	Dining Set B - 4 seater (70b) Pantry Square dining table with 4 upholstered stackable chairs, table in rubber wood ash veneer, combination of Walnut and light brown Dimension: 90x 90 x 75 cm	set	1	27,000.00	27,000.00
52	Round Table - Glass Top, (71a) 4 seater, glass top and stainless legs 0.90m diameter x 0.740m height	piece	1	25,900.00	25,900.00
53	Round Glass Table - Wooden Angled Legs (71c) COS 10 mm thick tempered round glass top, solid wood angled legs in dark walnut finish Dimension (inches) : 30H x 48W x 48D	piece	2	24,273.00	48,546.00
54	O-Shape Conference Table, 28-seater (87) High Pressured Laminate top finish and metal legs (black) which consists of 2 pieces 1.00m x 0.60m table, 12 pieces 1.30m x 0.60m table and 4 pieces 0.60m quarter table	set	2	152,460.00	304,920.00
55	Rectangular Area Rug A Made of (PP) Polymer Polypropylene (BCF) Bulk Continuous Filament, Cut loop pile -3000 x 4000 mm	piece	2	60,750.00	121,500.00

MA. JOSEFINA G. BELMONTE
 City Mayor

[Signature]
RENIEL O. SOLIC 10/17/22
 Signature Over Printed Name of Supplier / Date

Funds Available:
[Signature]
RUBY G. MANANGU
 City Accountant

OBR : 100-2022-16-1629
 Approved Budget for the Contract : 13,796,531.00

S-27PA

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
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14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.

15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 17 2022 and to expire on - JAN 16 2023

CONFORME:

<u>RENIEL O. SOLIS</u> SIGNATURE OVER PRINTED NAME	<u>GENERAL MANAGER</u> IN THE CAPACITY OF	<u>10/17/2022</u> DATE
---	--	---------------------------

Duly authorized to sign this Purchase Order for and on behalf of SKAIWEL TRADING AND SOLUTIONS INC.
 COMPANY NAME

SUBSCRIBED AND SWORN to before me this ___ day of ___, ___ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____
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***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)