



Republic of the Philippines
QUEZON CITY GOVERNMENT
BAC – Goods and Services
2nd floor, Procurement Department,
Finance Building, Quezon City Hall Compound



REQUEST FOR QUOTATION
SHOPPING – SECTION 52.1B

DATE : NOVEMBER 8, 2022

PROJECT NO. : CONSO-22-CE1-1145B

Name of Company : _____
Address : _____
Contact No. : _____
Project Title : PROCUREMENT OF CONDENSER CONFERENCE MICROPHONE AND OTHERS
Approved Budget of the Contract : P 275,580.00
End-User / Implementing Office : SOCIAL SERVICES DEVELOPMENT DEPARTMENT

Item	ABC
Item Nos. 1-3	Php 239,200.00
Item Nos. 4-7	Php 26,300.00
Item No. 8	Php 10,080.00

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **NOVEMBER 11, 2022; 10:00 A.M.** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2022);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2021) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** issued by QC BAC- Goods and Services.


ATTY. DOMINIC B. GARCIA
Officer-in-Charge / Head, BAC-Secretariat

TERMS AND CONDITIONS

- 1. Bidders shall **provide correct and accurate** information required in this form.
- 2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- 3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
- 4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
- 5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- 7. The City General Services Department (CGSD) shall have the right to inspect the goods.
- 8. Non-submission of eligibility documents shall mean disqualification of Quotation.
- 9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
SSDD-22-CE1-665 ABC: PHP 239,200.00					
Minimum Specifications for the following:					
1	CONDENSER CONFERENCE MICROPHONE TYPE SET Professional Table Digital Meeting Room Wired Conference Microphone Mic System, 19 inches Rack Mountable Design Host, Desktop Gooseneck Microphone, Built-in-speaker (Used to extend the conference sound)(1 Host Support up to 60 pieces table mic, add 1 power extension host can with 60 table microphone, Max 1 host support to 250 pieces table mic), Package includes: 1x Host: 20 tabletop Gooseneck Microphone (include 2 Chairman + 18 Delegate Desktop Microphone with 2m 8Pin cable); AC-DC adapter; Manual: 2x 10m 8Pin cable System Features: (1) Double-gooseneck design can be noted in the direction of need, easy to install quickly, The indicator light on the gooseneck microphone indicates the status of microphone; (2) Unique audio processing circuit to improve the clarity of the entire system; (3) hand-held cable connection, the microphone connection is simplified, the entire system installation on the required works and costs can be reduced; (4) Expansion and change the configuration is easy, it is 3 way Output, each channel way can connect 20 microphone a host total can connect 60 conference microphone unit; (5) Chairman unit can use the priority button (Priority) to control the speaking order, control the atmosphere of the meeting; (6) with recording output connection recorder, all the recordings can be completely sound preservation, but also external sound amplification equipment	Set	1		
2	MICROPHONE CORDLESS Dual Channel UHF, Wireless Microphone, Frequency range UHF 790-865MHz, high quality sound, high grade cable signal and battery indicator with 4 x AA batteries	Piece	2		

[Handwritten signature]

3	SOUND SYSTEM 15 inches portable trolley, 500W, Bluetooth ready, USB and SD slot, FM radio, rechargeable battery, durable	Piece	2		
SSDD-22-CE1-690 ABC: PHP 26,300.00 Minimum Specifications for the following:					
4	AM/FM TRANSISTOR RADIO AM/FM, 3 inches, high quality function, AC power, 220 volts with thermometer function 250mm length	Piece	2		
5	MICROPHONE CORDLESS Dual Channel UHF, Wireless Microphone, Frequency range UHF 790-865MHz, high quality sound, high grade cable signal and battery indicator with 4 x AA batteries	Piece	1		
6	SOUND SYSTEM 15 inches portable trolley, 500W, Bluetooth ready, USB and SD slot, FM radio, rechargeable battery, durable	Piece	1		
7	WIRELESS LANDLINE Wireless Telephone Device/Handset	Unit	2		
SSDD-22-CE1-549 ABC: PHP 10,080.00 Minimum Specifications for the following:					
8	MICROPHONE CORDLESS Dual Channel UHF, Wireless Microphone, Frequency range UHF 790-865MHz, high quality sound, high grade cable signal and battery indicator with 4 x AA batteries	Piece	2		
					-TOTAL

Amount in Words: _____

Other Requirements:
1. Statement of Warranty – Minimum of One (1) year.

Delivery Period : Thirty (30) Calendar Days

Warranty : _____

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

Email Address