



REQUEST FOR QUOTATION
NEGOTIATED PROCUREMENT
(SECTION 53.1)

DATE : NOVEMBER 10, 2022

PROJECT NO. : ENGINEERING-22-IT-1121

Name of Company : _____
Address : _____
Contact No. : _____
Project Title : SUPPLY, INSTALLATION, COMMISSIONING AND TESTING OF PLANNING AND PROGRAMMING DIVISION INTEGRATED SYSTEM (PPDIS) AT CITY ENGINEERING DEPARTMENT
Approved Budget of the Contract : P 18,292,000.00
End-User / Implementing Office : DEPARTMENT OF ENGINEERING

BREAKDOWN OF APPROVED BUDGET FOR THE CONTRACT	
Item	ABC
Item Nos. 1-10	Php 5,252,000.00
Item No. 11	Php 13,040,000.00
TOTAL	Php 18,292,000.00

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **NOVEMBER 15, 2022; 10:00 A.M.** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2022);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2021) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE issued by QC BAC- Goods and Services.**

(SGD.) MA. MARGARITA T. SANTOS
Chairperson, BAC- Goods and Services

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	APPLICATION SERVER Processor: Intel Xeon Silver 4210R2.4G, 10c/20T, 9.6GT/s, 13.75M Cache, Turbo, HT (100W) or its equivalent benchmark processor; Memory: 16GB RDIMM, 3200MT/s, Dual Rank (4 units) or its equivalent; Hard Drive: 12TB 7.2K RPM SATA 6gbps 512e 3.5 inches Hot-Plug Hard Drive (2 units) or its equivalent; Chassis: 3.5 Chassis with up to 4 Hard Drives and 3 PCIe slots; Power Supply: Dual Hot-Plug, Redundant Power Supply (1+1), 750W; Operating System: Windows Server 2019 Standard or latest; Accessories: Mouse and Keyboard (wired), similar brand of server	Unit	1		
2	UPS Rack Type – Apparent Power Output: 2000 VA; Battery Chemical Composition: Lead-acid; Battery Run-Time: 4 minutes; Battery Type: Portable; Battery Weight: 2.5kg; Form Factor: Rack mount; Communication Interface: USB, RS-232	Unit	1		
3	WORKSTATION / DESKTOP COMPUTERS Processor: Intel Core i7 (12mb Cache, 8C/16T, 2.5GHz, DDR4-3200) or its equivalent; GPU: NVIDIA GeForce GTX 1660 6Gb – GDDR5; Memory: DDR4-3200 U-DIMM; Storage: SATA Hard Disk Drives/ 2TB, 7.2K RPM, SATA 6.0 Gb/s, 8.89cm (3.5 inches); Power Supply: 750 Watts, Operating: Operating System: Windows 10 Pro/ Microsoft Office Professional 2019 or latest; Monitor: 24-inches LED IPS 75Hz, 1080p, VGA HDMI; Accessories: Mouse and Keyboard: wired, same brand of the unit	Unit	12		
4	LAPTOP Processor: Intel Core i5, 10 th Gen (8Mb Cache 4C /8T, 2.50 GHz – 4.50 GHz Max	Unit	1		

	Turbo) or its equivalent; Screen: 15.6 inches FHD (1920 x 1080) 120 Hz; GPU: NVIDIA GeForce GTX 1650Ti 4Gb-GDDR6; Memory: 4Gb x 2 DDR4 3200; Storage: 1 Tb HDD+ 256Gb SSD; Operating System: Windows 10 pro / Microsoft Office Professional 2019 or latest				
5	HIGH SPEED SCANNER Scanning Face: Duplex; Scanning Method: Colour CIS (600 dpi)/Black and White Background; Scanning Resolution: 100 to 1200 dpi; Scanning Speed: Simplex – up to 65ppm, Duplex – 130 ipm (Binary / Colour A4 size 200/300 dpi); Document Paper Size when 1 page: 1.9 inches x 2.1 inches – 8.5 inches x 220 inches; Feed Tray Capacity: Up to 100 sheets; Daily Duty Cycle: 8000 sheets; Automatic Detection: Intelligent Double Feed detection using ultrasonic sensor; Image Compression: MH, MMR, JPEG; File Output: PDF, PDF/A, Searchable PDF, JPEG, JPEG 2000 , TIFF, BMP, can convert word/ excel/ powerpoint	Unit	4		
6	LARGE FORMAT SCANNER Maximum Scan Width: 44 inches; Maximum Media Width: 47.2 inches; Data Capture (Color/Mono): 48-bit, Scanning Speed: 150 dpi – 3.8 inches per second, 300 dpi – 1.9 inches per second, 600 dpi-1.0 inch per second; CIS Technology; Clean Scan CIS; Maximum Media Thickness: 0.75 mm; Scan to USB: Yes, USB 3.0; Power Consumption: Ready-26W, Power Save – 3.6W, Scanning – 31W; Processor: Atom Quad-Core; Memory : RAM – 8gb, Flash – 16gb	Unit	1		
7	CONTINUOUS INK SYSTEM PRINTER Print Resolution: Up to 1200 x 4800 dpi; Print Speed: Up to 22 ipm (Mono) and 20 ipm (Colour); Paper Size: Up to A3 size	Unit	12		
8	DATA / SERVER CABINET 19 inches Standard Racking system; Front and back door with spring lock, detachable slide panel with lock; adjustable square holed mounting rail with cage nuts and bolts, powder coated finish, black; with 4 units castor wheel with leveling feet; with 4 units exhaust fan, 220V with cable entry at the top panel; vertical cable manager at the back; with 15 outlet PDU with 3.0 mm cable length (220V, 3prong, 10A)	Unit	1		
9	SWITCH Total 10/100/1000 copper ports: 24 ports; Uplink Configuration: 4x1G/10G fixed uplinks; DRAM: 2GB; Flash: 4GB; Chassis Dimensions: 4.4 x 44.5 x 28.8 cm; Weight: 4.35 kg; MTBF: 525, 990 hours; Power Supply: 125W; Input - Voltage range and frequency: 100-240VAC, 50-60Hz; Input Current: 1.6-0.7A; Output Ratings: 12V at 10.5A	Unit	3		

10	CABLE MANAGEMENT / MISCELLANEOUS 24 ports Patch Panel Cat6; IO Outlet Cat6; 1 RU Cable Management; UTP Patch Cord Cat6 (2.0M data); UTP Patch Cord Cat6 (3.0M data); Faceplate (Simplex/Duplex); 12 ports Optical Distribution Frame; Moldings; Cat6 Cable	Set	1		
11	PLANNING AND PROGRAMMING DIVISION INTEGRATED SYSTEM (PPDIS) AT CITY ENGINEERING DEPARTMENT Software Specifications (Enterprise Wide Licenses) <ol style="list-style-type: none"> 1. Database Management System <ul style="list-style-type: none"> - Server Installation Package 2. Software to Generate Survey Report <ul style="list-style-type: none"> - Compatible with the Operating System - 10 Windows, 64 bit - Unrestricted connection is required for activating the product, receiving updates, viewing the help files, etc. 3. Computer-Aided Design (CAD) <ul style="list-style-type: none"> - Compatible with the Operating System - 10 Windows, 64 bit - Unrestricted connection is required for activating the product, receiving updates, viewing the help files, etc. - To use the excel functions, local-installation of a supported version of Microsoft Excel - Microsoft Outlook for exporting/ sending projects to other users 4. Quantity Takeoff Software <ul style="list-style-type: none"> - Compatible with the Operating System - 10 Windows, 64 bit - Unrestricted connection is required for activating the product, receiving updates, viewing the help files, etc. - To use the excel functions, local-installation of a supported version of Microsoft Excel - Microsoft Outlook for exporting/ sending projects to other users 5. Geographical Information System (GIS) - Existing Software for Integration <ul style="list-style-type: none"> - Compatible with the Operating System - 10 Windows, 64 bit - Unrestricted connection is required for activating the product, receiving updates, viewing the help files, etc. - To use the excel functions, local-installation of a supported version of Microsoft Excel - Microsoft Outlook for exporting/ sending projects to other users 6. Project Schedule and Resources <ul style="list-style-type: none"> - Compatible with the Operating System - 10 Windows, 64 bit - Unrestricted connection is required for activating the product, receiving updates, viewing the help files, etc. - To use the excel functions, local-installation of a supported version of Microsoft Excel - Microsoft Outlook for exporting/ sending projects to other users 	Lot	1		

	<p>7. Program of Work (POW) and Agency Estimate (AE) Module/ Project Schedule Module/ Technical Specification Module</p> <ul style="list-style-type: none"> - JAVA Application - Server and Client Installation Package - Application System Software - Client Runtime <p>Managed Services</p> <p>Project Management</p> <ul style="list-style-type: none"> - Project Kick Off - Qualified Project Manager and PM Team - Full Documentation on Project Implementation - Connectivity to existing IT environment and conditions - Regular updating and reporting to Project Owners and Steering Committee - Customization - System enhancement/change including development, testing, deployment, training and warranty - Support on system and data administration to ensure optimum performance of the system - Telephone, email and onsite support - Training and Manuals - Knowledge transfer training on application fixes, enhancement, technical configuration, system administration and database support and other troubleshooting encountered during the implementation of this project - Classroom Training (minimum of 20 persons/ 24 hours/ on-site) - User Manuals <p>Warranty, Maintenance and Support</p> <ul style="list-style-type: none"> - One (1) day response time for critical issues/ Priority 1 for resolution within twenty-four (24) hours. - One (1) year coverage after full acceptance of project - The hardware and system shall be free from any and all defects for a period of one (1) year from the date of delivery and acceptance of the project. 				
-TOTAL					

Amount in Words: _____

Other Requirements:

- Organizational chart.
- Affidavit of Undertakings for the following:
 1. The Supplier/Contractor shall have qualified and experienced IT personnel who will provide services in the enhancement, optimization, bug fixes and implementation of PPDIS.
 2. The Supplier/Contractor shall provide all necessary workstations, printers, peripherals, computer and office supplies for the use of their project team during the project duration
 3. The Supplier/Contractor shall ensure that all files and programs are backed-up to the existing storage of the end-user

4. The Supplier/Contractor's s project team is expected to conform to the rules, regulation, safety and health protocols of the City and the Department

5. The Supplier/Contractor shall ensure the absolute confidentiality of all information, documents or records acquired in the course of or as an incident to this Project. It shall not use or disclose to any person, firm or corporation any information hereto acquired for its benefit or to the detriment of the local Office.

6. Training and Manuals

- Knowledge transfer training on application fixes, enhancements, technical configuration, system administration and database support and other troubleshooting encountered during the implementation of this project
- Classroom Training (minimum of 20 persons / 24 hours / on-site)
- User Manuals

7. List of Manpower Requirements

- a. Project Manager (1)
- b. System Analyst (1)
- c. Programmers (2)
- d. Database Administrator (1)
- e. Systems Administrator (1)

➤ **Statement of Warranty, Maintenance and Support**

- One (1) day response time for critical issues/Priority 1 for resolution within twenty-four (24) hours.
- One (1)-year coverage after full acceptance of project
- The hardware and system shall be free from any and all defects for a period of one (1) year from date of delivery and acceptance of the project

➤ **Copy of National Privacy Commission Registration**

Delivery Period : **Within Three Hundred Sixty (360) Calendar Days Upon Issuance of Notice to Proceed**

Warranty : _____

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

Email Address