REQUEST FOR QUOTATION
NEGOTIATED PROCUREMENT
(SECTION 53.1)

DATE	:	**NOVEMBER 18, 2022**
PROJECT NO.	:	**OCM-22-OE-1025B**

Name of Company	:	
Address	:	
Contact No.	:	
Project Title	:	**VARIOUS OFFICE EQUIPMENT LINE 3: PRINTER AND OTHERS**
Approved Budget of the Contract	:	**P 495,000.00**
End-User / Implementing Office	:	**OFFICE OF THE CITY MAYOR**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **NOVEMBER 24, 2022; 10:00 A.M.** Philippine Standard Time, together with the following documents of your company:

1. PhilGEPS certificate (not expired on the time of opening of quotations);
2. Business Registration (DTI/SEC)
3. Mayor's/Business Permit (2022);
4. Tax Clearance; and
5. Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
6. Income/Business Tax Return (for FY 2021) (For ABCs above P500,000.00)
7. If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE issued by QC BAC- Goods and Services.**

(SGD.) MA. MARGARITA T. SANTOS
Chairperson, BAC- Goods and Services

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	**COPIER** desktop; Engine speed: A4 (8½ inches x 11 inches) max- 45/35ppm; Control panel display: 5 line LCD; paper size: Max A4(8½ inches x 11 inches), min A6(5½ inches x 8½ inches); paper capacity: Standard: 550 sheets (500 sheet tray and 50 sheet multi bypass tray); max of 1150 sheets; Paper weight: Tray 1: 60g/m² to 105m² (16 lbs. bond to 28 lbs. bond); Tray 2: (MX-CS14N):55g/m² to 220g/m² (13 lbs. bond to 80 lbs. cover); Warm-up time: 29sec; Memory: 1GB(Copy/print shared); Power requirements: Rated local AC voltage ±10%, 50/60Hz; Power consumption: Max 1.844kW (220V to 240V); Dimensions (W x D x H): 492mm x 517mm x 560mm; Weight (approx.): 29kg(64.0lbs); **Copier:** Original paper size: Max A4 (8½ inches x 14 inches); first copy time: 8.5/9.0sec); Continuous copy: Max 999 copies; Resolution: Scan: 600x600dpi, 600x300dpi, Print: 600x600dpi; Gradation: Equivalent to 256 levels; Zoom range: 25% to 400% (25% to 200% using RSPF) in 1% increments; Present copy ratios: Metric: 8 ratios (4R/4E), inch: 5 ratios (3R/2E); **Scanner**: Scan method: Push scan (via control panel), Pull scan (TWAIN-compliant applications); Scan speed: Color: Max 13 originals/ min; B/W: Max 40 originals/min; Resolution: Push scan: 100,150, 200, 300, 400, 600dpi; Pull scan:	Unit	1		

	75, 100, 150, 200, 300, 400, 600dpi; 50dpi to 9600dpi via user setting File format: TIFF, PDF, Scan destinations: Scan to email/desktop/ FTP server/network folder (SMB)/USB drive; **Printer:** 600x600dpi; Interface: USB2.0 (host, high speed)10Base-T/100Base-TX/1000Base-T, wireless LAN (IEEE 802.11 n/g/b; Supported OS: Windows server 2008, 2008R2, 2012, 2012R2; 2016, 2019, Windows , 8.1, 10; MacOS 10.6, 10.7, 10.8, 10.9, 10.10, 10.11, 10.12, 10.13, 10.14, 10.15; Network protocols: TCP/IP; Printing protocols: LPR, Raw TCP (port 9100), FTP for down loading print files, IPP, WSD; PDL: PCL 6 emulation, Postscript 3 emulation; Available fonts: 80 fonts for PCL, 136 fonts for Postscript 3 emulation; **Facsimile:** Compression method: MH/MR/MMR/JBIG Communication Protocol: Super G3/G3; Transmission time: Less than 3 sec; Modem speed: 33600bps to 2400bps with automatic fallback; Transmission resolution: From standard (203.2 x 97.8dpi) to Super fine (203.2 x 391dpi); Recording size: A4 to A5; Memory: 64MB (built-in); Greyscale levels: Equivalent to 256 levels				
2	**DESKTOP** 23.8 diagonal FHD touch display; Display specifications: 23.8 inches diagonal FHD, IPS, bright view, WLED-backlit, 3-sided micro-edge touch screen, 250 nits, 72% NTSC(1920x1080); Mother board: Brighton FHD; Motherboard specifications link: Memory: 16GB DDR4-2666SDRAM (2x8GB); Memory and Storage: 16GB memory; 1TB HDD storage, 256GB SSD storage; Internal storage: 256GB M.2 SSD; Hard drive(2nd): 1TB 7200rpm SATA; Processor type: Intel Corei5; Processor: i5-10400T or its equivalent (2.0GHz base frequency, up to 3.6GHz with Turbo Boost Technology, 12MB L3 cache, 6 cores); Processor family: 10th Gen i5 processor; Processor speed: 2.0GHz; Graphics: Discrete; Graphics card: (4GB GDDR5); Ports: 1 USB type-A 5Gbps signaling rate, 1 headphone/ microphone combo; Expansion slots: 2M.2(1 for SSD, 1 for WLAN); Network interface: Integrated 10/100/1000 Gigabit Ethernet LAN; Wireless: Wi-Fi	Unit	3		

	(2x2) and Bluetooth 5 Combo; Memory Card device: 3-in-1 memory card reader; Weight: 6.7kg; Power supply type: 150W Smart AC power adapter; Keyboard: USB white wireless key board; Input device-mouse: wireless white mouse; Webcam: Wide Vision 5 MP privacy camera with integrated quad array digital microphone; Apps: connection Optimizer; games by Wild Tangent; JumpStart; Support Assistant; Software Included: McAfee LiveSafe; Operating System: Windows10 Home64, Microsoft Office 2019				
3	**PRINTER** Technology: On-demand inkjet (Piezo electric); Min. droplet size: 3pl with variable-sized droplet tech; Ink Tech: dye ink; Printing resolution: 5760 x 1440 dpi; Nozzle configuration: 180 nozzles black, 59 nozzles per color; Category: Consumer; All-in-one function: Print, scan, copy, fax	Unit	2		
				-TOTAL	

Amount in Words: _____

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Other Requirements:
1. **Statement of Warranty -Minimum of One (1) Year**
2. **Authority to sell from manufacturer or exclusive/authorized distributor of the machine being offered which includes full guarantee on the availability of parts after sales warranty. Line 3: For Item No. 1.**

Delivery Period : __**Thirty (30) Calendar Days**__

Warranty : _____

_____
Signature over printed name

_____
Office Telephone No./Fax/Mobile No.

_____
Date

_____
Email Address