



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
 Quezon City Government



PO Number **2208028**

**Purchase Order** Date: SEP 27 2022

Procuring Unit	: OFFICE OF THE CITY MAYOR (PUBLIC AFFAIRS AND INFORMATION SERVICES DEPARTMENT)	Project Number	: OCM-22-OE-447
Company Name	: AJ8 OFFICE SUPPLIES AND EQUIPMENT TRADING	Mode of Procurement	: Public Bidding
Address	: Unit 8, The Colonnade Residences, 132 Legaspi St. Cor. Gil Barangay San Lorenzo, Makati City	Resolution No.	: 22-PB-270
Business Type	: Sole Proprietorship Registration #1694105	TIN Number	: 200-007-202-00001
		Contact Number	: 09999976922

**Sir/Madam:**  
 Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery :** CGSD Central Warehouse **Delivery Schedule :** Sixty (60) Calendar Days  
**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
23	240 fps Slow Motion at 1080p APAS 3.0 Obstacle Avoidance Focus Track Subject Tracking Modes Return to Home & Precision Landing Robotics with Track Equipment - KT-RC1010 / KT-RC200 Indoor Robotic Head (6Kg payload with RS422 & TCP/IP Interface -must be compatible with Sony PXW-Z280 Cam needs DC 12V (3 pieces) - External Positioning Decoder use in PD40 (3 pieces) - 40cm Interface Cable for Sony Camera with LANC Remote Interface (3 pieces) - AC Adapter for Pan Tilt Kit-PD40 (3 pieces)	Set	1	2,205,000.00	2,205,000.00
24	Robotic Railway Track System - Genio (KT-PD40 Series) -Light Weight Camera Track System (1 piece) -Paddler for Dolly Movement Control via Foot Step (1 piece) - 2 Meters Straight Track for RC200 (2 pieces) - 2 meters sliding cable carry track to install along the Straight Track (2 pieces) -Bracket Mount (2 pieces)	Set	1	1,525,000.00	1,525,000.00
25	Remote Control Panel - KT-RP8910 10ROBOTIC Head Control -Pro Control Panel controlling up to 10 Robotics Heads with Support IP, RS422 Interface simultaneously, Visca, J200 Joystick (Only works on RCP-FPB) (1 piece) -8 Ports RS422/RS232 Communication Distributor Hub (1 piece)	Set	1	926,000.00	926,000.00
***** Nothing Follows *****					

**Total Amount :** 11,858,600.00

**Total Amount In Words (Pesos):** Eleven Million Eight Hundred Fifty-Eight Thousand Six Hundred Pesos Only

**MA. JOSEFINA G. BELMONTE**  
 City Mayor

*JENNIFER P. DIVINAGRACIA* 9/27/22  
 Signature Over Printed Name of Supplier / Date



**Funds Available:**  
*Manang*  
**RUBY G. MANANGU**  
 City Accountant

**OBR : No. 2102. 09. 11363**  
**Approved Budget for the Contract :** 11,879,276.40

**TERMS AND CONDITIONS**

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines VI, Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on SEP 27 2022 and to expire on -

CONFORME: NOV 26 2022  
JENNIFER P. WILVINGKARA  
 SIGNATURE OVER PRINTED NAME

AUTHORIZED REP  
 IN THE CAPACITY OF

9/27/20  
 DATE

Duly authorized to sign this Purchase Order for and on behalf of ASB OFFICE SUPPLIES & EQUIPMENT TRADING  
 COMPANY NAME

SUBSCRIBED AND SWORN to before me this SEP 27 2022 at QUEZON CITY, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her DRIVER'S LICENSE with his/her ~~photograph~~ and signature appearing thereon with No. NOI-92-1426670.

**ATTY. ARL P. LIM**  
 Notary Public for Quezon City  
 Notarial Commission No. 178 7/14/21 to 12/31/22  
 Roll No. 85263  
 PTR No. 243159 1-5-22  
 IEP OR No. 192129 1-7-22  
 MULE No. 192129 1-7-22  
 Address: 25 Mutalino St., Greenhills, Quezon City

Doc. No. 264  
 Page No. 64  
 Book No. I  
 Series of 2022

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
 Quezon City Government



PO Number **2208028**

**Purchase Order** Date: **SEP 27 2022**

Procuring Unit	: OFFICE OF THE CITY MAYOR (PUBLIC AFFAIRS AND INFORMATION SERVICES DEPARTMENT)	Project Number	: OCM-22-OE-447
Company Name	: AJ8 OFFICE SUPPLIES AND EQUIPMENT TRADING	Mode of Procurement	: Public Bidding
Address	: Unit 8, The Colonnade Residences, 132 Legaspi St. Cor. Gil Barangay San Lorenzo, Makati City	Resolution No.	: 22-PB-270
Business Type	: Sole Proprietorship Registration #1694105	TIN Number	: 200-007-202-00001
		Contact Number	: 09999976922

**Sir/Madam:**  
 Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery :** CGSD Central Warehouse **Delivery Schedule :** Sixty (60) Calendar Days  
**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1.	Live Streaming Equipment - LG Ultrafine 27MD5KL-B Desktop CPU - 27 inches (diag), 5120 x 2800 resolution, 500 nits, 3.6Ghz up to 5.0Ghz 10-core 10th generation or its equivalent benchmark processor RAM - 64GB 2666MHz DDR4 memory GPU- 16GB of GDDR6 memory, up to 1905 MHz Storage - 4TB SSD, 1080p HD camera, Gigabit Ethernet, Wireless Keyboard & Mouse (same brand of the unit) One Year Limited Warranty & Technical Support	unit	2	260,800.00	521,600.00
2	Capture Streaming Software - vMix Live Production & Streaming Software 7 Remote guests via Video Conferencing PTZ Camera Control Pro Audio FX Sports Production (instant replay, scoreboards) Virtual Sets and Backgrounds Advanced Unlimited Destination Outputs Adds Baseband SDI/HDMI output, NDI program out, Multi viewer output ISO Record of individual sources Multi-track audio recording Free Email Support & Upgrades for a year	unit	1	72,500.00	72,500.00
3	PCIe Cards via Thunderbolt 3 - ThunderBolt 3 PCIe Expansion Chassis with DP 2 X Pcle 3.0x8/x8   1xPCIe 3.0X8/x4 2 x 40 Gb/s Thunderbolt 3 Ports Daisy Chain up to 5 Thunderbolt Devices Supports Two 4k Displays, Supports One 5K Displays 1 x 80mm Cooling Fan External 120W Power Supply Includes Thunderbolt 3 Cable	unit	2	68,000.00	136,000.00

**MA. JOSEFINA G. BELMONTE**  
 City Mayor

*Jennifer P. Bivina*  
 Signature Over Printed Name of Supplier / Date 9/27/22

**Funds Available:**

*Ruby G. Manangu*  
**RUBY G. MANANGU**  
 City Accountant

OBR : 100-2022-09-11387

Approved Budget for the Contract : 11,879,276.40

**TERMS AND CONDITIONS**

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on SEP 27 2022 and to expire on - NOV 26 2022

CONFORME:

JENNIFER P. VIVANGANCA  
SIGNATURE OVER PRINTED NAME

ANTONIO REP  
IN THE CAPACITY OF

9/27/22  
DATE

Duly authorized to sign this Purchase Order for and on behalf of ASIS OFFICE SUPPLIES & EQUIPMENT TRADING  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
 Quezon City Government



PO Number **2208028**

**Purchase Order** Date: **SEP 27 2022**

Procuring Unit	: OFFICE OF THE CITY MAYOR (PUBLIC AFFAIRS AND INFORMATION SERVICES DEPARTMENT)	Project Number	: OCM-22-OE-447
Company Name	: AJ8 OFFICE SUPPLIES AND EQUIPMENT TRADING	Mode of Procurement	: Public Bidding
Address	: Unit 8, The Colonnade Residences, 132 Legaspi St. Cor. Gil Barangay San Lorenzo, Makati City	Resolution No.	: 22-PB-270
Business Type	: Sole Proprietorship Registration #1694105	TIN Number	: 200-007-202-00001
		Contact Number	: 09999976922

**Sir/Madam:**  
 Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery :** CGSD Central Warehouse **Delivery Schedule :** Sixty (60) Calendar Days  
**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
4	Includes Thunder Lock 3L Retainer Clip PCI-E Interface Card - DeckLink 8K Pro SD/HD/3G-SDI Input/Output 1080p 4:4:4 by Single-link 3G-SDI 10/12-Bit Processing Down/Up/Cross Conversions Mac OS X, Windows and Linux Compatible	unit	2	59,000.00	118,000.00
5	PCI-E Interface Card - DeckLink 4K Extreme 12G Record up to DCI 4K60 HDMI Video 4 x HDMI 2.0b inputs Up to 4k30 12-Bit 4:2:2 in All Modes Switchable-Mode HDMI Inputs 8-Channel, 24-Bit 48 kHz Embedded Audio Mac Os, Windows, and Linux Compatible	unit	1	59,000.00	59,000.00
6	64 GB Storage Capacity - SBAC-T40 SxS memory card Thunderbolt 3 Max Read Speed: 440 MB/s Max Write Speed: 200 MB/s Supports EB Streaming Memory Media Utility 2x Transfer Rate of the G1A Series card Designed for the XDCAM EX Camera lineup	unit	6	56,200.00	337,200.00
7	Card Reader - SxS-1 Series Memory Card 1x SxS Card Slot 1X Thunderbolt 3 Port For 4K File Transfers & Desktop Browsing For Direct video Editing Windows and Mac Compatible	unit	3	49,000.00	147,000.00
8	Recording System - Atomos Ninja V Recorder/Monitor 1920 x 1080 Touchscreen Display, at least 5 inches, 10-Bit Exterior Viewable Monitor,	unit	1	188,000.00	188,000.00

**MA. JOSEFINA G. BELMONTE**  
 City Mayor

*JENNIFER P. DIVINAGRA* 9/27/22  
 Signature Over Printed Name of Supplier / Date

**Funds Available:**

*Ruby G. Manangu*  
**RUBY G. MANANGU**  
 City Accountant

**OBR :**  
 Approved Budget for the Contract : 11,879,276.40

**TERMS AND CONDITIONS**

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.

15. This contract shall also serve as **Notice to Proceed**, to take effect on SEP 27 2022 and to expire on - NOV 26 2022

CONFORME:  
  
JEMIFER P. DIMINASKACIA  
 SIGNATURE OVER PRINTED NAME

INTENDENTE  
 IN THE CAPACITY OF

9/27/20  
 DATE

Duly authorized to sign this Purchase Order for and on behalf of AIS OFFICE SUPPLIES & EQUIPMENT TRAINING  
 COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_ day of \_\_\_, \_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
 Page No. \_\_\_\_\_  
 Book No. \_\_\_\_\_  
 Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
 Quezon City Government



PO Number **2208028**

**Purchase Order** Date: **SEP 27 2022**

Procuring Unit	: OFFICE OF THE CITY MAYOR (PUBLIC AFFAIRS AND INFORMATION SERVICES DEPARTMENT)	Project Number	: OCM-22-OE-447
Company Name	: AJ8 OFFICE SUPPLIES AND EQUIPMENT TRADING	Mode of Procurement	: Public Bidding
Address	: Unit 8, The Colonnade Residences, 132 Legaspi St. Cor. Gil Barangay San Lorenzo, Makati City	Resolution No.	: 22-PB-270
Business Type	: Sole Proprietorship Registration #1694105	TIN Number	: 200-007-202-00001
		Contact Number	: 09999976922

**Sir/Madam:**

Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery :** CGSD Central Warehouse

**Delivery Schedule :** Sixty (60) Calendar Days

**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
9	4K HDMI Input 1000cd/m2 Brightness Support ProRes Raw with Select Cameras HDR Mode with 10-Stop Dynamic Range 10-Bit 4:2:2 ProRes & DNxHR Encoding Records to 2.5 inches Mini or Standard SSDs Supports a Variety of Log Formats Single Sony L-Series Battery Slot, SSD 2.5 Memory 1TB	unit	2	51,500.00	103,000.00
10	SSD 2.5 Memory 1TB - Angelbird AtomX SSDmini (1TB)	unit	2	546,000.00	1,092,000.00
11	Tower Type UPS Power Supply 5KVA (5000watts) - Dell DLRT5KRMXLT Dell Smart-UPS 5000VA 208V 20-30 Amp Outlet Double Conversion LCD Visual Display: Input/output voltage & frequency, on-line mode, back up mode, battery capacity, load level Audible Alarm: Beep every 4 sec (on battery) UPS Fault: Continuous beeping sound and LCD display	unit	2	45,250.00	90,500.00
	Audio Interface - Focusrite Scarlett 2i2 2x2 USB Audio Interface (3rd Generation) USB Type-C Connectivity 2 Mic/Line/instrument Preamps 1 Headphone Out, Stereo Monitor Out 24-Bit / 192 kHz Converters Bus Powered / Mac, Windows, Ipad Pro Phantom Power, Direct Monitor Mic Air Mode, Multicolor Gain Halos Compact, Rugged Housing DAWs, VIs, Loops, and Samples				

**MA. JOSEFINA G. BELMONTE**  
 City Mayor

*JENNIFER P. DIVINAGRA*  
**JENNIFER P. DIVINAGRA** 9/27/22  
 Signature Over Printed Name of Supplier / Date

**Funds Available:**

*Ruby G. Manangu*  
**RUBY G. MANANGU**  
 City Accountant

**OBR :**

**Approved Budget for the Contract : 11,879,276.40**

**TERMS AND CONDITIONS**

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on SEP 27 2022 and to expire on - NOV 26 2022

CONFORME:

JENNIFER P. DIVINAGRACIA  
SIGNATURE OVER PRINTED NAME

MARTINIANO REP  
IN THE CAPACITY OF

9/27/22  
DATE

Duly authorized to sign this Purchase Order for and on behalf of ASB OFFICE SUPPLIES & EQUIPMENT TRADING  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

**\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**





Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
 Quezon City Government



PO Number **2208028**

**Purchase Order** Date: **SEP 27 2022**

Procuring Unit	: OFFICE OF THE CITY MAYOR (PUBLIC AFFAIRS AND INFORMATION SERVICES DEPARTMENT)	Project Number	: OCM-22-OE-447
Company Name	: AJ8 OFFICE SUPPLIES AND EQUIPMENT TRADING	Mode of Procurement	: Public Bidding
Address	: Unit 8, The Colonnade Residences, 132 Legaspi St. Cor. Gil Barangay San Lorenzo, Makati City	Resolution No.	: 22-PB-270
Business Type	: Sole Proprietorship Registration #1694105	TIN Number	: 200-007-202-00001
		Contact Number	: 09999976922

**Sir/Madam:**  
 Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery :** CGSD Central Warehouse **Delivery Schedule :** Sixty (60) Calendar Days  
**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
12	Control Panel Production Switcher with Fader Bar - Allen & Heath QU-32 Specs 10-Channel Digital Audio Mixer Built-in Front Panel Controls 8-Inputs (4-SDI & 4-HDMI) NTSC/PAL, HP Computer Signal Compatible . Multiview Output Through HDMI and SDI Upstream and Downstream Keyers Single DVE for Transitions and Keyers 2 Media Players -	unit	1	272,500.00	272,500.00
13	Podcast Studio in a Box - Rodecaster Pro 4 Broadcast-Quality XLR Mic Inputs, +48V 8 faders to Control Audio levels Onboard and USB Multitrack Recording Mix-Minus for Phone call interviews APHEX Processing for Rich and Warm Voice 4 Headphone Outputs for Host and Guests 8 Programmable Pads for Instant Sound FX USB interface for Streaming	unit	1	59,000.00	59,000.00
14	Audio Equipment - Allen & Heath Qu-16 Chrome Edition Digital Mixer 16-Channel Digital Mixer Chrome Knobs & Faders + Updated Firmware Touchscreen interface 16x Mic/Line inputs & 3x Stereo Inputs Motorized 100mm Faders Recallable Preamps USB Audio Interface Record/Playback with USB Drives iPad Control App 16 Busses & 4 Stereo FX Returns	unit	1	253,000.00	253,000.00

**MA. JOSEFINA G. BELMONTE**  
 City Mayor

*Jennifer P. Divina-Gracia*  
**JENNIFER P. DIVINA-GRACIA** 9/27/2022  
 Signature Over Printed Name of Supplier / Date

**Funds Available:**

*Ruby G. Manangu*  
**RUBY G. MANANGU**  
 City Accountant

**OBR :**

**Approved Budget for the Contract : 11,879,276.40**

**TERMS AND CONDITIONS**

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on SEP 27 2022 and to expire on - NOV 26 2022

CONFORME:

JENNIFER P. DIVINAGracia  
SIGNATURE OVER PRINTED NAME

MANUEL DELA ROSA  
IN THE CAPACITY OF

9/27/22  
DATE

Duly authorized to sign this Purchase Order for and on behalf of AIR OFFICE SUPPLIES & EQUIPMENT TRADING  
COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_ day of \_\_\_\_, \_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
 Quezon City Government



PO Number **2208028**

Purchase Order Date: **SEP 27 2022**

Procuring Unit	: OFFICE OF THE CITY MAYOR (PUBLIC AFFAIRS AND INFORMATION SERVICES DEPARTMENT)	Project Number	: OCM-22-OE-447
Company Name	: AJ8 OFFICE SUPPLIES AND EQUIPMENT TRADING	Mode of Procurement	: Public Bidding
Address	: Unit 8, The Colonnade Residences, 132 Legaspi St. Cor. Gil Barangay San Lorenzo, Makati City	Resolution No.	: 22-PB-270
Business Type	: Sole Proprietorship Registration #1694105	TIN Number	: 200-007-202-00001
		Contact Number	: 09999976922

**Sir/Madam:**

Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery :** CGSD Central Warehouse

**Delivery Schedule :** Sixty (60) Calendar Days

**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
15	Built - in Processing Effects - PRX812 JBL HARMAN 12 inches TWO WAY POWERED LOUDSPEAKER 12 inches Two-Way Full-Range Main System/Floor Monitor with Wi-Fi, self-powered, bass-reflex, 135 dB peak max SPL output, Frequency Range: Main 44.8 Hz - 20 kHz Monitor 44.8 Hz - 20 kHz Input Impedance: 20K Ohms (balanced) 10K Ohms (unbalanced), 1500W (750W x 2), Highly efficient Class-D amplifier Effects: 25 parametric EQ's and speaker delay	unit	2	182,000.00	364,000.00
16	Studio Speakers 8 inches Kevlar Aramid Fiber Woofer - KRK ROKIT G4 1 inch Kevlar Aramid Fiber Tweeter Class-D, 55W Total Output Power Balanced TRS / XLR Combo Jack inputs LED Indicators for Power On/Off LCD Display for EQ and Setup Parameters	unit	2	54,000.00	108,000.00
17	Speaker Stand - JBL TRIPOD-MA Lift-assist Aluminum Tripod Speaker Stand with integrated Speaker Adapter, Gas assist adjustable from 3 feet and 8 inches (1118MM), to 6 feet and 7 inches (2007MM) internal air-powered shock	unit	4	18,200.00	72,800.00
18	1 Wireless Mic Lavalier Transmitter - Sennheiser EW100 ENG G4 Wireless Studio Receiver Base with 2 Rubber Antenna Sennheiser EW300 G4-Base Combo 1 Plug-On Transmitter for Handheld Mic 1 Wireless Receiver Portable with Camera Mount 1 Wireless Studio Base Receiver with 2 Rubber Antenna	unit	4	141,250.00	565,000.00
19	Audio Distributor - Dual Input Ch / 4 out or Single input/ 8-out operation Distribution Amplifier-DA2 Whirlwind US Audio 2 Ultra- low noise line inputs with separate output	unit	1	140,000.00	140,000.00

**MA. JOSEFINA G. BELMONTE**  
 City Mayor

Signature Over Printed Name of Supplier / Date  
 JEMIFER P. DIVINAGRAHA 9/27/22

**Funds Available:**

**RUBY G. MANANGU**  
 City Accountant

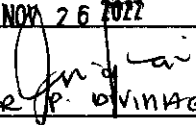
**OBR :**

Approved Budget for the Contract : 11,879,276.40

**TERMS AND CONDITIONS**

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on SEP 27 2022 and to expire on -

CONFORME: NOV 26 2022

 <u>JENNIFER P. VINAGRACIA</u> SIGNATURE OVER PRINTED NAME	<u>ANTHONY REP</u> IN THE CAPACITY OF	<u>9/27/22</u> DATE
---	--	------------------------

Duly authorized to sign this Purchase Order for and on behalf of ASB OFFICE SUPPLIES & EQUIPMENT TRADING  
 COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
 Page No. \_\_\_\_\_  
 Book No. \_\_\_\_\_  
 Series of \_\_\_\_\_

**\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
 Quezon City Government



PO Number **2208028**

**Purchase Order** Date: SEP 27 2022

Procuring Unit	: OFFICE OF THE CITY MAYOR (PUBLIC AFFAIRS AND INFORMATION SERVICES DEPARTMENT)	Project Number	: OCM-22-OE-447
Company Name	: AJ8 OFFICE SUPPLIES AND EQUIPMENT TRADING	Mode of Procurement	: Public Bidding
Address	: Unit 8, The Colonnade Residences, 132 Legaspi St. Cor. Gil Barangay San Lorenzo, Makati City	Resolution No.	: 22-PB-270
Business Type	: Sole Proprietorship Registration #1694105	TIN Number	: 200-007-202-00001
		Contact Number	: 09999976922

**Sir/Madam:**  
 Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery :** CGSD Central Warehouse **Delivery Schedule :** Sixty (60) Calendar Days  
**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
20	8 Output channels with independent level controls 5 LED meters for each output to indicate signal activity Camera Equipment - Sony PXW Z280 4k Camcorder Three 1/2 inch CMOS Sensors 4K 60p Recording Integrated 17x Optical Zoom Lens Electronic variable ND Filter Supports XAVC Intra/Long, MPEG HD, DVCAM Supports S-Log 3 Supports HLG for an HDR Workflow Simultaneous 4k/HD Recording 12G-SDI Output Supports 4K 60p Built-in 2.4/5 GHz Wi-Fi 1 Year Warranty	unit	3	609,000.00	1,827,000.00
21	Fluid Head Ground Spreader - Manfrotto Nitrotech 608 Fluid Video Head with Continuous CBS flat Base Head; Half Ball Included Nitrogen Piston Counterbalance Mechanism Continuous Counterbalance up to 17.6 lb Continuous variable Pan and Tilt Drag	unit	3	141,500.00	424,500.00
22	Drone Quadcopter - DJI Air 2S Fly More Combo Drone with Smart Controller Extra Fly more Combo Accessories Smart Controller with 5.5 inches 1080p Screen 8K Hyperlapse Time-Lapse Video Up to 4K60p Video & 48MP images Up to 34 Minutes of Flight Time 1080p Video Transmission up to 6.2 miles	unit	2	126,000.00	252,000.00

**MA. JOSEFINA G. BELMONTE**  
 City Mayor

*Jennifer P. Divinagracia*  
**JENNIFER P. DIVINAG RACIA** 9/27/22  
 Signature Over Printed Name of Supplier / Date

**Funds Available:**

*Ruby G. Manangu*  
**RUBY G. MANANGU**  
 City Accountant

**OBR :**

**Approved Budget for the Contract : 11,879,276.40**

**TERMS AND CONDITIONS**

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on SEP 27 2022 and to expire on - NOV 26 2022

CONFORME:

EMERSON P. DIVINAGRACIA  
SIGNATURE OVER PRINTED NAME

AUTHORIZED REP  
IN THE CAPACITY OF

9/24/22  
DATE

Duly authorized to sign this Purchase Order for and on behalf of AKK OFFICE SUPPLIER AND EQUIPMENT TRADING  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

**\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**