



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2209068**

Purchase Order Date: **OCT 14 2022**

Procuring Unit	: QUEZON CITY YOUTH DEVELOPMENT OFFICE	Project Number	: QCYDO-22-TA-1034
Company Name	: IJM ENTERPRISES AND SERVICES INC.	Mode of Procurement	: 53.9
Address	: 39 Peso St., Phase 8 North Fairview, Quezon City	Resolution No.	: 22-A-330
Business Type	: Corporation Registration #CS201011617	TIN Number	: 007-826-193-000
		Contact Number	: 09088110807

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
11	Plaque - Star shaped crystal - Glass type - 150x40x199mm - Customized ***** Nothing Follows *****	piece	20	750.00	15,000.00

Total Amount : **739,980.00**

Total Amount In Words (Pesos): Seven Hundred Thirty-Nine Thousand Nine Hundred Eighty Pesos Only

MA. JOSEFINA G. BELMONTE
City Mayor



Maria Lourdes B. Holtens
Signature Over Printed Name of Supplier / Date
B. Holtens 10/24/22

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : **100.2022-10-1222**

Approved Budget for the Contract : **746,999.76**



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Procuring Unit : **QUEZON CITY YOUTH DEVELOPMENT OFFICE**

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Mode of : **53.9**

Address : **39 Peso St., Phase 8 North Fairview, Quezon City**

Procurement

Resolution No. : **22-A-330**

Business Type : **Corporation Registration #CS201011617**

TIN Number : **007-826-193-000**

Contact Number : **09088110807**

Sir/Madam:

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Payment Term : **Credit**

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	Inno-Hub: Mga Solusyon mula sa Bagong Henerasyon Promotional Materials Tarpaulin size 5ft (length) x 3ft (width) Landscape Water resistant or waterproof material, with 4 corners eyelet, customized	pc	142	340.00	48,280.00
2	Inno-Hub: Mga Solusyon mula sa Bagong Henerasyon Promotional Materials Tarpaulin with Pull-up Banner/ Roll-up Banner size 6.5ft (length) x 2.75ft (width) Portrait Water resistant or waterproof material, with pull-up or roll-up retractable tarpaulin banner stand, customized	pc	9	360.00	3,240.00
3	Token for Inno-Hub (Mugs, Planner, ballpen, tote bag, hygiene kit (customized)) MUGS (CUSTOMIZED) Style: ceramic mug Color: Black and white Weight: 300 ml Dimension: 8 cm x 9.5 cm Capacity: Holds 11 oz. of liquid PLANNER (CUSTOMIZED) Cover Material: Leather with Logo Style: Garter to close Product Size: 14x10.5cm (A6) Inner Pages: 144 sheets/ 288 pages Color: Black, White Function of inner pages: Calendar, monthly planner, daily diary & check list, square grid pages, blank pages BALLPEN (CUSTOMIZED) Style: Metal-look finish sign pens Color: Black, white Point size: 0.4 one side print	Set	250	997.00	249,250.00

MA. JOSEFINA G. BELMONTE
City Mayor

Mania Lourdes Leonor B. Hollero
Signature Over Printed Name of Supplier / Date

Funds Available:

Ruby G. Manangu
RUBY G. MANANGU
City Accountant

OBR : **10-2022-10-12323**

Approved Budget for the Contract : **746,999.76**



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2209068**

Purchase Order Date: **OCT 14 2022**

Procuring Unit : QUEZON CITY YOUTH DEVELOPMENT OFFICE
Company Name : IJM ENTERPRISES AND SERVICES INC.
Address : 39 Peso St., Phase 8 North Fairview, Quezon City
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Contact Number : 09088110807

Sir/Madam:

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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	TOTE BAG (CUSTOMIZED) Style: Customized Tote bag with zipper Color: Black and white Size: app.31.5x27cm/12.40x10.63in Material: Canvas HYGIENE KIT COMPONENTS ALCOHOL - Isopropyl - With moisturizer - 70% solution - 50ml - Spray bottle FACIAL TISSUE - 100 sheets 50 pulls - 2ply tissue - 200 mm x 150 mm - Travel Pack FACE AND BODY WIPES - Antibacterial - With moisturizer - 10 to 20 pulls/sheets DISPOSABLE SURGICAL FACE MASK - 3ply - Color blue BATH SOAP - 60 grams - Sachet pack PLASTIC POUCH HYGIENE KIT WITH ZIPPER - Clear/Transparent - 17 x 12 x 6 cm / 6.69 x 5.12 x 2.36 inches (length x height x width)				

MA. JOSEFINA G. BELMONTE
City Mayor

maria Lourdes Leonor B. Hollow 10/24/22
Signature Over Printed Name of Supplier / Date

Funds Available:

Ruby G. Manangu
RUBY G. MANANGU
City Accountant

OBR : 10-2022-10-12323

Approved Budget for the Contract : 746,999.76



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4	- PVC - As long as alcohol, facial tissue, cleansing wipes, and face mask must fit inside the plastic pouch. Special Paper for Inno-Hub - A4 - 80gsm - Color vanilla Certificate Holder - A4 - With 2 hangers - Color red	set	250	212.50	53,125.00
5	Ceremonial Giant Check - Sintra Board - Color: White - Thickness: 1.5mm - 2.0mm - Size 4ft x 6ft	pc	8	750.00	6,000.00
6	Kabataang QCitizens Awards Promotional Materials Tarpaulin size 5ft (length) x 3ft (width) Landscape	pc	142	350.00	49,700.00
7	Kabataang QCitizens Awards Promotional Materials Tarpaulin with Pull-up Banner/ Roll-up Banner size 6.5ft (length) x 2.75ft (width) Portrait	pc	9	390.00	3,510.00
8	Token for Kabataang QCitizens Awards (Mugs, Planner, ballpen, tote bag, hygiene kit (customized)) MUGS (CUSTOMIZED) Style: ceramic mug Color: Black and white Weight: 300 ml Dimension: 8 cm x 9.5 cm Capacity: Holds 11 oz. of liquid	Set	250	963.00	240,750.00

MA. JOSEFINA G. BELMONTE
City Mayor

maria Lourdes B. Hollos 10/24/22
Signature Over Printed Name of Supplier / Date

Funds Available:

Ruby G. Manangu
RUBY G. MANANGU
City Accountant

OBR : 10 - 2022 - 10 - 12323

Approved Budget for the Contract : 746,999.76



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MA. JOSEFINA G. BELMONTE
City Mayor

maria Lourdes Honor B. Hollen 10/24/22
Signature Over Printed Name of Supplier / Date

Funds Available:

Ruby G. Manangu
RUBY G. MANANGU
City Accountant

OBR : 10-2022-10-1223

Approved Budget for the Contract : 746,999.76



Republic of the Philippines
PROCUREMENT DEPARTMENT
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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	FACE AND BODY WIPES ✓ -Antibacterial -With moisturizer -10 to 20 pulls/sheets FACE MASK -2ply -Neoprene fabric -N95 style -Sublimation print PLASTIC POUCH HYGIENE KIT WITH ZIPPER - Clear/Transparent - 17 x 12 x 6 cm / 6.69 x 5.12 x 2.36 inches (length x height x width) - PVC - As long as alcohol, facial tissue, cleansing wipes, and face mask must fit inside the plastic pouch.				
9	Special Paper for Kabataang QCitizens Awards - A4 - 80gsm - Color vanilla Certificate Holder - A4 - With 2 hangers - Color royal blue	set	250	212.50	53,125.00
10	Plaque - - Bulb shaped - Glass type - 150x40x199mm - Embroidered outline Inno-Hub logo. Transparent. White lines only. Bulb- 2 dimensional.	piece	24	750.00	18,000.00

MA. JOSEFINA G. BELMONTE
City Mayor

Manila Lander Leonor B. Hulters 10/24/22
Signature Over Printed Name of Supplier / Date

Funds Available:

Ruby G. Manangu
RUBY G. MANANGU
City Accountant

OBR : **10-2022-10-12323**

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TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 24 2022 and to expire on NOV 23 2022.

CONFORME:

Maria Lourdes Lemor B. Hollores
SIGNATURE OVER PRINTED NAME

Corporate Secretary
IN THE CAPACITY OF

10/24/22
DATE

Duly authorized to sign this Purchase Order for and on behalf of LJM Enterprises and Services Inc.
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)