



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2209086**

**Purchase Order** Date: **OCT 14 2022**

|                |   |                     |                       |
|----------------|---|---------------------|-----------------------|
| Procuring Unit | : QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE             | Project Number      | : QCRRMO-22-HLMF-1028 |
| Company Name   | : LXS TRADING   | Mode of Procurement | : Public Bidding      |
| Address        | : 1210 SunTrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City | Resolution No.      | : 22-PB-330           |
| Business Type  | : Sole Proprietorship Registration #1441303                             | TIN Number          | : 238-643-432-000     |
|                |   | Contact Number      | : 456-4344            |

**Sir/Madam:**

Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery** : Quezon City Disaster Risk Reduction and Management Office

**Delivery Schedule** : Upon Request by the End-user  
Not Later Than December 31, 2022

**Payment Term** : Credit

| Stock No. | Item   | Unit of Issue | QTY | Unit Cost | Amount |
|-----------|--|---------------|-----|-----------|--------|
|           | storage bag 13 inches x 9.5 inches / 34cm x 24cm)<br>ECO BAG (80g non-woven fabric with logo print)<br>IDENTIFICATION CARD (with 1-inch printable strap/jacket soft polyester)<br>BALLPEN (fine point, point size: 0.5mm, color: black)<br>HANDBOOK CUSTOMIZED (8 ½ inches x 11 inches printed with subject seminar)<br>NOTEBOOK (weight (55gsm, -5%), bond, thickness (0.075mm) size (150mm x 225mm) 40 leaves)<br>FACE MASK (3 ply, material: melt-brown non-woven fabric (main part), polyurethane, poly acid fiber (ear loop), color: blue)<br>FACE SHIELD (anti-spray, anti-fogging, anti-smoke, oil splash proof, anti-exhaust, windproof sand, frame: polycarbonate, shield: polyethylene terephthalate, width: 243mm, height: 195mm)<br>TEST BOOKLET (customized booklet, 8 ½ inches x 11 inches printed with exam form addressing training key points)<br>TRAINING MATERIALS:<br>FLIPCHART (color: white, 50 sheets, 34 x 22 inches)<br>MARKING PEN (refillable, waterproof-permanent, dries instantly)<br>WHITE BOARD MARKER (dry-wipe, refillable, non-toxic, xylene and toluene free)<br>CERTIFICATE HOLDER (8.5 inches x 11 inches), acrylic cover with back board<br>CERTIFICATE PAPER (linen board, short 220gsm, 10 pieces per pack)<br>REWRITABLE BLANK CD- HP CD-RW 700MB<br><br>***** Nothing Follows ***** |               |     |           |        |

**Total Amount :** 31,135,660.00

**Total Amount in Words (Pesos):** Thirty-One Million One Hundred Thirty-Five Thousand Six Hundred Sixty Pesos Only

**MA. JOSEFINA G. BELMONTE**  
City Mayor



**ANGELICA T. SOLIS** / 10-25-22  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**Approved Budget for the Contract : 31,135,786.00**

**OBR : Various**  
20-07-01 (2021)

## TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 25 2022 and to expire on - DEC 31 2022.

CONFORME:

ANGELICA T. SOLIC

SIGNATURE OVER PRINTED NAME

OWNER

IN THE CAPACITY OF

10-75-72

DATE

Duly authorized to sign this Purchase Order for and on behalf of

**LXS TRADING**

COMPANY NAME

SUBSCRIBED AND SWORN to before me this OCT 25 2022 day of QUEZON CITY, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her PASSPORT ID with his/her photograph and signature appearing thereon with No. P5002362A.

**ATTY. ARL P. LIM**

Notary Public for Quezon City  
Notarial Commission: NP-178, 7/14/21 to 12/31/22  
Roll No. 65268  
PTR No. 2445159; 1-5-22  
IBP OR No. 197140; 1-7-22  
MCLE Compliance No. 6-0026861  
TIN: 329-392-954-COC

Doc. No. 292

Page No. 69

Book No. I

Series of 2022

Address: 25 Matalino St., Brgy. Central, Quezon City

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2209086**

**Purchase Order** Date: OCT 14 2022

|                |   |                     |                        |
|----------------|---|---------------------|------------------------|
| Procuring Unit | : QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE             | Project Number      | : QCDRRMO-22-HLMF-1028 |
| Company Name   | : LXS TRADING   | Mode of Procurement | : Public Bidding       |
| Address        | : 1210 SunTrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City | Resolution No.      | : 22-PB-330            |
| Business Type  | : Sole Proprietorship Registration #1441303                             | TIN Number          | : 238-643-432-000      |
|                |   | Contact Number      | : 456-4344             |

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery** : Quezon City Disaster Risk Reduction and Management Office

**Delivery Schedule** : Upon Request by the End-user  
Not Later Than December 31, 2022

**Payment Term** : Credit

| Stock No. | Item   | Unit of Issue | QTY | Unit Cost    | Amount       |
|-----------|--|---------------|-----|--------------|--------------|
| 1         | <p>VEHICULAR CRASH AND EXTRICATION TRAINING TRAINING AND SEMINAR PACKAGE</p> <p>Package Inclusions:<br/>Hotel accommodation (5 days, 4 nights, hotel room, free use of function room, sound system, chairs and tables) Food and drinks (Breakfast, Am Snack, Lunch, Pm Snack, and Dinner with free-flowing coffee and water dispenser) banners, participants kit, training materials:<br/>75 participants and 10 instructors for 5-days training.</p> <p>DAY 1<br/>BREAKFAST - Fried rice, chicken tocino, scrambled eggs, and asparagus soup and fresh fruits<br/>AM SNACKS - Chicken clubhouse sandwich, lemonade 500ml<br/>LUNCH - Misua patola with black fungus, plain rice, grilled pork spareribs, sayote guisado, fruits, iced tea 16 oz<br/>PM SNACKS - Fried lumpia, sago't gulaman 16 oz<br/>DINNER - Chicken sotanghon soup, pork barbecue with vegetables, plain rice, fruit salad</p> <p>DAY 2<br/>BREAKFAST - Fried rice, pork and chicken adobo, hard boiled egg, with fresh fruits<br/>AM SNACKS - Pancit canton with adobo pandesal, mango juice 500ml<br/>LUNCH - Chicken tinola with papaya / malunggay and chillitops, plain rice, fried milkfish, fresh fruits, iced tea 16 oz<br/>PM SNACKS - Special lomi with toasted bread four seasons 500ml<br/>DINNER - Molo soup, plain rice, grilled tilapia, picadillo tilapia, fruits, mixed vegetables, mango juice 500ml</p> <p>DAY 3<br/>BREAKFAST - Fried rice, beef tapa, sunny side up egg with atchara</p> | Package       | 1   | 1,916,800.00 | 1,916,800.00 |

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**ANGELICA T. SOLIS** / 10-25-22  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**Approved Budget for the Contract : 31,135,786.00**

OBR : Various  
2020-01-01 (2021)

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
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6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
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9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 25 2022 and to expire on - DEC 31 2022

CONFORME:

ANGELICA T. COLLIS

SIGNATURE OVER PRINTED NAME

OWNER

IN THE CAPACITY OF

10-25-22

DATE

Duly authorized to sign this Purchase Order for and on behalf of

COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2209086**

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|                |   |                     |                        |
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| Business Type  | : Sole Proprietorship Registration #1441303                             | TIN Number          | : 238-643-432-000      |
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Not Later Than December 31, 2022

**Payment Term** : Credit

| Stock No. | Item  | Unit of Issue | QTY | Unit Cost | Amount |
|-----------|---|---------------|-----|-----------|--------|
|           | and crab and corn soup and fresh fruits<br>AM SNACKS - Suman ng Antipolo with monggo filling, hot choco 16 oz<br>LUNCH - Pumpkin soup, plain rice, mixed vegetables / oyster, fish fillet with lemon butter sauce, fresh fruit, iced tea 16 oz<br>PM SNACKS - Special chicken arozcado, four seasons 500ml<br>DINNER - Fish fillet with tartar sauce, roast beef in mushroom sauce, mixed vegetables, almond lychee, four seasons 500ml<br>DAY 4<br>BREAKFAST - Fried rice, fried boneless bangus, scrambled egg with atchara and egg drop soup and fresh fruits<br>AM SNACKS - Cheese ensaymada especial, mango juice 500ml<br>LUNCH - Sinigang sa miso (fish), pork barbecue, plain rice, fresh fruit, pineapple juice 500ml<br>PM SNACKS - Tuna sandwich, blue lemonade 16 oz<br>DINNER - Menudo, chopsuey, plain rice, dessert, iced tea 16 oz<br>DAY 5<br>BREAKFAST - Fried rice, corned beef and sunny side up eggs with potato soap and garden salad<br>AM SNACKS - Pancake and bacon with maple syrup, hot chocolate 16 oz<br>LUNCH - Beef tenderloin with mushroom, chopsuey, pork barbecue, stir fried mix, plain rice, mango juice 500ml<br>PM SNACKS - Spaghetti carbonara, toasted bread, iced tea 500ml<br><br>BANNER<br>TARPAULIN, 4 x 8 ft., pvc vinyl flex banner, print with seminar subject<br>TARPAULIN, 2 x 4 ft., pvc vinyl flex banner, print with seminar subject<br>PARTICIPANTS' KIT:<br>ENVELOPE CLOTH (oxford cloth waterproof document holder with double layers mesh envelope document holder pvc organizer |               |     |           |        |

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**ANGELICA T. SOLIS** / 10-25-22  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**OBR :**

**Approved Budget for the Contract : 31,135,786.00**

TERMS AND CONDITIONS

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CONFORME:

ANGELICA T. COLLIS

SIGNATURE OVER PRINTED NAME

OWNER

IN THE CAPACITY OF

10-25-22

DATE

Duly authorized to sign this Purchase Order for and on behalf of

COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_

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Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2209086**

**Purchase Order** Date: **OCT 14 2022**

Procuring Unit : **QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE** Project Number : **QCRRMO-22-HLMF-1028**  
Company Name : **LXS TRADING** Mode of Procurement : **Public Bidding**  
Address : **1210 SunTrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City** Resolution No. : **22-PB-330**  
Business Type : **Sole Proprietorship Registration #1441303** TIN Number : **238-643-432-000**  
Contact Number : **456-4344**

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : **Quezon City Disaster Risk Reduction and Management Office**

Delivery Schedule : **Upon Request by the End-user Not Later Than December 31, 2022**

Payment Term : **Credit**

| Stock No. | Item  | Unit of Issue | QTY | Unit Cost    | Amount       |
|-----------|---|---------------|-----|--------------|--------------|
| 2         | storage bag 13 inches x 9.5 inches / 34cm x 24cm<br>ECO BAG (80g non-woven fabric with logo print)<br>IDENTIFICATION CARD (with 1-inch printable strap/jacket soft polyester)<br>BALLPEN (fine point, point size: 0.5mm, color: black)<br>HANDBOOK CUSTOMIZED (8 ½ inches x 11 inches printed with subject seminar)<br>NOTEBOOK (weight (55gsm, -5%), bond, thickness (0.075mm) size (150mm x 225mm) 40 leaves)<br>FACE MASK (3 ply, material: melt-brown non-woven fabric (main part), polyurethane, poly acid fiber (ear loop), color: blue)<br>FACE SHIELD (anti-spray, anti-fogging, anti-smoke, oil splash proof, anti-exhaust, windproof sand, frame: polycarbonate, shield: polyethylene terephthalate, width: 243mm, height: 195mm)<br>TEST BOOKLET (customized booklet, 8 ½ inches x 11 inches printed with exam form addressing training key points)<br>TRAINING MATERIALS:<br>FLIPCHART (color: white, 50 sheets, 34 inches x 22 inches)<br>MARKING PEN (refillable, waterproof-permanent, dries instantly)<br>WHITE BOARD MARKER (dry wipe, refillable, non-toxic, xylene and toluene free)<br>CERTIFICATE HOLDER (8.5 inches x 11 inches), acrylic cover with back board<br>CERTIFICATE PAPER (linen board, short 220gsm, 10 pieces per pack)<br>REWRITABLE BLANK CD- HP CD-RW 700MB<br>URBAN SEARCH AND RESCUE TRAINING COURSE<br>TRAINING AND SEMINAR PACKAGE<br><br>Package Inclusions:<br>Hotel accommodation (5 days, 4 nights, hotel room, free use of function room, sound system, chairs and tables) Food and drinks | Package       | 1   | 1,824,434.00 | 1,824,434.00 |

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**ANGELICA T. SOLIS** /10-25-22  
Signature Over Printed Name of Supplier / Date

Funds Available:

**RUBY G. MANANGU**  
City Accountant

OBR :

Approved Budget for the Contract : **31,135,786.00**

## TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
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4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
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7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 25 2022 and to expire on - DEC 31 2022.

CONFORME:

ANGELICA T. COLLIS

SIGNATURE OVER PRINTED NAME

OWNER

IN THE CAPACITY OF

10-25-22

DATE

Duly authorized to sign this Purchase Order for and on behalf of

LXS TRADING  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_

**\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2209086**

**Purchase Order** Date: OCT 14 2022

|                |   |                     |                        |
|----------------|---|---------------------|------------------------|
| Procuring Unit | : QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE             | Project Number      | : QCDRRMO-22-HLMF-1028 |
| Company Name   | : LXS TRADING   | Mode of Procurement | : Public Bidding       |
| Address        | : 1210 SunTrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City | Resolution No.      | : 22-PB-330            |
| Business Type  | : Sole Proprietorship Registration #1441303                             | TIN Number          | : 238-643-432-000      |
|                |   | Contact Number      | : 456-4344             |

**Sir/Madam:**

Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery** : Quezon City Disaster Risk Reduction and Management Office

**Delivery Schedule** : Upon Request by the End-user  
Not Later Than December 31, 2022

**Payment Term** : Credit

| Stock No. | Item  | Unit of Issue | QTY | Unit Cost | Amount |
|-----------|---|---------------|-----|-----------|--------|
|           | (Breakfast, Am Snack, Lunch, Pm Snack, and Dinner with free-flowing coffee and water dispenser) banners, participants kit, training materials. 2 batches 30 participants and 10 instructors for 5-days training.<br><br>DAY 1<br>BREAKFAST - Fried rice, chicken tocino, scrambled eggs, and asparagus soup and fresh fruits<br>AM SNACKS - Chicken clubhouse sandwich, lemonade 500ml<br>LUNCH - Misua patola with black fungus, plain rice, grilled pork spareribs, sayote guisado, fruits, iced tea 16 oz<br>PM SNACKS - Fried lumpia, sago't gulaman 16 oz<br>DINNER - Chicken sotanghon soup, pork barbecue with vegetables, plain rice, fruit salad<br>DAY 2<br>BREAKFAST - Fried rice, pork and chicken adobo, hard boiled egg, with fresh fruits<br>AM SNACKS - Pancit canton with adobo pandesal, mango juice 500ml<br>LUNCH - Chicken tinola with papaya / malunggay and chillitops, plain rice, fried milkfish, fresh fruits, iced tea 16 oz<br>PM SNACKS - Special lomi with toasted bread four seasons 500ml<br>DINNER - Molo soup, plain rice, grilled tilapia, picadillo tilapia, fruits, mixed vegetables, mango juice 500ml<br>DAY 3<br>BREAKFAST - Fried rice, beef tapa, sunny side up egg with atchara and crab and corn soup and fresh fruits<br>AM SNACKS - Suman ng Antipolo with monggo filling, hot choco 16 oz<br>LUNCH - Pumpkin soup, plain rice, mixed vegetables / oyster, fish fillet with lemon butter sauce, fresh fruit, iced tea 16 oz<br>PM SNACKS - Special chicken arozcald, four seasons 500ml |               |     |           |        |

**MA. JOSEFINA G. BELMONTE**  
City Mayor

*Angela T. Collis*  
**ANGELICA T. COLLIS** / 10-25-22  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

*Ruby G. Manangu*  
**RUBY G. MANANGU**  
City Accountant

**OBR :**

**Approved Budget for the Contract : 31,135,786.00**

## TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 25 2022 and to expire on - DEC 31 2022.

CONFORME:

ANGELICA T. SOLIS

SIGNATURE OVER PRINTED NAME

OWNER

IN THE CAPACITY OF

10-25-22

DATE

Duly authorized to sign this Purchase Order for and on behalf of

LAS TRADING

COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2209086**

**Purchase Order** Date: **OCT 14 2022**

|                |   |                     |                       |
|----------------|---|---------------------|-----------------------|
| Procuring Unit | : QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE             | Project Number      | : QCRRMO-22-HLMF-1028 |
| Company Name   | : LXS TRADING   | Mode of Procurement | : Public Bidding      |
| Address        | : 1210 SunTrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City | Resolution No.      | : 22-PB-330           |
| Business Type  | : Sole Proprietorship Registration #1441303                             | TIN Number          | : 238-643-432-000     |
|                |   | Contact Number      | : 456-4344            |

**Sir/Madam:**

Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery** : Quezon City Disaster Risk Reduction and Management Office  
**Delivery Schedule** : Upon Request by the End-user Not Later Than December 31, 2022  
**Payment Term** : Credit

| Stock No. | Item   | Unit of Issue | QTY | Unit Cost | Amount |
|-----------|--|---------------|-----|-----------|--------|
|           | DINNER - Fish fillet with tartar sauce, roast beef in mushroom sauce, mixed vegetables, almond lychee, four seasons 500ml<br>DAY 4<br>BREAKFAST - Fried rice, fried boneless bangus, scrambled egg with atchara and egg drop soup and fresh fruits<br>AM SNACKS - Cheese ensaymada especial, mango juice 500ml<br>LUNCH - Sinigang sa miso (fish), pork barbecue, plain rice, fresh fruit, pineapple juice 500ml<br>PM SNACKS - Tuna sandwich, blue lemonade 16 oz<br>DINNER - Menudo, chopsuey, plain rice, dessert, iced tea 16 oz<br>DAY 5<br>BREAKFAST - Fried rice, corned beef and sunny side up egg with potato soap and garden salad<br>AM SNACKS - Pancake and bacon with maple syrup, hot chocolate 16 oz<br>LUNCH - Beef tenderloin with mushroom, chopsuey, pork barbecue, stir fried mix, plain rice, mango juice 500ml<br>PM SNACKS - Spaghetti carbonara, toasted bread, iced tea 500ml<br><br>BANNER<br>TARPAULIN, 4 x 8 ft., pvc vinyl flex banner, print with seminar subject<br>TARPAULIN, 2 x 4 ft., pvc vinyl flex banner, print with seminar subject<br>PARTICIPANTS' KIT:<br>ENVELOPE CLOTH (oxford cloth waterproof document holder with double layers mesh envelope document holder pvc organizer storage bag 13 inches x 9.5 inches / 34cm x 24cm)<br>ECO BAG (80g non-woven fabric with logo print)<br>IDENTIFICATION CARD (with 1-inch printable strap/jacket soft polyester)<br>BALLPEN (fine point, point size: 0.5mm, color: black)<br>HANDBOOK CUSTOMIZED (8 ½ inches x 11 inches printed with |               |     |           |        |

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**ANGELICA T. SOLIS** /10-25-22  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**OBR :**

**Approved Budget for the Contract : 31,135,786.00**

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
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3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
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9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 25 2022 and to expire on - DEC 31 2022

CONFORME:

ANGELICA T. SOLIS

SIGNATURE OVER PRINTED NAME

OWNER

IN THE CAPACITY OF

10-25-22

DATE

Duly authorized to sign this Purchase Order for and on behalf of

LXS TRADING

COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2209086**

**Purchase Order** Date: **OCT 14 2022**

|                |   |                     |                       |
|----------------|---|---------------------|-----------------------|
| Procuring Unit | : QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE             | Project Number      | : QCRRMO-22-HLMF-1028 |
| Company Name   | : LXS TRADING   | Mode of Procurement | : Public Bidding      |
| Address        | : 1210 SunTrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City | Resolution No.      | : 22-PB-330           |
| Business Type  | : Sole Proprietorship Registration #1441303                             | TIN Number          | : 238-643-432-000     |
|                |   | Contact Number      | : 456-4344            |

**Sir/Madam:**

Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery** : Quezon City Disaster Risk Reduction and Management Office

**Delivery Schedule** : Upon Request by the End-user  
Not Later Than December 31, 2022

**Payment Term** : Credit

| Stock No. | Item   | Unit of Issue | QTY | Unit Cost    | Amount       |
|-----------|--|---------------|-----|--------------|--------------|
| 3         | subject seminar)<br>NOTEBOOK (weight (55gsm, -5%), bond, thickness (0.075mm) size (150mm x 225mm) 40 leaves)<br>FACE MASK (3 ply, material: melt-brown non-woven fabric (main part), polyurethane, poly acid fiber (ear loop), color: blue)<br>FACE SHIELD (anti-spray, anti-fogging, anti-smoke, oil splash proof, anti-exhaust, windproof sand, frame: polycarbonate, shield: polyethylene terephthalate, width: 243mm, height: 195mm)<br>TEST BOOKLET (customized booklet, 8 ½ inches x 11 inches printed with exam form addressing training key points)<br>WHISTLE (size: 63 x 12mm, material: aluminum, weight:9g)<br>CLOTH GLOVES WITH RUBBER- anti-static resistant, insulting, water resistant, wire-safety<br>Safety Goggles- 3M/12308 clear glasses anti-fog Safety Goggles eyewear<br>T-shirt- long sleeves cotton color: orange, size: small, medium, large, XL, XXL, with QCRRMO LOGO<br>TRAINING MATERIALS:<br>FLIPCHART (color: white, 50 sheets, 34 inches x 22 inches)<br>MARKING PEN (refillable, waterproof-permanent, dries instantly)<br>WHITE BOARD MARKER (dry-wipe, refillable, non-toxic, xylene and toluene free)<br>CERTIFICATE HOLDER (8.5 inches x 11 inches), acrylic cover with back board<br>CERTIFICATE PAPER (linen board, short 220gsm, 10 pieces per pack)<br>REWRITABLE BLANK CD- HP CD-RW 700MB<br>BASIC INCIDENT COMMAND SYSTEM (BICS)<br>TRAINING AND SEMINAR PACKAGE<br><br>Package Inclusions:<br>Hotel accommodation (3 days, 2 nights, hotel room, free use of | Package       | 1   | 3,853,684.00 | 3,853,684.00 |

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**ANGELICA T. SOLIS** / 10-25-22  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**OBR :**

**Approved Budget for the Contract : 31,135,786.00**

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
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14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 25 2022 and to expire on - DEC 31 2022

CONFORME:

ANGELICA T. SOLIS

SIGNATURE OVER PRINTED NAME

OWNER

IN THE CAPACITY OF

10-25-22

DATE

Duly authorized to sign this Purchase Order for and on behalf of

LXS TRADING

COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_

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Book No. \_\_\_\_\_

Series of \_\_\_\_\_

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Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2209086**

**Purchase Order** Date: OCT 14 2022

|                |   |                     |                       |
|----------------|---|---------------------|-----------------------|
| Procuring Unit | : QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE             | Project Number      | : QCRRMO-22-HLMF-1028 |
| Company Name   | : LXS TRADING   | Mode of Procurement | : Public Bidding      |
| Address        | : 1210 SunTrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City | Resolution No.      | : 22-PB-330           |
| Business Type  | : Sole Proprietorship Registration #1441303                             | TIN Number          | : 238-643-432-000     |
|                |   | Contact Number      | : 456-4344            |

**Sir/Madam:**

Please furnish this office the following articles subject to the terms and conditions contained here:

|                            |   |                            |  |
|----------------------------|---|----------------------------|--|
| <b>Place of Delivery</b> : | Quezon City Disaster Risk Reduction and Management Office | <b>Delivery Schedule</b> : | Upon Request by the End-user<br>Not Later Than December 31, 2022 |
| <b>Payment Term</b> :      | Credit  |                            |  |

| Stock No. | Item  | Unit of Issue | QTY | Unit Cost | Amount |
|-----------|---|---------------|-----|-----------|--------|
|           | function room, sound system, chairs and tables) Food and drinks (Breakfast, Am Snack, Lunch, Pm Snack, and Dinner with free-flowing coffee and water dispenser) banners, participants kit, training materials. 4 batches 44 participants and 10 instructors for 3-days training.<br><br>DAY 1<br>BREAKFAST - Fried rice, chicken tocino, scrambled eggs, and asparagus soup and fresh fruits<br>AM SNACKS - Chicken clubhouse sandwich, lemonade 500ml<br>LUNCH - Misua patola with black fungus, plain rice, grilled pork spareribs, sayote guisado, fruits, iced tea 16 oz<br>PM SNACKS - Fried lumpia, sago't gulaman 16 oz<br>DINNER - Chicken sotanghon soup, pork barbecue with vegetables, plain rice, fruit salad<br>DAY 2<br>BREAKFAST - Fried rice, pork and chicken adobo, hard boiled egg, with fresh fruits<br>AM SNACKS - Pancit canton with adobo pandesal, mango juice 500ml<br>LUNCH - Chicken tinola with papaya / malunggay and chillitops, plain rice, fried milkfish, fresh fruits, iced tea 16 oz<br>PM SNACKS - Special lomi with toasted bread four seasons 500ml<br>DINNER - Molo soup, plain rice, grilled tilapia, picadillo tilapia, fruits, mixed vegetables, mango juice 500ml<br>DAY 3<br>BREAKFAST - Fried rice, beef tapa, sunny side up egg with atchara and crab and corn soup and fresh fruits<br>AM SNACKS - Suman ng Antipolo with monggo filling, hot choco 16 oz<br>LUNCH - Pumpkin soup, plain rice, mixed vegetables / oyster, fish fillet with lemon butter sauce, fresh fruit, iced tea 16 oz |               |     |           |        |

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**ANGELICA T. SOLIS** / 10-25-22  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**OBR :**

**Approved Budget for the Contract : 31,135,786.00**

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 25 2022 and to expire on - DEC 31 2022.

CONFORME:

ANGELICA T. COLLIS

SIGNATURE OVER PRINTED NAME

OWNER

IN THE CAPACITY OF

10-25-22

DATE

Duly authorized to sign this Purchase Order for and on behalf of

COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2209086**

Purchase Order Date: OCT 14 2022

|                |   |                     |                        |
|----------------|---|---------------------|------------------------|
| Procuring Unit | : QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE             | Project Number      | : QCDRRMO-22-HLMF-1028 |
| Company Name   | : LXS TRADING   | Mode of Procurement | : Public Bidding       |
| Address        | : 1210 SunTrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City | Resolution No.      | : 22-PB-330            |
| Business Type  | : Sole Proprietorship Registration #1441303                             | TIN Number          | : 238-643-432-000      |
|                |   | Contact Number      | : 456-4344             |

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Quezon City Disaster Risk Reduction and Management Office  
Delivery Schedule : Upon Request by the End-user Not Later Than December 31, 2022  
Payment Term : Credit

| Stock No. | Item  | Unit of Issue | QTY | Unit Cost | Amount |
|-----------|---|---------------|-----|-----------|--------|
|           | PM SNACKS - Special chicken arozcaldo, four seasons 500ml<br><br>BANNER<br>TARPAULIN, 4 x 8 ft., pvc vinyl flex banner, print with seminar subject<br>TARPAULIN, 2 x 4 ft., pvc vinyl flex banner, print with seminar subject<br>PARTICIPANTS' KIT:<br>ENVELOPE CLOTH (oxford cloth waterproof document holder with double layers mesh envelope document holder pvc organizer storage bag 13 inches x 9.5 inches / 34cm x 24cm)<br>ECO BAG (80g non-woven fabric with logo print)<br>IDENTIFICATION CARD (with 1-inch printable strap/jacket soft polyester)<br>BALLPEN (fine point, point size: 0.5mm, color: black)<br>HANDBOOK CUSTOMIZED (8 ½ inches x 11 inches printed with subject seminar)<br>NOTEBOOK (weight (55gsm, -5%), bond, thickness (0.075mm) size (150mm x 225mm) 40 leaves)<br>FACE MASK (3 ply, material: melt-brown non-woven fabric (main part), polyurethane, poly acid fiber (ear loop), color: blue)<br>FACE SHIELD (anti-spray, anti-fogging, anti-smoke, oil splash proof, anti-exhaust, windproof sand, frame: polycarbonate, shield: polyethylene terephthalate, width: 243mm, height: 195mm)<br>TEST BOOKLET (customized booklet, 8 ½ inches x 11 inches printed with exam form addressing training key points)<br>TRAINING MATERIALS:<br>FLIPCHART (color: white, 50 sheets, 34 x 22 inches)<br>MARKING PEN (refillable, waterproof-permanent, dries instantly)<br>WHITE BOARD MARKER (dry-wipe, refillable, non-toxic, xylene and toluene free)<br>CERTIFICATE HOLDER (8.5 inches x 11 inches), acrylic cover with back board |               |     |           |        |

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**ANGELICA T. SOLIS**  
Signature Over Printed Name of Supplier / Date

Funds Available:

**RUBY G. MANANGU**  
City Accountant

OBR :

Approved Budget for the Contract : 31,135,786.00

TERMS AND CONDITIONS

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6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
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9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.

15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 25 2022 and to expire on - DEC 31 2022

CONFORME: 

ANGELICA J. COLLA

SIGNATURE OVER PRINTED NAME

OWNER

IN THE CAPACITY OF

10/25/22

DATE

Duly authorized to sign this Purchase Order for and on behalf of LXS TRADING  
COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2209086**

**Purchase Order** Date: **OCT 14 2022**

|                |   |                     |                       |
|----------------|---|---------------------|-----------------------|
| Procuring Unit | : QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE             | Project Number      | : QCRRMO-22-HLMF-1028 |
| Company Name   | : LXS TRADING   | Mode of Procurement | : Public Bidding      |
| Address        | : 1210 SunTrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City | Resolution No.      | : 22-PB-330           |
| Business Type  | : Sole Proprietorship Registration #1441303                             | TIN Number          | : 238-643-432-000     |
|                |   | Contact Number      | : 456-4344            |

**Sir/Madam:**

**Please furnish this office the following articles subject to the terms and conditions contained here:**

**Place of Delivery** : Quezon City Disaster Risk Reduction and Management Office  
**Delivery Schedule** : Upon Request by the End-user Not Later Than December 31, 2022  
**Payment Term** : Credit

| Stock No. | Item   | Unit of Issue | QTY | Unit Cost    | Amount       |
|-----------|--|---------------|-----|--------------|--------------|
| 4         | <p>CERTIFICATE PAPER (linen board, short 220gsm, 10 pieces per pack)<br/>COMMUNITY SURVIVAL SKILLS ENHANCEMENT TRAINING COURSE<br/>TRAINING AND SEMINAR PACKAGE</p> <p>Package Inclusions:<br/>Hotel accommodation (5 days, 4 nights, hotel room, free use of function room, sound system, chairs and tables) Food and drinks (Breakfast, Am Snack, Lunch, Pm Snack, and Dinner with free-flowing coffee and water dispenser) banners, participants kit, training materials. 2 batches 75 participants and 10 instructors for 5-days training.</p> <p>DAY 1<br/>BREAKFAST - Fried rice, chicken tocino, scrambled eggs, and asparagus soup and fresh fruits<br/>AM SNACKS - Chicken clubhouse sandwich, lemonade 500ml<br/>LUNCH - Misua patola with black fungus, plain rice, grilled pork spareribs, sayote guisado, fruits, iced tea 16 oz<br/>PM SNACKS - Fried lumpia, sago't gulaman 16 oz<br/>DINNER - Chicken sotanghon soup, pork barbecue with vegetables, plain rice, fruit salad</p> <p>DAY 2<br/>BREAKFAST - Fried rice, pork and chicken adobo, hard boiled egg, with fresh fruits<br/>AM SNACKS - Pancit canton with adobo pandesal, mango juice 500ml<br/>LUNCH - Chicken tinola with papaya / malunggay and chillitops, plain rice, fried milkfish, fresh fruits, iced tea 16 oz<br/>PM SNACKS - Special lomi with toasted bread four seasons 500ml<br/>DINNER - Molo soup, plain rice, grilled tilapia, picadillo tilapia, fruits, mixed vegetables, mango juice 500ml</p> | Package       | 1   | 3,883,688.00 | 3,883,688.00 |

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**ANGELICA T. SOLIS** / 10-25-22  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**OBR :**

**Approved Budget for the Contract : 31,135,786.00**

TERMS AND CONDITIONS

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13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 25 2022 and to expire on - DEC 31 2022

CONFORME:

ANGELICA T. COLLIS

SIGNATURE OVER PRINTED NAME

OWNER

IN THE CAPACITY OF

10-25-22

DATE

URS TRADING

Duly authorized to sign this Purchase Order for and on behalf of

COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

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Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2209086**

**Purchase Order** Date: **OCT 14 2022**

|                |   |                     |                       |
|----------------|---|---------------------|-----------------------|
| Procuring Unit | : QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE             | Project Number      | : QCRRMO-22-HLMF-1028 |
| Company Name   | : LXS TRADING   | Mode of Procurement | : Public Bidding      |
| Address        | : 1210 SunTrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City | Resolution No.      | : 22-PB-330           |
| Business Type  | : Sole Proprietorship Registration #1441303                             | TIN Number          | : 238-643-432-000     |
|                |   | Contact Number      | : 456-4344            |

**Sir/Madam:**

Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery** : Quezon City Disaster Risk Reduction and Management Office

**Delivery Schedule** : Upon Request by the End-user  
Not Later Than December 31, 2022

**Payment Term** : Credit

| Stock No. | Item   | Unit of Issue | QTY | Unit Cost | Amount |
|-----------|--|---------------|-----|-----------|--------|
|           | DAY 3<br>BREAKFAST - Fried rice, beef tapa, sunny side up egg with atchara and crab and corn soup and fresh fruits<br>AM SNACKS - Suman ng Antipolo with monggo filling, hot choco 16 oz<br>LUNCH - Pumpkin soup, plain rice, mixed vegetables / oyster, fish fillet with lemon butter sauce, fresh fruit, iced tea 16 oz<br>PM SNACKS - Special chicken arozcald, four seasons 500ml<br>DINNER - Fish fillet with tartar sauce, roast beef in mushroom sauce, mixed vegetables, almond lychee, four seasons 500ml<br>DAY 4<br>BREAKFAST - Fried rice, fried boneless bangus, scrambled egg with atchara and egg drop soup and fresh fruits<br>AM SNACKS - Cheese ensaymada especial, mango juice 500ml<br>LUNCH - Sinigang sa miso (fish), pork barbecue, plain rice, fresh fruit, pineapple juice 500ml<br>PM SNACKS - Tuna sandwich, blue lemonade 16 oz<br>DINNER - Menudo, chopsuey, plain rice, dessert, iced tea 16 oz<br>DAY 5<br>BREAKFAST - Fried rice, corned beef and sunny side up eggs with potato soap and garden salad<br>AM SNACKS - Pancake and bacon with maple syrup, hot chocolate 16 oz<br>LUNCH - Beef tenderloin with mushroom, chopsuey, pork barbecue, stir fried mix, plain rice, mango juice 500ml<br>PM SNACKS - Spaghetti carbonara, toasted bread, iced tea 500ml<br>BANNER<br>TARPAULIN, 4 x 8 ft., pvc vinyl flex banner, print with seminar subject<br>TARPAULIN, 2 x 4 ft., pvc vinyl flex banner, print with seminar subject<br>PARTICIPANTS' KIT:<br>ENVELOPE CLOTH (oxford cloth waterproof document holder with |               |     |           |        |

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**ANGELICA T. SOLIS**  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**OBR :**

**Approved Budget for the Contract : 31,135,786.00**

TERMS AND CONDITIONS

- 1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
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- 15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 25 2022 and to expire on - DEC 31 2022

CONFORME: [Signature]  
ANGELICA T. SOLIC  
SIGNATURE OVER PRINTED NAME

OWNER  
IN THE CAPACITY OF

10-25-22  
DATE

Duly authorized to sign this Purchase Order for and on behalf of LXS TRADING  
COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
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Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2209086**

**Purchase Order** Date: OCT 14 2022

|                |   |                     |                       |
|----------------|---|---------------------|-----------------------|
| Procuring Unit | : QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE             | Project Number      | : QCRRMO-22-HLMF-1028 |
| Company Name   | : LXS TRADING   | Mode of Procurement | : Public Bidding      |
| Address        | : 1210 SunTrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City | Resolution No.      | : 22-PB-330           |
| Business Type  | : Sole Proprietorship Registration #1441303                             | TIN Number          | : 238-643-432-000     |
|                |   | Contact Number      | : 456-4344            |

**Sir/Madam:**

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**Place of Delivery** : Quezon City Disaster Risk Reduction and Management Office  
**Delivery Schedule** : Upon Request by the End-user Not Later Than December 31, 2022  
**Payment Term** : Credit

| Stock No. | Item   | Unit of Issue | QTY | Unit Cost | Amount |
|-----------|--|---------------|-----|-----------|--------|
|           | double layers mesh envelope document holder pvc organizer storage bag 13 inches x 9.5 inches /34cm x 24cm)<br>ECO BAG (80g non-woven fabric with logo print)<br>IDENTIFICATION CARD (with 1-inch printable strap/jacket soft polyester)<br>BALLPEN (fine point, point size: 0.5mm, color: black)<br>HANDBOOK CUSTOMIZED (8 ½ inches x 11 inches printed with subject seminar<br>NOTEBOOK (weight (55gsm, -5%), bond, thickness (0.075mm) size (150mm x 225mm) 40 leaves)<br>FACE MASK (3 ply, material: melt-brown non-woven fabric (main part), polyurethane, poly acid fiber (ear loop), color: blue)<br>FACE SHIELD (anti-spray, anti-fogging, anti-smoke, oil splash proof, anti-exhaust, windproof sand, frame: polycarbonate, shield: polyethylene terephthalate, width: 243mm, height: 195mm)<br>TEST BOOKLET (customized booklet, 8 ½ inches x 11 inches printed with exam form addressing training key points)<br>POLO SHIRT- color: black size: small, medium, large, XL with QCRRMO LOGO<br>TRAINING MATERIALS:<br>FLIPCHART (color: white,50 sheets, 34 x 22 inches)<br>MARKING PEN (refillable, waterproof-permanent, dries instantly)<br>WHITE BOARD MARKER (dry-wipe, refillable, non-toxic, xylene and toluene free)<br>CERTIFICATE HOLDER (8.5 inches x 11 inches), acrylic cover with back board<br>CERTIFICATE PAPER (linen board, short 220gsm, 10 pieces per pack)<br>REWRITABLE BLANK CD- HP CD-RW 700MB |               |     |           |        |

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**ANGELICA T. SOLIS** / 10-25-22  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**OBR :**

**Approved Budget for the Contract : 31,135,786.00**

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
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3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 25 2022 and to expire on - DEC 31 2022

CONFORME:

ANGELICA T. SOLIS

SIGNATURE OVER PRINTED NAME

OWNER

IN THE CAPACITY OF

10-25-22

DATE

LXS TRADING

Duly authorized to sign this Purchase Order for and on behalf of

COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2209086**

Purchase Order Date: **OCT 14 2022**

|                |   |                     |                       |
|----------------|---|---------------------|-----------------------|
| Procuring Unit | : QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE             | Project Number      | : QCRRMO-22-HLMF-1028 |
| Company Name   | : LXS TRADING   | Mode of Procurement | : Public Bidding      |
| Address        | : 1210 SunTrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City | Resolution No.      | : 22-PB-330           |
| Business Type  | : Sole Proprietorship Registration #1441303                             | TIN Number          | : 238-643-432-000     |
|                |   | Contact Number      | : 456-4344            |

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Quezon City Disaster Risk Reduction and Management Office  
Delivery Schedule : Upon Request by the End-user  
Not Later Than December 31, 2022

Payment Term : Credit

| Stock No. | Item  | Unit of Issue | QTY | Unit Cost    | Amount       |
|-----------|---|---------------|-----|--------------|--------------|
| 5         | <p>WILDERNESS SEARCH AND RESCUE TRAINING COURSE TRAINING AND SEMINAR PACKAGE</p> <p>Package Inclusions:<br/>Hotel accommodation (5 days, 4 nights, hotel room, free use of function room, sound system, chairs and tabless) Food and drinks (Breakfast, Am Snack, Lunch, Pm Snack, and Dinner with free-flowing coffee and water dispenser) banners, participants kit, training materials. 70 participants and 10 instructors for 5-days training.</p> <p>DAY 1<br/>BREAKFAST - Fried rice, chicken tocino, scrambled eggs, and asparagus soup and fresh fruits<br/>AM SNACKS - Chicken clubhouse sandwich, lemonade 500ml<br/>LUNCH - Misua patola with black fungus, plain rice, grilled pork spareribs, sayote guisado, fruits, iced tea 16 oz<br/>PM SNACKS - Fried lumpia, sago't gulaman 16 oz<br/>DINNER - Chicken sotanghon soup, pork barbecue with vegetables, plain rice, fruit salad</p> <p>DAY 2<br/>BREAKFAST - Fried rice, pork and chicken adobo, hard boiled egg, with fresh fruits<br/>AM SNACKS - Pancit canton with adobo pandesal, mango juice 500ml<br/>LUNCH - Chicken tinola with papaya / malunggay and chillitops, plain rice, fried milkfish, fresh fruits, iced tea 16 oz<br/>PM SNACKS - Special lomi with toasted bread four seasons 500ml<br/>DINNER - Molo soup, plain rice, grilled tilapia, picadillo tilapia, fruits, mixed vegetables, mango juice 500ml</p> <p>DAY 3<br/>BREAKFAST - Fried rice, beef tapa, sunny side up egg with atchara</p> | Package       | 1   | 1,836,744.00 | 1,836,744.00 |

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**ANGELICA T. SOLIS** / 10-25-22  
Signature Over Printed Name of Supplier / Date

Funds Available:

**RUBY G. MANANGU**  
City Accountant

OBR :

Approved Budget for the Contract : 31,135,786.00

## TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
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3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
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6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
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10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 25 2022 and to expire on - DEC 31 2022.

CONFORME:

ANGELICA J. SOLIS

SIGNATURE OVER PRINTED NAME

OWNER

IN THE CAPACITY OF

LXS TRADING

COMPANY NAME

10-25-22

DATE

Duly authorized to sign this Purchase Order for and on behalf of \_\_\_\_\_

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

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\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2209086**

**Purchase Order** Date: **OCT 14 2022**

|                |   |                     |                        |
|----------------|---|---------------------|------------------------|
| Procuring Unit | : QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE             | Project Number      | : QCDRRMO-22-HLMF-1028 |
| Company Name   | : LXS TRADING   | Mode of Procurement | : Public Bidding       |
| Address        | : 1210 SunTrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City | Resolution No.      | : 22-PB-330            |
| Business Type  | : Sole Proprietorship Registration #1441303                             | TIN Number          | : 238-643-432-000      |
|                |   | Contact Number      | : 456-4344             |

**Sir/Madam:**

**Please furnish this office the following articles subject to the terms and conditions contained here:**


**Place of Delivery** : Quezon City Disaster Risk Reduction and Management Office

**Delivery Schedule** : Upon Request by the End-user  
Not Later Than December 31, 2022

**Payment Term** : Credit

| Stock No. | Item  | Unit of Issue | QTY | Unit Cost | Amount |
|-----------|---|---------------|-----|-----------|--------|
|           | and crab and corn soup and fresh fruits<br>AM SNACKS - Suman ng Antipolo with monggo filling, hot choco 16 oz<br>LUNCH - Pumpkin soup, plain rice, mixed vegetables / oyster, fish fillet with lemon butter sauce, fresh fruit, iced tea 16 oz<br>PM SNACKS - Special chicken arozcald, four seasons 500ml<br>DINNER - Fish fillet with tartar sauce, roast beef in mushroom sauce, mixed vegetables, almond lychee, four seasons 500ml<br>DAY 4<br>BREAKFAST - Fried rice, fried boneless bangus, scrambled egg with atchara and egg drop soup and fresh fruits<br>AM SNACKS - Cheese ensaymada especial, mango juice 500ml<br>LUNCH - Sinigang sa miso (fish), pork barbecue, plain rice, fresh fruit, pineapple juice 500ml<br>PM SNACKS - Tuna sandwich, blue lemonade 16 oz<br>DINNER - Menudo, chopsuey, plain rice, dessert, iced tea 16 oz<br>DAY 5<br>BREAKFAST - Fried rice, corned beef and sunny side up eggs with potato soap and garden salad<br>AM SNACKS - Pancake and bacon with maple syrup, hot chocolate 16 oz<br>LUNCH - Beef tenderloin with mushroom, chopsuey, pork barbecue, stir fried mix, plain rice, mango juice 500ml<br>PM SNACKS - Spaghetti carbonara, toasted bread, iced tea 500ml<br><br>BANNER<br>TARPAULIN, 4 x 8 ft., pvc vinyl flex banner, print with seminar subject<br>TARPAULIN, 2 x 4 ft., pvc vinyl flex banner, print with seminar subject<br>PARTICIPANTS' KIT:<br>ENVELOPE CLOTH (oxford cloth waterproof document holder with double layers mesh envelope document holder pvc organizer |               |     |           |        |

**MA. JOSEFINA G. BELMONTE**  
City Mayor

  
**ANGELICA T. SOLIS** / 10-25-22  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

  
**RUBY G. MANANGU**  
City Accountant

**OBR :**

**Approved Budget for the Contract : 31,135,786.00**

889P

TERMS AND CONDITIONS

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15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 25 2022 and to expire on - DEC 31 2022

CONFORME:

ANGELICA T. SOLIS

SIGNATURE OVER PRINTED NAME

OWNER

IN THE CAPACITY OF

10-25-22

DATE

LXS TRADING

Duly authorized to sign this Purchase Order for and on behalf of

COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

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Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2209086**

Purchase Order Date: **OCT 14 2022**

|                |   |                     |                        |
|----------------|---|---------------------|------------------------|
| Procuring Unit | : QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE             | Project Number      | : QCDRRMO-22-HLMF-1028 |
| Company Name   | : LXS TRADING   | Mode of Procurement | : Public Bidding       |
| Address        | : 1210 SunTrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City | Resolution No.      | : 22-PB-330            |
| Business Type  | : Sole Proprietorship Registration #1441303                             | TIN Number          | : 238-643-432-000      |
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Not Later Than December 31, 2022

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| Stock No. | Item  | Unit of Issue | QTY | Unit Cost | Amount |
|-----------|---|---------------|-----|-----------|--------|
|           | storage bag 13 inches x 9.5 inches /34cm x 24cm)<br>ECO BAG (80g non-woven fabric with logo print)<br>IDENTIFICATION CARD (with 1-inch printable strap/jacket soft polyester)<br>BALLPEN (fine point, point size: 0.5mm, color: black)<br>HANDBOOK CUSTOMIZED (8 ½ inches x 11 inches printed with subject seminar)<br>NOTEBOOK (weight (55gsm, -5%), bond, thickness (0.075mm) size (150mm x 225mm) 40 leaves)<br>FACE MASK (3 ply, material: melt-brown non-woven fabric (main part), polyurethane, poly acid fiber (ear loop), color: blue)<br>FACE SHIELD (anti-spray, anti-fogging, anti-smoke, oil splash proof, anti-exhaust, windproof sand, frame: polycarbonate, shield: polyethylene terephthalate, width: 243mm, height: 195mm)<br>TEST BOOKLET (customized booklet, 8 ½ inches x 11 inches printed with exam form addressing training key points)<br>WHISTLE (size: 63 x 12mm, material: aluminum, weight:9g)<br>T-SHIRT- long sleeves cotton color: orange, size: small, medium, large, XL, XXL, with QCDRRMO LOGO<br>TRAINING MATERIALS:<br>FLIPCHART (color: white,50 sheets, 34 x 22 inches)<br>MARKING PEN (refillable, waterproof-permanent, dries instantly)<br>WHITE BOARD MARKER (dry-wipe, refillable, non-toxic, xylene and toluene free)<br>CERTIFICATE HOLDER (8.5 inches x 11 inches), acrylic cover with back board<br>CERTIFICATE PAPER (linen board, short 220gsm, 10 pieces per pack)<br>REWRITABLE BLANK CD- HP CD-RW 700MB |               |     |           |        |

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**ANGELICA T. SOLIS** / 10-25-22  
Signature Over Printed Name of Supplier / Date

Funds Available:

**RUBY G. MANANGU**  
City Accountant

OBR :

Approved Budget for the Contract : 31,135,786.00

TERMS AND CONDITIONS

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CONFORME:

ANGELICA T. SOLIS  
SIGNATURE OVER PRINTED NAME

OWNER  
IN THE CAPACITY OF 10-25-22  
DATE

Duly authorized to sign this Purchase Order for and on behalf of LXS TRADING  
COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



Republic of the Philippines  
PROCUREMENT DEPARTMENT  
Quezon City Government



PO Number **2209086**

Purchase Order Date: OCT 14 2022

|                |   |                     |                         |
|----------------|---|---------------------|-------------------------|
| Procuring Unit | : QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE             | Project Number      | : QCDDRRMO-22-HLMF-1028 |
| Company Name   | : LXS TRADING   | Mode of Procurement | : Public Bidding        |
| Address        | : 1210 SunTrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City | Resolution No.      | : 22-PB-330             |
| Business Type  | : Sole Proprietorship Registration #1441303                             | TIN Number          | : 238-643-432-000       |
|                |   | Contact Number      | : 456-4344              |

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Quezon City Disaster Risk Reduction and Management Office

Delivery Schedule : Upon Request by the End-user  
Not Later Than December 31, 2022

Payment Term : Credit

| Stock No. | Item  | Unit of Issue | QTY | Unit Cost    | Amount       |
|-----------|---|---------------|-----|--------------|--------------|
| 6         | <p>MENTAL HEALTH AND PSYCHOLOGICAL SUPPORT TRAINING COURSE TRAINING AND SEMINAR PACKAGE</p> <p>Package Inclusions:<br/>Hotel accommodation (5 days, 4 nights, hotel room, free use of function room, sound system, chairs and tables) Food and drinks (Breakfast, Am Snack, Lunch, Pm Snack, and Dinner with free-flowing coffee and water dispenser) banners, participants kit, training materials. 70 participants and 10 instructors for 5-days training.</p> <p>DAY 1<br/>BREAKFAST - Fried rice, chicken tocino, scrambled eggs, and asparagus soup and fresh fruits<br/>AM SNACKS - Chicken clubhouse sandwich, lemonade 500ml<br/>LUNCH - Misua patola with black fungus, plain rice, grilled pork spareribs, sayote guisado, fruits, iced tea 16 oz<br/>PM SNACKS - Fried lumpia, sago't gulaman 16 oz<br/>DINNER - Chicken sotanghon soup, pork barbecue with vegetables, plain rice, fruit salad</p> <p>DAY 2<br/>BREAKFAST - Fried rice, pork and chicken adobo, hard boiled egg, with fresh fruits<br/>AM SNACKS - Pancit canton with adobo pandesal, mango juice 500ml<br/>LUNCH - Chicken tinola with papaya / malunggay and chillitops, plain rice, fried milkfish, fresh fruits, iced tea 16 oz<br/>PM SNACKS - Special lomi with toasted bread four seasons 500ml<br/>DINNER - Molo soup, plain rice, grilled tilapia, picadillo tilapia, fruits, mixed vegetables, mango juice 500ml</p> <p>DAY 3<br/>BREAKFAST - Fried rice, beef tapa, sunny side up egg with atchara</p> | Package       | 1   | 1,835,504.00 | 1,835,504.00 |

MA. JOSEFINA G. BELMONTE  
City Mayor

ANGELICA T. SOLIS / 10-25-22  
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU  
City Accountant

OBR :

Approved Budget for the Contract : 31,135,786.00

## TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 25 2022 and to expire on - DEC 31 2022.

CONFORME:

ANGELICA T. SOLIS

SIGNATURE OVER PRINTED NAME

OWNER

IN THE CAPACITY OF

LXS TRADING

10-25-22

DATE

Duly authorized to sign this Purchase Order for and on behalf of

COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2209086**

**Purchase Order** Date: **OCT 14 2022**

|                |   |                     |                        |
|----------------|---|---------------------|------------------------|
| Procuring Unit | : QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE             | Project Number      | : QCDRRMO-22-HLMF-1028 |
| Company Name   | : LXS TRADING   | Mode of Procurement | : Public Bidding       |
| Address        | : 1210 SunTrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City | Resolution No.      | : 22-PB-330            |
| Business Type  | : Sole Proprietorship Registration #1441303                             | TIN Number          | : 238-643-432-000      |
|                |   | Contact Number      | : 456-4344             |

**Sir/Madam:**

**Please furnish this office the following articles subject to the terms and conditions contained here:**

**Place of Delivery** : Quezon City Disaster Risk Reduction and Management Office

**Delivery Schedule** : Upon Request by the End-user  
Not Later Than December 31, 2022

**Payment Term** : Credit

| Stock No. | Item  | Unit of Issue | QTY | Unit Cost | Amount |
|-----------|---|---------------|-----|-----------|--------|
|           | and crab and corn soup and fresh fruits<br>AM SNACKS - Suman ng Antipolo with monggo filling, hot choco 16 oz<br>LUNCH - Pumpkin soup, plain rice, mixed vegetables / oyster, fish fillet with lemon butter sauce, fresh fruit, iced tea 16 oz<br>PM SNACKS - Special chicken arozcald, four seasons 500ml<br>DINNER - Fish fillet with tartar sauce, roast beef in mushroom sauce, mixed vegetables, almond lychee, four seasons 500ml<br>DAY 4<br>BREAKFAST - Fried rice, fried boneless bangus, scrambled egg with atchara and egg drop soup and fresh fruits<br>AM SNACKS - Cheese ensaymada especial, mango juice 500ml<br>LUNCH - Sinigang sa miso (fish), pork barbecue, plain rice, fresh fruit, pineapple juice 500ml<br>PM SNACKS - Tuna sandwich, blue lemonade 16 oz<br>DINNER - Menudo, chopsuey, plain rice, dessert, iced tea 16 oz<br>DAY 5<br>BREAKFAST - Fried rice, corned beef and sunny side up eggs with potato soap and garden salad<br>AM SNACKS - Pancake and bacon with maple syrup, hot chocolate 16 oz<br>LUNCH - Beef tenderloin with mushroom, chopsuey, pork barbecue, stir fried mix, plain rice, mango juice 500ml<br>PM SNACKS - Spaghetti carbonara, toasted bread, iced tea 500ml<br><br>BANNER<br>TARPAULIN, 4 x 8 ft., pvc vinyl flex banner, print with seminar subject<br>TARPAULIN, 2 x 4 ft., pvc vinyl flex banner, print with seminar subject<br>PARTICIPANTS' KIT:<br>ENVELOPE CLOTH (oxford cloth waterproof document holder with double layers mesh envelope document holder pvc organizer |               |     |           |        |

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**ANGELICA T. SOLIS** / 10-25-22  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**OBR :**

**Approved Budget for the Contract : 31,135,786.00**

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
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3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
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8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 25 2022 and to expire on - DEC 31 2022.

CONFORME:

ANGELICA T. SOLIS  
SIGNATURE OVER PRINTED NAME

OWNER  
IN THE CAPACITY OF

10-25-22  
DATE

Duly authorized to sign this Purchase Order for and on behalf of

**LXS TRADING**  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

**\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2209086**

**Purchase Order** Date: **OCT 14 2022**

|                |   |                     |                        |
|----------------|---|---------------------|------------------------|
| Procuring Unit | : QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE             | Project Number      | : QCDRRMO-22-HLMF-1028 |
| Company Name   | : LXS TRADING   | Mode of Procurement | : Public Bidding       |
| Address        | : 1210 SunTrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City | Resolution No.      | : 22-PB-330            |
| Business Type  | : Sole Proprietorship Registration #1441303                             | TIN Number          | : 238-643-432-000      |
|                |   | Contact Number      | : 456-4344             |

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery** : Quezon City Disaster Risk Reduction and Management Office

**Delivery Schedule** : Upon Request by the End-user  
Not Later Than December 31, 2022

**Payment Term** : Credit

| Stock No. | Item   | Unit of Issue | QTY | Unit Cost | Amount |
|-----------|--|---------------|-----|-----------|--------|
|           | storage bag 13 inches x 9.5 inches/34cm x 24cm)<br>ECO BAG (80g non-woven fabric with logo print)<br>IDENTIFICATION CARD (with 1-inch printable strap/jacket soft polyester)<br>BALLPEN (fine point, point size: 0.5mm, color: black)<br>HANDBOOK CUSTOMIZED (8 ½ inches x 11 inches printed with subject seminar)<br>NOTEBOOK (weight (55gsm, -5%), bond, thickness (0.075mm) size (150mm x 225mm) 40 leaves)<br>FACE MASK (3 ply, material: melt-brown non-woven fabric (main part), polyurethane, poly acid fiber (ear loop), color: blue)<br>FACE SHIELD (anti-spray, anti-fogging, anti-smoke, oil splash proof, anti-exhaust, windproof sand, frame: polycarbonate, shield: polyethylene terephthalate, width: 243mm, height: 195mm)<br>TEST BOOKLET (customized booklet, 8 ½ inches x 11 inches printed with exam form addressing training keypoints)<br>WHISTLE (size: 63 x 12mm, material: aluminum, weight:9g)<br>T-SHIRT- long sleeves cotton color: orange, size: small, medium, large, XL, XXL, with QCDRRMO LOGO<br>TRAINING MATERIALS:<br>FLIPCHART (color: white,50 sheets, 34 x 22 inches)<br>MARKING PEN (refillable,waterproof-permanent, dries instantly)<br>WHITE BOARD MARKER (dry-wipe, refillable, non-toxic, xylene and toluene free)<br>CERTIFICATE HOLDER (8.5 inches x 11 inches), acrylic cover with back board<br>CERTIFICATE PAPER (linen board, short 220gsm, 10 pieces per pack)<br>REWRITABLE BLANK CD- HP CD-RW 700MB |               |     |           |        |

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**ANGELICA T. COLLIS** / 10-25-22  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**OBR :**

**Approved Budget for the Contract : 31,135,786.00**

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
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5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
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9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
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14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 25 2022 and to expire on - DEC 31 2022

CONFORME:

ANGELICA T. SOLIS  
SIGNATURE OVER PRINTED NAME

OWNER  
IN THE CAPACITY OF  
**LXS TRADING**

10-25-22  
DATE

Duly authorized to sign this Purchase Order for and on behalf of \_\_\_\_\_  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
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Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

**\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2209086**

**Purchase Order** Date: **OCT 14 2022**

|                |   |                     |                        |
|----------------|---|---------------------|------------------------|
| Procuring Unit | : QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE             | Project Number      | : QCDRRMO-22-HLMF-1028 |
| Company Name   | : LXS TRADING   | Mode of Procurement | : Public Bidding       |
| Address        | : 1210 SunTrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City | Resolution No.      | : 22-PB-330            |
| Business Type  | : Sole Proprietorship Registration #1441303                             | TIN Number          | : 238-643-432-000      |
|                |   | Contact Number      | : 456-4344             |

**Sir/Madam:**

**Please furnish this office the following articles subject to the terms and conditions contained here:**

**Place of Delivery** : Quezon City Disaster Risk Reduction and Management Office

**Delivery Schedule** : Upon Request by the End-user  
Not Later Than December 31, 2022

**Payment Term** : Credit

| Stock No. | Item   | Unit of Issue | QTY | Unit Cost     | Amount        |
|-----------|--|---------------|-----|---------------|---------------|
| 7         | COMMUNITY BASED DISASTER RISK REDUCTION AND MANAGEMENT TRAINING COURSE (CBDRRM) (142 BARANGAY'S) TRAINING AND SEMINAR PACKAGE<br><br>Package Inclusions:<br>Hotel accommodation (5 days, 4 nights, hotel room, free use of function room, sound system, chairs and tables) Food and drinks (Breakfast, Am Snack, Lunch, Pm Snack, and Dinner with free-flowing coffee and water dispenser) banners, participants kit, training materials. 6 batches, 65 participants and 10 instructors for 5-days training.<br><br>DAY 1<br>BREAKFAST - Fried rice, chicken tocino, scrambled eggs, and asparagus soup and fresh fruits<br>AM SNACKS - Chicken clubhouse sandwich, lemonade 500ml<br>LUNCH - Misua patola with black fungus, plain rice, grilled pork spareribs, sayote guisado, fruits, iced tea 16 oz<br>PM SNACKS - Fried lumpia, sago't gulaman 16 oz<br>DINNER - Chicken sotanghon soup, pork barbecue with vegetables, plain rice, fruit salad<br>DAY 2<br>BREAKFAST - Fried rice, pork and chicken adobo, hard boiled egg, with fresh fruits<br>AM SNACKS - Pancit canton with adobo pandesal, mango juice 500ml<br>LUNCH - Chicken tinola with papaya / malunggay and chillitops, plain rice, fried milkfish, fresh fruits, iced tea 16 oz<br>PM SNACKS - Special lomi with toasted bread four seasons 500ml<br>DINNER - Molo soup, plain rice, grilled tilapia, picadillo tilapia, fruits, mixed vegetables, mango juice 500ml | Package       | 1   | 10,111,996.00 | 10,111,996.00 |

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**ANGELICA T. SOLIS** / 10-25-22  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**OBR :**

**Approved Budget for the Contract : 31,135,786.00**

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
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4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
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7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 25 2022 and to expire on -

CONFORME:

ANGELICA F. SOLIS

SIGNATURE OVER PRINTED NAME

OWNER

IN THE CAPACITY OF

LXS TRADING

10-25-22

DATE

Duly authorized to sign this Purchase Order for and on behalf of

COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2209086**

**Purchase Order** Date: **OCT 14 2022**

|                |   |                     |                       |
|----------------|---|---------------------|-----------------------|
| Procuring Unit | : QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE             | Project Number      | : QCRRMO-22-HLMF-1028 |
| Company Name   | : LXS TRADING   | Mode of Procurement | : Public Bidding      |
| Address        | : 1210 SunTrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City | Resolution No.      | : 22-PB-330           |
| Business Type  | : Sole Proprietorship Registration #1441303                             | TIN Number          | : 238-643-432-000     |
|                |   | Contact Number      | : 456-4344            |

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Quezon City Disaster Risk Reduction and Management Office

Delivery Schedule : Upon Request by the End-user  
Not Later Than December 31, 2022

Payment Term : Credit

| Stock No. | Item   | Unit of Issue | QTY | Unit Cost | Amount |
|-----------|--|---------------|-----|-----------|--------|
|           | DAY 3<br>BREAKFAST - Fried rice, beef tapa, sunny side up egg with atchara and crab and corn soup and fresh fruits<br>AM SNACKS - Suman ng Antipolo with monggo filling, hot choco 16 oz<br>LUNCH - Pumpkin soup, plain rice, mixed vegetables / oyster, fish fillet with lemon butter sauce, fresh fruit, iced tea 16 oz<br>PM SNACKS - Special chicken arozcald, four seasons 500ml<br>DINNER - Fish fillet with tartar sauce, roast beef in mushroom sauce, mixed vegetables, almond lychee, four seasons 500ml<br>DAY 4<br>BREAKFAST - Fried rice, fried boneless bangus, scrambled egg with atchara and egg drop soup and fresh fruits<br>AM SNACKS - Cheese ensaymada especial, mango juice 500ml<br>LUNCH - Sinigang sa miso (fish), pork barbecue, plain rice, fresh fruit, pineapple juice 500ml<br>PM SNACKS - Tuna sandwich, blue lemonade 16 oz<br>DINNER - Menudo, chopsuey, plain rice, dessert, iced tea 16 oz<br>DAY 5<br>BREAKFAST - Fried rice, corned beef and sunny side up eggs with potato soap and garden salad<br>AM SNACKS - Pancake and bacon with maple syrup, hot chocolate 16 oz<br>LUNCH - Beef tenderloin with mushroom, chopsuey, pork barbecue, stir fried mix, plain rice, mango juice 500ml<br>PM SNACKS - Spaghetti carbonara, toasted bread, iced tea 500ml<br><br>BANNER<br>TARPAULIN, 4 x 8 ft., pvc vinyl flex banner, print with seminar subject<br>TARPAULIN, 2 x 4 ft., pvc vinyl flex banner, print with seminar subject<br>PARTICIPANTS' KIT: |               |     |           |        |

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**ANGELICA T. COLLIC** / 10-25-22  
Signature Over Printed Name of Supplier / Date

Funds Available:

**RUBY G. MANANGU**  
City Accountant

OBR :

Approved Budget for the Contract : 31,135,786.00

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 25 2022 and to expire on - DEC 31 2022

CONFORME:

ANGELICA F. SOLIS  
SIGNATURE OVER PRINTED NAME

OWNER  
IN THE CAPACITY OF

10-25-22  
DATE

Duly authorized to sign this Purchase Order for and on behalf of LXS TRADING  
COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2209086**

**Purchase Order** Date: **OCT 14 2022**

|                |   |                     |                        |
|----------------|---|---------------------|------------------------|
| Procuring Unit | : QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE             | Project Number      | : QCDRRMO-22-HLMF-1028 |
| Company Name   | : LXS TRADING   | Mode of Procurement | : Public Bidding       |
| Address        | : 1210 SunTrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City | Resolution No.      | : 22-PB-330            |
| Business Type  | : Sole Proprietorship Registration #1441303                             | TIN Number          | : 238-643-432-000      |
|                |   | Contact Number      | : 456-4344             |

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery** : Quezon City Disaster Risk Reduction and Management Office  
**Delivery Schedule** : Upon Request by the End-user Not Later Than December 31, 2022  
**Payment Term** : Credit

| Stock No. | Item   | Unit of Issue | QTY | Unit Cost | Amount |
|-----------|--|---------------|-----|-----------|--------|
|           | ENVELOPE CLOTH (oxford cloth waterproof document holder with double layers mesh envelope document holder pvc organizer storage bag 13 inches x 9.5 inches / 34cm x 24cm)<br>ECO BAG (80g non-woven fabric with logo print)<br>IDENTIFICATION CARD (with 1-inch printable strap/jacket soft polyester)<br>BALLPEN (fine point, point size: 0.5mm, color: black)<br>HANDBOOK CUSTOMIZED (8 ½ inches x 11 inches printed with subject seminar)<br>NOTEBOOK (weight (55gsm, -5%), bond, thickness (0.075mm) size (150mm x 225mm) 40 leaves)<br>FACE MASK (3 ply, material: melt-brown non-woven fabric (main part), polyurethane, poly acid fiber (ear loop), color: blue)<br>FACE SHIELD (anti-spray, anti-fogging, anti-smoke, oil splash proof, anti-exhaust, windproof sand, frame: polycarbonate, shield: polyethylene terephthalate, width: 243mm, height: 195mm)<br>TEST BOOKLET (customized booklet, 8 ½ inches x 11 inches printed with exam form addressing training key points)<br>TRAINING MATERIALS:<br>FLIPCHART (color: white, 50 sheets, 34 x 22 inches)<br>MARKING PEN (refillable, waterproof-permanent, dries instantly)<br>WHITE BOARD MARKER (dry-wipe, refillable, non-toxic, xylene and toluene free)<br>CERTIFICATE HOLDER (8.5 inches x 11 inches), acrylic cover with back board<br>CERTIFICATE PAPER (linen board, short 220gsm, 10 pieces per pack)<br>REWRITABLE BLANK CD- HP CD-RW 700MB |               |     |           |        |

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**ANGELICA T. SOLIS** / 10-25-22  
Signature Over Printed Name of Supplier / Date

Funds Available:

**RUBY G. MANANGU**  
City Accountant

OBR :

Approved Budget for the Contract : 31,135,786.00

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
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3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.

15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 25 2022 and to expire on - DEC 31 2022

CONFORME: ANGELICA T. SOLIS  
SIGNATURE OVER PRINTED NAME

OWNER  
IN THE CAPACITY OF

10-25-22  
DATE

**LXS TRADING**

Duly authorized to sign this Purchase Order for and on behalf of \_\_\_\_\_  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2209086**

**Purchase Order** Date: **OCT 14 2022**

|                |   |                     |                        |
|----------------|---|---------------------|------------------------|
| Procuring Unit | : QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE             | Project Number      | : QCDRRMO-22-HLMF-1028 |
| Company Name   | : LXS TRADING   | Mode of Procurement | : Public Bidding       |
| Address        | : 1210 SunTrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City | Resolution No.      | : 22-PB-330            |
| Business Type  | : Sole Proprietorship Registration #1441303                             | TIN Number          | : 238-643-432-000      |
|                |   | Contact Number      | : 456-4344             |

**Sir/Madam:**

**Please furnish this office the following articles subject to the terms and conditions contained here:**

**Place of Delivery** : Quezon City Disaster Risk Reduction and Management Office

**Delivery Schedule** : Upon Request by the End-user  
Not Later Than December 31, 2022

**Payment Term** : Credit

| Stock No. | Item   | Unit of Issue | QTY | Unit Cost    | Amount       |
|-----------|--|---------------|-----|--------------|--------------|
| 8         | <p>RAPID DAMAGE ASSESSMENT AND NEED ANALYSIS TRAINING COURSE</p> <p>TRAINING AND SEMINAR PACKAGE</p> <p>Package Inclusions:<br/>Hotel accommodation (5 days, 4 nights, hotel room, free use of function room, sound system, chairs and tables) Food and drinks (Breakfast, Am Snack, Lunch, Pm Snack, and Dinner with free-flowing coffee and water dispenser) banners, participants kit, training materials. 4 batches, 35 participants and 10 instructors for 5-days training.</p> <p>DAY 1<br/>BREAKFAST - Fried rice, chicken tocino, scrambled eggs, and asparagus soup and fresh fruits<br/>AM SNACKS - Chicken clubhouse sandwich, lemonade 500ml<br/>LUNCH - Misua patola with black fungus, plain rice, grilled pork spareribs, sayote guisado, fruits, iced tea 16 oz<br/>PM SNACKS - Fried lumpia, sago't gulaman 16 oz<br/>DINNER - Chicken sotanghon soup, pork barbecue with vegetables, plain rice, fruit salad</p> <p>DAY 2<br/>BREAKFAST - Fried rice, pork and chicken adobo, hard boiled egg, with fresh fruits<br/>AM SNACKS - Pancit canton with adobo pandesal, mango juice 500ml<br/>LUNCH - Chicken tinola with papaya / malunggay and chillitops, plain rice, fried milkfish, fresh fruits, iced tea 16 oz<br/>PM SNACKS - Special lomi with toasted bread four seasons 500ml<br/>DINNER - Molo soup, plain rice, grilled tilapia, picadillo tilapia, fruits, mixed vegetables, mango juice 500ml</p> | Package       | 1   | 4,080,426.00 | 4,080,426.00 |

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**ANGELICA T. SOLIS** / 10-25-22  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**OBR :**

**Approved Budget for the Contract : 31,135,786.00**

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDDEE and for re-awarding the item(s) to the ALTERNATE AWARDDEE.
3. AWARDDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDDEES shall be precluded from proposing or submitting a substitute sample.
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5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDDEE. Refusal by the DEFAULTING AWARDDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
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14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 25 2022 and to expire on - DEC 31 2022.

CONFORME:

ANGELICA T. SOLIS  
SIGNATURE OVER PRINTED NAME

OWNER  
IN THE CAPACITY OF

10-25-22  
DATE

Duly authorized to sign this Purchase Order for and on behalf of LXS TRADING  
COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2209086**

**Purchase Order** Date: **OCT 14 2022**

|                |   |                     |                        |
|----------------|---|---------------------|------------------------|
| Procuring Unit | : QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE             | Project Number      | : QCDRRMO-22-HLMF-1028 |
| Company Name   | : LXS TRADING   | Mode of Procurement | : Public Bidding       |
| Address        | : 1210 SunTrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City | Resolution No.      | : 22-PB-330            |
| Business Type  | : Sole Proprietorship Registration #1441303                             | TIN Number          | : 238-643-432-000      |
|                |   | Contact Number      | : 456-4344             |

**Sir/Madam:**

**Please furnish this office the following articles subject to the terms and conditions contained here:**

**Place of Delivery** : Quezon City Disaster Risk Reduction and Management Office

**Delivery Schedule** : Upon Request by the End-user  
Not Later Than December 31, 2022

**Payment Term** : Credit

| Stock No. | Item   | Unit of Issue | QTY | Unit Cost | Amount |
|-----------|--|---------------|-----|-----------|--------|
|           | DAY 3<br>BREAKFAST - Fried rice, beef tapa, sunny side up egg with atchara and crab and corn soup and fresh fruits<br>AM SNACKS - Suman ng Antipolo with monggo filling, hot choco 16 oz<br>LUNCH - Pumpkin soup, plain rice, mixed vegetables / oyster, fish fillet with lemon butter sauce, fresh fruit, iced tea 16 oz<br>PM SNACKS - Special chicken arozcado, four seasons 500ml<br>DINNER - Fish fillet with tartar sauce, roast beef in mushroom sauce, mixed vegetables, almond lychee, four seasons 500ml<br>DAY 4<br>BREAKFAST - Fried rice, fried boneless bangus, scrambled egg with atchara and egg drop soup and fresh fruits<br>AM SNACKS - Cheese ensaymada especial, mango juice 500ml<br>LUNCH - Sinigang sa miso (fish), pork barbecue, plain rice, fresh fruit, pineapple juice 500ml<br>PM SNACKS - Tuna sandwich, blue lemonade 16 oz<br>DINNER - Menudo, chopsuey, plain rice, dessert, iced tea 16 oz<br>DAY 5<br>BREAKFAST - Fried rice, corned beef and sunny side up eggs with potato soap and garden salad<br>AM SNACKS - Pancake and bacon with maple syrup, hot chocolate 16 oz<br>LUNCH - Beef tenderloin with mushroom, chopsuey, pork barbecue, stir fried mix, plain rice, mango juice 500ml<br>PM SNACKS - Spaghetti carbonara, toasted bread, iced tea 500ml<br><br>BANNER<br>TARPAULIN, 4 x 8 ft., pvc vinyl flex banner, print with seminar subject<br>TARPAULIN, 2 x 4 ft., pvc vinyl flex banner, print with seminar subject |               |     |           |        |

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**ANGELICA T. SOLIS** / 10-25-22  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**OBR :**

**Approved Budget for the Contract : 31,135,786.00**

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDDEE and for re-awarding the item(s) to the ALTERNATE AWARDDEE.
3. AWARDDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDDEE. Refusal by the DEFAULTING AWARDDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 25 2022 and to expire on -

CONFORME:

ANGELICA T. SOLIS

SIGNATURE OVER PRINTED NAME

OWNER

IN THE CAPACITY OF

10-25-22

DATE

LXS TRADING

Duly authorized to sign this Purchase Order for and on behalf of

COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2209086**

**Purchase Order** Date: **OCT 14 2022**

|                |   |                     |                        |
|----------------|---|---------------------|------------------------|
| Procuring Unit | : QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE             | Project Number      | : QCDRRMO-22-HLMF-1028 |
| Company Name   | : LXS TRADING   | Mode of Procurement | : Public Bidding       |
| Address        | : 1210 SunTrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City | Resolution No.      | : 22-PB-330            |
| Business Type  | : Sole Proprietorship Registration #1441303                             | TIN Number          | : 238-643-432-000      |
|                |   | Contact Number      | : 456-4344             |

**Sir/Madam:**

Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery** : Quezon City Disaster Risk Reduction and Management Office  
**Delivery Schedule** : Upon Request by the End-user Not Later Than December 31, 2022  
**Payment Term** : Credit

| Stock No. | Item   | Unit of Issue | QTY | Unit Cost | Amount |
|-----------|--|---------------|-----|-----------|--------|
|           | PARTICIPANTS' KIT:<br>ENVELOPE CLOTH (oxford cloth waterproof document holder with double layers mesh envelope document holder pvc organizer storage bag 13 inches x 9.5 inches/34cm x 24cm).<br>ECO BAG (80g non-woven fabric with logo print)<br>IDENTIFICATION CARD (with 1-inch printable strap/jacket soft polyester)<br>BALLPEN (fine point, point size: 0.5mm, color: black)<br>HANDBOOK CUSTOMIZED (8 ½ inches x 11 inches printed with subject seminar)<br>NOTEBOOK (weight (55gsm, -5%), bond, thickness (0.075mm) size (150mm x 225mm) 40 leaves)<br>FACE MASK (3 ply, material melt-brown non-woven fabric (main part), polyurethane, poly acid fiber (ear loop), color: blue)<br>FACE SHIELD (anti-spray, anti-fogging, anti-smoke, oil splash proof, anti-exhaust, windproof sand, frame: polycarbonate, shield: polyethylene terephthalate, width: 243mm, height: 195mm)<br>TEST BOOKLET (customized booklet, 8 ½ inches x 11 inches printed with exam form addressing training keypoints)<br>WHISTLE (size: 63 x 12mm, material: aluminum, weight:9g)<br>T-SHIRT- long sleeves cotton color: orange, size: small, medium, large, XL, XXL, with QCDRRMO LOGO<br>TRAINING MATERIALS:<br>FLIPCHART (color: white,50 sheets, 34 x 22 inches)<br>MARKING PEN (refillable, waterproof-permanent, dries instantly)<br>WHITE BOARD MARKER (dry-wipe, refillable, non-toxic, xylene and toluene free)<br>CERTIFICATE HOLDER (8.5 inches x 11 inches), acrylic cover with back board<br>CERTIFICATE PAPER (linen board, short 220gsm, 10 pieces per pack)<br>REWRITABLE BLANK CD- HP CD-RW 700MB |               |     |           |        |

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**ANGELICA T. SOLIC** / 10-25-22  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**OBR :**

**Approved Budget for the Contract : 31,135,786.00**

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
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6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
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8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 25 2022 and to expire on - DEC 31 2022.

CONFORME:

ANGELICA T. SOLIS

SIGNATURE OVER PRINTED NAME

OWNER

IN THE CAPACITY OF

10-25-22

DATE

LXS TRADING

Duly authorized to sign this Purchase Order for and on behalf of

COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2209086**

**Purchase Order** Date: **OCT 14 2022**

|                |   |                     |                       |
|----------------|---|---------------------|-----------------------|
| Procuring Unit | : QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE             | Project Number      | : QCRRMO-22-HLMF-1028 |
| Company Name   | : LXS TRADING   | Mode of Procurement | : Public Bidding      |
| Address        | : 1210 SunTrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City | Resolution No.      | : 22-PB-330           |
| Business Type  | : Sole Proprietorship Registration #1441303                             | TIN Number          | : 238-643-432-000     |
|                |   | Contact Number      | : 456-4344            |

**Sir/Madam:**

**Please furnish this office the following articles subject to the terms and conditions contained here:**

**Place of Delivery** : Quezon City Disaster Risk Reduction and Management Office

**Delivery Schedule** : Upon Request by the End-user  
Not Later Than December 31, 2022

**Payment Term** : Credit

| Stock No. | Item   | Unit of Issue | QTY | Unit Cost    | Amount       |
|-----------|--|---------------|-----|--------------|--------------|
| 9         | EMERGENCY MEDICAL SERVICES PROTOCOL UPDATING TRAINING AND SEMINAR PACKAGE<br><br>Package Inclusions:<br>Hotel accommodation (5 days, 4 nights, hotel room, free use of function room, sound system, chairs and tables) Food and drinks (Breakfast, Am Snack, Lunch, Pm Snack, and Dinner with free-flowing coffee and water dispenser) banners, participants kit, training materials. 2 batches, 30 participants and 10 instructors for 5-days training.<br><br>DAY 1<br>BREAKFAST - Fried rice, chicken tocino, scrambled eggs, and asparagus soup and fresh fruits<br>AM SNACKS - Chicken clubhouse sandwich, lemonade 500ml<br>LUNCH - Misua patola with black fungus, plain rice, grilled pork spareribs, sayote guisado, fruits, iced tea 16 oz<br>PM SNACKS - Fried lumpia, sago't gulaman 16 oz<br>DINNER - Chicken sotanghon soup, pork barbecue with vegetables, plain rice, fruit salad<br>DAY 2<br>BREAKFAST - Fried rice, pork and chicken adobo, hard boiled egg, with fresh fruits<br>AM SNACKS - Pancit canton with adobo pandesal, mango juice 500ml<br>LUNCH - Chicken tinola with papaya / malunggay and chillitops, plain rice, fried milkfish, fresh fruits, iced tea 16 oz<br>PM SNACKS - Special lomi with toasted bread four seasons 500ml<br>DINNER - Molo soup, plain rice, grilled tilapia, picadillo tilapia, fruits, mixed vegetables, mango juice 500ml<br>DAY 3<br>BREAKFAST - Fried rice, beef tapa, sunny side up egg with atchara | Package       | 1   | 1,792,384.00 | 1,792,384.00 |

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**ANGELICA T. SOLIS** / 10-25-22  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**OBR :**

**Approved Budget for the Contract : 31,135,786.00**

## TERMS AND CONDITIONS

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12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 25 2022 and to expire on - DEC 31 2022

CONFORME:

ANGELICA T. COLLIS

SIGNATURE OVER PRINTED NAME

OWNER

IN THE CAPACITY OF

10-25-22

DATE

Duly authorized to sign this Purchase Order for and on behalf of

**LXS TRADING**

COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_

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Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2209086**

**Purchase Order** Date: **OCT 14 2022**

|                |   |                     |                       |
|----------------|---|---------------------|-----------------------|
| Procuring Unit | : QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE             | Project Number      | : QCRRMO-22-HLMF-1028 |
| Company Name   | : LXS TRADING   | Mode of Procurement | : Public Bidding      |
| Address        | : 1210 SunTrust Capitol Plaza, Matalino St., Brgy. Central, Quezon City | Resolution No.      | : 22-PB-330           |
| Business Type  | : Sole Proprietorship Registration #1441303                             | TIN Number          | : 238-643-432-000     |
|                |   | Contact Number      | : 456-4344            |

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

|                   |   |                   |  |
|-------------------|---|-------------------|--|
| Place of Delivery | : Quezon City Disaster Risk Reduction and Management Office | Delivery Schedule | : Upon Request by the End-user<br>Not Later Than December 31, 2022 |
| Payment Term      | : Credit  |                   |  |

| Stock No. | Item   | Unit of Issue | QTY | Unit Cost | Amount |
|-----------|--|---------------|-----|-----------|--------|
|           | and crab and corn soup and fresh fruits<br>AM SNACKS - Suman ng Antipolo with monggo filling, hot choco 16 oz<br>LUNCH - Pumpkin soup, plain rice, mixed vegetables / oyster, fish fillet with lemon butter sauce, fresh fruit, iced tea 16 oz<br>PM SNACKS - Special chicken arozcaldo, four seasons 500ml<br>DINNER - Fish fillet with tartar sauce, roast beef in mushroom sauce, mixed vegetables, almond lychee, four seasons 500ml<br>DAY 4<br>BREAKFAST - Fried rice, fried boneless bangus, scrambled egg with atchara and egg drop soup and fresh fruits<br>AM SNACKS - Cheese ensaymada especial, mango juice 500ml<br>LUNCH - Sinigang sa miso (fish), pork barbecue, plain rice, fresh fruit, pineapple juice 500ml<br>PM SNACKS - Tuna sandwich, blue lemonade 16 oz<br>DINNER - Menudo, chopsuey, plain rice, dessert, iced tea 16 oz<br>DAY 5<br>BREAKFAST - Fried rice, corned beef and sunny side up eggs with potato soap and garden salad<br>AM SNACKS - Pancake and bacon with maple syrup, hot chocolate 16 oz<br>LUNCH - Beef tenderloin with mushroom, chopsuey, pork barbecue, stir fried mix, plain rice, mango juice 500ml<br>PM SNACKS - Spaghetti carbonara, toasted bread, iced tea 500ml<br><br>BANNER<br>TARPAULIN, 4 x 8 ft., pvc vinyl flex banner, print with seminar subject<br>TARPAULIN, 2 x 4 ft., pvc vinyl flex banner, print with seminar subject<br>PARTICIPANTS' KIT:<br>ENVELOPE CLOTH (oxford cloth waterproof document holder with double layers mesh envelope document holder pvc organizer |               |     |           |        |

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**ANGELICA T. SOLIS** / 10-25-22  
Signature Over Printed Name of Supplier / Date

Funds Available:

**RUBY G. MANANGU**  
City Accountant

OBR :

Approved Budget for the Contract : 31,135,786.00

TERMS AND CONDITIONS

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CONFORME:

ANGELITA SOLIS  
SIGNATURE OVER PRINTED NAME

OWNER  
IN THE CAPACITY OF

10-25-22  
DATE  
**LXS TRADING**

Duly authorized to sign this Purchase Order for and on behalf of \_\_\_\_\_  
COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

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