



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2210037**

Purchase Order Date: **NOV 08 2022**

Procuring Unit	: QUEZON CITY COMPETENCY ASSESSMENT CENTER	Project Number	: QCCAC-22-JS2-939
Company Name	: JOSLOR ENTERPRISES	Mode of Procurement	: Public Bidding
Address	: 3rd floor Unit 303 Margarita Building, 28 Matalino Street, Central, Quezon City	Resolution No.	: 22-PB-325
Business Type	: Sole Proprietorship Registration #05588266	TIN Number	: 458-795-401-000
		Contact Number	: 09270494147

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
24	and hard floors LIQUID CLEANING DETERGENT - 2x concentrated & compact, suitable for cotton, linen, rayon and synthetic fibers in alkaline, 5l	liter	50	2,890.00	144,500.00
25	LIQUID DISHWASHING SOAP - 1L	piece	400	347.00	138,800.00
26	CLEANING SOLUTION - Hypochlorous Acid Disinfectant Solution, 5l	liter	50	5,590.00	279,500.00
27	SANITIZING AGENTS - Content: Per Liter, Glutaraldehyde 30% w/v, quaternary ammonium salt 20% w/v, PVET Classification: Disinfectants	liter	50	1,455.00	72,750.00
28	FABRIC SOFTENER - 5L, Dermatologically proven to be mild on delicate skin, Dermatologically proven to be mild on delicate skin.	liter	50	1,310.00	65,500.00
29	CHLORINE BLEACH - ultra-thick bleach formula, 5L	liter	50	1,150.00	57,500.00
30	ALL-PURPOSE DETERGENT - All Purpose Cleaner, 5L, Neutral pH formulation, Aluminum safe, Streak-free cleaning action, excellent all-purpose cleaner suitable for all types of water	liter	50	2,120.00	106,000.00
31	STAINS REMOVING AGENT - Stain remover Chlorine-free and color safe, High concentration.	liter	50	7,275.00	363,750.00
32	PESTICIDES - 600ml, Multi insect killer spray, Package Dimensions LWH (cm):10x10x25	can	50	545.00	27,250.00
33	DEODORIZER - 25ML Long-lasting, convenient odor absorber, High quality fragrance material, reliable and non-toxic, durable	piece	50	545.00	27,250.00
34	TOILET DISINFECTANT - Ultra Thick Bleach Toilet Cleaner Disinfectant, 1L	liter	50	300.00	15,000.00
35	APRON - Stain resistant, water proof apron with pockets, Length 75 cm, Width 65 cm (not including strap length), 100% polyester, Two large pockets for easy loading of small items	piece	50	650.00	32,500.00
***** Nothing Follows *****					

Total Amount : 1,948,920.00

Total Amount In Words (Pesos): One Million Nine Hundred Forty-Eight Thousand Nine Hundred Twenty Pesos Only

**MA. JOSEFINA G. BELMONTE**  
City Mayor



Sharmine R. Fernandez  
Signature Over Printed Name of Supplier / Date

11/17/2022

Funds Available:

**RUBY G. MANANGU**  
City Accountant

OBR : 100-2022-10-13154

Approved Budget for the Contract : 1,956,923.30



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1.	BRUSH - Soft bristle scrubbing brush, 45mm bristle length, polyester bristle	piece	20	180.00	3,600.00
2.	BROOM - Nylon bristles	piece	20	233.00	4,660.00
3.	BUCKET - Plastic with handle, 5 gallons capacity, (LxWxH) 34cm x 32.3cm x 30cm	piece	20	200.00	4,000.00
4.	GARBAGE RECEPTACLE - Wheeled Trash Bin 70Liters with Pedal, Durable Polypropylene, good concise design, suitable with wheels, (LxWxH) 555mm x 518mm x 750mm	piece	20	3,050.00	61,000.00
5.	LAUNDRY BASKET - Material PP virgin plastic, Lightweight and portable, Big laundry capacity, Measurement: (LxWxH) 44cm x 33cm x 62cm	piece	20	530.00	10,600.00
6.	SQUEEGEE - Glass cleaning wiper, Double sided window cleaner one side is for wiping the wet, removes bubbles and absorbing soap, one side is for wiping it dry and clean, 21 cm width, 47 - 85 cm maximum height capacity, absorbent sponge, silicone scraper	piece	20	879.00	17,580.00
7.	WATER HOSE - 3ply heavy duty construction, Bursting pressure up to 300psi, Reinforced material, Special inner structure, Solid octagonal brass coupling	piece	5	3,110.00	15,550.00
8.	LINT FREE CLEANING CLOTH - Microfiber cleaning cloth, Multi-functional lint free cloth, 30cm x 65cm	piece	50	265.00	13,250.00
9.	SCRUBBING FOAM - Sponge, Scratch free, Dishwasher safe, Deep cleaning	piece	50	260.00	13,000.00
10.	DISH SPONGE - 14cm x 10cm x 3cm, polypropylene yarn + sponge	piece	50	130.00	6,500.00
11.	SPRAY BOTTLE - Biodegradable HDPE, Plastic Free, 250ml spray bottle	piece	60	350.00	21,000.00
12.	ANTI-STATIC DUSTER - 280cm soft microfiber cleaning duster, washable feather	piece	20	590.00	11,800.00
13.	GLOVES - 0.35mm thickness, Piercing resistant, antibacterial treatment, Table: Synthetic rubber (nitrile rubber), Back: Cotton	piece	50	286.00	14,300.00

MA. JOSEFINA G. BELMONTE  
City Mayor

Sharmine R. Fernandez 11/17/2022  
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU  
City Accountant

OBR: 100

Approved Budget for the Contract : 1,956,923.30





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**Payment Term** : Credit

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14	(flocked) CAUTION SIGNS - Self-Adhesive Vinyl-Easy to Peel and Apply Warning Sign ; Height: 210mm	piece	30	380.00	11,400.00
15	MOP SQUEEZER - PP plastic, Steel powder coated handle, Large capacity bowl, 4 casters, Measurements: (LxWxH) 60cm x 39cm x 87cm	piece	30	6,230.00	186,900.00
16	FIRST AID CABINET - Plastic Material Medical First Aid Box, 30cm x 30cm (WxH), 12 cm depth	piece	10	2,165.00	21,650.00
17	DIRECTIONAL SIGNAGES - Wayfinding Metal Direction Signage, Type: Door Plate, Material: PVC, Stainless Steel, Aluminum, Acrylic, Stainless Steel/ Aluminum, Size: 300mm x 150mm (customized) Letters: Painted/ Printed / 3D raised, Installation: screwed/ Adhesive	piece	20	4,025.00	80,500.00
18	HOLY BIBLE - Brown Leather, Soft cover with foil stamping, Stained page edges, Dictionary-concordance, (LxWxH) 14cm x 3cm x 22cm	piece	10	875.00	8,750.00
19	SLIPPER - Sole: EVA foam, Fabric: 100% polyester (min. 90% recycled)	piece	50	200.00	10,000.00
20	FLASH LIGHT - once using time:3-6 hours, Range:100-200m, Battery: 3 x AAA battery or 18650 rechargeable battery (Not included), Material: Aviation aluminum alloy, 3 Mode: light/ low light/ SOS, Weight: 348g (battery not included )	piece	20	880.00	17,600.00
21	ASHTRAY - Glass ashtray, 12cm x 12cm	piece	20	149.00	2,980.00
22	TOILET CADDY - Mount Type: Freestanding Primary Material: Stainless Steel Roll Capacity: 3 Toilet Roll Orientation: Vertical Overall: (HxWxD) 24.75inches H x 11.5inches W x 7.5inches D, Overall Product Weight: 4.6 lbs.	piece	20	2,000.00	40,000.00
23	CARPET SWEEPER - Material: ABS+PP+PTR+ stainless steel pipe, Body size: 110cm x 24cm x 22cm/ 43.3inches x 9.4inches x 8.7inches, Stainless steel telescopic tube can freely adjust to best suit their length, Safe and effective multi-surface cleaning on carpets, rugs,	unit	20	2,100.00	42,000.00

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**Sharmine R. Fernandez** 11/17/2022  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**OBR : 100-2022-10-13184**

**Approved Budget for the Contract : 1,956,923.30**



## TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on NOV 17 2022 and to expire on - DEC 17 2022

CONFORME:

Sharmine R. Fernandez  
SIGNATURE OVER PRINTED NAME

Authorized Representative  
IN THE CAPACITY OF

11/17/2022  
DATE

Duly authorized to sign this Purchase Order for and on behalf of Jaslon Enterprises  
COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)