



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2210103**

Purchase Order Date: **NOV 16 2022**

Procuring Unit	: QUEZON CITY TOURISM DEPARTMENT	Project Number	: QCTD-22-CS1-1408
Company Name	: JEST TRADING	Mode of Procurement	: 53.9
Address	: 50-C, Cenacle Drive, Brgy. Culiati, Quezon City	Resolution No	: 22-A-415
Business Type	: Sole Proprietorship Registration #3228564	TIN Number	: 424-695-326-000
		Contact Number	: 09770211413

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Quezon City Tourism Department

Delivery Schedule : Upon Request by the End-User not later than Dec. 31, 2022

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
12	vegetable dish (choice of lumpiang sariwa, pinakbet, chopsuey, buttered vegetables), fresh fruit, coffee/ bottled water 350ml Flower Arrangements Flower Arrangements: made of assorted flowers (orchids, roses, gerbera, Malaysian mums) with stand (wreath) ACTIVITY 4	set	3	4,800.00	14,400.00
13	Packed meals Packed meals: steamed rice/ fried rice, one viand (choice of beef tapa, chicken inasal, fish fillet with tartar sauce, pork steak) one vegetable dish (choice of lumpiang sariwa, pinakbet, chopsuey, buttered vegetables), fresh fruit, coffee/ bottled water 350ml	pax	50	320.00	16,000.00
14	Flower Arrangements made of assorted flowers (orchids, roses, gerbera, Malaysian mums) with stand (wreath) ACTIVITY 5	set	2	4,800.00	9,600.00
15	Flower Arrangements made of assorted flowers (orchids, roses, gerbera, Malaysian mums) with stand (wreath) ***** Nothing Follows *****	set	2	4,800.00	9,600.00

Total Amount : 733,400.00

Total Amount In Words (Pesos): Seven Hundred Thirty-Three Thousand Four Hundred Pesos Only

MA. JOSEFINA G. BELMONTE
City Mayor



Signature Over Printed Name of Supplier / Date
ANGEL J. 11/16/22
O. CRUZON

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 758,200.00

OBR : 180-2022-11-13717



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Delivery Schedule : Upon Request by the End-User not later than Dec. 31, 2022


Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	ACTIVITY 1 PACKED MEALS Packed meals: steamed rice/fried rice, one viand (choice of beef tapa, chicken Inasal, fish fillet with tartar sauce, pork steak) one vegetable dish (choice of lumpiang sariwa, pinakbet, chopsuey, buttered vegetables), fresh fruit, coffee/ bottled water 350ml	Pax	400	275.00	110,000.00
2	Packed Meal for VIP's Packed meals for VIP's: inclusive of rice or pasta (choice of creamy penne pesto, Italian spaghetti, meat balls spaghetti), one main dish (choice of baked salmon, beef sausage, chicken parmigiana with white mushroom sauce, beef slider with green salad), one vegetable dish (choice of chopsuey with quail egg, buttered mixed vegetables), brewed coffee/ bottled juice or water 350ml, packaging includes a corrugated food box	pax	140	490.00	68,600.00
3	Tarpaulin 3ft. x 6ft. 1 mm x 3ft. x 6ft., made of quality material waterproof, color-printed with QC and QC Tourism logo, with wooden frame	pc	100	1,450.00	145,000.00
4	Tarpaulin 4ft. x 8ft. 1mm x 4ft. x 8ft., made of quality material, waterproof, color-printed with QC and QC Tourism logo, with wooden frame	pc	2	2,450.00	4,900.00
5	Video & Photography Coverage inclusive of creative conceptualization, pre event video coverage, whole event photo and video coverage, an output of 3-5 minute video material, with soft copies of all the still shots and video footage, up to 3 revisions for the final video material Team Composition: -1 head photographer	Package	1	180,000.00	180,000.00

MA. JOSEFINA G. BELMONTE
City Mayor


Signature Over Printed Name of Supplier / Date

Funds Available:


RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 759,200.00

OBR : 100 - 2022 - 11 - 19717



Republic of the Philippines
PROCUREMENT DEPARTMENT
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PO Number **2210103**

Purchase Order Date: **NOV 16 2022**

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		Contact Number	: 09770211413

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Quezon City Tourism Department

Delivery Schedule : Upon Request by the End-User not later than Dec. 31, 2022

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	-1 head videographer -1 aerial drone videographer -1 BTS photographer -1 lighting assistant -1 editor/ animator Duration: - 3 days				
6	Flower Arrangement made of assorted flowers (orchids, roses, gerbera, Malaysian mums) and fresh leaves to cover the entire altar riser of the image of La Naval	set	3	19,000.00	57,000.00
7	Gift Basket extra-large assortment of fresh fruits including high quality basket with one 750ml bottle of wine	set	1	5,600.00	5,600.00
8	Souvenir item: Rosary Bracelet made of red and white faux pearl in silver or gold chain with small crucifix and a clasp closure; size: 6"- 7.5"; with quality pouch included.	set	300	280.00	84,000.00
9	Candle white, #5, 20s/ pack ACTIVITY 2	pc	20	155.00	3,100.00
10	Flower Arrangements made of assorted flowers (orchids, roses, gerbera, Malaysian mums) with stand (wreath) ACTIVITY 3	set	2	4,800.00	9,600.00
11	Packed meals Packed meals: steamed rice/ fried rice, one viand (choice of beef tapa, chicken inasal, fish fillet with tartar sauce, porksteak) one	pax	50	320.00	16,000.00

MA. JOSEFINA G. BELMONTE
City Mayor

ANGELINA O. CASIMIRO
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 759,200.00

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on NOV 18 2022 and to expire on DEC 31 2022

CONFORME:

ANGELITO J. O. ORTIZ

SIGNATURE OVER PRINTED NAME

PROMOTION

IN THE CAPACITY OF

11/18/22

DATE

Duly authorized to sign this Purchase Order for and on behalf of

JEST TAYONG
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)

TERMS AND CONDITIONS

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15. This contract shall also serve as **Notice to Proceed**, to take effect on NOV 18 2022 and to expire on - DEC 31 2022.

CONFORME:

ANGILO JIM O. CASILAN
SIGNATURE OVER PRINTED NAME

PROPRIETOR
IN THE CAPACITY OF

11/18/22
DATE

Duly authorized to sign this Purchase Order for and on behalf of Just Trans
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____

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CONFORME:

Angela J. O. Carmon

SIGNATURE OVER PRINTED NAME

PROPRION

IN THE CAPACITY OF

11/18/22

DATE

Duly authorized to sign this Purchase Order for and on behalf of

JUST IMPM

COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

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