



Republic of the Philippines
QUEZON CITY GOVERNMENT
BAC – Goods and Services
2nd floor, Procurement Department,
Finance Building, Quezon City Hall Compound



REQUEST FOR QUOTATION
NEGOTIATED PROCUREMENT
SECTION 53.9 – SMALL VALUE PROCUREMENT

DATE : NOVEMBER 23, 2022 ✓

PROJECT NO. : QCU-22-LSE-1239 ✓

Name of Company : _____
Address : _____
Contact No. : _____
Project Title : PROCUREMENT OF VARIOUS LABORATORY SUPPLIES ✓
Approved Budget of the Contract : P 104,801.00 ✓
End-User / Implementing Office : QUEZON CITY UNIVERSITY ✓

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **NOVEMBER 25, 2022; 10:00 A.M.** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2022);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2021) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** issued by QC BAC- Goods and Services.


ATTY. DOMINIC B. GARCIA
Officer-in-Charge / Head, BAC-Secretariat

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TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
	<i>With minimum technical specifications:</i>				
1.	Thermogun – Non-contact Thermometer Infrared Electronic IR Digital LCD Fever Forehead Temperature, Power supply voltage: DC 3.0V, 2x AAA alkaline battery.	Piece	5		
2.	Thermometer – Digital, Measures in F and C, or oral, rectal and underarm usage.	Piece	10		
3.	Activated Charcoal, 10g	Unit	2		
4.	Al strips – reagents solution	Piece	20		
5.	Beaker, 350ml	Piece	15		
6.	Beaker, 400ml	Piece	15		
7.	Capillary Tube – A capillary tube is a very thin tube made of a rigid material, such as plastic or glass. The tubes are used to collect samples of liquids.	Piece	10		
8.	Clay Triangle – A pipeclay triangle is a piece of laboratory apparatus that is used to support a crucible being heated by a Bunsen burner or other heat source. It is made of wires strung in an equivalent triangle on which are strung hollow ceramic, normally fire clay, tubes.	Piece	10		
9.	Bunsen Burner Hose – The hose barb is connected to a gas nozzle on the laboratory bench with rubber tubing. Most laboratory benches are equipped with multiple gas.	Yard	5		
10.	Crucible and Cover	Piece	10		
11.	Cu strips – reagents solution	Piece	20		
12.	Electrolyte solution, 50ml	Unit	2		
13.	Electronic Weighing Scale – it is the most accurate and precise analog front-end (AFE) instrument that uses force sensors to measure the load of an object.	Piece	4		
14.	Fe (NO ₃) 3 solution, 50ml	Unit	2		
15.	Zn (NO ₃) 2 solution, 50ml	Unit	2		
16.	I ₂ Crystals, 10g	Unit	2		
17.	Mg strips – reagents solution	Piece	20		
18.	NaCl, 10g	Unit	2		
19.	NaCl Solution, 50ml	Unit	2		



20.	NaOH Solution, 50ml	Unit	2		
21.	Olive Oil, 10ml	Unit	2		
22.	Pb (NO3) 2 solution, 50ml	Unit	2		
23.	Pb strips - reagents solution	Piece	20		
24.	Petri Dish, 20mm x 100mm	Piece	5		
25.	pH paper – 0-14	Vial	20		
26.	Spatula – It is used for scrapping, transferring, or applying powders and paste-like chemicals or treatments. Many spatula brands are also resistant to acids, bases, heat, and solvents, which make them ideal for use with a wide range of compounds.	Piece	10		
27.	Sugar solution, 50ml	Unit	2		
28.	Syringe, 10cc	Piece	20		
29.	Test Tube – 6mm x 50mm	Piece	17		
30.	Test Tube – 10mm x 75mm	Piece	17		
31.	Test Tube – 12mm x 75mm	Piece	16		
32.	Test Tube – 13mm x 100mm	Piece	16		
33.	Test Tube – 16mm x 100mm	Piece	16		
34.	Test Tube – 16mm x 125mm	Piece	16		
35.	Test Tube – 12mm x 100mm	Piece	10		
36.	Test Tube – 18mm x 50mm	Piece	25		
37.	Urea, 10g	Unit	2		
38.	Wash Bottle – A wash bottle is a squeeze bottle with a nozzle, used to rinse various pieces of laboratory glassware, such as test tubes and round bottom flasks. Wash bottles are sealed with a screw-top lid.	Piece	10		
39.	Zn strips – reagents solution	Piece	20		
40.	Medical kit – Emergency Medkit Box	Piece	2		
				TOTAL:	

Amount in Words: _____

Delivery Period : Fifteen (15) Calendar Days

Warranty : _____

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

Email Address