



Republic of the Philippines  
Quezon City  
**OFFICE OF THE CITY MAYOR**

3/F Bulwagang Amoranto,  
High Rise Building,  
Quezon City Hall Compound,  
Diliman, Quezon City  
Trunkline 988-4242

**NOTICE TO PROCEED**

This CONTRACT, therefore, having been approved, copy of which is hereto attached, NOTICE TO PROCEED is hereby given to:

**SKAIWEL TRADING AND SOLUTIONS INC.** ✓  
Contractor

With Office Address at  
2909 Suntrust Capitol Plaza Matalino St. Central 4, Quezon City ✓

For the Project  
**PROCUREMENT OF VARIOUS OFFICE EQUIPMENT LINE 4: DESKTOP COMPUTER AND OTHERS ✓**

DEC 12 2022 FOR THE PERIOD TO JAN 11 2023

The Project will commence on DEC 12 2022

ISSUED BY:

  
\_\_\_\_\_  
**MA. JOSEFINA G. BELMONTE**  
City Mayor

We hereby acknowledge the receipt of the above mentioned Notice

  
\_\_\_\_\_  
(Signature Over Printed Name and Designation)  
**REMIEL D. SOLIS**  
SKAIWEL TRADING AND SOLUTIONS INC. ✓