



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2211089**

Purchase Order Date: **DEC 23 2022**

Procuring Unit : OFFICE OF THE CITY ADMINISTRATOR	Project Number : CAO-22-VEHICLES-1146
Company Name : TOYOTA QUEZON AVENUE, INC.	Mode of Procurement : Public Bidding
Address : 728 Quezon Avenue, Brgy. Tatalon, Quezon City	Resolution No. : 22-PB-412
Business Type : Corporation Registration #158254	TIN Number : 000-399-572-000
	Contact Number : 09275303999

**Sir/Madam:**  
Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery :** CGSD Central Warehouse **Delivery Schedule :** Thirty (30) Calendar Days

**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	Toyota HIACE ENGINE TYPE: 3.0 Liter Diesel, 4 Cylinder In-Line 16V, DOHC (Turbo Charged w/ VNT) DISPLACEMENT: 2,982cc (Euro 4) MAXIMUM OUTPUT: 100Kw / 3,400Rpm MAXIMUM TORQUE: 300Nm / 1,200 – 2,400Rpm TRANSMISSION: 5-Speed Manual Transmission BRAKES: Front Ventilated Discs / Rear Drums TIRES/WHEELS: 195/80 R15 x 6JJ, Steel with Full Cap INTERIOR FEATURES: Mounted Gearshift Lever, Vinyl Type Seat Material EXTERIOR FEATURES: New Design Front Grille, Bumper, Headlamps and Wheel Cap, Multi Reflector, Front Fluid Maintenance Access. SAFETY FEATURES: Dual SRS Airbags, Side Door Impact Beams, Front 3P ELRx2 + 2P NRx1 (Pretensioner and Force Limiter) and Rear 2P NR 3x4 Seatbelts, Durable Frame Structure SEATING CAPACITY: 15 Pax Front Seats: 2 Separate + 1 Center Seat Rear No.1: Bench Type Rear No.2: Bench Type Rear No.3: 2+1, Separate, Bench Type Rear No.4: 2+1, Separate, Bench Type AUDIO SYSTEM: Fujitsu Ten 2 DIN CD/Tuner/ AUX INPUT& AUDIO CLOCK / MP3 with 2 Speakers with Remote Control. Air Conditioning System: Nippondenso Dual Type, Manual ADD-ONS: USB Port, Front Seat Reclining Function 1-year Insurance 3 years LTO Free labor on 1,000 to 5000 km. check up Standard Tools and Jack Tint, Matting, Factory Rustproof, 10L fuel, keychain, umbrella WARRANTY: 3 years or 100,000 kilometers, whichever comes first  ***** Nothing Follows *****	unit	1	2,000,000.00	2,000,000.00

**Total Amount : 2,000,000.00**

Total Amount In Words (Pesos): Two Million Pesos Only

**MA. JOSEFINA G. BELMONTE**  
City Mayor



*Rosalva Landicho*  
**ROSALVA LANDICHO** JAN 20, 2023  
Signature Over Printed Name of Supplier / Date

**Funds Available:**  
*Ruby G. Manangu*  
**RUBY G. MANANGU**  
City Accountant

**02983186**  
**Approved Budget for the Contract : 2,000,000.00**

**OBR : 100-2022-12 16106**

**TERMS AND CONDITIONS**

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on JAN 20 2023 and to expire on - FEB 19 2023.

CONFORME:

ROSALYN LANDICHO  
SIGNATURE OVER PRINTED NAME

MARKETING DEALER REPRESENTATIVE  
JAN 29 2023  
IN THE CAPACITY OF

1/20/23  
DATE

Duly authorized to sign this Purchase Order for and on behalf of TOYOTA QUEZON AVENUE INC.  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of \_\_\_, \_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

**\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**