



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2211144**

Purchase Order Date: **DEC 02 2022**

Procuring Unit	: PUBLIC EMPLOYMENT SERVICE OFFICE	Project Number	: CONSO-22-CS1-1633
Company Name	: MCARMS TRADING	Mode of Procurement	: Public Bidding
Address	: #21 11th Floor Unit 10-C Capitol Plaza Matalino St., Central, Quezon City	Resolution No.	: 22-PB-464
Business Type	: Sole Proprietorship Registration #3001084	TIN Number	: 432-929-074-000
		Contact Number	: 0917-3531844

Sir/Madam:
Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Public Employment Service Office
Delivery Schedule : Upon Request by the End-User until December 31, 2022
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	2 pieces; Face mask, cotton handmade, 2-ply, filter pocket, ear loop, breathable, comfortable, lightweight, mask length: 17.5 cm, ear to ear length: 32cm, expanded width: 15cm				
	1 set: Earphones, housing and cable made of TPE, clear sound quality, pause/play music, answer/hang up calls, for 3.5mm jack or android, net weight: 10g, measures 1m in length				
	Terms of Payment: Upon every completed delivery of items for each projects / activity				
	SUBTOTAL				823,500.00
	***** Nothing Follows *****				

Total Amount : 1,470,030.00

Total Amount In Words (Pesos): One Million Four Hundred Seventy Thousand Thirty Pesos Only /

MA. JOSEFINA G. BELMONTE
City Mayor



Mr. Carmille I. Caranon
Mr. Carmille I. Caranon 12-2-22
Signature Over Printed Name of Supplier / Date

Funds Available:

Ruby G. Manangu
RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 1,470,511.95

OBR : *PO-2022-R-15197*

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREFIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on DEC 02 2022 and to expire on DEC 31 2022

CONFORME:

Ma. Carmelle L. Conasa
SIGNATURE OVER PRINTED NAME

Proprietors
IN THE CAPACITY OF

12-2-22
DATE

Duly authorized to sign this Purchase Order for and on behalf of Mcarms Trading
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ___ day of _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)

[Handwritten mark]



Republic of the Philippines
PROCUREMENT DEPARTMENT
 Quezon City Government



PO Number **2211144**

Purchase Order Date: **DEC 02 2022**

Procuring Unit : PUBLIC EMPLOYMENT SERVICE OFFICE	Project Number : CONSO-22-CS1-1638
Company Name : MCARMS TRADING	Mode of Procurement : Public Bidding
Address : #21 11th Floor Unit 10-C Capitol Plaza Matalino St., Central, Quezon City	Resolution No. : 22-PB-464
Business Type : Sole Proprietorship Registration #3001084	TIN Number : 432-929-074-000
	Contact Number : 0917-3531844

Sir/Madam:
 Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Public Employment Service Office
Delivery Schedule : Upon Request by the End-User until December 31, 2022
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	PESO-22-CS1-1562 SEMINAR ON OCCUPATIONAL SAFETY AND HEALTH STANDARDS, RELATED LAWS ON LABOR AND EMPLOYMENT, SSS/PHILHEALTH/PAG-IBIG ISSUANCES AND OTHERS AM SNACK (Burger with cheese and veggies, pies or potato fries, mineral water 350ml and iced tea 350ml)	pack	195	180.00	35,100.00
2	LUNCH (Rice, fried chicken with veggies, pork shanghai, mineral water 350ml and iced tea 350ml)	pack	195	250.00	48,750.00
3	PM SNACK (Tuna sandwich with veggies and potato fries or onion rings, mineral water 350ml and iced tea 350ml)	pack	195	180.00	35,100.00
4	SUPPLIES AND MATERIALS (SEMINAR KIT) 1 piece: Plastic envelope with push lock mechanism with handle size: legal, color: transparent 1 piece: Spiral notebook, size: 148 x 200mm, color: assorted colors, attr: spiral, with plastic cover, packaging size: 80 leaves 1 piece: Permanent marker – black, waterproof, instant drying, bullet tip 1 pack: Ball pen, water gel ink, ballpoint tip, color black, blue, red 1 bottle: Ethyl alcohol, 70% solution, distilled ethyl alcohol, 50ml / 1.69fl. oz., spray bottle 1 pack: Colored paper, versatile colored paper for your printing needs and DIY projects, size: letter, color: assorted colors, packaging	kit	195	520.00	99,320.00

MA. JOSEFINA G. BELMONTE
 City Mayor

Ma. Carmelle J. Coronan 12-2-22
 Signature Over Printed Name of Supplier / Date

Funds Available:

Ruby G. Manangu
RUBY G. MANANGU
 City Accountant

OBR: *100-2022-12-1197*

Approved Budget for the Contract : 1,470,511.95

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for every day of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on DEC 02 2022 and to expire on DEC 31 2022

CONFORME: 
Ma. Carmelle J. Conangan
 SIGNATURE OVER PRINTED NAME

Proprietress
 IN THE CAPACITY OF

12-2-22
 DATE

Duly authorized to sign this Purchase Order for and on behalf of Mearns Trading
 COMPANY NAME

SUBSCRIBED AND SWORN to before me this ___ day of _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8 13-SC). Affiants exhibited to me h/s/her _____ with his/her photograph and signature appearing thereon with No. _____

Doc. No. _____
 Page No. _____
 Book No. _____
 Series of _____

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



Republic of the Philippines
PROCUREMENT DEPARTMENT
 Quezon City Government



PO Number **221144**

Purchase Order Date: **DEC 02 2022**

Procuring Unit	: PUBLIC EMPLOYMENT SERVICE OFFICE	Project Number	: CONSO-22-CS1-1633
Company Name	: MCARMS TRADING	Mode of Procurement	: Public Bidding
Address	: #21 11th Floor Unit 10-C Capitol Plaza Matalino St., Central, Quezon City	Resolution No.	: 22-PB-464
Business Type	: Sole Proprietorship Registration #3001084	TIN Number	: 432-929-074-000
		Contact Number	: 0917-3531844

Sir/Madam:
 Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Public Employment Service Office
 Delivery Schedule : Upon Request by the End-User
 Until December 31, 2022

Payment Term : Credit

Stack No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	size: 10 sheets per pack				
	2 pieces: Face mask, cotton handmade, 2-ply, filter pocket, ear loop, breathable, comfortable, lightweight, mask length: 17.5 cm, ear to ear length: 32cm, expanded width: 15cm				
	1 set: Earphones, housing and cable made of TPE, clear sound quality, pause/play music, answer/hang up calls, for 3.5mm jack or android, net weight: 10g, measures 1m in length				
	CONDUCT OCCUPATIONAL SAFETY AND HEALTH CERTIFICATION TRAINING FOR PRIVATE COMPANIES SAFETY OFFICERS II				
5	AM SNACK (Burger with cheese and lettuce, mineral water 350ml and iced tea 350ml)	pack	150	180.00	27,000.00
6	LUNCH (Rice, fried chicken with veggies, pork shanghai, mineral water 350ml and iced tea 350ml)	pack	150	250.00	37,500.00
7	PM SNACK (Chicken/luca sandwich, pies, mineral water 350ml and iced tea 350ml)	pack	150	180.00	27,000.00
8	SUPPLIES AND MATERIALS (SEMINAR KIT) 1 piece: Plastic envelope with push lock mechanism with handle size: legal, color: transparent 1 piece: Spiral notebook, size: 148 x 200mm, color: assorted colors, actr: spiral, with plastic cover, packaging size: 80 leaves 1 piece: Permanent marker – black, waterproof, instant drying, bullet tip	kit	148	520.00	76,960.00

MA. JOSEFINA G. BELMONTE
 City Mayor

Ma Carmelle I. Conanan
 Signature Over Printed Name of Supplier / Date

Funds Available:

Ruby G. Manangu
RUBY G. MANANGU
 City Accountant

OBR: 10-2022-12-15197

Approved Budget for the Contract : 1,470,511.95

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on DEC 02 2022 and to expire on - DEC 31 2022

CONFIRME:

Ma. Carmela E. Cansan
SIGNATURE OVER PRINTED NAME

Proprietor
IN THE CAPACITY OF

12-2-22
DATE

Duly authorized to sign this Purchase Order for and on behalf of Macams Trading
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ___ day of ___, ___ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing hereon with No. _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

*****This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above-only)**



Republic of the Philippines
PROCUREMENT DEPARTMENT
 Quezon City Government



PO Number **2211144**

Purchase Order Date: **DEC 02 2022**

Procuring Unit : PUBLIC EMPLOYMENT SERVICE OFFICE	Project Number : CONSD-22-CS1-1633
Company Name : MCARMS TRADING	Mode of Procurement : Public Bidding
Address : #21 11th Floor Unit 10-C Capitol Plaza Matallno St., Central, Quezon City	Resolution No. : 22-PB-464
Business Type : Sole Proprietorship Registration #3001084	TIN Number : 432-929-074-000
	Contact Number : 0917-3531844

Sir/Madam:
 Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Public Employment Service Office
 Delivery Schedule : Upon Request by the End-User until December 31, 2022
 Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	1 pack: Ball pen, water gel ink, ballpoint tip, color: black, blue, red				
	1 bottle: Ethyl alcohol, 70% solution, distilled ethyl alcohol, 50ml / 1.59fl. Oz., spray bottle				
	1 pack: Colored paper, versatile colored paper for your printing needs and DIY projects, size: letter, color: assorted colors, packaging size: 10 sheets per pack				
	2 pieces: Face mask, cotton handmade, 2-ply, filter pocket, ear loop, breathable, comfortable, lightweight, mask length: 17.5 cm, ear to ear length: 32cm, expanded width: 15cm				
	1 set: Earphones, housing and cable made of TPE, clear sound quality, pause/play music, answer/hang up calls, for 3.5mm jack or android, net weight: 10g, measures 1m in length				
9	ORGANIZING OF SWG-QC BARANGAY BASED AM SNACK (Burger with cheese and veggies, pies or potato fries, mineral water 350ml and iced tea 350ml)	pack	360	180.00	64,800.00
10	LUNCH (Rice, fried chicken with veggies, pork shanghai, mineral water 350ml and iced tea 350ml)	pack	360	250.00	90,000.00
11	QC-TIPC MEETINGS LUNCH (Rice, grilled chicken with veggies, pork shanghai, pies, mineral water 350ml and iced tea 350ml)	pack	420	250.00	105,000.00
	SUBTOTAL				646,530.00

MA. JOSEFINA G. BELMONTE
 City Mayor

Ma. Carmelle Z. Coner... 12-2-22
 Signature Over Printed Name of Supplier / Date

Funds Available:

[Signature]
RUBY G. MANANGU
 City Accountant

OBR: *10-2022-R-1519*

Approved Budget for the Contract : 1,470,511.95

[Handwritten mark]

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be canceled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on DEC 02 2022 and to expire on - DEC 31 2022

CONFORME: [Signature]
Mrs. Corabelle Z. Cunanan
 SIGNATURE OVER PRINTED NAME

Proprietress
 IN THE CAPACITY OF 12-2-22
 DATE

Duly authorized to sign this Purchase Order for and on behalf of Mcarns Trading
 COMPANY NAME

SUBSCRIBED AND SWORN to before me this ___ day of ___, ___ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____
 Page No. _____
 Book No. _____
 Series of _____

*****This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above-only)**

8



Republic of the Philippines
PROCUREMENT DEPARTMENT
 Quezon City Government



PO Number **2211144**

Purchase Order Date: **DEC 02 2022**

Procuring Unit	: PUBLIC EMPLOYMENT SERVICE OFFICE	Project Number	: CONSO-22-CS1-1633
Company Name	: MCARMS TRADING	Mode of Procurement	: Public Bidding
Address	: #21 11th Floor Unit 10-C Capitol Plaza Matalino St., Central, Quezon City	Resolution No.	: 22-PB-464
Business Type	: Sole Proprietorship Registration #3001084	TIN Number	: 432-929-074-000
		Contact Number	: 0917-3531844

Sir/Madam:
 Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Public Employment Service Office
 Delivery Schedule : Upon Request by the End-User until December 31, 2022
 Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
12	PESO-22-CS1-1499 PUBLIC SERVICE AND GOVERNANCE / TECHNICAL SKILLS TRAINING AM SNACK (Burger with cheese and veggies, pies or potato fries, mineral water 350ml and iced tea 350ml)	pack	725	180.00	130,680.00
13	LUNCH (Rice, fried chicken with veggies, pork shanghai, mineral water 350ml and iced tea 350ml)	pack	725	250.00	181,500.00
14	PM SNACK (Tuna sandwich with veggies and potato fries or onion rings, mineral water 350ml and iced tea 350ml)	pack	725	180.00	130,680.00
15	SEMINAR KIT 1 piece: Plastic envelope with push lock mechanism with handle size: legal, color: transparent 1 piece: Spiral notebook, size: 148 x 200mm, color: assorted colors, attr: spiral, with plastic cover, packaging size: 80 leaves 1 piece: Permanent marker - black, waterproof, instant drying, bullet tip 1 pack: Ball pen, water gel ink, ballpoint tip, color black, blue, red 1 bottle: Ethyl alcohol, 70% solution, distilled ethyl alcohol, 50ml / 1.69fl. oz., spray bottle 1 pack: Colored paper, versatile colored paper for your printing needs and DIY projects, size: letter, color: assorted colors, packaging size: 10 sheets per pack	kit	725	520.00	380,640.00

MA. JOSEFINA G. BELMONTE
 City Mayor

Ma. Carmelle I. Conson 12-2-22
 Signature Over Printed Name of Supplier / Date

Funds Available:

Ruby G. Manangu
RUBY G. MANANGU
 City Accountant

OBR :

Approved Budget for the Contract : 1,470,511.95

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be canceled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on DEC 02 2022 and to expire on DEC 31 2022.

CONFORME:

Mr. Carmelle J. Conrasa
SIGNATURE OVER PRINTED NAME

Proprietress
IN THE CAPACITY OF

12-2-22
DATE

Duly authorized to sign this Purchase Order for and on behalf of Mearms Trading
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ___ day of _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.N. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)