



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2212060**

**Purchase Order** Date: **JAN 03 2023**

Procuring Unit	: COMMITTEE ON INTERNAL ACCOUNTS	Project Number	: CIA-22-FURNITURE-1685
Company Name	: IMPERIUM MARKETING CORP.	Mode of Procurement	: Public Bidding
Address	: 24B Siffu NIA Village, Sauyo Novaliches, Quezon City	Resolution No.	: 22-PB-527
Business Type	: Corporation Registration #CS20200000686	TIN Number	: 769-488-263-000
		Contact Number	: 09959111738

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
14	TABLE TOP PARTITION L- type partition, 3cm thick melamine laminated table top with grommet holes plain standard, Dimension: 100cm x 160cm x 60cm	piece	1	17,568.00	17,568.00
15	TUBULAR CHROME LEGS, 6cm diameter Dimension: 71.5cmH, with top triangle plate 13x13x13cm	piece	2	1,950.00	3,900.00
16	SUPPLY AND INSTALLATION OF BLINDS customized roll up combination blinds, made of 100% polyester imported fabrics, horizontal segments alternating between sheer and semi-opaque, bead chain cord operating system. Color: dark brown 1 set size: 41 x 103 inches 1 set size: 41 x 77 inches 6 set size: 56 x 30 inches	lot	1	57,744.00	57,744.00
	***** Nothing Follows *****				

Total Amount : 536,368.00

Total Amount In Words (Pesos): Five Hundred Thirty-Six Thousand Three Hundred Sixty-Eight Pesos Only

MA. JOSEFINA G. BELMONTE  
City Mayor



*Emma H. Villanueva*  
EMMA H. VILLANUEVA 1/09/2023  
Signature Over Printed Name of Supplier / Date

Funds Available:

*Ruby G. Manangu*  
RUBY G. MANANGU  
City Accountant

Approved Budget for the Contract : 538,568.25

OBR : *no. 2102-12.16459*



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Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	EXECUTIVE CHAIR High back chair with armrest, adjustable gas lift, PU Black back and seat, and PVC star base with castors wheels. Color: Black Dimension (LxWxH): 27 x 28 x 47 inches Arm to Arm: 670 mm Total Depth from Wall: 730 mm Lowest Height: 1113 mm Highest Height: 1233 mm Seat Width: 545 mm Seat Depth: 545 mm Backrest Width: 530 mm Backrest Height from Seat: 698 mm Floor to Seat (Minimum Height): 448 mm Base Width (Diameter): 700 mm Base (Center to End): 415 mm Base (Center to Castor): 330 mm Base (Center to End of Base): 350 mm	piece	1	8,710.00	8,710.00
2	EXECUTIVE TABLE Melamine Executive Table with side return and grommet for wire management and mobile pedestal. Table Dimension (WxDxH): 180cm x 90cm x 76cm Side return (LxWxH): 100cm x 40cm x 63cm Mobile Pedestal: 40cm x 40 x 54cm H	piece	1	48,400.00	48,400.00
3	EXECUTIVE VISITORS CHAIR mid back without armrest, leatherette upholstery, 4 Legged	piece	2	5,850.00	11,700.00
4	STAFF CHAIR mid back mesh type with arm rest, gas lift for height adjustment, tilting mechanism, black powder coated metal legs star base with castor wheel	piece	12	7,800.00	93,600.00

MA. JOSEFINA G. BELMONTE  
City Mayor

EMMA H. VILLANUEVA  
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU  
City Accountant

OBR : Mr. JUAN. 12.16.159

Approved Budget for the Contract : 538,568.25



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PO Number **2212060**

**Purchase Order** Date: **JAN 03 2023**

Procuring Unit : **COMMITTEE ON INTERNAL ACCOUNTS** Project Number : **CIA-22-FURNITURE-1685**  
Company Name : **IMPERIUM MARKETING CORP.** Mode of Procurement : **Public Bidding**  
Address : **24B Siffu NIA Village, Sauyo Novaliches, Quezon City** Resolution No. : **22-PB-527**  
Business Type : **Corporation Registration #CS20200000686** TIN Number : **769-488-263-000**  
Contact Number : **09959111738**

**Sir/Madam:**

**Please furnish this office the following articles subject to the terms and conditions contained here:**

**Place of Delivery :** CGSD Central Warehouse

**Delivery Schedule :** Thirty (30) Calendar Days

**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
5	STAFF CHAIR mid back with armrest, black leatherette finish, chrome legs sled type	piece	1	5,950.00	5,950.00
6	SOFA - L-SHAPE 6 to 7-seater, made of fabric material upholstery, Dimension: 98 inches x 84 inches, seat width: 27 inches	piece	1	60,074.00	60,074.00
7	SOFA – 3-SEATER black leatherette finish with armrest, white powder coated stainless legs, Dimension: W-158cm x D-68cm x H-77cm	piece	1	44,500.00	44,500.00
8	SOFA – 1-SEATER black leatherette finish with armrest, white powder coated stainless legs, Dimension: W-67cm x D-68cm x H-77cm	piece	2	26,425.00	52,850.00
9	CENTER TABLE 1mm thick tempered glass top rectangular table, Stainless Frame, Dimension: W-120 x D-60 x H-40 cm	piece	1	30,492.00	30,492.00
10	SIDE TABLE 1mm thick tempered glass top, Stainless Frame, Dimension: W-55 x D-55 x H-55 cm	piece	1	25,900.00	25,900.00
11	MOBILE PEDESTAL 3 drawers (2 small & 1 file drawer), ball bearing roller, Dimension: 40cm W x 56cm D x 70cm H	piece	9	5,500.00	49,500.00
12	LATERAL FILING CABINET 3 Layer with anti-tilt, central locking system, with Metal Hanging File Divider, Light Gray Finish, Thickness: 0.6mm Dimension: W90 x D45 x H106 cm	piece	1	17,680.00	17,680.00
13	TABLE TOP PARTITION Partition Table gray color 3cm thick melamine laminated table top with grommet holes plain standard Dimension: 160cm W x 60cm D	piece	1	7,800.00	7,800.00

**MA. JOSEFINA G. BELMONTE**  
City Mayor

*Emma H. Villanueva*  
**EMMA H. VILLANUEVA** 1/09/2023  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

*Ruby G. Manangu*  
**RUBY G. MANANGU**  
City Accountant

**OBR :**

**Approved Budget for the Contract : 538,568.25**

## TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. Awardee shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the Awardee to comply with the same shall be a ground for cancellation of the award and purchase order issued to that Awardee and for re-awarding the item(s) to the ALTERNATE Awardee.
3. Awardee shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the Awardee. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the Awardee. To avoid delay in the delivery of the requesting end-user's requirement, all Defaulting Awardees shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where Awardee has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if Awardee has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that Awardee. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the Defaulting Awardee. Refusal by the Defaulting Awardee to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on JAN 09 2023 and to expire on - FEB 08 2023

CONFORME: EMMA H. VILLANUEVA  
SIGNATURE OVER PRINTED NAME

PRESIDENT

IN THE CAPACITY OF

1/09/2023  
DATE

Duly authorized to sign this Purchase Order for and on behalf of IMPERIUM MARKETING CORP.  
COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)