



QUEZON CITY GOVERNMENT
BAC – GOODS AND SERVICES



INVITATION TO BID

February 13, 2023

| | PROJECT NO. | OFFICE | PROJECT NAME | AMOUNT | SOURCE OF FUND | DELIVERY PERIOD |
|---|-------------------------|------------------------------|---|-----------------|----------------|-----------------|
| 1 | CTO-22-OE-1766 | CITY TREASURER'S OFFICE | MONEY COUNTER AND OTHERS | P 2,490,484.00 | GENERAL FUND | 30 CD |
| 2 | OCM-22-FIXTURES-1622 | OFFICE OF THE CITY MAYOR | SUPPLY AND INSTALLATION OF MODULAR PARTITIONS INCLUDING FURNITURE AND OTHER WORKS FOR THE COMMUNITY CENTER BUILDING | P 10,699,041.00 | GENERAL FUND | 90 CD |
| 3 | QCGH-23-MSLI-0326 | QUEZON CITY GENERAL HOSPITAL | MEDICAL OXYGEN REFILL AND OTHERS | P 18,238,277.14 | GENERAL FUND | 9 MONTHS |
| 4 | OVM-23-GARMENTS-0146 | OFFICE OF THE VICE MAYOR | POLO SHIRT AND T-SHIRT (ROUND NECK) | P 3,784,260.00 | GENERAL FUND | 9 MONTHS |
| 5 | OVM-23-GM-0152 | OFFICE OF THE VICE MAYOR | BLANKET, SLEEPING MATS, AND OTHERS | P 3,891,000.00 | GENERAL FUND | 9 MONTHS |
| 6 | OVM-23-VRM-0161 | OFFICE OF THE VICE MAYOR | RM - MOTOR VEHICLE (PARTS AND LABOR) | P 2,079,555.00 | GENERAL FUND | 9 MONTHS |
| 7 | OVM-23-CS1-0151 | OFFICE OF THE VICE MAYOR | FOOD AND DRINKS | P 5,710,000.00 | GENERAL FUND | 9 MONTHS |
| 8 | OVM-23-TA-0150 | OFFICE OF THE VICE MAYOR | SUPPLY AND DELIVERY OF FLORAL WREATH | P 5,799,994.56 | GENERAL FUND | 9 MONTHS |
| 9 | CONSO-23-SERVICES-0116B | CITY ASSESSOR'S OFFICE | LINE 2: ENGAGEMENT OF COURIER SERVICES FOR THE DELIVERY OF VARIOUS ASSESSMENT DOCUMENTS TO REAL PROPERTY OWNER LINKED TO THE AUTOMATED DOCUMENT DELIVERY SYSTEM OF THE OFFICE OF THE CITY ASSESSOR OF QUEZON CITY | P 5,250,000.00 | GENERAL FUND | 9 MONTHS |

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund* of various years intends to apply the sums stated above being the ABC to payments under the contract for the above stated projects of contract for each lot/item. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various *Projects*. Delivery of the Goods is required *as stated above*. Bidders should have completed, within *the last three (3) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

- a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 8:00 a.m. – 5:00 p.m.*
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Tuesday, February 14, 2023** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB.* The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person.*

STANDARD RATES:

| Approved Budget for the Contract | Maximum Cost of Bidding Documents (in Philippine Peso) |
|--|---|
| 500,000 and below | 500.00 |
| More than 500,000 up to 1 Million | 1,000.00 |
| More than 1 Million up to 5 Million | 5,000.00 |
| More than 5 Million up to 10 Million | 10,000.00 |
| More than 10 Million up to 50 Million | 25,000.00 |
| More than 50 Million up to 500 Million | 50,000.00 |
| More than 500 Million | 75,000.00 |

- The following are the requirements for purchase of Bidding Documents;
1. PhilGEPS Registration Certificate (Platinum – 3 pages)
 2. Document Request List (DRL)
 3. Authorization to Purchase Bidding Documents
 - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
 - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
 4. Notarized Joint Venture Agreement (as applicable)
6. The **Quezon City Local Government** will hold a Pre-Bid Conference on 10:30 A.M. of **Tuesday, February 21, 2023 at 2nd Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound**, and/or through video conferencing *via Zoom* which shall be open to prospective bidders.

 Topic: BAC-GOODS Pre-Bid Conference Meeting
 Join Zoom Meeting
<https://us02web.zoom.us/j/84835002246?pwd=OVRuVE0weXZMNXYwZG5LaWd1dXk1QT09>

 Meeting ID: 848 3500 2246
 Passcode: 154733
 7. Bids must be duly received by the BAC Secretariat through manual submission at the 2nd Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before 11:00 A.M. of **Monday, March 06, 2023**. Late bids shall not be accepted.
 8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
 9. Bid opening shall be on 01:00 P.M. of **Monday, March 06, 2023** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity.
 Topic: BAC-GOODS & SERVICES BIDDING

Join Zoom Meeting

<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGV1WmdKRjZCdz09>

Meeting ID: 858 5085 5933

Passcode: 118682

10. The *Quezon City Local Government* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

ATTY. DOMINIC B. GARCIA

OIC, Procurement Department

2nd Floor, Procurement Department,

Finance Building, Quezon City Hall Compound

Elliptical Road, Barangay Central Diliman, Quezon City.

Email Add: bacgoods.procurement@quezoncity.gov.ph

Tel. No. (02)8988-4242 loc. 8506/8710

Website: www.quezoncity.gov.ph

12. You may visit the following websites:

For downloading of Bidding Documents: www.quezoncity.gov.ph

By:



MA. MARGARITA T. SANTOS

Chairperson, QC-BAC-Goods and Services