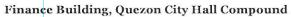


Republic of the Philippines **OUEZON CITY GOVERNMENT**

BAC-Goods and Services 2nd Floor, Procurement Department,





REQUEST FOR QUOTATION

SMALL VALUE PROCUREMENT (SECTION 53.9)

				Date:	March 7, 2023
				PR No.:	DBO-23-CS1-0540
Name of Company	:				
Address	•				
Contact No.	:				
Project Title	:	PROCUREMEN	T OF FOOD & DRINKS AND OTHERS		
Approved budget of the Contract		P 748,750.00			
and deminder			OF THE BUILDING OFFICIAL		
End-User / Implementing Office		DEPARTMENT	OF THE BUILDING OFFICIAL		

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than

March 10, 2022, 10:00 A.M. Philippine Standard Time, together with the following documents of your company:

- PhilGEPS certificate (not expired on the time of opening of quotations); Business Registration (DTI/SEC) 1
- 3 Mayor's/Business Permit (2023);
- Tax Clearance; and 4
- 5 Omnibus Sworn Statement prescribed by QC BAC - Goods and Services
- Income/Business Tax Return (for FY 2021) (For ABCs above P500,000.00) 6
- If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a SEALED LONG BROWN ENVELOPE issued by QC BAC- Goods and Services.

ATTY. DOMINIC B. GARCIA Officer-in-Charge / Head, BAC Secretariat

TERMS AND CONDITIONS

- 1. Bidders shall provide correct and accurate information required in this form.
- 2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- 3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
- 4. Quotation exceeding the Approved Budget for the Contract (ABC) shall be rejected.
- 5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- 7. The City General Services Department (CGSD) shall have the right to inspect the goods.
- 8. Non-submission of eligibility documents shall mean disqualification of Quotation.
- 9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 10. Failure to follow these instructions will disqualify your entire quotation.

TEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
	ACTIVITY 1 – FOR 421 PAX				
]	AM Snacks – Creamy Carbonara, Garlic Buttered French Bread, Pineapple Juice 8oz Lunch – Roasted Beef in Mushroom Sauce, Fish Fillet, Mashed Potato, Rice, Bottled Water 350ml PM Snacks - Cheeseburger, French Fries, Orange Juice 8oz	Lot	1		
	Training Materials Filter Notebook – 152.4mm x 215.9mm (6 inches x 8.5 inches) Ballpoint pen – 1 mm ball color: black Transparent Plastic Envelope – Long 33cm x 23cm Specialty Board Paper -(10 pcs per pack) legal size: 8.5 inches x 13 inches Cartolina – 22.5 inches x 28.5 inches Marker – Black Regular Size sticky note - 3 inches x 2 inches				
	ACTIVITY 2 – FOR 421 PAX				
2	AM Snacks – Chicken Lasagna, Buttered Toast Bread, Orange Juice 8oz Lunch – Beef Salpicao, Buttered Vegetables, Buko Pandan, Rice, Bottled Water 350ml PM Snacks – Crispy Chicken Sandwich, French Fries, Apple Juice 8oz	Lot	1		
	Training Materials Filter Notebook – 152.4mm x 215.9mm (6 inches x 8.5 inches) Ballpoint pen – 1 mm ball color: black Transparent Plastic Envelope – Long 33cm x 23cm Specialty Board Paper -(10 pcs per pack) legal size: 8.5 inches x 13 inches Cartolina – 22.5 inches x 28.5 inches Marker – Black Regular Size sticky note - 3 inches x 2 inches				

Amount in Words:			
Other Requirements:			
1. Copy of Valid and Current Sanitary	Permit issued by the	Health D	epartment.
Statement of Compliance to Ord Styrofoam).			
3. Notarized Affidavit of Undertaking			cutive Order No. 16, Series of 2021
Establishing the Quezon City Healthy I	Food Procurement Po	olicy.	
	Delivery Period	÷	Fifteen (15) Calendar Days
	Warranty	•	
			Signature over printed name
			Office Telephone No./Fax/Mobile No.
			Date
			E-mail Address

COST DERIVATION

M Snacks – Creamy Carbonar auttered French Bread, Pineappoz unch – Roasted Beef in Mushr auce, Fish Fillet, Mashed Pota ottled Water 350ml M Snacks - Cheeseburger, Freies, Orange Juice 8oz iller Notebook – 1.52.4mm x 2 inches x 8.5 inches) ransparent Plastic Envelope – pecialty Board Paper allpoint pen – 1 mm ball color: ransparent Plastic Envelope – pecialty Board Paper (10 piece	room ato, Rice, ench 15.9mm Long	Pax Pax Piece Piece	421 421 421 421		
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Name:	
Legal Capacity:	
Signature:	
Duly authorized to sign the Bid for and behalf of:	