



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2302007**

**Purchase Order** Date: **FEB 27 2023**

Procuring Unit : QUEZON CITY PUBLIC LIBRARY  
Company Name : HEAVENSKYE CONSUMER GOODS TRADING  
Address : 5 Maple St., corner Makiling St., Hacienda Heights Concepcion II Marikina City  
Business Type : Sole Proprietorship Registration #2894924  
Project Number : QCPL-23-NEWSPAPERS-0107  
Mode of Procurement : Public Bidding  
Resolution No. : 23-PB-055  
TIN Number : 242-849-263-000  
Contact Number : 09175462688

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Ten (10) Months

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	executive and 21 Branch Libraries. •Schedule of Delivery: Daily •Mode of Payment: Every two (2) months  ***** Nothing Follows *****				

Total Amount : 2,499,902.80

Total Amount In Words (Pesos): Two Million Four Hundred Ninety-Nine Thousand Nine Hundred Two Pesos & 80/100 Only

MA. JOSEFINA G. BELMONTE  
City Mayor



Signature Over Printed Name of Supplier / Date

3-1-23

Funds Available:

RUBY G. MANANGU  
City Accountant

OBR : 100-2023-02-498

Approved Budget for the Contract : 2,500,027.75



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2302007**

**Purchase Order** Date: **FEB 27 2023**

Procuring Unit	: QUEZON CITY PUBLIC LIBRARY	Project Number	: QCPL-23-NEWSPAPERS-0107
Company Name	: HEAVENSKYE CONSUMER GOODS TRADING	Mode of Procurement	: Public Bidding
Address	: 5 Maple St., corner Makiling St., Hacienda Heights Concepcion II Marikina City	Resolution No.	: 23-PB-055
Business Type	: Sole Proprietorship Registration #2894924	TIN Number	: 242-849-263-000
		Contact Number	: 09175462688

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Ten (10) Months

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	FOR MAIN LIBRARY AND OTHER DEPARTMENT AND OFFICES				
1	Malaya	copy	3,352	24.00	80,448.00
2	Manila Bulletin	copy	12,247	24.00	293,928.00
3	Philippine Daily Inquirer	copy	12,186	24.50	298,557.00
4	Tribune	copy	2,712	24.50	66,444.00
5	Manila Standard Today	copy	5,207	24.50	127,571.50
6	Manila Times	copy	4,599	24.50	112,675.50
7	People's Tonight	copy	2,512	13.50	33,912.00
8	Pilipino Star Ngayon	copy	2,946	13.50	39,771.00
9	Abante	copy	2,968	13.50	40,068.00
10	Philippine Star	copy	13,314	28.00	372,792.00
11	People's Journal	copy	4,644	13.50	62,694.00
12	Bulgar	copy	2,705	13.50	36,517.50
13	Pang-Masa	copy	2,705	13.50	36,517.50
14	Business Mirror	copy	2,231	30.00	66,930.00
15	Tempo	copy	2,179	13.50	29,416.50
16	Sunday Bulletin	copy	767	28.00	21,476.00
17	Sunday Philippine Daily Inquirer	copy	833	27.60	22,990.80
18	Sunday Philippine Star	copy	901	27.50	24,777.50
	FOR LIBRARY BRANCHES INCLUDING DELIVERY CHARGE				
19	Philippine Daily Inquirer	copy	6,729	30.00	201,870.00
20	Manila Standard Today	copy	6,729	30.00	201,870.00
21	Philippine Star	copy	6,729	30.00	201,870.00
22	Pilipino Star Ngayon	copy	6,674	19.00	126,806.00
Terms and Conditions:					
•Subscriptions to various newspapers 10 broadsheets and 6 tabloids distributed to Main library, 42 departments / Offices under					

**MA. JOSEFINA G. BELMONTE**  
City Mayor

Signature Over Printed Name of Supplier / Date

31-1-23

Funds Available:

OBR :

**RUBY G. MANANGU**  
City Accountant

Approved Budget for the Contract : 2,500,027.75



## TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on MAR 01 2023 and to expire on - DEC 31 2023.

CONFORME:

JEFFREY DE CUN

SIGNATURE OVER PRINTED NAME

PROPRIETOR

IN THE CAPACITY OF

3-1-23

DATE

Duly authorized to sign this Purchase Order for and on behalf of HEAVENSKE CONSUMER GOODS TRADING  
COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)