



Republic of the Philippines  
QUEZON CITY GOVERNMENT  
BAC – Goods and Services  
2<sup>nd</sup> floor, Procurement Department,  
Finance Building, Quezon City Hall Compound



REQUEST FOR QUOTATION  
SECTION 53.9  
SMALL VALUE PROCUREMENT

DATE : MARCH 07, 2023

PROJECT NO. : SSDD-23-FOODSTUFF-0340B

Name of Company : \_\_\_\_\_  
Address : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
Project Title : **PROCUREMENT OF VARIOUS FOOD SUPPLIES FOR BAHAY ARUGA FOR ELDERLIES PROGRAM**  
Approved Budget of the Contract : **P 799,109.00**  
End-User / Implementing Office : **SOCIAL SERVICES DEVELOPMENT DEPARTMENT**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **MARCH 10, 2023, 10:00 AM** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2023);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2021) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** issued by **QC BAC- Goods and Services**.

↓ **ATTY. DOMINIC B. GARCIA**  
Officer-in-Charge / Head, BAC-Secretariat

### TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1.	Rice, 50 kilos/sack, good quality, long grain	sack	60		
2.	Corn in can (whole), 425 grams/can	can	11		
3.	Fruit Cocktail, 1.8 kilo grams	can	10		
4.	Liver Spread, 85g	can	11		
5.	Pineapple chunks, 836g/can	can	10		
6.	Pork & Beans, 230 grams	can	11		
7.	Alamang, high grade	kilo	8		
8.	Atsuete, Food coloring, 50g/pack	pack	10		
9.	Black Pepper, whole grain	kilo	3		
10.	Broth Cubes, regardless of flavor, 6's/box	box	11		
11.	Catsup, any flavor, 1 kilo/gallon	gallon	11		
12.	Iodized salt, 1 kilo	kilo	11		
13.	Oyster Sauce, 165g/bottle	bottle	16		
14.	Patis, 1 liter/gallon	gallon	16		
15.	Sinigang sa Sampaloc Mix, powder, 40g/pack	pack	31		
16.	Soy sauce, gallon, 4L	gallon	24		
17.	Spaghetti Sauce, 500gms	kilo	40		
18.	Tomato Sauce, 1 kilo/pouch	pouch	40		
19.	Vanilla Extract, 60ml/bottle, flavoring	bottle	16		



20.	Vinegar, 4liter/gallon	gallon	24		
21.	All purpose (flour)	kilo	16		
22.	Bread, white, ordinary	piece	416		
23.	Bihon Noodles, 500g/pack	pack	24		
24.	Canton Noodles, per kilo	kilo	24		
25.	Cooking Oil, Vegetable Oil, gallon	gallon	24		
26.	Cornstarch, per kilo	kilo	11		
27.	Lumpia wrapper, large, 20 pieces/bundle	bundle	16		
28.	Macaroni, Elbow, good quality, 1 kilo/pack	kilo	24		
29.	Malagkit, per kilo	kilo	40		
30.	Miki fresh noodles, per kilo	kilo	11		
31.	Misua Noodles, 250g pack, good quality	pack	24		
32.	Peanut butter, 296g	bottle	32		
33.	Sotanghon noodles, 1,000g per pack	kilo	24		
34.	Spaghetti noodles, 1 kilo	kilo	24		
35.	Sugar Brown per kilo	kilo	40		
36.	Sugar White per kilo	kilo	40		
37.	Adult Formula Milk, 1.6kg per can, sealed, vanilla flavor, powdered	can	22		
38.	All Purpose cream, 250ml	pack	32		
39.	Cheese, 200g	box	24		
40.	Condensed Milk, 350ml/can	can	32		
41.	Evaporated Milk, 370 ml/can	can	32		
42.	Egg, 30's/tray	tray	60		
43.	Non-Fat Milk, Powdered, 700g	can	16		
44.	Powdered Milk, powdered, 330/pack	pack	40		
45.	Coffee, black roast instant coffee, 200g/pack, resealable pack	pack	100		
46.	Galunggong, medium size, at least 5-6 pieces	kilo	40		
47.	Hasa-Hasa, 5-6 pieces/kilo fresh	kilo	40		
48.	Hiwas per kilo	kilo	40		
49.	Matambaka, at least 10's/kilo	kilo	40		
50.	Milk Fish, 3 pieces/kilo, fresh	kilo	40		
51.	Tilapia, medium size	kilo	41		
52.	Tinapa, per kilo	kilo	40		

53.	Tuyo, 1 kilo/pack, good quality	kilo	40		
54.	Banana Latundan, per kilo	kilo	50		
55.	Banana-Saba, medium size	piece	118		
56.	Fresh Pineapple, per piece	piece	40		
57.	Melon, per kilo	kilo	24		
58.	Ripe Papaya, per kilo	kilo	24		
59.	Pakwan, per kilo	kilo	24		
60.	Beef Ox Tripe, per kilo	kilo	16		
61.	Beef, corned beef	kilo	24		
62.	Chicken Whole per kilo	kilo	124		
63.	Ground Pork, per kilo	kilo	100		
64.	Longganisa-Pork, per kilo	kilo	66		
65.	Pork (Kasim), fresh	kilo	124		
66.	Pork Baga, per kilo	kilo	40		
67.	Pork Liver, per kilo	kilo	40		
68.	Ampalaya, per kilo	kilo	40		
69.	Ampalaya Leaves, per kilo	kilo	24		
70.	Baguio Beans, medium size	kilo	50		
71.	Cabbage, per kilo	kilo	50		
72.	Calamansi, per kilo	kilo	32		
73.	Camote, per kilo	kilo	50		
74.	Camote Tops, per kilo	kilo	32		
75.	Carrot, per kilo	kilo	32		
76.	Cauliflower, Medium size, kilo	kilo	32		
77.	Celery, Local, at least 3 stalks/bundle	bundle	24		
78.	Coconut, whole, grated	kilo	50		
79.	Eggplant, 35cm long, 6-8 pieces/kilo	kilo	40		
80.	Fresh Corn, per kilo	kilo	41		
81.	Gabi Bunga, medium size	kilo	40		
82.	Gabi Dahon, dried	kilo	40		
83.	Garlic, good quality	kilo	32		
84.	Ginger per kilo	kilo	32		
85.	Green Papaya, medium size	kilo	24		
86.	Green Peas, medium size	kilo	24		
87.	Kangkong, native	bundle	40		



88.	Labanos, medium size	kilo	40		
89.	Langka, raw	kilo	40		
90.	Malunggay Leaves, medium size, 200g/bundle	bundle	32		
91.	Mustasa, per kilo	kilo	32		
92.	Okra, medium size	kilo	33		
93.	Onion, red, local	kilo	40		
94.	Onion Leaves, medium size	kilo	24		
95.	Patola, 20cm long/piece	kilo	24		
96.	Pechay Native, fresh/bundle	bundle	32		
97.	Potato, at least 8 pieces/kilo	kilo	50		
98.	Puso ng Saging, medium size	kilo	32		
99.	Sayote, 30cm. Long, 3-4 pieces 1 kilo	kilo	50		
100.	Sigarilyas, per bundle	bundle	32		
101.	Sili Haba, per kilo	kilo	24		
102.	Sili Leaves, per kilo	kilo	24		
103.	Sili Labuyo	gram	16		
104.	Squash, kilo	kilo	50		
105.	String Beans, per kilo	kilo	32		
106.	Tausi, per kilo	kilo	16		
107.	Togue, per kilo	kilo	32		
108.	Tokwa, medium size	piece	460		
109.	Tomato, 12-15 pieces/kilo	kilo	40		
110.	Upo, 5cm long, 1 piece/kilo	piece	32		
111.	Young Corn	kilo	16		
<p>Terms &amp; Conditions:</p> <p>a) CONTRACT PERIOD: not to exceed Dec 31, 2023</p> <p>b) PLACE OF DELIVERY: The Supplier will deliver the foodstuffs at Bahay Aruga for Elderlies, Social Services Development Department, Quezon City</p> <p>c) SCHEDULE OF DELIVERY: The Supplier shall deliver the foodstuff upon written request of the End-User as to quantity, items and time of delivery, not to exceed Dec 31, 2023</p> <p>d) CONSIDERATION: The total consideration, as allocated by the City, shall be P799,109.00 for 10 months, computed on a monthly allocation.</p> <p>e) TERMS OF PAYMENT: The City shall pay the supplier on a monthly basis upon presentation of the billing statement and upon complete delivery and acceptance of the goods delivered depending on the actual number of clients served.</p> <p>f) ASSIGNMENT: Unless otherwise expressly stipulated or a prior written approval of the QUEZON CITY GOVERNMENT is secured, the Purchase Order shall not be assigned or subjected to any other party or parties.</p>					

<p>g) DAMAGES: The Supplier shall indemnify the Quezon City Government against all losses and claims for injuries or damages to any person or property whatsoever which may arise in consequence of the performance of this contract and against all claims, demands, proceedings, damages, costs, charges and expenses whatsoever in respect of or in relation thereto.</p> <p>h) DEFAULT: In the event that the supplier has not fully complied with its promise to provide the foregoing services, in the required specifications as agreed upon, or in any manner has failed to satisfactorily perform its obligations, the same shall be barred upon proper recommendation, from future transactions with the QUEZON CITY GOVERNMENT, without prejudice to any legal action, if appropriate.</p> <p>i) VENUE OF ACTION: All disputes, claims or questions which may arise out of the Purchase Order shall be filed in the competent courts of Quezon City, at the Option of the QUEZON CITY GOVERNMENT, to the exclusion of all other courts.</p>					
TOTAL:					

Amount in Words: \_\_\_\_\_

**OTHER REQUIREMENTS:**  
**1. Notarized Affidavit of Undertaking stating compliance to Executive Order No. 16, Series of 2021 Establishing the Quezon City Healthy Food Procurement Policy**

Delivery Period : Upon request by the end-user until December 31, 2023

Warranty : \_\_\_\_\_

\_\_\_\_\_  
Signature over printed name

\_\_\_\_\_  
Office Telephone No./Fax/Mobile No.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Email Address

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