



Republic of the Philippines  
QUEZON CITY GOVERNMENT  
BAC- Goods and Services  
2nd Floor, Procurement Department,  
Finance Building, Quezon City Hall Compound



**REQUEST FOR QUOTATION**  
**SMALL VALUE PROCUREMENT**  
**(SECTION 53.9)**

Date : **APRIL 25, 2023**  
PR No. : **QCPC-23-**  
**FOODSTUFF-0478**

Name of Company : \_\_\_\_\_  
Address : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
Project Title : **SUPPLY & DELIVERY OF FOOD SUPPLIES**  
Approved budget of  
the Contract : **P 374,128.40**  
End-User /  
Implementing Office : **QUEZON CITY PROTECTION CENTER**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **APRIL 28, 2023; 10:00 AM** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2023);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by **QC BAC – Goods and Services**
- 6 Income/Business Tax Return (for FY 2022) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE issued by QC BAC- Goods and Services.**

  
**ATTY. DOMINIC B. GARCIA**  
Officer-in-Charge / Head, BAC Secretariat

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	Pork Kasim, Fresh, per kilo	Kilo	25		
2	Ground Pork without fats, per kilo	Kilo	25		
3	Beef Fresh, round tapa Meat, lean, per kilo	Kilo	25		
4	Corned Beef 1Kg., per kilo	Kilo	15		
5	Chicken Whole per kilo	Kilo	25		
6	Chicken Wings per kilo	Kilo	25		
7	Fish Bangus, whole fish at least 3 pcs per kilo, fresh	Kilo	25		
8	Fish Tilapia, whole, cleaned and scaled, per kilo, medium size, fresh	Kilo	19		
9	Fish Dalagang Bukid, at least 5 to 6 pcs per kilo, fresh	Kilo	19		
10	Fish Galunggong, whole fish, Medium size, per kilo, fresh	Kilo	19		
11	Fish- Daing, Dried, Any fish, medium size	Kilo	19		
12	Fish- Tuyo, 1 kilo/pack, good quality	Pack	19		
13	Fish- Tinapa, per kilo, medium size	Kilo	19		
14	Eggs, 30's/tray medium size, fresh	Tray	19		
15	Sugar, Washed, per kilo	Kilo	9		
16	Sugar, Light Brown, per kilo	Kilo	9		
17	Evaporated Milk, 370 ml/can	Can	57		
18	Fruit Cocktail mixed fruit 432 g	Can	19		
19	Rice per sack, 50kls/sack, good quality, special grains	Sack	9		
20	Cooking Oil, Palm Oil, 1 gallon per bottle	Gal	28		
21	Soy Sauce, 1 gallon per bottle, good quality	Gal	10		
22	Cane Vinegar, 1892ml, 100% cane vinegar, ½ Gal/Bottle	Bot	15		
23	Catsup, gallon, any flavor (banana or tomato)	Gal	9		
24	Fish Sauce, 1000ml, Branded	Liter	9		
25	Tomato Sauce, 1 kilo/pouch	Pouch	19		
26	Iodized Salt, 1 kilo per pack	Pack	9		
27	Ground Pepper, 450g/pack	Pack	4		
28	Macaroni, Elbow, good quality, high protein durum wheat, 1 kilo/pack	Pack	19		
29	Tomato, at least 12-15 pcs per kilo, fresh	Kilo	19		
30	Garlic, per kilo	Kilo	19		
31	Onion, Red, Per kilo	Kilo	19		
32	Bellpepper, Green/Red, fresh	Kilo	9		
33	Ginger, per kilo, fresh	Kilo	9		
34	Celery, Local, at least 3 stalks per bundle	Bundle	19		
35	Kangkong, Native, Chinese 250gms/bundle, fresh	Bundle	19		
36	Eggplant, 6-8 pcs per bundle, fresh	Bundle	28		
37	Potato, at least 8 pcs per kilo, fresh	Kilo	30		





38	Kalabasa, medium size, per kilo, fresh	Kilo	15		
39	Sitaw, per kilo, fresh	Kilo	15		
40	Baguio Beans, medium size, per kilo, fresh	Kilo	15		
41	Okra, medium size, per kilo, fresh	Kilo	15		
42	Togue, Per kilo, fresh	Kilo	15		
43	Sayote, at least 3-4 pcs per kilo, fresh	Kilo	15		
44	Malunggay, medium size bundle, fresh	Bundle	15		
45	Green Papaya, medium size, per piece, fresh	Piece	15		
46	Pechay Native, per bundle, 1 kilo, fresh	Kilo	15		
47	Carrots, per kilo, fresh	Kilo	15		
48	Cabbage, Per kilo, fresh	Kilo	15		
49	Upo, 50 cm long, per kilo, fresh	Kilo	15		
50	Ampalaya, per kilo, fresh	Kilo	15		
51	Calamansi, per kilo, fresh	Kilo	15		
52	Green Peas in can, 155g	Can	30		
53	Radish, medium size, per kilo, fresh	Kilo	6		
54	Alamang, High grade, 500g/pack, fresh	Pack	9		
55	Ampalaya Leaves, per kilo, fresh	Kilo	15		
56	Rock Salt, 1 kilo/pack	Pack	3		
57	Sili Leaves, per kilo, fresh	Kilo	10		
58	Flour, All Purpose, per kilo	Kilo	9		
59	Langka, Raw, fresh	Kilo	10		
60	Lumpia Wrapper, Large, 8pcs/pack	Pack	15		
61	Sampaloc Fresh pang sigang	Kilo	2		
62	Rice Malagkit, per kilo, good quality	Kilo	20		
63	Misua, per kilo 1 kilo/pack, good quality	Kilo	9		
64	Mongo, green, Per kilo	Kilo	15		
65	Coconut, fresh grated coconut	Kilo	24		
66	Oyster sauce, 1 Gal.	Gal	2		
67	Liver Spread, 85 g	Can	50		
68	Patola, per kilo, fresh	Kilo	15		
69	Pechay Baguio, per kilo, fresh	Kilo	15		
70	Pineapple Chunks 836g	Can	15		
71	Tokwa, Medium size	Piece	200		
72	Sotanghon per kilo, 1000g per pack	Kilo	9		
73	Assorted Cup Cake 10 pcs/pack 300g (30g x 10)	Pack	120		
74	Distilled Water 5 gallons/jug refill	Jug	2000		
75	Fresh Banana Lakatan, medium size, 8-10pcs/kilo	Kilo	18		
76	Saba, medium size, 7-9 pcs/kilo	Kilo	20		
77	Fresh Carabao Mango (Hinog), Medium size, 3-5 pcs/kilo	Kilo	30		
78	Gasul refill 11 kilos	Tank	12		
79	Bottled water, purified, 350ml/bottle	Bot	1500		
80	Biscuit (soft biscuit), 15 single pouch per pack	Pack	100		
81	Ground Coffee Kapeng barako, Medium, 100% 1000g	Pack	2		
82	Coffee Creamer 450g/pouch	Pouch	10		
83	Orange Camote, 6-7 pcs/kilo	Piece	19		
	Terms of Delivery: Every week				
	Terms of Payment: Upon every completed delivery				
	Total Quoted Amount				

Amount in Words: \_\_\_\_\_



Delivery Period : Until December 31, 2023  
Warranty : \_\_\_\_\_

Other requirement:
1. Notarized Affidavit of Undertaking stating compliance to Executive Order No. 16, Series of 2021 Establishing the Quezon City Healthy Food Procurement Policy.

\_\_\_\_\_  
Signature over printed name  
\_\_\_\_\_  
Office Telephone No./Fax/Mobile No.  
\_\_\_\_\_  
Date  
\_\_\_\_\_  
E-mail Address

