



REPUBLIC OF THE PHILIPPINES  
QUEZON CITY GOVERNMENT  
BIDS AND AWARDS COMMITTEE –  
GOODS AND SERVICES



# PHILIPPINE BIDDING DOCUMENTS

(As Harmonized with Development Partners)

## PROCUREMENT OF VARIOUS LABORATORY SUPPLIES AND REAGENTS (CAPILLARY TUBE AND OTHERS)

PROJECT NO. **RMBGH-23-MSLI-0397**

Government of the Republic of the Philippines

Sixth Edition  
July 2020

# Preface

These Philippine Bidding Documents (PBDs) for the procurement of Goods through Competitive Bidding have been prepared by the Government of the Philippines for use by any branch, constitutional commission or office, agency, department, bureau, office, or instrumentality of the Government of the Philippines, National Government Agencies, including Government-Owned and/or Controlled Corporations, Government Financing Institutions, State Universities and Colleges, and Local Government Unit. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract or Framework Agreement, as the case may be; (ii) the eligibility requirements of Bidders; (iii) the expected contract or Framework Agreement duration, the estimated quantity in the case of procurement of goods, delivery schedule and/or time frame; and (iv) the obligations, duties, and/or functions of the winning bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Goods to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Goods. However, they should be adapted as necessary to the circumstances of the particular Procurement Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission*,” should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, Bid Data Sheet, General Conditions of Contract, Special Conditions of Contract, Schedule of Requirements, and Specifications are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.
- d. The cover should be modified as required to identify the Bidding Documents as to the Procurement Project, Project Identification Number, and Procuring Entity, in addition to the date of issue.

- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

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# ***Glossary of Acronyms, Terms, and Abbreviations***

**ABC** – Approved Budget for the Contract.

**BAC** – Bids and Awards Committee.

**Bid** – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

**Bidder** – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

**Bidding Documents** – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

**BIR** – Bureau of Internal Revenue.

**BSP** – Bangko Sentral ng Pilipinas.

**Consulting Services** – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

**CDA** - Cooperative Development Authority.

**Contract** – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

**CIF** – Cost Insurance and Freight.

**CIP** – Carriage and Insurance Paid.

**CPI** – Consumer Price Index.

**DDP** – Refers to the quoted price of the Goods, which means “delivered duty paid.”

**DTI** – Department of Trade and Industry.

**EXW** – Ex works.

**FCA** – “Free Carrier” shipping point.

**FOB** – “Free on Board” shipping point.

**Foreign-funded Procurement or Foreign-Assisted Project**– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

**Framework Agreement** – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

**GFI** – Government Financial Institution.

**GOCC** – Government-owned and/or –controlled corporation.

**Goods** – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

**GOP** – Government of the Philippines.

**GPPB** – Government Procurement Policy Board.

**INCOTERMS** – International Commercial Terms.

**Infrastructure Projects** – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

**LGUs** – Local Government Units.

**NFCC** – Net Financial Contracting Capacity.

**NGA** – National Government Agency.

**PhilGEPS** - Philippine Government Electronic Procurement System.

**Procurement Project** – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency

which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

**PSA** – Philippine Statistics Authority.

**SEC** – Securities and Exchange Commission.

**SLCC** – Single Largest Completed Contract.

**Supplier** – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

**UN** – United Nations.

## ***Section I. Invitation to Bid***

### **Notes on the Invitation to Bid**

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria (*e.g.*, the application of a margin of preference in bid evaluation).

The IB should be incorporated in the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.



QUEZON CITY GOVERNMENT  
BAC – GOODS AND SERVICES



INVITATION TO BID

May 15, 2023

	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	OCM-23-OE-0683	OFFICE OF THE CITY MAYOR	DESKTOP COMPUTER AND OTHERS	P 1,093,371.00	GENERAL FUND	30 CD
2.	RMBGH-23-MSLI-0397	ROSARIO MACLANG BAUTISTA GENERAL HOSPITAL	VARIOUS LABORATORY SUPPLIES AND REAGENTS (CAPILLARY TUBE AND OTHERS)	P 45,256,031.32	GENERAL FUND	60 CD
3.	HRMD-23-OESC-0761	HUMAN RESOURCE MANAGEMENT DEPARTMENT	INK CARTRIDGE AND OTHERS	P 1,101,460.20	GENERAL FUND	30 CD
4.	QCPL-23-BMOP-0700	QUEZON CITY PUBLIC LIBRARY	LIBRARY BOOKS (A HANDBOOK OF MANAGEMENT TECHNIQUES AND OTHERS)	P 1,703,205.30	GENERAL FUND	30 CD
5.	CAO-23-OE-0798	CITY ADMINISTRATOR'S OFFICE	LAPTOPS	P 9,500,000.00	GENERAL FUND	30 CD
6.	CAO-23-OE-0717	CITY ADMINISTRATOR'S OFFICE	LINE 1: DESKTOP COMPUTERS	P 26,950,000.00	GENERAL FUND	30 CD
			LINE 2: DESKTOP COMPUTERS	P 5,550,000.00		
7.	QCU-22-FIXTURES-1590	QUEZON CITY UNIVERSITY	FIXTURES FOR CHEMISTRY LABORATORY ROOMS	P 1,651,000.00	TRUST FUND	60 CD
8.	OCM(POPS)-23-CS1-0909	OFFICE OF THE CITY MAYOR – POPS PLAN	FOOD AND DRINKS AND OTHERS FOR YOUTH SUMMIT	P 1,358,500.00	GENERAL FUND	30 CD
9.	HEALTH-23-HME-0461B	QUEZON CITY HEALTH DEPARTMENT	ECG MACHINE AND OTHERS	P 1,056,000.00	GENERAL FUND	30 CD
10.	QCTD-23-CS1-0593B	QUEZON CITY TOURISM DEPARTMENT	FOOD AND DRINKS AND OTHERS	P 1,755,000.00	GENERAL FUND	6 MONTHS

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund and Trust Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for *the above stated projects of contract for each lot/item*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various *Projects*. Delivery of the Goods is required *as stated above*. Bidders should have completed, within *the last three (3) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 8:00 a.m. – 5:00 p.m.*
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Tuesday, May 16, 2023** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB.* The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person.*

**STANDARD RATES:**

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
2. Document Request List (DRL)
3. Authorization to Purchase Bidding Documents
  - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
  - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
4. Notarized Joint Venture Agreement (as applicable)
6. The **Quezon City Local Government** will hold a Pre-Bid Conference on 10:30 A.M. of **Tuesday, May 23, 2023** at **2<sup>nd</sup> Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound**, and/or through video conferencing *via Zoom* which shall be open to prospective bidders.

Topic: BAC-GOODS Pre-Bid Conference Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/84835002246?pwd=OVRuVE0weXZMNXYwZG5LaWdlbXk1QT09>

Meeting ID: 848 3500 2246

Passcode: 154733

7. Bids must be duly received by the BAC Secretariat through manual submission at the 2<sup>nd</sup> Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before 11:00 A.M. of **Monday, June 05, 2023**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.

9. Bid opening shall be on 1:00 P.M. of **Monday, June 05, 2023** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING

Join Zoom Meeting

<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGVlWmdKRjZCdz09>

Meeting ID: 858 5085 5933

Passcode: 118682

10. The *Quezon City Local Government* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

**ATTY. DOMINIC B. GARCIA**

OIC, Procurement Department

2<sup>nd</sup> Floor, Procurement Department,

Finance Building, Quezon City Hall Compound

Elliptical Road, Barangay Central Diliman, Quezon City.

Email Add: [bacgoods.procurement@quezoncity.gov.ph](mailto:bacgoods.procurement@quezoncity.gov.ph)

Tel. No. (02)8988-4242 loc. 8506/8710

Website: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)

12. You may visit the following websites:

For downloading of Bidding Documents: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)

By:

  
MS. MA. MARGARITA T. SANTOS  
Chairperson, QC-BAC-Goods and Services

# *Section II. Instructions to Bidders*

## **Notes on the Instructions to Bidders**

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

## 1. Scope of Bid

The Procuring Entity, **Quezon City Local Government** *wishes* to receive Bids for the **PROCUREMENT OF VARIOUS LABORATORY SUPPLIES AND REAGENTS (CAPILLARY TUBE AND OTHERS)** with identification number **RMBGH-23-MSLI-0397**.

*[Note: The Project Identification Number is assigned by the Procuring Entity based on its own coding scheme and is not the same as the PhilGEPS reference number, which is generated after the posting of the bid opportunity on the PhilGEPS website.]*

The Procurement Project (referred to herein as “Project”) is composed of **three hundred sixteen (316) items**, the details of which are described in Section VII (Technical Specifications).

## 2. Funding Information

2.1. The GOP through the source of funding as indicated below for **2023** in the amount of **FORTY-FIVE MILLION TWO HUNDRED FIFTY SIX THOUSAND THIRTY-ONE PESOS AND 32/100 ONLY (Php45,256,031.32)**.

2.2. The source of funding is:

a) LGUs, the Annual or Supplemental Budget, as approved by the Sanggunian.

## 3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

## 4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

## 5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. Foreign ownership exceeding those allowed under the rules may participate pursuant to:
  - i. When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;
  - ii. Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
  - iii. When the Goods sought to be procured are not available from local suppliers; or
  - iv. When there is a need to prevent situations that defeat competition or restrain trade.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:
  - a. For the procurement of **Expendable Supplies and Services**: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least **twenty-five percent (25%)** of the ABC.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

## 6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

## 7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that: Subcontracting is not allowed.

## 8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address and/or through videoconferencing as indicated in paragraph 6 of the **IB**.

## 9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

## 10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within *the last three (3) years* prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an Apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

## 11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

## 12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:

- a. For Goods offered from within the Procuring Entity's country:
  - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
  - ii. The cost of all customs duties and sales and other taxes already paid or payable;
  - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
  - iv. The price of other (incidental) services, if any, listed in e.
- b. For Goods offered from abroad:
  - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
  - ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

### 13. Bid and Payment Currencies

- 13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 13.2. Payment of the contract price shall be made in:
  - a. Philippine Pesos.

### 14. Bid Security

- 14.1. The Bidder shall submit a Bid Securing Declaration<sup>1</sup> or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2. The Bid and bid security *in no case shall exceed One Hundred Twenty (120) calendar days from the date of opening of bids, unless duly extended by the bidder upon the request of the Head of the Procuring Entity (HoPE) of the Quezon City Local Government*. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

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<sup>1</sup> In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.

## 15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

## 16. Deadline for Submission of Bids

16.1. The Bidders shall submit on the specified date and time through manual submission as indicated in paragraph 7 of the **IB**.

## 17. Opening and Preliminary Examination of Bids

17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

## 18. Domestic Preference

18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

## 19. Detailed Evaluation and Comparison of Bids

19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.

19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.

19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.

19.4. The Project shall be awarded as follows:

One Project having several items that shall be awarded as one contract.

19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

## **20. Post-Qualification**

20.1. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

## **21. Signing of the Contract**

21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

## ***Section III. Bid Data Sheet***

### **Notes on the Bid Data Sheet**

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

# Bid Data Sheet

ITB Clause	
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <ol style="list-style-type: none"> <li>A single contract similar to <b>the item/s to be bid</b> and must be at least <b>twenty-five percent (25%)</b> of the ABC.</li> <li>Completed within the last three (3) years prior to the deadline for the submission and receipt of bids substantially in a <b>FORM prescribed by the QC-BAC-GOODS AND SERVICES, must be accompanied by a copy of Certificate of Acceptance by the end-user or Official Receipt (O.R) or Sales Invoice (S.I.) issued for the Contract.</b></li> </ol>
7.1	Subcontracting is not allowed.
12	The price of the Goods shall be quoted DDP <i>within Quezon City</i> or the applicable International Commercial Terms (INCOTERMS) for this Project.
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <ol style="list-style-type: none"> <li>The amount of not less than <b>Php 905,120.63</b> or equivalent to two percent (2%) of ABC if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or</li> <li>The amount of not less than <b>Php 2,262,801.57</b> or equivalent to five percent (5%) of ABC if bid security is in Surety Bond.</li> </ol>
19.3	<p><i>[In case the Project will be awarded by lot, list the grouping of lots by specifying the group title, items, and the quantity for every identified lot, and the corresponding ABC for each lot.]</i></p> <p><i>[In case the project will be awarded by item, list each item indicating its quantity and ABC.]</i></p>
20.2	<p>List of required licenses and permits relevant to the Project and the corresponding law requiring it.</p> <ul style="list-style-type: none"> <li>No additional requirement</li> </ul>
21.2	<p>Additional required documents relevant to the Project that are required by existing laws and/or the Procuring Entity.</p> <ol style="list-style-type: none"> <li><b>Copy of valid, current License to Operate for Medical Supplies/Devices from DOH Accreditation as Supplier, Distributor or Manufacturer.</b></li> <li><b>Statement of the bidder specifying that the expiration/validity for the Reagents: Minimum of Eighteen (18) Months from the issuance of Notice to Proceed and must be compatible with existing Laboratory Information System (LIS).</b></li> </ol>

# *Section IV. General Conditions of Contract*

## **Notes on the General Conditions of Contract**

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Supplier, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

## 1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

## 2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

## 3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

## 4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

## 5. Warranty

6.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.

- 6.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

## **6. Liability of the Supplier**

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

## ***Section V. Special Conditions of Contract***

### **Notes on the Special Conditions of Contract**

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Goods purchased. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

# Special Conditions of Contract

GCC Clause	
1	<p><i>[List here any additional requirements for the completion of this Contract. The following requirements and the corresponding provisions may be deleted, amended, or retained depending on its applicability to this Contract:]</i></p> <p><b>Delivery and Documents –</b></p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p><i>[For Goods supplied from abroad, state:]</i> “The delivery terms applicable to the Contract are DDP delivered <i>[indicate place of destination]</i>. In accordance with INCOTERMS.”</p> <p><i>[For Goods supplied from within the Philippines, state:]</i> “The delivery terms applicable to this Contract are delivered <i>[indicate place of destination]</i>. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is <i>[indicate name(s)]</i>.</p> <p><b>Incidental Services –</b></p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements: <i>Select appropriate requirements and delete the rest.</i></p> <ul style="list-style-type: none"> <li>a. performance or supervision of on-site assembly and/or start-up of the supplied Goods;</li> <li>b. furnishing of tools required for assembly and/or maintenance of the supplied Goods;</li> <li>c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;</li> <li>d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and</li> </ul>
	<ul style="list-style-type: none"> <li>e. training of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.</li> <li>f. <i>[Specify additional incidental service requirements, as needed.]</i></li> </ul> <p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p>

	<p><b>Spare Parts –</b></p> <p>The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:</p> <p><i>Select appropriate requirements and delete the rest.</i></p> <ul style="list-style-type: none"><li>a. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and</li><li>b. in the event of termination of production of the spare parts:<ul style="list-style-type: none"><li>i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and</li><li>ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.</li></ul></li></ul> <p>The spare parts and other components required are listed in <b>Section VI (Schedule of Requirements)</b> and the cost thereof are included in the contract price.</p> <p>The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of <i>[indicate here the time period specified. If not used indicate a time period of three times the warranty period]</i>.</p> <p>Spare parts or components shall be supplied as promptly as possible, but in any case, within <i>[insert appropriate time period]</i> months of placing the order.</p>
	<p><b>Packaging –</b></p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods’ final destination and the absence of heavy handling facilities at all points in transit.</p> <p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p> <p>The outer packaging must be clearly marked on at least four (4) sides as follows:</p> <p>Name of the Procuring Entity Name of the Supplier</p>

	<p>Contract Description</p> <p>Final Destination</p> <p>Gross weight</p> <p>Any special lifting instructions</p> <p>Any special handling instructions</p> <p>Any relevant HAZCHEM classifications</p>
	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p><b>Transportation –</b></p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p>
	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p><b>Intellectual Property Rights –</b></p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	<p><i>[If partial payment is allowed, state]</i> “The terms of payment shall be as follows: _____.”</p>
4	<p>The inspections and tests that will be conducted are: <i>Product Presentation/Demonstration/Site Inspection, if applicable.</i></p>

# Section VI. Schedule of Requirements

PROJECT NAME: **PROCUREMENT OF VARIOUS LABORATORY SUPPLIES  
AND REAGENTS (CAPILLARY TUBE AND OTHERS)**

PROJECT NO. **RMBGH-23-MSLI-0397**

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Unit of Issue	Quantity	Delivered, Weeks / Months
	<b>Laboratory Supplies</b>			
1	Lancets 200's	box	5	
2	Capillary Tube, Non- Heparinized, blue, 10's/box	box	5	
3	Capillary Tube, Heparinized, red, 10's/box	box	20	
4	Capillary Clay Sealer Wax	piece	40	
5	Container, Specimen, with scoop 30 ml	piece	18,000	
6	Cotton Balls1600's	pack	400	
7	Cotton swab 6 inches Small Tip X 2S (1000 pcs)	box	60	
8	Coverslip, 22 X 22, 200's	box	300	
9	Denatured Alcohol 1gallon	bottle	40	
10	Disinfectant Liquid (gallon)	bottle	300	
11	Distilled Water (9Liters)	box	4,800	
12	ESR Pipette, 100's with rack	box	10	
13	Evacuated Tube Black Top 1.5ml 100's	box	10	
14	Evacuated Tube Blue Top 1.5 ml 100's	trays	50	
15	Evacuated Tube red top 4ml 100's	trays	100	
16	Evacuated Tube, Lavender Top 2ml, 100's	trays	750	
17	Evacuated Tube, Green (Heparinized tube)	trays	5	
18	Evacuated Tube, Yellow Top 5ml 100's/box	trays	600	
19	Face Mask 50's, earloop 3 ply	box	1,000	
20	Filter Paper/ Whole sheet	box	20	
21	Gauze , Absorbent Gauze Roll (24x28)	roll	30	
22	Glass Slide Frosted , 72pcs per box	box	500	
23	Glass Slide Non Frosted , 72pcs per box	box	500	
24	Glucose Solution, 75 gms, bottle	bottle	1,800	
25	Hemacolor Solution 2 2.5L	bottle	20	
26	Hemacolor Solution 3 2.5L	bottle	20	
27	Lancet, Twist with lancet device 30's	box	200	
28	Lancets, feather sterile, stainless 200's	box	20	
29	Isoprophyl Alcohol 70% 1 Gallon	gallon	500	
30	Liquid Detergent , soap (gallon)	gallon	70	
31	Lugol's Iodine (1 liter)	bottle	6	
32	MC Lancet 200's	box	500	
33	Methanol 2.5L	gallon	50	
34	Micropore 1inchx10 yards, 12's (5M) / box	box	80	
35	Microtainer Edta K2 0.5ml 100's	box	100	
36	Needle 22Gx1inch, 100's	box	30	
37	Needle 23Gx1inch, 100's	box	40	
38	Nitrile Gloves 100's, S, M, L	box	1,000	
39	Normal Saline Solution (NSS)	bottle	20	
40	Oil immersion oil 500ml	bottle	10	
41	Paper Towel (200 pulls)	box	600	
42	Parafilm , 4 IN. x 125 FT.	box	20	
43	Pipette Tips, Yellow 500's	packs	100	
44	Pippette Tips (Blue) Disposable, 500's	packs	50	
45	Plain Test Tube 10 ML (250 pcs)	box	50	
46	Plain Test Tube 5 ML (250 pcs)	box	25	
47	Plain Test Tube 7 ML (250 pcs)	box	25	
48	Providone Iodine , Gallon	gallon	5	
49	Sarstedt Microvette Capillary 200uL 50'S	box	35	
50	Sputum , Container , 40 ml with lid	piece	60,000	
51	Syringe 10ml with needle 21Gx1inch 100's	box	200	

**Within Sixty (60)  
Calendar Days  
Upon Issuance of  
Notice to Proceed**

52	Syringe 3ml with needle 23Gx1inch 100's	box	700
53	Syringe 5ml with needle 21Gx1inch 100's	box	500
54	Tackle Box , 3 layer storage box	box	7
55	Test Tube with Screw Cap 13X100, 250's	box	4
56	Test Tube with Screw Cap 16X125 ,250's	box	4
57	Torniquette , with clip any color	piece	500
58	Transfer Pipette , 100 pcs per box, 5ml	box	100
59	Triple Distilled Water, gallon	bottle	200
60	Urine Container, Specimen, Sterile, 60 ml	piece	50,000
61	Styro Box , Size: 18 7/8inch x 13 7/9inch x 14 3/8inch (LxWxH)	piece	20
62	Yellow Microtainer, 100's	box	50
63	Trash Bag Black XXL 37 x 40 100's	pack	100
64	Trash Bag Black Medium 22 x 24 100's	pack	100
65	Trash Bag Green Medium 22 x 24 100's	pack	100
66	Trash Bag Yellow Medium 22 x 24 100's	pack	100
	<b>Laboratory Reagents</b>		
	<b>Fully Automated 5 Diff Hematology Analyzer</b>		
67	Diluent 20L	box	100
68	Detergent (LYSE I) 500ml	box	55
69	Lyse 1L	bottle	40
70	Sheat	box	40
71	Hema Control 3x5ml	set	18
72	Probe Cleaner 100ml	bottle	10
	<b>Fully Automated Clinical Chemistry Analyzer</b>		
73	ALBUMIN, R1 4x20ml	box	10
74	ALP, R14x20ml, R2 4x7ml	box	10
75	ALT/ SGPT, R1 4x 20ml, R2 4x 7ml	box	30
76	AST/SGOT, R1 4x 20ml, R2 4x7ml	box	25
77	AMYLASE, R1 4x 20ml, R2 4x 7ml	box	12
78	CHOLESTEROL, R1 4x20ml, R2 4x7ml	box	25
79	CREATININE (ENZYMATIC), R1 4x 20ml, R2 4x7ml	box	36
80	DIRECT BILIRUBIN, R1 4x20, R2 4x8	box	15
81	GGTP, R1 4x 20ml, R2 4x7ml	box	3
82	GLUCOSE OXIDASE, R1 4x20ml	box	36
83	HDL-Direct	box	25
84	LDH	box	15
85	Lipase	box	12
86	Magnesium	box	24
87	Phosphorous (P04)	box	15
88	Total Bilirubin	box	15
89	Total Protein	box	10
90	Triglycerides	box	25
91	Urea	box	26
92	Uric Acid	box	22
93	Human Assayed Control Level 2	box	6
94	Human Assayed Control Level 3	box	6
95	Multi-calibrator	box	3
96	Lipid Calibrator	box	3
97	Lipid Control Level 2	box	4
98	Lipid Control Level 3	box	4
99	Wash Solution 1	box	12
100	Wash Solution 2	box	12
101	SMS Wash Solution	box	7
102	Halogen Lamp (must be compatible with the existing machine)	piece	4
103	Sample Cups 1000's (must be compatible with the existing machine)	piece	5
104	Reaction Cuvettes (must be compatible with the existing machine)	piece	3
	<b>Fully Automated HbA1C Analyzer</b>		
105	HbA1C (Must be compatible with the existing machine)	set	40
106	Control (must be compatible with the existing machine)	box	4
	<b>Fully Automated Electrolytes Analyzer</b>		
107	Reagent Pack A and B	bottle	54
108	Deproteinizing Reagent 100ml	bottle	12

109	Activation Solution 100ml	bottle	12
110	Electrolyte Control 3x1ml	box	14
111	Sample Cups (must be compatible with the existing machine)	pack	10
112	Thermal Paper 37x55mm	pack	20
	<b>Fully Automated Coagulation Machine</b>		
113	Prothrombin Time Kit 10x2ml	box	12
114	Activated Partial Thromboplastin Time 10x2ml	box	12
115	Coagulation Control Level 1 kit 10x1ml	box	3
116	Coagulation Control Level 2 kit 10x1ml	box	3
117	Disposable Cuvettes(must be compatible with the existing machine)	box	10
118	Calcium Chloride 10x4ml	box	12
119	Thermal Paper 10's(must be compatible with the existing machine)	box	15
	<b>Fully Automated Immunology</b>		
120	Trigger Solution 4x1L	box	12
121	Pre-trigger Solution 4x1L	box	12
122	Buffer Con Wash-ARC, 4x1L	box	22
123	Probe conditioning solution 4x25ml	box	12
124	Sample Cups 4x250's	box	17
125	Reaction Vessel 4x500's	box	5
126	Anti-HCV 100test	box	5
127	Anti-HCV Controls 1x4ml	box	1
128	Anti-HCV Calibrator 1x4ml	box	1
129	HIV Ag / Ab Combo 100T	box	5
130	HIV Ag/Ab Controls 1x8ml	box	1
131	HIV Ag/Ab Calibrator 1x4ml	box	1
132	HbSAg 100T	box	10
133	HbSAg Control 1x8ml	box	1
134	HbSAg Calibrator 1x4ml	box	1
135	Anti- HBs 100T	box	6
136	Anti- HBs controls 1x8ml	box	1
137	Anti- HBs calibrator 2x4ml	box	1
138	Anti- HBc IgM 100T	box	4
139	Anti- HBc IgM controls 1x8ml	box	1
140	Anti- HBc IgM calibrator 2x4ml	box	1
141	Anti- HBc IgG 100T	box	4
142	Anti- HBc IgG controls 1x8ml	box	1
143	Anti- HBc IgG calibrator 2x4ml	box	1
144	HBeAg 100T	box	4
145	HBeAg controls 1x8ml	box	1
146	HBeAg calibrator 2x4ml	box	1
147	Anti- Hbe 100T	box	3
148	Anti- Hbe controls 1x8ml	box	1
149	Anti- Hbe calibrator 2x4ml	box	1
150	Anti- HAV IgG 100T	box	3
151	Anti- HAV IgG controls 1x8ml	box	1
152	Anti- HAV IgG calibrator 2x4ml	box	1
153	Anti- HAV IgM 100T	box	3
154	Anti- HAV IgM controls 1x8ml	box	1
155	Anti- HAV IgM calibrator 2x4ml	box	1
156	Syphilis 100T	box	5
157	Syphilis controls 2x8ml	box	1
158	Syphilis calibrator 1x4ml	box	1
159	Troponin I 100T	box	10
160	Troponin I controls	box	2
161	Troponin I calibrator	box	2
162	PSA 100T	box	3
163	PSA controls 1x8ml	box	1
164	PSA Calibrator 2x4ml	box	1
165	Free T3 100T	box	8
166	Free T3 Control 3x8ml	box	2
167	Free T3 Calibrator 2x4ml	box	2
168	Total T3 100T	box	2

169	Total T3 Control 3x8ml	box	1
170	Total T3 Calibrator 2x4ml	box	1
171	Free T4 100T	box	8
172	Free T4 Control 3x8ml	box	2
173	Free T4 Calibrator 2x4ml	box	2
174	Total T4 100T	box	2
175	Total T4 Control 3x8ml	box	1
176	Total T4 Calibrator 2x4ml	box	1
177	TSH 100T	box	8
178	TSH Control 3x8ml	box	2
179	TSH Calibrator 2x4ml	box	2
180	BHCG 100T	box	2
181	BHCG Control 3x8ml	box	1
182	BHCG Calibrator 6x4ml	box	1
183	CA 125 100T	box	3
184	CA 125 Control 3x8ml	box	1
185	CA 125 Calibrator 6x4ml	box	1
186	CA 19-9 100T	box	3
187	CA 19-9 Control 3x8ml	box	1
188	CA 19-9 Calibrator 6x4ml	box	1
189	CEA 100T	box	3
190	CEA Control 3x8ml	box	1
191	CEA Calibrator 2x4ml	box	1
192	CKMB 100T	box	4
193	CKMB Control 2x4ml	box	1
194	CKMB Calibrator 6x3ml	box	1
195	CA 15-3 100T	box	2
196	CA 15-3 Control 2x8ml	box	1
197	CA 15-3 Calibrator 6x4ml	box	1
198	AFP 100T	box	2
199	AFP controls 3x8ml	box	1
200	AFP calibrator 6x4ml	box	1
201	COV 19 IgG2 100T	box	3
202	COV 19 IgG2 control	box	1
203	COV 19 IgG2 calibrator	box	1
204	Ferritin 100T	box	8
205	Ferritin Control 3x8ml	box	1
206	Ferritin Calibrator 2x4ml	box	1
207	Procalcitonin PCT 100T	box	4
208	Procalcitonin calibrator 6x2ml	box	1
209	Procalcitonin Control 2x3ml	box	1
210	Digoxin 100T	box	2
211	Digoxin Calibrator 6x4ml	box	1
212	Digoxin Control	box	1
213	pro BNP 100T	box	2
214	PRO BNP Control	box	1
215	pro BNP calibrator	box	1
	<b>Serology / Immunology Analyzer</b>		
216	Dengue NS1 ANTIGEN 25'S	box	50
217	Dengue IGG/IGM 25T	box	50
218	Rheumatoid Factor (RF 100T)	box	10
219	Salmonella IGG/IGM Strips 25's	box	5
220	Screening Rapid Plasma Reagin 500'S	box	25
221	Screening Syphilis TP 100'S	box	15
222	Screening HBsAg, 100 test/box	bx	30
223	HCV Antibody 100'S	box	5
224	Screening HIV 1/2 ANTIBODY 100'S	box	25
225	ASO 25'S	box	5
226	Troponin I 25's, Qualitative	box	10
227	Pregnancy Test (SD HCG) (25's)	box	50
228	Fecal Occult Blood 50's	box	5
229	Glucose Strips, 50's with 25 readers	box	1,000
230	Urine Strips (11Parameters)	can	200
231	Paratest Formalin 5% (Conc. Tech) 50's	box	6

232	D-Dimer 25's	box	10
233	HS CRP 25's	box	15
	<b>Blood Station Reagents</b>		
234	Anti-Sera A & B 10ML	bottle	65
235	Anti-Sera D 10ML	bottle	85
236	Anti-Human Globulin 10ML	bottle	7
237	LISS 10ML	bottle	7
238	Red Cell ABO A & B 2x5ml	bottle	24
239	Coombs Gel Card	box	25
240	Screen I, II, III	set	24
241	Invitro-LISS 250ML	box	10
242	Normal Saline solution / 0.9%;Plain 1L	piece	60
	<b>MICROBIOLOGY REAGENTS</b>		
243	Amikacin	cartridge	25
244	Amoxicillin-Clavulanic Acid	cartridge	25
245	Ampicillin	cartridge	25
246	Ampicillin-Sulbactam	cartridge	25
247	Azithromycin	cartridge	25
248	Aztreonam	cartridge	25
249	Bacitracin (Taxo A)	cartridge	25
250	Cefaclor	cartridge	25
251	Cefepime	cartridge	25
252	Cefoxitin	cartridge	25
253	Cefotaxime	cartridge	25
254	Ceftazidime	cartridge	25
255	Ceftriaxone	cartridge	25
256	Chloramphenicol	cartridge	25
257	Cefuroxime	cartridge	25
258	Ciprofloxacin	cartridge	25
259	Ertapenem	cartridge	25
260	Erythromycin	cartridge	25
261	Gentamicin	cartridge	25
262	Imipenem	cartridge	25
263	Levofloxacin	cartridge	25
264	Linezolid	cartridge	25
265	Meropenem	cartridge	25
266	Nalidixic Acid	cartridge	25
267	Netilmicin	cartridge	25
268	Nitrofurantoin	cartridge	25
269	Norfloxacin	cartridge	25
270	Novobiocin	cartridge	25
271	Optochin (Taxo-P)	cartridge	25
272	Oxacillin	cartridge	25
273	Penicillin	cartridge	25
274	Piperacillin	cartridge	25
275	Piperacillin-Tazobactam	cartridge	25
276	Rifampin	cartridge	25
277	Tetracycline	cartridge	25
278	Ticarcillin	cartridge	25
279	Ticarcillin-Clavulanic Acid	cartridge	25
280	Factor X	cartridge	5
281	FACTOR X & V	cartridge	5
282	Oxidase (TAXO N)	cartridge	5
283	AFB Stain Set 3 X500 ml/kit Ziehl Neelsen	kit	5
284	Bactident Coagulase	kit	5
285	Bactident Oxidase	kit	5
286	GRAM STAIN SET 4 X 500 ml/kit	kit	7
287	DisposableSterile Petridish small 500's	pack	50
288	Disposable Sterile Petridish small 1/2 500's	pack	50
289	Sterile petri dish (disposable big) 500'S	pack	100
290	Test Tube With Screw Cap 16X125 ,250's	box	1
291	Test Tube With Screw Cap 13X100, 250's	box	1
292	Disposable Calibrated Loop 1uL 100's	box	50
293	Wireloop	piece	20

294	Straight Wire	piece	20	
295	India Ink 10ml/bot	bottle	2	
296	Kovaks 500ML	bottle	2	
297	McFarland Standard	bottle	1	
298	Potassium Hydroxide 3% 1L	bottle	3	
299	Amies Transport Media 100's	box	5	
300	Blood Agar Base 500g	bottle	5	
301	Selenite F 100g	bottle	1	
302	Glucose (Dextrose) 500g Granulated	bottle	1	
303	Lactose 500g Granulated	bottle	1	
304	Lysine Iron Agar (LIA) 500g Granulated	bottle	4	
305	MacConkey Agar (MAC) 500g Granulated	bottle	5	
306	Maltose 500g Granulated	bottle	1	
307	Mannitol SALT AGAR	bottle	1	
308	Mueller Hinton Agar 500g Granulated	bottle	5	
309	Nutrient Agar Granulated 500g	bottle	1	
310	Simmon Citrate Agar 500g Granulated	bottle	2	
311	Sodium Chloride 1gallon	bottle	25	
312	Sucrose 500g Granulated	bottle	1	
313	Urease Granulated	bottle	3	
314	BD Bactec Peds Plus 50's	box	40	
315	Autoclave plastic 100's	pack	100	
316	Autoclave tape	piece	25	
	<b>Note: Must be compatible with the existing Laboratory Information System (LIS)</b>			
***				

I hereby certify to comply and deliver all the above requirements.

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

# Section VII. Technical Specifications

## Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

### Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words “*or at least equivalent.*” References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

# Technical Specifications

PROJECT NAME: **PROCUREMENT OF VARIOUS LABORATORY SUPPLIES  
AND REAGENTS (CAPILLARY TUBE AND OTHERS)**

PROJECT NO. **RMBGH-23-MSLI-0397**

Item	Specification	Statement of Compliance
		<i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i>
A.	Laboratory Supplies	
1	Lancets 200's	
2	Capillary Tube, Non- Heparinized, blue, 10's/box	
3	Capillary Tube, Heparinized, red, 10's/box	
4	Capillary Clay Sealer Wax	
5	Container, Specimen, with scoop 30 ml	
6	Cotton Balls1600's	
7	Cotton swab 6 inches Small Tip X 2S (1000 pcs)	
8	Coverslip, 22 X 22, 200's	
9	Denatured Alcohol 1gallon	
10	Disinfectant Liquid (gallon)	
11	Distilled Water (9Liters)	
12	ESR Pipette, 100's with rack	
13	Evacuated Tube Black Top 1.5ml 100's	
14	Evacuated Tube Blue Top 1.5 ml 100's	
15	Evacuated Tube red top 4ml 100's	
16	Evacuated Tube, Lavender Top 2ml, 100's	
17	Evacuated Tube, Green (Heparinized tube)	
18	Evacuated Tube, Yellow Top 5ml 100's/box	
19	Face Mask 50's, earloop 3 ply	
20	Filter Paper/ Whole sheet	
21	Gauze , Absorbent Gauze Roll (24x28)	
22	Glass Slide Frosted , 72pcs per box	
23	Glass Slide Non Frosted , 72pcs per box	
24	Glucose Solution, 75 gms, bottle	
25	Hemacolor Solution 2 2.5L	
26	Hemacolor Solution 3 2.5L	
27	Lancet, Twist with lancet device 30's	
28	Lancets, feather sterile, stainless 200's	
29	Isoprophyl Alcohol 70% 1 Gallon	
30	Liquid Detergent , soap (gallon)	
31	Lugal's Iodine (1 liter)	
32	MC Lancet 200's	
33	Methanol 2.5L	
34	Micropore 1inchx10 yards, 12's (5M) / box	
35	Microtainer Edta K2 0.5ml 100's	
36	Needle 22Gx1inch, 100's	
37	Needle 23Gx1inch, 100's	
38	Nitrile Gloves 100's, S, M, L	
39	Normal Saline Solution (NSS)	

40	Oil immerson oil 500ml	
41	Paper Towel (200 pulls)	
42	Parafilm , 4 IN. x 125 FT.	
43	Pipette Tips, Yellow 500's	
44	Pippette Tips (Blue) Disposable, 500's	
45	Plain Test Tube 10 ML (250 pcs)	
46	Plain Test Tube 5 ML (250 pcs)	
47	Plain Test Tube 7 ML (250 pcs)	
48	Providone Iodine , Gallon	
49	Sarstedt Microvette Capillary 200uL 50'S	
50	Sputum , Container , 40 ml with lid	
51	Syringe 10ml with needle 21Gx1inch 100's	
52	Syringe 3ml with needle 23Gx1inch 100's	
53	Syringe 5ml with needle 21Gx1inch 100's	
54	Tackle Box , 3 layer storage box	
55	Test Tube with Screw Cap 13X100, 250's	
56	Test Tube with Screw Cap 16X125 ,250's	
57	Torniquette , with clip any color	
58	Transfer Pipette , 100 pcs per box, 5ml	
59	Triple Distilled Water, gallon	
60	Urine Container, Specimen, Sterile, 60 ml	
61	Styro Box , Size: 18 7/8inch x 13 7/9inch x 14 3/8inch (LxWxH)	
62	Yellow Microtainer, 100's	
63	Trash Bag Black XXL 37 x 40 100's	
64	Trash Bag Black Medium 22 x 24 100's	
65	Trash Bag Green Medium 22 x 24 100's	
66	Trash Bag Yellow Medium 22 x 24 100's	
	<b>Laboratory Reagents</b>	
	<b>Fully Automated 5 Diff Hematology Analyzer</b>	
67	Diluent 20L	
68	Detergent (LYSE I) 500ml	
69	Lyse 1L	
70	Sheat	
71	Hema Control 3x5ml	
72	Probe Cleaner 100ml	
	<b>Fully Automated Clinical Chemistry Analyzer</b>	
73	ALBUMIN, R1 4x20ml	
74	ALP, R14x20ml, R2 4x7ml	
75	ALT/ SGPT, R1 4x 20ml, R2 4x 7ml	
76	AST/SGOT, R1 4x 20ml, R2 4x7ml	
77	AMYLASE, R1 4x 20ml, R2 4x 7ml	
78	CHOLESTEROL, R1 4x20ml, R2 4x7ml	
79	CREATININE (ENZYMATIC), R1 4x 20ml, R2 4x7ml	
80	DIRECT BILIRUBIN, R1 4x20, R2 4x8	
81	GGTP, R1 4x 20ml, R2 4x7ml	
82	GLUCOSE OXIDASE, R1 4x20ml	
83	HDL-Direct	
84	LDH	
85	Lipase	
86	Magnesium	
87	Phosphorous (P04)	
88	Total Bilirubin	
89	Total Protein	
90	Triglycerides	
91	Urea	
92	Uric Acid	
93	Human Assayed Control Level 2	
94	Human Assayed Control Level 3	
95	Multi-calibrator	
96	Lipid Calibrator	
97	Lipid Control Level 2	
98	Lipid Control Level 3	
99	Wash Solution 1	
100	Wash Solution 2	

101	SMS Wash Solution	
102	Halogen Lamp (must be compatible with the existing machine)	
103	Sample Cups 1000's (must be compatible with the existing machine)	
104	Reaction Cuvettes (must be compatible with the existing machine)	
	<b>Fully Automated HbA1C Analyzer</b>	
105	HbA1C (Must be compatible with the existing machine)	
106	Control (must be compatible with the existing machine)	
	<b>Fully Automated Electrolytes Analyzer</b>	
107	Reagent Pack A and B	
108	Deproteinizing Reagent 100ml	
109	Activation Solution 100ml	
110	Electrolyte Control 3x1ml	
111	Sample Cups (must be compatible with the existing machine)	
112	Thermal Paper 37x55mm	
	<b>Fully Automated Coagulation Machine</b>	
113	Prothrombin Time Kit 10x2ml	
114	Activated Partial Thromboplastin Time 10x2ml	
115	Coagulation Control Level 1 kit 10x1ml	
116	Coagulation Control Level 2 kit 10x1ml	
117	Disposable Cuvettes(must be compatible with the existing machine)	
118	Calcium Chloride 10x4ml	
119	Thermal Paper 10's(must be compatible with the existing machine)	
	<b>Fully Automated Immunology</b>	
120	Trigger Solution 4x1L	
121	Pre-trigger Solution 4x1L	
122	Buffer Con Wash-ARC, 4x1L	
123	Probe conditioning solution 4x25ml	
124	Sample Cups 4x250's	
125	Reaction Vessel 4x500's	
126	Anti-HCV 100test	
127	Anti-HCV Controls 1x4ml	
128	Anti-HCV Calibrator 1x4ml	
129	HIV Ag / Ab Combo 100T	
130	HIV Ag/Ab Controls 1x8ml	
131	HIV Ag/Ab Calibrator 1x4ml	
132	HbSAg 100T	
133	HbSAg Control 1x8ml	
134	HbSAg Calibrator 1x4ml	
135	Anti- HBs 100T	
136	Anti- HBs controls 1x8ml	
137	Anti- HBs calibrator 2x4ml	
138	Anti- HBc IgM 100T	
139	Anti- HBc IgM controls 1x8ml	
140	Anti- HBc IgM calibrator 2x4ml	
141	Anti- HBc IgG 100T	
142	Anti- HBc IgG controls 1x8ml	
143	Anti- HBc IgG calibrator 2x4ml	
144	HBeAg 100T	
145	HBeAg controls 1x8ml	
146	HBeAg calibrator 2x4ml	
147	Anti- Hbe 100T	
148	Anti- Hbe controls 1x8ml	
149	Anti- Hbe calibrator 2x4ml	
150	Anti- HAV IgG 100T	
151	Anti- HAV IgG controls 1x8ml	
152	Anti- HAV IgG calibrator 2x4ml	
153	Anti- HAV IgM 100T	
154	Anti- HAV IgM controls 1x8ml	
155	Anti- HAV IgM calibrator 2x4ml	
156	Syphilis 100T	
157	Syphilis controls 2x8ml	

158	Syphilis calibrator 1x4ml	
159	Troponin I 100T	
160	Troponin I controls	
161	Troponin I calibrator	
162	PSA 100T	
163	PSA controls 1x8ml	
164	PSA Calibrator 2x4ml	
165	Free T3 100T	
166	Free T3 Control 3x8ml	
167	Free T3 Calibrator 2x4ml	
168	Total T3 100T	
169	Total T3 Control 3x8ml	
170	Total T3 Calibrator 2x4ml	
171	Free T4 100T	
172	Free T4 Control 3x8ml	
173	Free T4 Calibrator 2x4ml	
174	Total T4 100T	
175	Total T4 Control 3x8ml	
176	Total T4 Calibrator2x4ml	
177	TSH 100T	
178	TSH Control 3x8ml	
179	TSH Calibrator 2x4ml	
180	BHCG 100T	
181	BHCG Control 3x8ml	
182	BHCG Calibrator 6x4ml	
183	CA 125 100T	
184	CA 125 Control 3x8ml	
185	CA 125 Calibrator 6x4ml	
186	CA 19-9 100T	
187	CA 19-9 Control 3x8ml	
188	CA 19-9 Calibrator 6x4ml	
189	CEA 100T	
190	CEA Control 3x8ml	
191	CEA Calibrator 2x4ml	
192	CKMB 100T	
193	CKMB Control 2x4ml	
194	CKMB Calibrator 6x3ml	
195	CA 15-3 100T	
196	CA 15-3 Control 2x8ml	
197	CA 15-3 Calibrator 6x4ml	
198	AFP 100T	
199	AFP controls 3x8ml	
200	AFP calibrator 6x4ml	
201	COV 19 IgG2 100T	
202	COV 19 IgG2 control	
203	COV 19 IgG2 calibrator	
204	Ferritin 100T	
205	Ferritin Control 3x8ml	
206	Ferritin Calibrator 2x4ml	
207	Procalcitonin PCT 100T	
208	Procalcitonin calibrator 6x2ml	
209	Procalcitonin Control 2x3ml	
210	Digoxin 100T	
211	Digoxin Calibrator 6x4ml	
212	Digoxin Control	
213	pro BNP 100T	
214	PRO BNP Control	
215	pro BNP calibrator	
	<b>Serology / Immunology Analyzer</b>	
216	Dengue NS1 ANTIGEN 25'S	
217	Dengue IGG/IGM 25T	
218	Rheumatiod Factor (RF 100T)	
219	Salmonella IGG/IGM Strips 25's	
220	Screening Rapid Plasma Reagin 500'S	

221	Screening Syphilis TP 100'S	
222	Screening HBsAg, 100 test/box	
223	HCV Antibody 100'S	
224	Screening HIV 1/2 ANTIBODY 100'S	
225	ASO 25'S	
226	Troponin I 25's, Qualitative	
227	Pregnancy Test (SD HCG) (25's)	
228	Fecal Occult Blood 50's	
229	Glucose Strips, 50's with 25 readers	
230	Urine Strips (11Parameters)	
231	Paratest Formalin 5% (Conc. Tech) 50's	
232	D-Dimer 25's	
233	HS CRP 25's	
	<b>Blood Station Reagents</b>	
234	Anti-Sera A & B 10ML	
235	Anti-Sera D 10ML	
236	Anti-Human Globulin 10ML	
237	LISS 10ML	
238	Red Cell ABO A & B 2x5ml	
239	Coombs Gel Card	
240	Screen I, II, III	
241	Invitro-LISS 250ML	
242	Normal Saline solution / 0.9%;Plain 1L	
	<b>MICROBIOLOGY REAGENTS</b>	
243	Amikacin	
244	Amoxicillin-Clavulanic Acid	
245	Ampicillin	
246	Ampicillin-Sulbactam	
247	Azithromycin	
248	Aztreonam	
249	Bacitracin (Taxo A)	
250	Cefaclor	
251	Cefepime	
252	Cefoxitin	
253	Cefotaxime	
254	Ceftazidime	
255	Ceftriaxone	
256	Chloramphenicol	
257	Cefuroxime	
258	Ciprofloxacin	
259	Ertapenem	
260	Erythromycin	
261	Gentamicin	
262	Imipenem	
263	Levofloxacin	
264	Linezolid	
265	Meropenem	
266	Nalidixic Acid	
267	Netilmicin	
268	Nitrofurantoin	
269	Norfloxacin	
270	Novobiocin	
271	Optochin (Taxo-P)	
272	Oxacillin	
273	Penicillin	
274	Piperacillin	
275	Piperacillin-Tazobactam	
276	Rifampin	
277	Tetracycline	
278	Ticarcillin	
279	Ticarcillin-Clavulanic Acid	
280	Factor X	
281	FACTOR X & V	
282	Oxidase (TAXO N)	

283	AFB Stain Set 3 X500 ml/kit Ziehl Neelsen	
284	Bactident Coagulase	
285	Bactident Oxidase	
286	GRAM STAIN SET 4 X 500 ml/kit	
287	DisposableSterile Petridish small 500's	
288	Disposable Sterile Petridish small 1/2 500's	
289	Sterile petri dish (disposable big)500'S	
290	Test Tube With Screw Cap 16X125 ,250's	
291	Test Tube With Screw Cap 13X100, 250's	
292	Disposable Calibrated Loop 1uL 100's	
293	Wireloop	
294	Straight Wire	
295	India Ink 10ml/bot	
296	Kovaks 500ML	
297	McFarland Standard	
298	Potassium Hydroxide 3% 1L	
299	Amies Transport Media 100's	
300	Blood Agar Base 500g	
301	Selenite F 100g	
302	Glucose (Dextrose) 500g Granulated	
303	Lactose 500g Granulated	
304	Lysine Iron Agar (LIA) 500g Granulated	
305	MacConkey Agar (MAC) 500g Granulated	
306	Maltose 500g Granulated	
307	Mannitol SALT AGAR	
308	Mueller Hinton Agar 500g Granulated	
309	Nutrient Agar Granulated 500g	
310	Simmon Citrate Agar 500g Granulated	
311	Sodium Chloride 1gallon	
312	Sucrose 500g Granulated	
313	Urease Granulated	
314	BD Bactec Peds Plus 50's	
315	Autoclave plastic 100's	
316	Autoclave tape	
	<b>Note: Must be compatible with the existing Laboratory Information System (LIS)</b>	
<b>B.</b>	<b>Compliance to the Schedule of Requirements (Section VI)</b>	

I hereby certify to comply and deliver all the above requirements.

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

## ***Section VIII. Checklist of Technical and Financial Documents***

### **Notes on the Checklist of Technical and Financial Documents**

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. Any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary “pass/fail” criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

# Checklist of Technical and Financial Documents

## I. TECHNICAL COMPONENT ENVELOPE

### *Class “A” Documents*

#### Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) **in accordance with Section 8.5.2 of the IRR;**

#### Technical Documents

- ☐ (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (in a **FORM prescribed by the QC-BAC-GOODS AND SERVICES**); **and**
- ☐ (c) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents (in a **FORM prescribed by the QC-BAC-GOODS AND SERVICES**); **and**
- ☐ (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; **or**  
Original copy of Notarized Bid Securing Declaration; **and**
- ☐ (e) Conformity with Section VI. (Schedule of Requirements) and Section VII. (Technical Specifications), which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- ☐ (f) Original duly signed Omnibus Sworn Statement (OSS);  
**and** if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

#### Financial Documents

- ☐ (g) The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC) (in a **FORM prescribed by the QC-BAC-GOODS AND SERVICES**);  
**or**  
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

### *Class “B” Documents*

- ☐ (h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;  
**or**  
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

#### Other documentary requirements under RA No. 9184 (as applicable)

- ☐ (i) *[For foreign bidders claiming by reason of their country’s extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- ☐ (j) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

## II. FINANCIAL COMPONENT ENVELOPE

- ☐ (a) Original of duly signed and accomplished Financial Bid Form; **and**
- ☐ (b) Original of duly signed and accomplished Price Schedule(s).

## III. REQUIRED DOCUMENTS in BDS SECTION 20.2 and 21.2

- 1) **Copy of valid, current License to Operate for Medical Supplies/Devices from DOH Accreditation as Supplier, Distributor or Manufacturer.**
- 2) **Statement of the bidder specifying that the expiration/validity for the Reagents: Minimum of Eighteen (18) Months from the issuance of Notice to Proceed and must be compatible with existing Laboratory Information System (LIS).**

Note:

- 1. Please refer to [\[https://drive.google.com/file/d/1uiYurh5WrpBL5B\\_pqpzAb62yucAbIR1p/view?usp=sharing\]](https://drive.google.com/file/d/1uiYurh5WrpBL5B_pqpzAb62yucAbIR1p/view?usp=sharing) for the following requirements:
  - a. Computation of NFCC;
  - b. List of All Ongoing Contracts/List of Contracts already awarded but not yet started;
  - c. Statement of Single Largest Completed Contract
- 2. Please refer to GPPB Resolution No. 16-2020 for the following requirements:
  - a. Bid Form;
  - b. Price Schedule (for Goods Offered from Abroad/ Within the Philippines)
  - c. Bid Securing Declaration; and
  - d. Omnibus Sworn Statement

