



Republic of the Philippines
Quezon City
OFFICE OF THE MAYOR

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EXECUTIVE ORDER NO. 11
Series of 2023

**DESIGNATING THE QUEZON CITY ENERGY CONSERVATION OFFICERS, CREATING
THE ENERGY EFFICIENCY AND CONSERVATION TECHNICAL WORKING GROUP
AND ASSIGNING AN ENERGY EFFICIENCY AND CONSERVATION FOCAL PERSON
PER DEPARTMENT/OFFICE**

WHEREAS, Republic Act No. 11285, otherwise known as the "Energy Efficiency and Conservation Act" (EE&C Act) aims to establish a framework for introducing and institutionalizing fundamental policies on energy efficiency and conservation, including the promotion of efficient utilization of energy, increase in the utilization of energy efficiency and renewable energy technologies and delineation of responsibilities among various government agencies and private entities;

WHEREAS, the EE&C Act provides strategic direction in the implementation of the Government Energy Management Program (GEMP), which mandates a government-wide program of reducing the monthly electricity and fuel consumption through efficiency and conservation initiatives;

WHEREAS, the EE&C Act requires the following from Local Government Units: (1) Designation of Energy Efficiency and Conservation Officer (EEC Officer); (2) Development and submission of the Local Energy Efficiency and Conservation Plan (LEECP) to the Department of Energy (DOE); (3) Submission of Monthly Electricity Consumption Report (MECR) and Monthly Fuel Consumption Report (MFCR) to the Inter-Agency Energy Efficiency and Conservation Committee (IAEECC) and DOE; and (4) Submission of Annual Inventory Report of Air-Conditioning Units, Lighting Equipment, and Motor Vehicles to DOE.

WHEREAS, each government entity shall adopt and implement an energy efficiency and conservation program to reduce monthly electricity and fuel consumption by at least ten (10%) percent;

WHEREAS, the reduction of electricity and fuel consumption will not only enable the Quezon City Government to comply with the provisions of the EE&C Act but also supports the City's goal to reduce greenhouse gas emissions aligned with the objectives of the Quezon City Enhanced Local Climate Change Action Plan from 2021 to 2050.

NOW, THEREFORE, I, MA. JOSEFINA G. BELMONTE, Mayor of Quezon City, by virtue of the powers vested in me by law, do order:

SECTION 1. Designation of Energy Conservation Officers (ECOs). To fully address the thrust of the government's programs on energy efficiency and conservation as well as to prepare, formulate, design, plan, implement, monitor and evaluate scheme/s for the LEECP, the Heads of the following City Departments are designated as Energy Efficiency and Conservation Officers:

- 1.1 Climate Change and Environmental Sustainability Department (CCESD)
- 1.2 City Planning and Development Department (CPDD)
- 1.3 City General Services Department (CGSD).

SECTION 2. Duties and Responsibilities of ECOs. To duly implement and monitor the government's energy efficiency and conservation programs, the following are the duties and responsibilities of the ECOs:

- 2.1 Ensure compliance with RA 11285, otherwise known as Energy Efficiency and Conservation Act (EE&C Act) and its Implementing Rules and Regulations (IRR) as well as all energy efficiency and conservation issuances;
- 2.2 Lead the preparation, implementation, updating and monitoring of the City's Local Energy Efficiency and Conservation Plan (LEECP) and other relevant policies, programs, projects and activities;
- 2.3 Issue necessary memoranda and guidelines on energy and fuel efficiency and conservation;
- 2.4 Organize meetings/workshops/trainings/seminars and other events/activities relative to the implementation and promotion of energy and fuel efficiency and conservation; and
- 2.5 Develop a system for consolidation of required data and information to ensure timely preparation and submission of accomplished monthly electricity and fuel consumption reports (MECR and MFCR) and other reportorial documents.

SECTION 3. Energy Efficiency and Conservation Technical Working Group. The Energy Efficiency and Conservation Technical Working Group (EE&C TWG) shall assist the ECOs in the performance of their duties and responsibilities as well as provide all necessary data and information in compliance with the EE&C Act, EE&C-IRR, and all energy efficiency and conservation issuances. It shall be composed of the following Departments and Offices:

Lead:	Climate Change and Environmental Sustainability Department City Planning and Development Department City General Services Department
Members:	Office the City Administrator Department of the Building Official City Architect Department City Engineering Department Task Force Streetlights

Each Department shall designate one (1) permanent and one (1) alternate to attend to all matters relating to the TWG. Names of the permanent and alternate focal person shall be provided to the Climate Change and Environmental Sustainability Department within 15 days following the effectivity of this Executive Order.

SECTION 4. Energy Efficiency and Conservation Focal Person (EEC Focal Person) per Department/Office. To ensure the compliance of all Departments and Offices on the City's energy conservation goals and targets, a focal person shall be designated by each City Department/Office to regularly check compliance to issuances and memoranda pertaining to energy efficiency and conservation. The Focal Person per department/office shall likewise attend all workshops/seminars/trainings and other events/activities on energy efficiency and conservation as well as prepare all necessary data and information for their respective offices for the accomplishment and submission of monthly reportorial documents.

All City Departments and Offices shall submit the names of their respective EE&C Focal Person to the Climate Change and Environmental Sustainability Department within 15 days following the effectivity of this Executive Order.

SECTION 5. Resource Availability. The members of the EE&C-TWG shall make their human resources, equipment, facilities, data/information, and expertise available to carry-out the mandated functions.

SECTION 7. Repealing Clause. All other orders, rules and regulations or parts thereof, which are inconsistent with the provisions of this Executive Order, are hereby repealed, amended or modified accordingly.

SECTION 8. Separability Clause. The provisions of this Executive Order are hereby declared separable and in the event any of such provisions is declared unconstitutional, the other provisions, which are not affected, thereby shall remain in force and effect.

SECTION 9. Dissemination. A copy of this Executive Order shall be furnished to the Office of the President and the Metro Manila Development Authority (MMDA) for information and guidance, pursuant to Section 455 (1) (xii) of RA 7160 otherwise known as the Local Government Code of 1991, as amended, and shall be posted at the official website of the Quezon City Government.

SECTION 10. Effectivity. This Order shall take effect immediately.

Issued this 27 of April 2023, Quezon City.



MA. JOSEFINA G. BELMONTE
City Mayor