



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2303014**

Purchase Order Date: **MAR 31 2023**

Procuring Unit	: CITY ACCOUNTING DEPARTMENT	Project Number	: ACCOUNTING-22-OE-1711
Company Name	: ALELEN ENTERPRISE	Mode of Procurement	: Public Bidding
Address	: 21-C Matiyaga Central, Quezon City	Resolution No.	: 23-PB-108
Business Type	: Sole Proprietorship Registration #1387714	TIN Number	: 179-876-721-000
		Contact Number	: 9408879

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

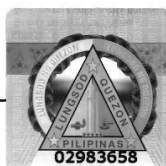
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
5	DESKTOP - Acer Processor: AMD Ryzen 7 2700 atleast 5th Gen or its equivalent benchmark processor, Memory: 16 GB, Sound/Audio: Integrated audio, Networking: Integrated bluetooth 4.2 and wireless Lan 802.11 a/b/g/n/ac featuring dual-band (2.4 GHz and 5.0 GHz) 2x2 technology Hard Drives: 128 GB Pcle NVMe M.2 Solid State Drive and 1 TB HDD, Monitor: 25 inches with mouse and keyboard set, / mouse, keyboard and monitor same brand of the unit, required specification in order to function the NAS/ Network Attached Storage (Synology Model: DS1621+)	unit	1	82,537.00	82,537.00
6	Uninterruptible Power Supply (UPS) - AWP BV 800VA, AVR, Universal Outlet, 230 voltage, 4 outlets ***** Nothing Follows *****	unit	20	2,795.00	55,900.00

Total Amount : **3,861,000.00**

Total Amount In Words (Pesos): Three Million Eight Hundred Sixty-One Thousand Pesos Only

MA. JOSEFINA G. BELMONTE
City Mayor



Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 3,862,035.00

OBR : NO-2023-03-01684

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on APR 12 2023 and to expire on -

CONFORME

SIGNATURE OVER PRINTED NAME

IN THE CAPACITY OF

DATE

Duly authorized to sign this Purchase Order for and on behalf of

COMPANY NAME

SUBSCRIBED AND SWORN to before me this 12 day of MAY at QUEZON CITY, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her TIN ID with his/her photograph and signature appearing thereon with No. 715-047-891-000.

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Book No. 101
Series of 1023

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)

ATTY. MANNY V. GRAGASIN
NOTARY PUBLIC
COMMISSION NO. 029 UNTIL DEC. 31, 2024 Q.C.
DPOS BLDG. GRD. FLR, QUEZON CITY HALL
IBP NO. 253917 / 12-27-22 / QUEZON CITY
PTR NO. 3994661 / 01-03-23/QUEZON CITY
ROLL OF ATTORNEY'S NO. 56070
MCLE NO. VI-0023364
TIN NO. 243-085-918



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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	ALL-IN-ONE DESKTOP - Dell Display: 23.8 inches diagonal FHD touch display, Processor: i7-11700T (1.4 GHz base frequency, up to 4.6 GHz with Turbo Boost Technology, 16MB L3 cache, 8 cores) or its equivalent benchmark, Memory: 16GB DDR4-2933 SDRAM (1 x 16GB), Storage: 1TB M.2 SSD; 1TB 7200 rpm SATA HDD, Operating System: Windows 11, with a package of genuine version and edition of MS Office and Uninterruptible Power Supply (UPS) -AWP, BV 800VA, AVR, Universal Outlet, 230 voltage, 4 outlets. 3 years Warranty	set	21	115,473.00	2,424,933.00
2	SSD 2.5 inches 5210 7.68TB Entry SATA 6Gb Hot Swap QLC SSD; Warranty: 1 year; compatible with existing server (Rack Server - Lenovo 4U Rackable tower, Intel Xeon Platinum, 4 x 32GB; Memory 5 x 1TB: HDD, 2 x 1GB Management port, Software Raid (8 Ports) with installation, Server Model: ThinkSystem SR950, Machine Type: 7 x 12	unit	2	250,000.00	500,000.00
3	PRINTER - Kyocera Colour Laser Printer for A4 format; Engine speed: Up to 26 pages A4 per minute in colour and B/W; Resolution: 1200 x 1200 dpi (print, at reduced speed), multibit technology for print quality of up to 9,600 x 600 dpi (print), 600 x 600 dpi; Noise (ISO 7779): Noise (Sound pressure level: ISO 7779/ISO 9296) Printing in colour: 49 dB(A) LpA, Ready/Stand-by; 30dB (A) LpA, Sleep-mode: Immeasurable low; General memory: Standard 512MB RAM, Max. 512M RAM; Package with 3 sets of genuine toner cartridge of black, cyan, yellow and magenta. 1 year warranty	unit	10	65,333.00	653,330.00
4	HARD DRIVE - Synology 8TB, 7200RPM, 256/512MB Cache, 275MB/s, 550TB Workload Sustained Performance, 5 years Warranty, 3.5 inches SATA III Enterprise HDD compatible to the existing NAS model. (Synology Diskstation-DS1621+)	unit	6	24,050.00	144,300.00

MA. JOSEFINA G. BELMONTE

City Mayor

Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 3,862,035.00

OBR : 100-2022-M-01684