



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2303064**

**Purchase Order** Date: **APR 28 2023**

Procuring Unit : **BUSINESS PERMITS AND LICENSING DEPARTMENT** Project Number : **BPLD-23-FIXTURES-0396**  
Company Name : **DIADEMA CONSTRUCTION AND ENTERPRISES INC.** Mode of Procurement : **Public Bidding**  
Address : **40 Matulungin St. Belevue Homes Central, Quezon City** Resolution No. : **23-PB-135**  
Business Type : **Corporation Registration #CS202009314** TIN Number : **010-540-341-00000**  
Contact Number : **09158367712**

**Sir/Madam:**  
Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery :** CGSD Central Warehouse **Delivery Schedule :** Within Ninety (90) calendar days Upon Issuance of the Notice to Proceed  
**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
40	Working Table 2.4mL x 1.2mW x 0.750mH (42) High pressured laminated top, color: light brown (wood grain), with 4-stainless legs	pcs	2	37,700.00	75,400.00
41	Backpainted Glass Board GlassBoard 6mm, PB GI sheet backing and other materials / accessories (White backing) Color: White Glass, 4ft x 8ft (BOLTED TYPE) Size:1219 mmH X 2438 mmW	set	1	27,500.00	27,500.00
***** Nothing Follows *****					

**Total Amount : 15,806,115.00**

**Total Amount In Words (Pesos):** Fifteen Million Eight Hundred Six Thousand One Hundred Fifteen Pesos Only

**MA. JOSEFINA G. BELMONTE**  
City Mayor



**ANNALYN DE VILLANUBIA** 5-12-23  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**OBR : 100-2023-03-2467**

**Approved Budget for the Contract : 15,820,742.00**

## TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on MAY 12 2023 and to expire on - AUG 10 2023.

CONFORME:

ANNALYNN DEE VILLANUEVA  
SIGNATURE OVER PRINTED NAME

AUTHORIZED REPRESENTATIVE  
IN THE CAPACITY OF

5-12-23  
DATE

Duly authorized to sign this Purchase Order for and on behalf of DIAPREMA CONSTRUCTION AND ENTERPRISES INC.  
COMPANY NAME

SUBSCRIBED AND SWORN to before me this MAY 12 2023 day of QUEZON CITY, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her WM10 10 with his/her photograph and signature appearing thereon with No. # 0111-924184-5.

Doc. No. 214  
Page No. 11  
Book No. 11  
Series of 2023

ATTY. ELISEO S. TALMA, JR.  
Quezon City Notary Public  
Until Dec. 31, 2023  
Roll No. 46483

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)

PTR No. 4007572-0, 01/03/2023, Q.C.  
MCLE Comp. No. VII-0006924 Until April 14, 2025  
Adm Matter No. NP-067 (2022-2023)



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2303064**

**Purchase Order** Date: **APR 28 2023**

Procuring Unit	: BUSINESS PERMITS AND LICENSING DEPARTMENT	Project Number	:BPLD-23-FIXTURES-0396
Company Name	: DIADEMA CONSTRUCTION AND ENTERPRISES INC.	Mode of Procurement	:Public Bidding
Address	: 40 Matulungin St. Belevue Homes Central, Quezon City	Resolution No.	:23-PB-135
Business Type	: Corporation Registration #CS202009314	TIN Number	:010-540-341-00000
		Contact Number	:09158367712

**Sir/Madam:**

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**Place of Delivery :** CGSD Central Warehouse

**Delivery Schedule :** Within Ninety (90) calendar days Upon Issuance of the Notice to Proceed

**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
28	Executive Visitor's Chair B, (12f) ✓ Semi High Back mesh type with armrest, SLED TYPE chrome legs, NET series color	pcs	4 ✓	19,600.00 ✓	78,400.00 ✓
29	Multipurpose Chair - Stackable (12g) ✓ Cushioned seat and perforated PVC back rest; without armrest, four-legged type legs	pcs	16 ✓	7,700.00 ✓	123,200.00 ✓
30	Filing Cabinet Vertical -4 drawers (13) ✓ 4 drawers, gauge 22, steel, size:46x62x134cm, heavy duty, roller, metal guide, color : off-white	pcs	60 ✓	20,105.00 ✓	1,206,300.00 ✓
31	Executive Table with Side Table - 1.8m (14a) ✓ 45mm thick Solid wood in high pressured laminate top finish w/ bull-nose edging, 1.8mL x 0.9mW x 0.750mH and Side table,1.0mL x 0.450mW x 0.75mH	pcs	2 ✓	35,000.00 ✓	70,000.00 ✓
32	High Leg / Standing Table (15c) ✓ Customized solid wood top - 4 to 5 cm thick, natural color or dark stained, sturdy black metal base, 90cmH x 120cmL x 25cmW	pcs	2 ✓	8,000.00 ✓	16,000.00 ✓
33	Free Standing Table - 1.2m x 0.60m (19e) ✓ High Pressure Laminated top, color: light brown (wood grain) powder coated metal legs with drawer (powder coated with lock) color code - Offwhite, 1.2mL x 0.60mW x 0.75mH ✓	pc	1 ✓	16,000.00 ✓	16,000.00 ✓
34	Low cabinet, wood on laminate finish (22b) ✓ With swing-out door and 2-adjustable shelves, color : light brown (wood grain) or icebirke, 0.90mL x 0.45mW x 1.06mH ✓	pcs	16 ✓	18,000.00 ✓	288,000.00 ✓
35	Steel Lateral Filing Cabinet -3 drawers (24) ✓ Gauge 22, Size: 90cm W x 45cm D x 1 06cm H ✓	pcs	40 ✓	21,750.00 ✓	870,000.00 ✓
36	Free Standing Table 1.5m x 0.70m - with side table (30) ✓ Free Standing Table, 1.50mL x 0.70mW x 0.75mH with Free Standing Side Table, 1.0mL x 0.50mW x 0.75mH, color : light brown (wood grain) powdercoated metal legs & drawer with lock ✓	pcs	6 ✓	23,100.00 ✓	138,600.00 ✓
37	Free Standing Table 1.3m x 0.60m - with side table (30a) ✓ Free Standing Table, 1.30mL x 0.60mW x 0.75mH with free standing side table, 0.8mL x 0.450mW x 0.75mH, color : light brown (wood grain) powdercoated metal legs and drawer with lock ✓	pc	14 ✓	21,000.00 ✓	294,000.00 ✓
38	Conference Chair (35) ✓ Midback chair with arm rest, gaslift, backtilt, 2 tone fabric w/ 5 pronged legs	pcs	14 ✓	10,500.00 ✓	147,000.00 ✓
39	Conference Table - 6 seater, wooden legs (40) ✓ Rectangular shape, High Pressure Laminated top with wooden legs, color - rosewood 1.80mL x 1.0mW x 0.75mH	pcs	2 ✓	58,900.00 ✓	117,800.00 ✓

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**ANNA LYNN DE VILLANUEVA** ✓-12-23  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**OBR : 100 - 2023 - 03 - 2462**

**Approved Budget for the Contract : 15,820,742.00**

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5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
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10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
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12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
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15. This contract shall also serve as **Notice to Proceed**, to take effect on MAY 12 2023 and to expire on - AUG 10 2023.

CONFORME:

ANNALYN DE VILLANUEVA  
SIGNATURE OVER PRINTED NAME

AUTHORIZED REPRESENTATIVE  
IN THE CAPACITY OF

5-12-23  
DATE

Duly authorized to sign this Purchase Order for and on behalf of DIADEMA CONSTRUCTION AND ENTERPRISES INC.  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
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Book No. \_\_\_\_\_  
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Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2303064**

**Purchase Order** Date: **APR 28 2023**

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Company Name	: DIADEMA CONSTRUCTION AND ENTERPRISES INC.	Mode of Procurement	:Public Bidding
Address	: 40 Matulungin St. Belevue Homes Central, Quezon City	Resolution No.	:23-PB-135
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Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Within Ninety (90) calendar days Upon Issuance of the Notice to Proceed

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
14	60mm thick Laminated Partition-Half Glass Door with Door, Jambs, single leaf, 800mm Width x 2100mm Height Panel Type Door, Single leaf (D3) 0.80m x 2.10m height including 2" x 4" solid wood door jamb with (1"x3") door casing, duco paint finish, half glass with frosted glass film with complete hardware and accessories	sets	5	22,470.00	112,350.00
15	Double Action Double Leaf Frameless Glass Door (D10) 8mm thk. Frameless glass door (1.50m x 2.10mH) on patch, fittings with 1.0m high stainless steel door handle, with 8mm thk., fixed frameless tempered glass (0.60m x 2.10H) - glass door, and fixed glass with frosted film	sets	1	99,445.00	99,445.00
16	Staff Chair (4) Fabric type, mid-back with armrest, gas lift with 5-pronged star base legs	pcs	178	5,500.00	979,000.00
17	Mobile Pedestal (5) 3 Drawers, (2 small & 1 File Drawer), Ball Bearing Roller, Dimension: W40 x D56 x H70 cm, Steel, Gauge 22, powder coated color: off white	pcs	184	4,500.00	828,000.00
18	Executive Mobile Pedestal (5a) Top board in icebirke or rosewood color, with filing drawers at the bottom and 2 small drawers on upper, 460mmL x 560mmW x 680mmH	pcs	2	6,750.00	13,500.00
19	Sofa -3 Seater (6) 3-seater with armrest, fabric or leatherette	pc	4	45,000.00	180,000.00
20	Sofa - 2 Seater (7) 2-seater with armrest, Fabric or leatherette	pc	2	32,000.00	64,000.00
21	Sofa -1 Seater (27) 1-seater with armrest, Fabric or leatherette	pc	3	26,750.00	80,250.00
22	Center Table Rectangular (8) Stainless steel base, glass top 1.0m Length x 0.60m Width x 0.47m Height	pc	3	32,500.00	97,500.00
23	Side Table with Stainless Steel Base (9) glass top, 0.45m Length x 0.45m Width x 0.60m Height	pc	5	28,450.00	142,250.00
24	Manager's Highback Chair, (11) With armrest, gaslift, back tilt and five pronged star base legs, leatherette Finish	pcs	6	17,050.00	102,300.00
25	Executive Visitor's Chair A, (12a) Semi High Back mesh type with armrest gaslift with five pronged star base chrome legs	pcs	2	19,600.00	39,200.00
26	Manager's Visitor's Chair (12c) Visitors chair without armrest, low back sled type, leatherette finish	pcs	12	11,550.00	138,600.00
27	Staff Visitors Chair (12d) Visitors chair without armrest, sled type, fabric back and seat rest	pc	22	5,740.00	126,280.00

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**ANNALYNN DE VILLANUEVA** 5-12-23  
Signature Over Printed Name of Supplier / Date

Funds Available:

**RUBY G. MANANGU**  
City Accountant

OBR : 100 - 2023 - 03 - 2463

Approved Budget for the Contract : 15,820,742.00

## TERMS AND CONDITIONS

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ANNALYN DE VILLANUEVA  
SIGNATURE OVER PRINTED NAME

AUTHORIZED REPRESENTATIVE  
IN THE CAPACITY OF

5-12-23  
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Quezon City Government



PO Number **2303064**

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Payment Term : Credit ✓

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	Modular Laminated Partition ✓ Floor to ceiling height, 60mm thick with aluminum end trim (color - off white) and cable wire ready baseboard, w/ glass and frosting or without glass ✓	m <sup>2</sup>	149	17,160.00 ✓	2,556,840.00 ✓
2	Fabric with Glass Low Partition ✓ 60mm thick 2-tone Modular Fabric Partition (1.20m Ht.) with clear glass, (0.30m Ht.) complete with aluminum end trim (color: off-white) and cable, wire ready baseboard, fabric : top color - (0.15m) & bottom color -(1.05m)	m <sup>2</sup> ✓	257	14,210.00 ✓	3,651,970.00 ✓
3	Modular Desks, 600mm width ✓ 30mm Thick Modular Desktop high pressure laminated top (600mm width) with drawer and powder coated bracket, color : light brown (wood grain) ✓	lm ✓	202	8,500.00 ✓	1,717,000.00 ✓
4	Tubular Chrome legs for modular desks ✓ 10cm diameter x 74cm height ✓	pcs ✓	136	1,350.00 ✓	183,600.00 ✓
5	Counter Top - 400mm ✓ 40mm thick high pressure laminate finish countertop with off-white powder coated metal brackets, 1000mm Lx 400mmW	lm ✓	10	7,900.00 ✓	79,000.00 ✓
6	Counter Top Clip ✓ Powder coated metal	pcs ✓	12	1,400.00 ✓	16,800.00 ✓
7	Drywall Partition (laminate w/ AT & painted finish) ✓ 1/4" Hardiflex board on metal studs and tracks with 1/4 Marine plywood backboard, double wall (6" thickness) - wall laminate, finish (formica) with horizontal Aluminum Trim (Groove) on one, side and painted finish on the other side ✓	m <sup>2</sup> ✓	68	2,600.00 ✓	176,800.00 ✓
8	Drywall Partition (painted finish both sides) ✓ 1/4" Hardiflex board - double wall (6" thickness) on metal studs, and tracks, with painted finish on both sides	m <sup>2</sup> ✓	57	2,205.00 ✓	125,685.00 ✓
9	Drywall Partition (laminate w/ AT finish on both sides) ✓ 1/4" Marine Plywood - double wall (6" thickness) on metal studs, and tracks, wall laminate finish (formica) with horizontal Aluminum Trim (Groove) on both sides ✓	m <sup>2</sup> ✓	12	2,940.00 ✓	35,280.00 ✓
10	Roller Shade Blinds ✓ Indoor BLACKOUT Fabric with Aluminum Framing ✓	m <sup>2</sup> ✓	16	5,750.00 ✓	92,000.00 ✓
11	Roller Shade Blinds ✓ Indoor COMBI Fabric with Aluminum Framing	m <sup>2</sup> ✓	25	6,420.00 ✓	160,500.00 ✓
12	Roller Shade Blinds ✓ Indoor SUNSCREEN Fabric with Aluminum Framing	m <sup>2</sup> ✓	67	4,995.00 ✓	334,665.00 ✓
13	Modular Door, Single Leaf (D1)	sets	7	29,300.00 ✓	205,100.00 ✓

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**ANNALYN DE VILLANUEVA** 5-12-23  
Signature Over Printed Name of Supplier / Date

Funds Available:

**RUBY G. MANANGU**  
City Accountant

OBR : 10-2023-02-2463

Approved Budget for the Contract : 15,820,742.00

## TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on MAY 12 2023 and to expire on - AUG 10 2023.

CONFORME:

ANNALYN DE VILLANUBA  
SIGNATURE OVER PRINTED NAME

AUTHORIZED REPRESENTATIVE  
IN THE CAPACITY OF

5-12-23  
DATE

Duly authorized to sign this Purchase Order for and on behalf of DIADEMA CONSTRUCTION AND ENTERPRISES INC.  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)