



Republic of the Philippines  
Quezon City  
OFFICE OF THE CITY MAYOR

3/F Bulwagang Amoranto,  
High Rise Building,  
Quezon City Hall Compound,  
Diliman, Quezon City  
Trunkline 988-4242

**NOTICE TO PROCEED**

This CONTRACT, therefore, having been approved, copy of which is hereto attached, NOTICE TO PROCEED is hereby given to:

**Ellen G. Aquino**  
Sole Proprietor  
ALELEN ENTERPRISE  
Contractor

With Office Address at  
21 C Matiyaga St., Barangay Central, Quezon City

For the Project  
**PROCUREMENT OF PRINTER AND OTHERS**

**FOR THE PERIOD**  
16 JUN 2023 TO 16 JUL 2023

The Project will commence on 16 JUN 2023

ISSUED BY:

MA. JOSEFINA G. BELMONTE  
City Mayor

We hereby acknowledge the receipt of the above mentioned Notice

Ryan A. Guillermo  
Authorized Representative

(Signature Over Printed Name and Designation)  
ALELEN ENTERPRISE