



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2303098**

Purchase Order Date: **23 MAY 2023**

Procuring Unit	: AMORANTO SPORTS COMPLEX	Project Number	:ASC-23-GM-0282
Company Name	: ALELEN ENTERPRISE	Mode of Procurement	:Public Bidding
Address	: 21C Matiyaga St. Barangay Central, Quezon City	Resolution No.	:23-PB-167
Business Type	: Sole Proprietorship Registration #1387714	TIN Number	:179-876-721-000
		Contact Number	:9408879

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	Non-buffable liquid wax - floor liquid sealer wax, per gallon	PIECE	15	1,308.12	19,621.80
2	Storage racks - 6ft, display shelves, 1.8mm thickness 5 layers	PIECE	20	4,870.10	97,402.00
3	Tennis ball - all court CT3, 3 balls per canister	CAN	30	853.10	25,593.00
4	Tennis net - standard size heavy duty black, with handle wire strand	PIECE	10	6,175.00	61,750.00
5	Cylindrical door knob set - grade 3	SET	20	892.00	17,840.00
6	Hedge shears - 19.5 inches, wooden handle, dimension:155mm x 505mm x 055mm	PIECE	5	1,056.20	5,281.00
7	Sealant - all around sealant, 75ml/ pouch	POUCH	40	174.00	6,960.00
8	Rugby/cement adhesive - 300ml/bottle	BOTTLE	40	50.00	2,000.00
9	Long plastic soft broom(pang agiw)	PIECE	40	219.35	8,774.00
10	Electrical tape - 16 meters	PIECE	100	73.80	7,380.00
11	11 watts LED fluorescent tube - 600mm	PIECE	50	243.75	12,187.50
12	11 watts LED fluorescent tube - 1200mm	PIECE	200	272.45	54,490.00
13	5 watts LED bulb	PIECE	50	94.25	4,712.50
14	15 watts LED bulb	PIECE	100	195.00	19,500.00
15	GI wire #16/kilo	KILO	10	162.50	1,625.00
16	Outdoor brass padlock - 60mm/pc	PIECE	30	1,576.25	47,287.50
17	Concrete nail - 1.5inches, made of hardened steel, kilo	KILO	10	130.00	1,300.00
18	Putty knife/paint scraper - 3inches, plastic handle, metal flat head/pc	PIECE	20	41.00	820.00
19	Brass coated hand wire brush - plastic, heavy duty, wire, diameter: 0.3mm, wire brass plated/pc	PIECE	10	195.00	1,950.00
20	Black screw - 1.25inches, black material, 100pcs/box	BOX	10	81.25	812.50
21	Metal polish - 150ml/bottle	BOTTLE	20	362.35	7,247.00
22	Nylon string for grass cutter - 3.5mm thickness/roll	ROLL	100	292.50	29,250.00
23	Monobloc plastic chairs - seat width: 375mm, seat depth: 330mm, black	PIECE	100	804.00	80,400.00
24	Multi-purpose lubricant - silicone free, 100ml/can	CAN	50	276.25	13,812.50
25	Hatchet - wooden handle, 1250g/pc	PIECE	2	1,261.00	2,522.00

MA. JOSEFINA G. BELMONTE
City Mayor

Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 756,826.64

OBR : 1. 2023 - 04. 2023

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on 02 JUN 2023 and to expire on -

CONFORME:

02 JUL 2023

SIGNATURE OVER PRINTED NAME

Authorizing Representative
IN THE CAPACITY OF

6/2/2023
DATE

Duly authorized to sign this Purchase Order for and on behalf of

Alan Entapra
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

*****This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**



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PROCUREMENT DEPARTMENT
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Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
26	Wrecking crow bar - 24inches, 600mm, carbon steel, Crowbar pry nail puller remover tool/pc	PIECE	2	431.00	862.00
27	Wall clock - quartz/ unit	PIECE	5	568.50	2,842.50
28	Water drum - 168L, durable, made of thermoplastic resins/ drum	PIECE	10	2,429.00	24,290.00
29	Stainless steel door lock barrel bolt latch padlock clasp set, size: 9.6 x 5.5cm/ set	SET	100	172.50	17,250.00
30	Folding table - 5ft, lightweight, dimension: 152cm x 60.9 cm x 73.6 cm	PIECE	10	3,736.00	37,360.00
31	Butterfly tin snip - industrial grade size: 16 inches	PIECE	2	1,625.00	3,250.00
32	Basketball ball leather, standard size, heavy duty, size: 7, PVC,PU micro-fiber, weight 630g diameter:218mm, thickness:0.65-0.70mm	PIECE	25	2,744.60	68,615.00
33	Basketball net, heavy duty standard size, tri-color, weight .025 kgs	SET	20	1,267.50	25,350.00
34	Volleyball ball, tri-colors, indoor, an innoviaded colors 8 pannel swirl design, weight 610g	PIECE	20	1,150.50	23,010.00
35	Volleyball net standard size, heavy duty, size: 10cm* 10cm 4, net dia2.5mm	PIECE	20	832.00	16,640.00
36	Bottled purified drinking water, 350 ml, 40 bottles /box	BOX	5	384.00	1,920.00
37	Coffee mix - sugar free, 7 g/sachet, 20 sachets/pack	PACK	10	180.00	1,800.00
38	Mix fruit tea - 2 g teabag, 25 teabags/box	BOX	5	238.00	1,190.00

***** Nothing Follows *****

Total Amount : **754,897.80**

Total Amount In Words (Pesos): Seven Hundred Fifty-Four Thousand Eight Hundred Ninety-Seven Pesos and 80/100 Only

MA. JOSEFINA G. BELMONTE
City Mayor



Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : **10-2023-01-3039**

Approved Budget for the Contract : 756,826.64

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SIGNATURE OVER PRINTED NAME

IN THE CAPACITY OF

DATE

Duly authorized to sign this Purchase Order for and on behalf of

COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

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