



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2303099**

Purchase Order Date: **MAY 15 2023**

Procuring Unit : QUEZON CITY SMALL BUSINESS AND COOPERATIVES DEVELOPMENT AND PROMOTIONS OFFICE
Company Name : DIADEMA CONSTRUCTION AND ENTERPRISES INC.
Address : 40 Matulungin St., Belevue Homes, Brgy. Central, Quezon City
Business Type : Corporation Registration #CS202009314
Project Number : QCSBCDPO-23-GM-0208
Mode of Procurement : Public Bidding
Resolution No. : 23-PB-165
TIN Number : 010-540-341-00000
Contact Number : 09158367712

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	AROMA THERAPY AND MOLDED CANDLE MAKING SET (1)Paraffin wax, white, block, 1kg - 1,000 x 220.50 = 220,500 (1)Soy wax, pearl white, granules, 1kg - 1,000 x 314.50 = 314,500 (1)Poly wax, hardener, 1/2kg - 1,000 x 175.00 = 175,000 (1)Real dried flower, dry plant for aroma therapy candle, 50g - 1,000 x 325 = 325,000 (1) Aquatic mixed mix sea shells and colored sand, small, 100 g = 1,000 x 138.00 = 138,000 (1)Candlewick, cotton, 1/2 kg = 1,000 x 117.00 = 117,000 (1)Candlewick, nylon, lead-free, small, 10 yards/ pack = 1,000 x 66 = 66,000 (2)Candlewick, nylon, lead free, big, 10 yards/pack = 2,000 x 70.50 = 141,000 (1)Candle core wick, wooden with sustainer, 10 pcs/ pack = 1,000 x 93.00 = 93,000 (1)Nylon candlewick sustainer, 100 pcs - 1,000 x 38.00 = 38,000 (1)Fragrance oil, 100ml - 1,000 x 386 = 386,000 (1)Candle dye, 3 colors (assorted) - 1,000 x 205 = 205,000 (1)Candle separator, 250 ml - 1,000 x 259 = 259,000 (1)Mold sealant/craft modelling clay, 180g - 1,000 x 87 = 87,000 (10)Decorative aluminum jar for candle, 250g cap - 10,000 x 124 = 1,240,000 (6)Glass for candle, heat resistant, amber and frosted, 150g capacity - 6,000 x 43.00 = 258,000 (6)Glass for candle, heat resistant, thick, wooden lid, 150g capacity - 6,000 x 151.50 = 909,000 (30)Tea-light tin can mold - 30,000 x 1.30 = 39,000 (1)Votive candle mold - 1,000 x 427.00 = 427,000 (1)Decorative Candle mold - Plaster of Paris - 1,000 x 427.00 = 427,000 (5)Wick centering device - 5,000 x 19.00 = 95,000 (1)Rubber band, 75 GSM - 1,000 x 85.00 = 85,000 (1)Digital weighing Scale, 5kg capacity - 1,000 x 680.00 = 680,000 (1)LCD Digital electronic candle thermometer - 1,000 x 196.00 = 196,000	SET	1,000	9,904.50	9,904,500.00

MA. JOSEFINA G. BELMONTE
City Mayor

ANNALYN DE VILLANUEVA **MAY 23, 2023**
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : 100-2023-04-03220

Approved Budget for the Contract : 9,919,000.00



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Procuring Unit	: QUEZON CITY SMALL BUSINESS AND COOPERATIVES DEVELOPMENT AND PROMOTIONS OFFICE	Project Number	: QCSBCDPO-23-GM-0208
Company Name	: DIADEMA CONSTRUCTION AND ENTERPRISES INC.	Mode of Procurement	: Public Bidding
Address	: 40 Matulungin St., Belevue Homes, Brgy. Central, Quezon City	Resolution No.	: 23-PB-165
Business Type	: Corporation Registration #CS202009314	TIN Number	: 010-540-341-00000
		Contact Number	: 09158367712

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

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Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	(3) Metal drinking glass - 1,000 x 168.50 = 505,500 (1) Customized apron with SBCDPO logo (3.5 x 7 inches), peach twill, with pockets & 2 buckles to adjust neck string - 1,000 x 320.00 = 320,000 (1) Long nose pliers (125mm long) - 1,000 x 188.00 = 188,000 (2) Hot melt glue gun stick, 7MM x 8 - 2,000 x 8.00 = 16,000 (1) Plastic storage box, 28 L capacity - 1,000 x 394.00 = 394,000 (2) Sticker label for storage box (130 x 190cm) - 2,000 x 210.00 = 420,000 (95) Sticker label for bottle dispenser packaging, 8 x 5 cm - 95,000 x 12.00 = 1,140,000 ***** Nothing Follows *****				

Total Amount : 9,904,500.00


Total Amount In Words (Pesos): Nine Million Nine Hundred Four Thousand Five Hundred Pesos Only


MA. JOSEFINA G. BELMONTE
City Mayor




ANNALYNN DEE G. VILLANUEVA MAY 23, 2023
Signature Over Printed Name of Supplier / Date

Funds Available:


RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 9,919,000.00

OBR : 100-2023-04-03220

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.

15. This contract shall also serve as **Notice to Proceed**, to take effect on MAY 23 2023 and to expire on - JUN 22 2023

CONFORME:

ANNALYN DE VILLANUEVA
SIGNATURE OVER PRINTED NAME

AUTHORIZED REPRESENTATIVE
IN THE CAPACITY OF

MAY 23, 2023
DATE

Duly authorized to sign this Purchase Order for and on behalf of DIADENA CONSTRUCTION AND ENTERPRISES INC.

COMPANY NAME

SUBSCRIBED AND SWORN to before me this MAY 23 2023 at QUEZON CITY, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her UMID ID with his/her photograph and signature appearing thereon with No. 0111-9261984-5.

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Series of 2073

ATTY. ELISEO S. CALMA, JR.
Quezon City Notary Public
Until Dec. 31, 2023
Roll No. 50183

PTR No. 4087172-D, 01/03/2023, Q.C.

MCLE Comp. No. VII-0005924 Until April 14, 2025
Adm Matter No. NP-067 (2022-2023)

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to P=2,500,000.00 and above only)