



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2304032**

Purchase Order Date: **15 MAY 2023**

Procuring Unit : OFFICE OF THE CITY MAYOR/ CITY VETERINARY DEPARTMENT ✓  
Company Name : ADVANCE SUBURBAN FACILITY SERVICES CORP. ✓  
Address : Unit 220, 107 Marcos Alvarez Avenue, Talon 1, Las Piñas City ✓  
Business Type : Corporation Registration #CS201513061 ✓  
Project Number : CONSO-23-FIXTURES-0247 ✓  
Mode of Procurement : Public Bidding ✓  
Resolution No. : 23-PB-182 ✓  
TIN Number : 009-076-558-00000 ✓  
Contact Number : 09950889369 ✓

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse ✓

Delivery Schedule : Ninety (90) Calendar Days ✓

Payment Term : Credit ✓

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	Modular Laminated Partition - with or without glass floor to ceiling height, 60mm thick with aluminum end trim, (color: off-white), and cable wire ready baseboard ✓	m <sup>2</sup>	30	25,000.00	750,000.00
2	Fabric with Glass Low Partition - 60mm thick, 2-tone modular fabric partition, (1.20m Ht.) with clear glass, (0.30m Ht.) complete with aluminum end trim, (color: off-white) and cable, wire ready baseboard, fabric: top color - (0.15m) & bottom color - (1.05m) ✓	m <sup>2</sup>	78	17,000.00	1,326,000.00
3	Modular Desks - 600mm width, 30mm thick modular desktop, high pressure laminated top, (600mm width) with drawer and powder coated bracket, color: light brown (wood grain) ✓	lm	50	13,000.00	650,000.00
4	Drywall Partition - (painted finish both sides) ¼ inch Hardiflex board - double wall (6 inches thickness) on metal studs and tracks, with painted finish on both sides ✓	m <sup>2</sup>	19	6,800.00	129,200.00
5	Drywall Partition - (laminated with AT & wallpaper finish), ¼ inch Hardiflex board on metal studs and tracks with ¼ Marine plywood backboard, double wall (6 inches thickness) - wall laminate finish (Formica) with horizontal aluminum trim (Groove) on one side and wallpaper finish (with first coat painting) on the other side and tracks, wallpaper with first coat painting on both sides ✓	m <sup>2</sup>	33	7,900.00	260,700.00
6	Drywall Partition - (wallpaper and painted finish) ¼ inch Hardiflex board - double wall (6 inches thickness) on metal studs and tracks, wallpaper one side (with first coat painting) and painted finish on the other side ✓	m <sup>2</sup>	17	7,500.00	127,500.00
7	Drywall Partition - (wallpaper finish both sides) ¼ inch Hardiflex board - double wall (6 inches thickness) on metal studs ✓	m <sup>2</sup>	17	6,800.00	115,600.00
8	Counter Top - 40mm thick high pressure laminate finish countertop with off-white powder coated metal brackets, 1000mmL x 300mmW ✓	lm	3	8,000.00	24,000.00
9	Roller Shade Blinds - Indoor Combi Fabric, with aluminum framing ✓	m <sup>2</sup>	8	3,600.00	28,800.00
10	Roller Shade Blinds - Indoor Blackout Fabric, with aluminum framing ✓	m <sup>2</sup>	8	4,400.00	35,200.00
11	Roller Shade Blinds - Indoor Sunscreen Fabric, with aluminum framing ✓	m <sup>2</sup>	24	4,080.00	97,920.00
12	Fixed Glass Panel - 0.60mm thick glass with frosted strip film; 2 inches x 4 inches KD wood jamb, 1 inch x 2 inches KD wood casing and ½ inch x ✓	set	5	15,000.00	75,000.00

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**DARREN DOMINCO** 5/24/23  
Signature Over Printed Name of Supplier / Date

Funds Available:

**RUBY G. MANANGU**  
City Accountant

Approved Budget for the Contract : 5,259,963.00

OBR : NO-2212-05-13546



Republic of the Philippines  
PROCUREMENT DEPARTMENT  
Quezon City Government



PO Number **2304032**

Purchase Order Date: **15 MAY 2023**

Procuring Unit	: OFFICE OF THE CITY MAYOR/ CITY VETERINARY DEPARTMENT	Project Number	: CONSO-23-FIXTURES-0247
Company Name	: ADVANCE SUBURBAN FACILITY SERVICES CORP.	Mode of Procurement	: Public Bidding
Address	: Unit 220, 107 Marcos Alvarez Avenue, Talon 1, Las Piñas City	Resolution No.	: 23-PB-182
Business Type	: Corporation Registration #CS201513061	TIN Number	: 009-076-558-00000
		Contact Number	: 09950889369

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Ninety (90) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	½ inch KD Wood Stiffener; duco paint finish -				
13	Back Wall (BW) - laminated wall with aluminum grooves and backlights including 3-drawers, painted plywood backing and 2 -power outlets, 3.20m width x 2.40m height -	set	1	65,000.00	65,000.00
14	Tubular Chrome legs for modular desks - 10cm diameter x 74cm height -	piece	29	2,500.00	72,500.00
15	Modular Door, Single Leaf (D1) - 60mm thick laminated partition-half glass door with door jambs, single leaf, 0.8m width x 2.10m height -	set	2	8,000.00	16,000.00
16	Panel Type Door, Single Leaf (D3) - 0.80m width x 2.10m height including 2 inches x 4 inches solid wood door jamb with (1 inch x 3 inches) door casing, duco paint finish, half glass with frosted glass film with complete hardware and accessories -	set	3	5,000.00	15,000.00
17	Flush Type Door (D4) - 0.70m width x 2.10m height with duco paint finish both sides including 2 inches x 4 inches door jamb with (1 inch x 3 inches) door casing in duco finish, complete hardware and accessories -	set	1	5,000.00	5,000.00
18	Flush Type Door, Secret Door (D8) - 0.70m width x 2.10m height with wallpaper finish both sides including hydraulic door closer and other hardware and accessories -	piece	1	8,000.00	8,000.00
19	Gang Chair, (1) - 3 seater, stainless steel, panel (1.5-1.8mm in thickness) with armrest; backrest & seat are of perforated stainless -	piece	2	8,600.00	17,200.00
20	Gang Chair, (2) - 4 Seater, stainless steel, panel (1.5-1.8mm in thickness) with armrest; backrest & seat are of perforated stainless -	piece	2	10,000.00	20,000.00
21	Veterinary Treatment Table (3b1) - Surgical table made of 304 stainless steel with 6 hooks placed laterally, size: 120 x 60 x 90cm -	piece	2	40,000.00	80,000.00
22	Staff Chair (4) - Fabric type, mid-back with armrest, gaslift with 5-pronged star base legs -	piece	36	4,500.00	162,000.00
23	Mobile Pedestal (5) - 3 Drawers, (2 small & 1 file drawer), ball bearing roller, dimension: W40 x D56 x H70cm Steel, Gauge 22, powder coated, (color, off-white) -	piece	42	4,500.00	189,000.00
24	Executive Mobile Pedestal (5a) - Top board in icebirke or rosewood color, with filing drawers at the bottom and 2 small drawers on upper, 460mmL x 560mmW x 680mmH -	piece	2	5,300.00	10,600.00

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**DARREN D. MANUGO** 5/24/23  
Signature Over Printed Name of Supplier / Date

Funds Available:

**RUBY G. MANANGU**  
City Accountant

OBR : 100.000.00

Approved Budget for the Contract : 5,259,963.00



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2304032**

Purchase Order Date: **15 MAY 2023**

Procuring Unit	: OFFICE OF THE CITY MAYOR/ CITY VETERINARY DEPARTMENT	Project Number	: CONSO-23-FIXTURES-0247
Company Name	: ADVANCE SUBURBAN FACILITY SERVICES CORP.	Mode of Procurement	: Public Bidding
Address	: Unit 220, 107 Marcos Alvarez Avenue, Talon 1, Las Piñas City	Resolution No.	: 23-PB-182
Business Type	: Corporation Registration #CS201513061	TIN Number	: 009-076-558-00000
		Contact Number	: 09950889369

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Ninety (90) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
25	Sofa, 3 Seater (6) - with armrest, leatherette, (color; light brown) ✓	piece	2	34,000.00	68,000.00
26	Center Table Rectangular (8) - Stainless steel base, glass top 1.0m Length x 0.60m Width x 0.47m Height ✓	piece	2	15,200.00	30,400.00
27	Side Table with Stainless Steel Base (9) - glass top, 0.45m Length x 0.45m Width x 0.60m Height ✓	piece	2	10,000.00	20,000.00
28	Manager's High Back Chair (11) - with armrest, gaslift, backtilt and five pronged star base legs, leatherette finish ✓	piece	6	7,800.00	46,800.00
29	Executive Visitor's Chair A (12a) - semi high back, mesh type with armrest gaslift with five pronged star base chrome legs ✓	piece	7	5,500.00	38,500.00
30	Staff Visitors Chair (12d) - Visitors chair without armrest, sled type, fabric back and seat rest ✓	piece	7	3,300.00	23,100.00
31	Executive Visitors Chair B, (12f) - semi high back, mesh type with armrest, sled type chrome legs ✓	piece	2	3,500.00	7,000.00
32	Multipurpose Chair - Stackable (12g) - Cushioned seat and back rest; without armrest, four-legged type legs ✓	piece	19	2,800.00	53,200.00
33	Filing Cabinet Vertical, (13) - 4 drawers, gauge 22, steel, size: 46 x 62 x 134cm, heavy duty, roller, metal guide, (color: off-white) ✓	piece	13	10,800.00	140,400.00
34	Executive Table with Side Table, 2.0m (14) - 45mm thick solid wood in high pressured laminate top finish with bull-nose edging in rosewood color, 2.0mL x 1.0mW x 0.75mH and side table, 1.0mL x 0.50mW x 0.75mH, rosewood color ✓	piece	1	28,000.00	28,000.00
35	Executive Table with Side Table - 1.8m (14a) - 45mm thick solid wood in high pressured laminate top finish with bull-nose edging in icebirke color, 1.8mL x 0.9mW x 0.750mH and side table, 1.0mL x 0.450mW x 0.75mH, icebirke color ✓	piece	1	21,000.00	21,000.00
36	Lateral Filing Cabinet, Wooden, 4-Layers (22a) - 2-filing drawers on bottom and 2-index drawers on upper part drawers in MFC finish, 0.90m length x 0.45m width x 1.06m height ✓	piece	2	13,100.00	26,200.00
37	Low cabinet, wood on laminate finish (22b) - with swing-out door and 2-adjustable shelves, color: light brown (wood grain) or icebirke, 0.90mL x 0.45mW x 1.06mH ✓	piece	10	13,500.00	135,000.00

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**DARREN B. DOMINGO** / 5/24/23  
Signature Over Printed Name of Supplier / Date

Funds Available:

**RUBY G. MANANGU**  
City Accountant

Approved Budget for the Contract : 5,259,963.00

OBR : 100-0247-05-025346



Republic of the Philippines  
PROCUREMENT DEPARTMENT  
Quezon City Government



PO Number **2304032**

Purchase Order Date: **15 MAY 2023**

Procuring Unit	: OFFICE OF THE CITY MAYOR/ CITY VETERINARY DEPARTMENT	Project Number	: CONSO-23-FIXTURES-0247
Company Name	: ADVANCE SUBURBAN FACILITY SERVICES CORP.	Mode of Procurement	: Public Bidding
Address	: Unit 220, 107 Marcos Alvarez Avenue, Talon 1, Las Piñas City	Resolution No.	: 23-PB-182
Business Type	: Corporation Registration #CS201513061	TIN Number	: 009-076-558-00000
		Contact Number	: 09950889369

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Ninety (90) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
38	Steel Lateral Filing Cabinet, 3 drawers (24) - gauge 22, Size: 90cmW x 45cmD x 106cmH -	piece	2	12,000.00	24,000.00
39	Free Standing Table 1.3m x 0.60m, with side table (30a) - Free Standing Table, 1.30mL x 0.60mW x 0.75mH with Free Standing Side Table, 0.8mL x 0.450mW x 0.75mH, color: light brown (wood grain) powder coated metal legs and drawer with lock -	piece	6	17,000.00	102,000.00
40	Conference Chair (35) - Midback chair with armrest gaslift and backtilt, 2 tone fabric with five pronged star base legs -	piece	10	5,500.00	55,000.00
41	Steel Open Racks, 4 Layers 1.20mL x 0.60mW x 2.0mH (38) - coated rolled BI sheet with ga. 18 thick of adjustable shelves bolted to the angular post. Each shelf is provided with two mid-stiffeners welded beneath for added load resistance and back stiffeners for anti-sagging purposes, with triangular bracing for anti-sway 2mm x 1 1/2 inches x 1 1/2 inches, powder coated finish, full slotted angular post -	piece	7	10,500.00	73,500.00
42	Executive High Back Chair with Chrome Legs (43) - high-end, executive high back chair with armrest, gaslift and backtilt leatherette or fabric with five pronged star base chrome legs -	piece	1	12,000.00	12,000.00
43	Round Table, Glass Top (71a) - 4 seater, stainless legs, 0.90m diameter x 0.740m height -	piece	1	14,000.00	14,000.00
44	Conference Table, 10 seater, wooden legs (83) - rectangular shape, high pressure laminated top with wooden legs, - color - rosewood 2500mm Width x 1200mm, Depth x 750mm Height -	piece	1	30,300.00	30,300.00
45	Magnetic Glass Board - 6mm thick low iron tempered glass, color white, 1219mmH x 2438mmW, including magnets, PB-GI sheet backing and other materials/accessories -	set	1	6,742.00	6,742.00
46	Counter Top Clip - powder coated metal -	piece	4	1,000.00	4,000.00
47	Acrylic Desk Barrier (1 side) - for freestanding table/modular desk (0.70mW x 0.45mH) Thickness 3mm -	piece	18	1,141.00	20,538.00
***** Nothing Follows *****					

Total Amount : 5,259,900.00

Total Amount In Words (Pesos): Five Million Two Hundred Fifty-Nine Thousand Nine Hundred Pesos Only

MA. JOSEFINA G. BELMONTE  
City Mayor



Signature Over Printed Name of Supplier / Date

JARON O. DOMINGO 5/29/23

Funds Available:

RUBY G. MANANGU  
City Accountant

Approved Budget for the Contract : 5,259,963.00

OBR : NW-2023-05-08546

## TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on 24 MAY 2023 and to expire on - 22 AUG 2023.

CONFORME:

PAREEN G. DOMINZOS  
SIGNATURE OVER PRINTED NAME

AUTHORIZED REPRESENTATIVE  
IN THE CAPACITY OF

5/24/23  
DATE

Duly authorized to sign this Purchase Order for and on behalf of ADVANCE STEELMAN FACTORY CORP.  
COMPANY NAME

SUBSCRIBED AND SWORN to before me this MAY 24 2023 day of MAY at QUEZON CITY, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her DRIVER'S LICENSE with his/her photograph and signature appearing thereon with No. N02-05-000802.

Doc. No. 311  
Page No. 64  
Book No. x11  
Series of 2023

ATTY. ELISEO S. CALIA, JR.  
Quezon City Notary Public  
Until Dec. 31, 2023  
Reg. No. 56183

PTR No. 4007172-Q, 01/03/2023, Q.C.

MCLE Comp. No. VII-0006924 Until April 14, 2025  
Adm Matter No. NP-067 (2022-2023)

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Pnp2,500,000.00 and above only)