



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2305033**

Purchase Order Date: **01 JUN 2023**

| | | | |
|----------------|--|---------------------|--------------------------|
| Procuring Unit | : DEPARTMENT OF ENGINEERING | Project Number | :ENGINEERING-23-OSD-0674 |
| Company Name | : ALELEN ENTERPRISE | Mode of Procurement | :Public Bidding |
| Address | : 21 C Matiyaga St., Barangay Central, Quezon City | Resolution No. | :23-PB-252 |
| Business Type | : Sole Proprietorship Registration #1387714 | TIN Number | :179-876-721-000 |
| | | Contact Number | :0927595122 |

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

| Stock No. | Item | Unit of Issue | QTY | Unit Cost | Amount |
|-----------|---|---------------|-----|-----------|-----------|
| 1 | Battery AA - 2 pieces per pack, Alkaline Battery, Nominal Voltage: 1.5 volts, Typical Weight: 23.0 grams (0.8 oz.), Typical Volume: 8.1 cubic centimeters (0.5 cubic inch.), Shelf Life: 10 years at 21°C, Terminal: Flat Contact | Pack | 50 | 156.00 | 7,800.00 |
| 2 | Battery AAA - 4 pieces per pack, Alkaline Battery, Nominal Voltage: 1.5 volts, Typical Weight: 11.5 grams (0.4 oz.), Typical Volume: 3.8 cubic centimeters (0.2 cubic inch.), Chemical System: Zinc-Manganese Dioxide, No added mercury or cadmium, Shelf Life: 10 years at 21°C, Terminal: Flat Contact | Pack | 50 | 285.00 | 14,250.00 |
| 3 | Cable Ties - 250 pieces per pack, Size: 4 mm x 250 mm, zip ties, white, Material: nylon, yield stress: 60MPa, Elongation at Break: 18%, Tensile Modulus: 1500MPa, Flammability: V2 0.8mm, Resistance to UV, Oil and Greases, Petrol - Very Good, Resistance to Solvents - Good, Heat Deflection Temperature 1.8MPa: 70 Degrees Celsius, Density: 1.14 | Pack | 5 | 330.00 | 1,650.00 |
| 4 | RJ 45 Connector - 12 pieces per pack, for CAT 5, CAT 5e and CAT 6, high-quality gold plated | Pack | 104 | 49.00 | 5,096.00 |
| 5 | USB/Flash Drive - 32GB, Dimension: 2.25 inches x 0.68 inches x 0.39 inches (57.18mm x 17.28mm x 10.00mm), Operating Temperatures: 32°F to 140°F (0°C to 60°C), Storage Temperatures: -4°F to 185°F (-20°C to 85°C), Convenient: pocket-sized for easy transportability, Simple: just plug into a USB port, Handy: capless design; no cap to lose, Guaranteed: free technical support, Color: Purple, Compatible with: Windows 8, Windows 7, Windows Vista, Windows XP, MAC OS X v.10.6.x+, Linux v.2.6.x+ | Piece | 76 | 660.00 | 50,160.00 |
| 6 | Mouse - Optical USB Mouse, comfortable, ambidextrous design, 800 DPI Optical Precision, 3 buttons optical tracking, for left or right-handed, USB connectivity cable: approximately 5 feet 9 inches or 180 cm, works with Windows XP, Windows Vista and Windows 7, System requirements: Windows-based PC: Windows XP, Windows Vista or Windows 7; USB Port Linux-based PC: Linux kernel 24+; USB port MAC Computer: MAC OS x 1039 or later; USB port | Piece | 100 | 344.00 | 34,400.00 |
| 7 | Keyboard Computer - Color: Black, Rugged good looks, comfortable, quiet typing, spill resistant design, durable keys, thin profile, sturdy, adjustable tilt legs, plug-and-play USB connection, easy to read keys, curved space bar, Windows-based computer: Windows XP, Windows Vista, Windows 7, Windows 8, Windows 10, USB Port | Piece | 100 | 588.00 | 58,800.00 |

MA. JOSEFINA G. BELMONTE
City Mayor

Ryan A. Guillermo

6/15/2023

Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : 100 - 2023 - 05 - 04095

Approved Budget for the Contract : 646,046.00



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2305033**

Purchase Order Date: **01 JUN 2023**

Procuring Unit : **DEPARTMENT OF ENGINEERING**
Company Name : **ALELEN ENTERPRISE**
Address : **21-C Matiyaga St., Barangay Central, Quezon City**
Business Type : **Sole Proprietorship Registration #1387714**
Project Number : **ENGINEERING-23-OSD-0674**
Mode of Procurement : **Public Bidding**
Resolution No. : **23-PB-252**
TIN Number : **179-876-721-000**
Contact Number : **0927595122**

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : **CGSD Central Warehouse**

Delivery Schedule : **Thirty (30) Calendar Days**

Payment Term : **Credit**

| Stock No. | Item | Unit of Issue | QTY | Unit Cost | Amount |
|-----------------------------|--|---------------|-----|-----------|------------|
| 8 | External Hard Drive - 2TB, USB-C and USB 3.0; Drop resistance: 4-ft. (1.2m); Crush resistance: 1-ton car; Water resistance: rain; Unauthorized access resistance: encryption available; Strengths: Performance, durability, compatibility; Max. Capacity: 2TB(HDD); Interface Transfer Rate: 130mb/s(HDD); Interface: 1 x USB 3.0; Drop Resistance: 6.6-ft (2m); Crush Resistance: 1-ton car; Environmental Resistance: IP54 rated: water/dust | Unit | 30 | 12,300.00 | 369,000.00 |
| 9 | UTP Cable CAT6-305m/roll - 1,000 feet, Ethernet Cable Cat6, Gauge Size: 24AWG, Category: 6 Cat6, Color: Blue, Solid Pure Copper, 4pairs, 100% Brand New, 100% High Quality | Unit | 5 | 6,358.80 | 31,794.00 |
| ***** Nothing Follows ***** | | | | | |

Total Amount : **572,950.00**

Total Amount In Words (Pesos): **Five Hundred Seventy-Two Thousand Nine Hundred Fifty Pesos Only**

MA. JOSEFINA G. BELMONTE
City Mayor



Ryan A. Guillermo

6/15/2023

Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : **100-2023-05-04095**

Approved Budget for the Contract : **646,046.00**

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on 16 JUN 2023 and to expire on - 16 JUL 2023

CONFORME:

Ryan A. Guillermo

Authorized Representative

SIGNATURE OVER PRINTED NAME

IN THE CAPACITY OF

DATE

Duly authorized to sign this Purchase Order for and on behalf of

Alalan Enterprises

COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)