



**REQUEST FOR QUOTATION
NEGOTIATED PROCUREMENT
(SECTION 53.9)**

DATE : **JUNE 06, 2023**

PROJ. NO. : **VET-23-CS1-0878**

Name of Company : _____
Address : _____
Contact No. : _____
Project Title : **PROCUREMENT OF FOOD AND DRINKS**
Approved Budget of the Contract : **Php 315,000.00**
End-User / Implementing Office : **QUEZON CITY VETERINARY DEPARTMENT**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than

JUNE 09, 2023, 10:00 AM Philippine Standard Time, together with the following documents of your company:

BREAKDOWN OF APPROVED BUDGET OF THE CONTRACT	
ITEM NOS. 1 - 18	P 180,000.00
ITEM NOS. 19 - 36	P 135,000.00

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2023);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2022) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

In a **SEALED LONG BROWN ENVELOPE** issued by **QC BAC- Goods and Services**.


ATTY. DOMINIC B. GARCIA
Officer-In-Charge/Head, BAC Secretariat

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
	ACTIVITY 1				
1	AM Snack: Spaghetti with garlic bread, 2 pieces Chicken lollipop, pineapple juice in can 240ml	Pax	40		
2	Lunch: Beef Kaldereta, Chopsuey with shrimp, Plain rice, Fruit Salad, Bottled mineral water 500ml	Pax	40		
3	PM Snack: Special Ensaymada, bottled orange juice 330ml	Pax	40		
	ACTIVITY 2				
4	Day 1 AM Snack: Baked macaroni with garlic bread, 2 pieces Pork BBQ, pineapple juice in can 240ml	Pax	40		
5	Lunch: Beef Lengua Estofado, Chopsuey with shrimp, plain rice. Fruit Salad, bottled mineral water 500ml	Pax	40		
6	PM Snack: Special Ensaymada, bottled orange juice 330ml	Pax	40		
7	Day 2 AM Snack: Pancit canton, 2 pieces Pork BBQ, pineapple juice in can 240ml	Pax	40		
8	Lunch: Grilled Chicken BBQ, Chopsuey with quail eggs, plain rice, Fruit Salad, bottled mineral water 500ml	Pax	40		
9	PM Snack: Special Ensaymada, bottled orange juice 330ml	Pax	40		
10	Day 3 AM Snack: Baked Macaroni with garlic bread, 1piece Fried Chicken, pineapple juice in can 240ml	Pax	40		
11	Lunch: Beef Mechado, Chopsuey with shrimp, plain rice. Fruit Salad, bottled mineral water 500ml	Pax	40		

12	PM Snack: Special Ensaymada, bottled orange juice 330ml	Pax	40		
	ACTIVITY 3				
13	AM Snack: Spaghetti with garlic bread, 2 pieces Chicken lollipop, pineapple juice in can 240ml	Pax	40		
14	Lunch: Beef Lengua Estofado, Chopsuey with shrimp. Plain Rice, Fruit Salad, Bottled mineral water 500ml	Pax	40		
15	PM Snack: Special Ensaymada, bottled orange juice 330ml	Pax	40		
	ACTIVITY 4				
16	AM Snack: Baked Macaroni with garlic bread, 1 piece Fried Chicken, pineapple juice in can 240ml	Pax	40		
17	Lunch: Grilled Pork Liempo, Chopsuey with shrimp. Plain Rice, Fruit Salad, Bottled mineral water 500ml	Pax	40		
18	PM Snack: Special Ensaymada, bottled orange juice 330ml	Pax	40		
	ACTIVITY 5				
19	Day 1 AM snack: Spaghetti with garlic bread, 2 pieces Chicken lollipop, pineapple juice in can 240ml	Pax	30		
20	Lunch: Beef Lengua Estofado, Chopsuey with shrimp, plain rice. Fruit Salad, bottled mineral water 500ml	Pax	30		
21	PM Snack: Special Ensaymada, bottled orange juice 330ml	Pax	30		
22	Day 2 AM Snack: Pancit Canton, 2 pieces Pork BBQ, pineapple juice in can 240ml	Pax	30		
23	Lunch: Grilled Chicken BBQ, Chopsuey with shrimp, plain rice Fruit Salad, bottled mineral water 500ml	Pax	30		
24	PM Snack: Special Ensaymada, bottled orange juice 330ml	Pax	30		
	ACTIVITY 6		30		
25	AM Snack: Baked Macaroni with garlic bread, 2 pieces Chicken lollipop, pineapple juice in can 240ml	Pax	30		
26	Lunch: Grilled Pork Liempo, Chopsuey with shrimp. Plain Rice, Fruit Salad, Bottled mineral water 500ml	Pax	30		
27	PM Snack: Special Ensaymada, bottled orange juice 330ml	Pax	30		
	ACTIVITY 7				
28	Day 1 AM Snack: Baked Macaroni with garlic bread, 2 pieces Chicken lollipop, pineapple juice in can 240ml	Pax	30		

29	Lunch: Beef Mechado, Chopsuey with shrimp, Plain Rice, Fruit Salad, Bottled mineral water 500ml	Pax	30		
30	PM Snack: Special Ensaymada, bottled orange juice 330ml	Pax	30		
31	Day 2 AM Snack: Pansit Canton, 2 pieces Pork BBQ, pineapple juice in can 240ml	Pax	30		
32	Lunch: Beef Mechado, Chopsuey with shrimp. Plain Rice, Fruit Salad, Bottled mineral water 500ml	Pax	30		
33	PM Snack: Special Ensaymada, bottled orange juice 330ml	Pax	30		
	ACTIVITY 8				
34	AM Snack: Baked Macaroni with garlic bread, 1piece Fried Chicken, pineapple juice in can 240ml	Pax	30		
35	Lunch: Beef Lengua Estofado, Chopsuey with shrimp, Plain Rice, Fruit Salad, Bottled mineral water 500ml	Pax	30		
36	PM Snack: Special Ensaymada, bottled orange juice 330ml	Pax	30		
	Terms of Payment Upon every complete delivery per activity				
				TOTAL	

Amount in Words : _____

Other Requirements:
1. Copy of Valid and Current Sanitary Permit issued by the Health Department.
2. Statement of Compliance to Ordinance No. SP-2127, S-12 (Prohibiting the use of Plastic and Styrofoam...).
3. Notarized Affidavit of Undertaking stating compliance to Executive Order No. 16, Series of 2021 Establishing the Quezon City Healthy Food Procurement Policy.

Delivery Period : Upon Request by the End-User until December 31, 2023

Warranty : _____

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

Email Address