



REPUBLIC OF THE PHILIPPINES  
QUEZON CITY GOVERNMENT  
BIDS AND AWARDS COMMITTEE –  
GOODS AND SERVICES



# PHILIPPINE BIDDING DOCUMENTS

(As Harmonized with Development Partners)

## PROCUREMENT OF KIDS MINI BIKE, WOODEN RAMP RACE TRACK AND OTHERS, AND OTHERS

PROJECT NO. **QCCCD-23-GM-0686**

Government of the Republic of the Philippines

Sixth Edition  
July 2020

# Preface

These Philippine Bidding Documents (PBDs) for the procurement of Goods through Competitive Bidding have been prepared by the Government of the Philippines for use by any branch, constitutional commission or office, agency, department, bureau, office, or instrumentality of the Government of the Philippines, National Government Agencies, including Government-Owned and/or Controlled Corporations, Government Financing Institutions, State Universities and Colleges, and Local Government Unit. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract or Framework Agreement, as the case may be; (ii) the eligibility requirements of Bidders; (iii) the expected contract or Framework Agreement duration, the estimated quantity in the case of procurement of goods, delivery schedule and/or time frame; and (iv) the obligations, duties, and/or functions of the winning bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Goods to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Goods. However, they should be adapted as necessary to the circumstances of the particular Procurement Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission*,” should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, Bid Data Sheet, General Conditions of Contract, Special Conditions of Contract, Schedule of Requirements, and Specifications are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.
- d. The cover should be modified as required to identify the Bidding Documents as to the Procurement Project, Project Identification Number, and Procuring Entity, in addition to the date of issue.

- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

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# ***Glossary of Acronyms, Terms, and Abbreviations***

**ABC** – Approved Budget for the Contract.

**BAC** – Bids and Awards Committee.

**Bid** – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

**Bidder** – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

**Bidding Documents** – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

**BIR** – Bureau of Internal Revenue.

**BSP** – Bangko Sentral ng Pilipinas.

**Consulting Services** – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

**CDA** - Cooperative Development Authority.

**Contract** – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

**CIF** – Cost Insurance and Freight.

**CIP** – Carriage and Insurance Paid.

**CPI** – Consumer Price Index.

**DDP** – Refers to the quoted price of the Goods, which means “delivered duty paid.”

**DTI** – Department of Trade and Industry.

**EXW** – Ex works.

**FCA** – “Free Carrier” shipping point.

**FOB** – “Free on Board” shipping point.

**Foreign-funded Procurement or Foreign-Assisted Project**– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

**Framework Agreement** – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

**GFI** – Government Financial Institution.

**GOCC** – Government-owned and/or –controlled corporation.

**Goods** – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

**GOP** – Government of the Philippines.

**GPPB** – Government Procurement Policy Board.

**INCOTERMS** – International Commercial Terms.

**Infrastructure Projects** – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

**LGUs** – Local Government Units.

**NFCC** – Net Financial Contracting Capacity.

**NGA** – National Government Agency.

**PhilGEPS** - Philippine Government Electronic Procurement System.

**Procurement Project** – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency

which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

**PSA** – Philippine Statistics Authority.

**SEC** – Securities and Exchange Commission.

**SLCC** – Single Largest Completed Contract.

**Supplier** – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

**UN** – United Nations.

## ***Section I. Invitation to Bid***

### **Notes on the Invitation to Bid**

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria (*e.g.*, the application of a margin of preference in bid evaluation).

The IB should be incorporated in the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.





QUEZON CITY GOVERNMENT  
BAC – GOODS AND SERVICES



INVITATION TO BID

July 07, 2023

	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	CGSD-23-GARMENTS-0423	CITY GENERAL SERVICES DEPARTMENT	T-SHIRT WITH COLLAR	P 148,049.95	GENERAL FUND	30 CD
2.	CLIMATE-23-CS1-0631	CLIMATE CHANGE AND ENVIRONMENTAL SUSTAINABILITY DEPARTMENT	FOOD & DRINKS AND OTHERS	P 744,787.00	GENERAL FUND	4 MONTHS
3.	CLIMATE-23-OESC-0943B	CLIMATE CHANGE AND ENVIRONMENTAL SUSTAINABILITY DEPARTMENT	CONSUMABLES FOR SMART HANDHELD WATER QUALITY METER	P 100,000.00	GENERAL FUND	30 CD
4.	CPDD-23-MSLI-0698D	CITY PLANNING AND DEVELOPMENT DEPARTMENT	VARIOUS MEDICAL SUPPLIES AND OTHERS	P 136,192.70	GENERAL FUND	30 CD
5.	CPDD-23-OESC-0791C	CITY PLANNING AND DEVELOPMENT DEPARTMENT	TONER AND INK CARTRIDGES	P 874,165.60	GENERAL FUND	30 CD
6.	LEIPO-23-EM-1038	LOCAL ECONOMIC INVESTMENT PROMOTIONS OFFICE	STARTUP QC PROGRAM MINI-EVENT (KICK-OFF) PRODUCTION	P 440,000.00	GENERAL FUND	3 MONTHS
7.	OCS-23-OSD-0887	OFFICE OF THE CITY SECRETARY	VARIOUS OFFICE SUPPLIES	P 301,125.00	GENERAL FUND	30 CD
8.	QCADAAC-23-PS2-0982	QUEZON CITY ANTI-DRUG ABUSE ADVISORY COUNCIL	PRINTING OF QCADAAC NEWSLETTER	P 400,000.00	GENERAL FUND	60 CD
9.	QCCCD-23-GM-0686	QUEZON CITY CENTER FOR CHILDREN WITH DISABILITIES	KIDS MINI BIKE, WOODEN RAMP RACE TRACK AND OTHERS	P 391,591.88	GENERAL FUND	30 CD
10.	QCCCD-23-OSD-0677	QUEZON CITY CENTER FOR CHILDREN WITH DISABILITIES	VARIOUS OFFICE SUPPLIES (BALLPEN, COLORED PAPER, AND OTHERS)	P 466,682.69	GENERAL FUND	30 CD
11.	QCGH-23-HME-1018B	QUEZON CITY GENERAL HOSPITAL	WHEELCHAIR	P 113,400.00	GENERAL FUND	30 CD
12.	QCGH-23-MSLI-0991B	QUEZON CITY GENERAL HOSPITAL	VARIOUS REAGENTS AND CONSUMABLES	P 173,400.00	GENERAL FUND	30 CD

13.	QCGH-23-SERVICES-1001C	QUEZON CITY GENERAL HOSPITAL	COMPREHENSIVE PREVENTIVE MAINTENANCE OF ELEVATOR	P 910,000.00	GENERAL FUND	5 MONTHS
14.	QCPL-23-PS2-0935B	QUEZON CITY PUBLIC LIBRARY	CONCEPTUALIZATION AND PRINTING OF BOOK (A COMPILATION OF QUEZON CITY WOMEN OF MERIT AND EXCELLENCE)	P 750,000.00	GENERAL FUND	30 CD
15.	QCU-23-OE-0830B	QUEZON CITY UNIVERSITY	MULTIFUNCTION DIGITAL COPIER AND OTHERS	P 304,561.00	GENERAL FUND	30 CD

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for *the above stated projects of contract for each lot/item*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various **Projects**. Delivery of the Goods is required *as stated above*. Bidders should have completed, within ***the last three (3) years*** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 8:00 a.m. – 5:00 p.m.*
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Monday, July 10, 2023** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

**STANDARD RATES:**

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 million	1,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
2. Document Request List (DRL)
3. Authorization to Purchase Bidding Documents
  - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
  - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
4. Notarized Joint Venture Agreement (as applicable)

6. Bids must be duly received by the BAC Secretariat through manual submission at the 2<sup>nd</sup> Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00 A.M. of Monday, July 17, 2023**. Late bids shall not be accepted.
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
8. Bid opening shall be on **11:00 A.M. of Monday, July 17, 2023** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING

Join Zoom Meeting

<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGVlWmdKRjZCd09>

Meeting ID: 858 5085 5933

Passcode: 118682

9. The *Quezon City Local Government* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

10. For further information, please refer to:

**ATTY. DOMINIC B. GARCIA**

OIC, Procurement Department

2<sup>nd</sup> Floor, Procurement Department,

Finance Building, Quezon City Hall Compound

Elliptical Road, Barangay Central Diliman, Quezon City.

Email Add: [bacgoods.procurement@quezoncity.gov.ph](mailto:bacgoods.procurement@quezoncity.gov.ph)

Tel. No. (02)8988-4242 loc. 8506/8710

Website: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)

11. You may visit the following websites:

For downloading of Bidding Documents: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)

By:

  
**MS. MA. MARGARITA T. SANTOS, PhD**  
Chairperson, QC-BAC-Goods and Services

# *Section II. Instructions to Bidders*

## **Notes on the Instructions to Bidders**

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

## 1. Scope of Bid

The Procuring Entity, **Quezon City Local Government** *wishes* to receive Bids for the **PROCUREMENT OF KIDS MINI BIKE, WOODEN RAMP RACE TRACK AND OTHERS, AND OTHERS** with identification number **QCCCD-23-GM-0686**.

*[Note: The Project Identification Number is assigned by the Procuring Entity based on its own coding scheme and is not the same as the PhilGEPS reference number, which is generated after the posting of the bid opportunity on the PhilGEPS website.]*

The Procurement Project (referred to herein as “Project”) is composed of **two hundred forty (240) items**, the details of which are described in Section VII (Technical Specifications).

## 2. Funding Information

2.1. The GOP through the source of funding as indicated below for **2023** in the amount of **THREE HUNDRED NINETY-ONE THOUSAND FIVE HUNDRED NINETY-ONE PESOS AND 88/100 ONLY (Php 391,591.88)**.

2.2. The source of funding is:

a) LGUs, the Annual or Supplemental Budget, as approved by the Sanggunian.

## 3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

## 4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.



## 5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. Foreign ownership exceeding those allowed under the rules may participate pursuant to:
  - i. When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;
  - ii. Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
  - iii. When the Goods sought to be procured are not available from local suppliers; or
  - iv. When there is a need to prevent situations that defeat competition or restrain trade.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:
  - a. For the procurement of Non-Expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

## 6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

## 7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that: Subcontracting is not allowed.

## 8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address and/or through videoconferencing as indicated in paragraph 6 of the **IB**.

## 9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

## 10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within *the last three (3) years* prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an Apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

## 11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

## 12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:

- a. For Goods offered from within the Procuring Entity's country:
  - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
  - ii. The cost of all customs duties and sales and other taxes already paid or payable;
  - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
  - iv. The price of other (incidental) services, if any, listed in e.
- b. For Goods offered from abroad:
  - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
  - ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

### 13. Bid and Payment Currencies

- 13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 13.2. Payment of the contract price shall be made in:
  - a. Philippine Pesos.

### 14. Bid Security

- 14.1. The Bidder shall submit a Bid Securing Declaration<sup>1</sup> or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2. The Bid and bid security *in no case shall exceed One Hundred Twenty (120) calendar days from the date of opening of bids, unless duly extended by the bidder upon the request of the Head of the Procuring Entity (HoPE) of the Quezon City Local Government*. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

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<sup>1</sup> In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.



## 15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

## 16. Deadline for Submission of Bids

16.1. The Bidders shall submit on the specified date and time through manual submission as indicated in paragraph 7 of the **IB**.

## 17. Opening and Preliminary Examination of Bids

17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

## 18. Domestic Preference

18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

## 19. Detailed Evaluation and Comparison of Bids

19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.

19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.

19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.

19.4. The Project shall be awarded as follows:

One Project having several items that shall be awarded as one contract.

19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

## **20. Post-Qualification**

20.1. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

## **21. Signing of the Contract**

21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

## ***Section III. Bid Data Sheet***

### **Notes on the Bid Data Sheet**

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

# Bid Data Sheet

ITB Clause													
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <ol style="list-style-type: none"> <li>A single contract similar to <b>the item/s to be bid</b> and must be at least <b>fifty percent (50%)</b> of the ABC.</li> <li>Completed within the last three (3) years prior to the deadline for the submission and receipt of bids substantially in a <b>FORM prescribed by the QC-BAC-GOODS AND SERVICES, must be accompanied by a copy of Certificate of Acceptance by the end-user or Official Receipt (O.R) or Sales Invoice (S.I.) issued for the Contract.</b></li> </ol>												
7.1	Subcontracting is not allowed.												
12	The price of the Goods shall be quoted DDP <i>within Quezon City</i> or the applicable International Commercial Terms (INCOTERMS) for this Project.												
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <ol style="list-style-type: none"> <li>The amount of not less than <b>Php 7,831.84</b> or equivalent to two percent (2%) of ABC if bid security is in cash, cashier’s/manager’s check, bank draft/guarantee or irrevocable letter of credit; or</li> <li>The amount of not less than <b>Php 19,579.59</b> or equivalent to five percent (5%) of ABC if bid security is in Surety Bond.</li> </ol>												
19.3	<table> <tr> <th colspan="2">APPROVED BUDGET FOR THE CONTRACT</th></tr> <tr> <td>Item Nos. 1 - 168</td><td>P 163,720.79</td></tr> <tr> <td>Item Nos. 169 - 219</td><td>P 174,898.09</td></tr> <tr> <td>Item Nos. 220 - 234</td><td>P 30,531.99</td></tr> <tr> <td>Item Nos. 235 - 236</td><td>P 8,593.00</td></tr> <tr> <td>Item Nos. 237 - 240</td><td>P 13,848.00</td></tr> </table>	APPROVED BUDGET FOR THE CONTRACT		Item Nos. 1 - 168	P 163,720.79	Item Nos. 169 - 219	P 174,898.09	Item Nos. 220 - 234	P 30,531.99	Item Nos. 235 - 236	P 8,593.00	Item Nos. 237 - 240	P 13,848.00
APPROVED BUDGET FOR THE CONTRACT													
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Item Nos. 220 - 234	P 30,531.99												
Item Nos. 235 - 236	P 8,593.00												
Item Nos. 237 - 240	P 13,848.00												
20.2	<p>List of required licenses and permits relevant to the Project and the corresponding law requiring it.</p> <ul style="list-style-type: none"> <li><b>No additional requirements</b></li> </ul>												
21.2	<p>Additional required documents relevant to the Project that are required by existing laws and/or the Procuring Entity.</p> <ul style="list-style-type: none"> <li><b>No additional requirements</b></li> </ul>												

# *Section IV. General Conditions of Contract*

## **Notes on the General Conditions of Contract**

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Supplier, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

## 1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

## 2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

## 3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

## 4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

## 5. Warranty

6.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.

- 6.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

## **6. Liability of the Supplier**

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

# *Section V. Special Conditions of Contract*

## **Notes on the Special Conditions of Contract**

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity’s country, the sector, and the Goods purchased. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.



# Special Conditions of Contract

GCC Clause	
1	<p><i>[List here any additional requirements for the completion of this Contract. The following requirements and the corresponding provisions may be deleted, amended, or retained depending on its applicability to this Contract:]</i></p> <p><b>Delivery and Documents –</b></p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p><i>[For Goods supplied from abroad, state:]</i> “The delivery terms applicable to the Contract are DDP delivered <i>[indicate place of destination]</i>. In accordance with INCOTERMS.”</p> <p><i>[For Goods supplied from within the Philippines, state:]</i> “The delivery terms applicable to this Contract are delivered <i>[indicate place of destination]</i>. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is <i>[indicate name(s)]</i>.</p> <p><b>Incidental Services –</b></p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements: <i>Select appropriate requirements and delete the rest.</i></p> <ul style="list-style-type: none"> <li>a. performance or supervision of on-site assembly and/or start-up of the supplied Goods;</li> <li>b. furnishing of tools required for assembly and/or maintenance of the supplied Goods;</li> <li>c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;</li> <li>d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and</li> </ul>
	<ul style="list-style-type: none"> <li>e. training of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.</li> <li>f. <i>[Specify additional incidental service requirements, as needed.]</i></li> </ul> <p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p>

	<p><b>Spare Parts –</b></p> <p>The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:</p> <p><i>Select appropriate requirements and delete the rest.</i></p> <ul style="list-style-type: none"><li>a. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and</li><li>b. in the event of termination of production of the spare parts:<ul style="list-style-type: none"><li>i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and</li><li>ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.</li></ul></li></ul> <p>The spare parts and other components required are listed in <b>Section VI (Schedule of Requirements)</b> and the cost thereof are included in the contract price.</p> <p>The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of <i>[indicate here the time period specified. If not used indicate a time period of three times the warranty period]</i>.</p> <p>Spare parts or components shall be supplied as promptly as possible, but in any case, within <i>[insert appropriate time period]</i> months of placing the order.</p>
	<p><b>Packaging –</b></p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods’ final destination and the absence of heavy handling facilities at all points in transit.</p> <p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p> <p>The outer packaging must be clearly marked on at least four (4) sides as follows:</p> <p>Name of the Procuring Entity Name of the Supplier</p>

	<p>Contract Description</p> <p>Final Destination</p> <p>Gross weight</p> <p>Any special lifting instructions</p> <p>Any special handling instructions</p> <p>Any relevant HAZCHEM classifications</p>
	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p><b>Transportation –</b></p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p>
	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p><b>Intellectual Property Rights –</b></p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	<p><i>[If partial payment is allowed, state]</i> “The terms of payment shall be as follows: _____.”</p>
4	<p>The inspections and tests that will be conducted are: <i>Product Presentation/Demonstration/Site Inspection, if applicable.</i></p>

# Section VI. Schedule of Requirements

PROJECT NAME: **PROCUREMENT OF KIDS MINI BIKE, WOODEN RAMP  
RACE TRACK AND OTHERS, AND OTHERS**  
PROJECT NO. **QCCCD-23-GM-0686**

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number		Unit of Issue	Quantity	Delivered, Weeks / Months
1	Self-Powered Ride-on Yoyo Car, made of Hard Plastic, can support up to 100kg Dimensions: 70CMx2CMx26CM (Pink white)	pc	1	Within Thirty (30) Calendar Days Upon Issuance of Notice to Proceed
2	Wooden Rocker Balance Board Anti-Slip Core Trainer Specification: 1. material: wood 2. color: Log color 3. size: 17.5*13.5*3inch 4. Type or model: no model 5. Usage: Balancing Exercises	pc	1	
3	Transfer and Gait belt - 2 inches x 54-inch, Quick Release Plastic Buckle, Weight capacity 350 lbs	pc	2	
4	Transfer and Gait belt - 2 inches x 60-inch, Metal Buckle, Weight capacity 350 lbs	pc	4	
5	THERABAND 6-Inch wide, 2 Yards Long Resistance Band <b>BLACK</b> - Intermediate, Special Heavy (7.3 lbs)	pc	2	
6	THERABAND 6-Inch WIDE 2 Yards Long Resistance Band <b>YELLOW</b> - Beginner, Light (3 lbs)	pc	2	
7	Wooden Ramp Race Track	pc	1	
8	My Home Puzzle: 36 jigsaw pieces with 4 self-correcting 9-piece puzzles. Suitable for children of 3 years and above. Match the objects to the rooms in which they usually are found.	pc	1	
9	Early Learner Opposites (24 double puzzles)	pc	1	
10	What comes Next: 30 pieces, 10 sets of 3 cards each. Suitable for children 4 years and above. It is a sequence making game.	pc	1	
11	Guess What? Who? Where? Game: Practice for describing and inferencing	pc	1	
12	Mr. Potato head: retro style; 13 pcs in the set	pc	1	
13	Wooden Ball Game and Hammer	pc	1	
14	Wooden Magnetic Fishing Game Set: 32 pcs of wooden marine animals, 2 fishing rods and a wooden box	pc	1	
15	Pop- up Jumping Pirate Barrel Game	pc	1	
16	Slicing Pizza Toy	set	1	
17	Sliceable fruits	set	1	
18	Kitchen toy set	set	1	
19	Knock Ball the Ladder		1	
20	Cooking toy set (110 pcs)	set	1	
21	Category Box for kids: 8 big cards, 80 small cards; 8 categories; suitable for 3 years and above	pc	1	
22	Eric Carle Story Library (4 books per set)	set	1	
23	Sequencing Verb Tenses Regular and Irregular Verb Cards)	set	1	

24	Webber Photo Cards - Wh Questions	set	1	
25	Alphabet number train	set	1	
26	Spell It Out	set	1	
27	Counting matching rainbow objects bowls toddler tubs Bowl diameter 8cm; Bowl height 3.2cm; Tongs length 9.5cm; Tongs width 2.5cm (widest point), different sets (animals, family, fruits, vegetables)	set	4	
28	My First Colour In The Line: Animals Trade Paperback (Coloring Book For Kids)	pc	20	
29	155 Pes Wooden Pattern Blocks Set Geometric Shape Puzzle Kindergarten Classic Educational Montessori Tangram Toys	set	1	
30	Wooden Combination Puzzle Pieces	set	1	
31	Lacing numbers and letters on tray	set	1	
32	120 pes colorful wooden blocks	set	1	
33	plastic Shape sorter set	set	1	
34	Opposites Match Up puzzles	set	1	
35	Facial Expression memory game	set	1	
36	Fruity Match Memory Game	set	1	
37	5pcs Musical Toy Set Roll Drum Guitar Instruments Band Kit Kids Early Educational Toy Gift	set	2	
38	Scooter Board (42*40 cm) Different colors	pc	2	
39	Scooter Board (60*50 cm) Different Colors	pc	2	
40	Scooter Board connector	pc	4	
41	5- piece balance stepping stone set children's indoor and outdoor coordination training sensory toy	set	1	
42	Customized Square wooden Ball pit with upholstery and padding, dimensions: 120*120*52cm	pc	1	
43	Bubbles Stick 30 pcs/pack	pack	3	
44	Squeaky plush toys random design	pc	10	
45	Knock the Ball Hammer Game Wooden Toy for Kids non-toxic water-based paints	pc	1	
46	Rainbow Tower/Stacking Cylinder Dimension: A: 28x14x14cm 9 rings (Plastic)	set	40	
47	Wooden Geometric Stacker	set	1	
48	Cylindrical Plastic Stackers	set	3	
49	Rainbow Glitter Slime	set	20	
50	Plastic Balance Board	set	2	
51	Trampoline Adult (dimensions: diameter: 101cm / height: 21.5cm Fit Trampo 100 weight: 6,8kg Box dimensions: 104x103x5cm Box weight: 9 kg Frame : 100.0% Steel Inner fabric: 100.0% Polypropylene (PP) Outside Shell - Main fabric: 100.0% Polyester (PES))	pc	1	
52	Wooden Pretend Play Cleaning Set / practical life Montessori, wooden mop, brush, small dust pan, wiping cloth set	set	2	
53	Best store Kitchen Sink Pretend Play Kiddie Toys Size: 40.5x27.5x29cm	set	2	
54	Adult Hangers: Stainless steel and Anti Slip (with rubber) - 10 pcs	set	3	

55	Pillow Case, Plain Colored (Different Colors) 17 x 28 in	pc	6	
56	Tupperware storage round 250 ml 10s	pack	2	
57	Tupperware storage round 450 ml 10s	pack	2	
58	Tupperware storage round 750 ml 10s	pack	2	
59	60Books Kids Early Learning Story Books Full Color Coated Paper, Quantity: 60 Book Per Set; Packaging Size: 13.6*14*5.8CM; Material: Gloss Art; Suitable Age: 3 years old above; No Pages Per Book: 8	set	2	
60	Magkulay Tayo! (No. 1) - Coloring Book	pc	10	
61	Kayo kong Magsulat! - Activity Book	pc	5	
62	Kaya kong Gumuhit! - Activity Book	pc	5	
63	Kaya Ko Na! 1: Alpabetong Filipino - Activity Book	pc	5	
64	Maliit na Gagamba Board Book - for Toddlers	pc	1	
65	Ako ay May Lobo Board Book - for Toddlers	pc	1	
66	Sampung mga Daliri Board Book - for Preschool and Toddlers, Filipino Text	pc	1	
67	Magkulay Tayo ng Kuwento 1: Alamat ng Ampalaya - Picture and Coloring Book for Preschool	pc	5	
68	Magkulay Tayo ng Kuwento 4: Bakit Matagal ang Sundo Ko? - Picture and Coloring Book for Preschool	pc	5	
69	My Big Book Of Copy The Color (By Age 2-3)	pc	10	
70	Whiteboard and Black Chalkboard 11 inches x 8 inches / 30x22cm MBF3022 (1 pc)	pc	10	
71	Children Toys Drawing Tracing Lines Erasable Marker Set	set	3	
72	TOS Multi-functional Frog / Lion Calendar Clock Learning Cognitive Wooden Toddler Kids Toys	pc	2	
73	Multifunctional Math Operation Learning Box 1 set Size: 24 x 4 x 16.5 cm (LxWxH)	set	1	
74	Geometric Four Column Shape Sorter Learning & Education Wooden Toys shape: rectangle size:21*6.5*5.7	set	2	
75	Cognitive Alphabet Spelling And Exercise Thinking	set	1	
76	My first Origami book	set	1	
77	Good manners flash cards set	set	1	
78	Good safety habits	set	1	
79	Paper Cut Out Workbooks	set	6	
80	Origami Set: Beginner	set	2	
81	Origami Set: Intermediate	set	1	
82	Origami Set: Advanced	set	1	
83	Soft Baby Cloth Books for baby Early Learning Sensory Educational Toys Animal Fabric Book	pc	3	
84	Cubbers Den Sequencing Cards	set	1	
85	Bahay Kubo Memory Game	set	1	
86	Coloring book	set	5	
87	Lacing Cards (10 boards, 10 laces) animals, vehicles, clothing	set	3	
88	Kids Apron Set Apron size: 20 * 50 * 39.5 cm Sleeve: 21 * 14cm, 1 apron + 1 pair of cuff	set	10	
89	Premium 10PCS Artist Brush Set w/ Fan Type	set	3	
90	White palette 10 holes'	pc	10	

91	Sensory Bin Tools Scooping and Tong Set with Tray 10 pc Package Includes: 1 Wooden Pot with Cover; 1 Wooden Pan with Cover; 1 Wooden Small Cup; 1 Wooden Cup with Ears; 1 Wooden Plate; 1 Wooden Small Scoop; 1 Wooden Large Scoop; 1 Tong set; 1 Wooden Tray; 1 Cloth Bag	set	2	
92	Sensory Play Tray (multi-purpose loose part storage tray) sensory bin multi-purpose bin	pc	3	
93	Kinetic Fun Sand Clay set 1 kg "set"- includes 1 kg sand, molders, shovel, pool, and container with different colored sand	set	5	
94	Play Dough Tools Set Toy Educational Gift Plasticine Mold Modeling Clay Kit Slime Toys For Kids	set	1	
95	Manual Mould Toy Puzzle Tool Child Non-Toxic Diy Tools Outfit Hand Color Mud	set	1	
96	Magic Magnetic drawing board	pc	3	
97	Wooden DIY toolbox toy for kids Carpenters set Pretend play toys	set	2	
98	Little Xylophone On A Pink Kiddie Bus Design Early Formation Kids Toys	pc	2	
99	Whack-a-mole Toy baby Hammer with music	pc	2	
100	Kids Music Piano Toys Music Educational Toys for Kids Musical Instrument Toy Farm Animals Hand Drums	pc	2	
101	Play-Doh Waffle Maker Modeling Clay Dough	pcs	2	
102	Baby Tactile Senses Toys Training Massage Touch Hand Ball Kids Newborn Multi Soft Ball Set	set	3	
103	Body lotion for kids 500 ml	pc	3	
104	100% cotton gravity blanket 15 pounds mattress quilt, quilt cover integrated	pc	1	
105	Pretend dolls family set 6 pcs 3 inches tall	set	2	
106	Baby alive with Crib Diaper bottle and sound Bed size 38.2*18.5*20.5 cm	set	3	
107	Fireman tools set	set	2	
108	Engineer tools set pretend play 37 pcs	set	1	
109	Wood slicing pizza	set	1	
110	wooden BBQ set pretend play Size: 22.3*30cm	set	1	
111	3d Wooden Puzzle Magnetic Changing Costume	set	1	
112	Mini Tabletop Pool Table Desktop Billiards Set, size: 36*8*24cm	set	1	
113	6pc Set Colorful Reusable and Durable Rainbow Plastic Cup Party Cup Kiddie Cup	set	1	
114	Reusable Colorful Plastic Drinking Party Shot Glass Learning Cups	pc	7	
115	Colorful 9 inch Reusable Washable Party Plates Kiddie Plate Plato	pc	7	
116	Family Finger Puppet	set	2	
117	Plastic tea set assorted colors	set	2	
118	Iron Box Magnetic Fishing Wooden Building Block Toy	set	2	
119	Children's puzzle play house toy supermarket cash register electric light multifunctional, 19 * 12 * 8CM Weight: 275g	set	1	
120	Wooden Fruits and Veggies Cutting Set	set	2	
121	Princess Magic Wand With Lights And Sound	pc	3	
122	Superhero masks pretend play assorted	pc	5	

123	Scrabble board game set	set	1	
124	Word Game Classic Boggle Word Factory Word Game	set	1	
125	Charades for Kids Game	set	1	
126	3D Snakes and Ladders Fun Game for Kids	set	2	
127	Children's dart board sticky ball throwing parent-child interaction outdoor sports indoor toys, 15 balls + 2 darts + 1 hook	pc	2	
128	Construction Marble Race Run Maze Balls	set	2	
129	Animal Ring Wooden Toy Imagination Generation Jungle Ring Toss Game	set	1	
130	Game Wooden Bowling set Cartoon Animal Bowling Pins Balls Sport Toy Indoor Interactive Game Bowling Pin Size: 16cm x 2.3cm x 5.5cm/6.30" x 0.91" x 2.17" (Approx.)	set	1	
131	Uno Cards family game	pack	10	
132	Spot It game	pc	15	
133	Kid Art Modeling Clay Non Drying Education Toys Modeling Materials 120g assorted colors	pc	50	
134	Connect 4, medium	set	10	
135	Community helpers finger puppets	set	5	
136	Big Size Pop It Fidget Toy Jumbo Bubble Sensory Toy Large Rainbow Chess Board Giant Interactive	set	1	
137	Waste Segregation and Memory game 2 in 1	set	1	
138	Animal habitats and memory game 2 in 1	set	1	
139	Wooden Montessori Robot Busy Board Sensory Activity Toy Learning Fine Motor Skills sensory for kids	unit	1	
140	Color Dough 12pcs Clay Dough with Animals Model	set	10	
141	Geoboard Mathematical Manipulative Material Array Product size: 15 x 15 cm -Product weight: 0.3kg	set	2	
142	Coin bank with removable cap	pc	20	
143	Wooden Colorful Number Operation Toy	set	1	
144	Pompoms colored 25 mm, 50 pcs/pack	pack	2	
145	Fuzzy Wires / Pipe Cleaners - 20pcs/set for Art Activities	pack	10	
146	Montessori Sewing Needles - Set of 3	set	5	
147	Wooden numbers lacing beads for kids 35pcs/jar	jar	1	
148	Plastic Connecting Gears	set	1	
149	Plastic eggs 1 set	set	1	
150	Rock 'N Stack Rings	set	2	
151	Connecting Pipes set 15 pcs	set	3	
152	Jumbo nuts and bolts set	set	1	
153	Plastic pail assorted colors, 8 pcs, diameter, 4.5" height	set	2	
154	13cm mini food tongs stainless steel snack tongs snack tongs ice tongs tong	pc	10	
155	Jumbo Tweezers assorted colors	pc	10	
156	Counting and Color Sorting Toy Set	set	1	
157	Safety training scissors for kids	pc	10	
158	Shoelaces assorted colors, 110cm	pc	10	
159	Small 10 Grid Children's Beaded Toys DIY Handmade Girl Wear Necklace Bracelet Beads Educational Toys	set	5	



160	25Pcs Mushroom Nail Tall Stackers Peg Fine Motor Skills Toys Montessori	set	1	
161	Cubbers Den Shapes Lacing Fun	set	1	
162	Ice Cream Coin bank	pc	2	
163	Plastic eggs 1-inch 30 pcs/pack, classic colors	set	2	
164	Fine motor tool set	set	1	
165	Bingo set	set	2	
166	Thera putty Set (4 Colors)	set	2	
167	ADL Busy Board	set	1	
168	Clothes Drying Rack 150X110X40 cm Iron Bar	pc	1	
169	Squishy Ball Toys For Kids Stress Reliever Toys For Distribution	pc	50	
170	Flashing Spiky Ball with Lights and Sounds For Distribution	set	50	
171	Baby rattle sets 10 pcs per set	pc	10	
172	Pikler Attachment Reversible Ramp (Flat sliding surface on one side and half-rungs resembling a ladder on the other) for ages 6 mos+( European Birch Plywood, Scandinavian Pine, child-friendly, water-based finish 48x14x2.5 inches - Customized	pc	1	
173	Children's Simulation Scooter Children's Scooter Twisted Car anti-slip hard plastic wheels, integrated non-slip handle	pc	1	
174	Kids Mini Bike with Four Wheels Balance Bike New Baby Walker Baby Walker Tricycle Baby Bike Wheel Size:5.5 Inch; Met Weight: 1.8 kg; Gross Weight:2 KG; Load Capacity: 50KG; Frame Material: Steel; Rim Material: EVA	pc	1	
175	Basketball (Durable Rubber Material, For Outdoor Basketball, Size 7)	pc	1	
176	White Cotton Bath Towels 70 x 140 cm	pc	5	
177	Ankle Weight, premium anti-chafing neoprene fabric Sold in pairs 2 lbs	pair	1	
178	Ankle Weights, premium anti-chafing neoprene fabric Sold in pairs 3 lbs	pair	1	
179	Ankle Welghts, premium anti-chafing neoprene fabric Sold in pairs 4 lbs	pair	1	
180	Ankle Weights, premium anti-chafing neoprene fabric Sold in pairs 5 lbs	pair	1	
181	CYLINDRICAL YOGA BOLSTER: 15 x 50 cm. Upholstered Leather, Cotton	pc	1	
182	Wedge Pillow Foam Memory Neck Back Support Material: Cotton, Sponge, 50x25x15cm	pc	2	
183	Mega Wedge Pillow, Size: 12x12x24 Inches	pc	1	
184	4 in 1 Bean Bag Toss Game Toy for Kids Corn hole Board Game Outdoor Picnic Beach Toys Foldable 8 x Bean Bags, 6 x sticky balls, 10 x darts, 4 x ground nails, 4 x suction Cups, 2 x adhesive hooks, 1 x storage bag, 1 x manual.	pc	1	
185	2 pcs Nylon Covered Sand/ Bean bags Length: 7cm (2.75in) Width: 7cm (2.75in) Height: 2cm (0.8in)	pc	16	
186	Tennis Ball (4 ball tin)	tin	2	
187	Inflatable Racket Ball (9 Inches, Rubber PVC Material)	pc	8	
188	Pingpong Balls (6 pcs/set)	set	12	
189	Shuttlecock, Duck Feather 12 pieces per Tube	tube	1	

190	High Pressure Floor Pump Material: Aluminum Alloy Length: 65cm Weight: 600g	pc	1	
191	Gym Ball/Vestibular Ball Anti-burst 75cm ball structure with durable PVC, perfect for tough workouts High grip, non-slip surface support weight up to 250 lbs.	pc	1	
192	6 PCS Multi-function Safety Agility Cone for Football Soccer Sports Field Practice Drill Marking Cones are flat on the top (no holes) Height: Approx. 6.7 inch / 17cm Material: PVC Color: RED Package Includes:6 x Agility Cone	set	1	
193	3 Stop Button Measuring Tape w/ Metric And Inch Blade 5 meters	pc	1	
194	Stopwatch: 1.5V Alkaline battery. Weather resists construction.	pc	1	
195	8M Nylon Straps Agility Training Ladders Agility Speed Ladder Material: Plastic and Nylon, 6m/19.7 ft., PP Material, Rung Color Yellow	pc	1	
196	Air Purifier HEPA Filter Replacement Height: 293mmDiameter: 200mm	pc	3	
197	Indelible Pencils	pc	5	
198	Cling Wrap; Plastic	sheet	3	
199	Plaster of Paris Powder, 20 kilos	sack	5	
200	GI Pipe, 20 ft.	pc	1	
201	Sand, 20 kilos	sack	1	
202	Cotton Stockinette	packs	10	
203	Nylon Stockings	packs	10	
204	Polypropylene, 4m x 8m.	sheet	1	
205	Webbing	roll	1	
206	Velcro Set, 2 inches	roll	1	
207	Speedy Rivet	packs	1	
208	Eva Foam, 5mm	sheet	3	
209	Outsole, 1m x 1m	sheet	3	
210	Surforms, half round, standard	pc	5	
211	Crayons Jumbo 12 pcs	set	25	
212	Crayons Original 8 pcs	set	75	
213	Crayons Original 16 pcs	set	75	
214	Poster color tray type 6 colors	set	20	
215	Twistable Color Pencil 12 colors	set	5	
216	Storage Container Clear 12L with Handle and Lock	unit	10	
217	Storage Container Clear 6.5L with Handle and Lock	unit	20	
218	Storage Container Clear 9 L with Handle and Lock set (2 pcs/set)	set	2	
219	tongs 3 in 1 /set	set	3	
220	Clear Plastic Short Envelope with snap 25 pcs/pack	pack	4	
221	Clear Plastic Long Envelope with snap 25 pcs/pack	pack	4	
222	Laminating Film <b>Short</b> Hot Lamination Process 250mic /125mic (216 x 303mm) (100pcs)	pack	3	
223	Laminating Film <b>A4</b> Hot Lamination Process 250mic/125mic (216 x 303mm) (1100 pcs)	pack	3	
224	Laminating Film <b>Long</b> Hot Lamination Process 250mic/125mic (216 x 303mm) (100pcs)	pack	3	

225	School Supplies Whiteboard Marker For Kids 12Pcs/packs	pack	20
226	Oslo paper 250 pcs/1 ream	ream	10
227	Short Colored papers assorted 250 pcs/ream	ream	10
228	Long Colored papers assorted 250 pcs/ream	ream	10
229	white Glue twistable cap 100 grams	pc	20
230	Highlighter Marker set/10 pcs	set	15
231	Manila paper 10 sheets/pack	pack	5
232	Pencil Number 2 by box/12 pcs	box	50
233	White Pencil Eraser 526-B40p box	box	1
234	White board marker bullet 12 pcs/box	box	5
235	Reusable Hot and Cold Pack 11"x4"	pc	2
236	Plaster of Paris Bandage ; 6 inch	roll	30
237	Axillary Crutches for Children; Height 83 - 103 cm; Handgrip 48 - 70.5 cm; Weight 0.98 kg; Max Load 130 kg	pairs	2
238	Quad cane specification: Material: Aluminum alloy Color: bronze Size: First grip height; 63cm/25" Tenth grip height: 85cm/33" (ten gears can be adjusted)	pc	2
239	Basic PEDIATRIC Standard FOLDABLE Wheelchair (Length - 98 cm, Width - 55 cm, Height - 88 cm, Seat Width - 35 cm, Seat Depth 36 cm, Seat from Ground Height 47 cm, Rear wheel diameter - 55 cm) with ADJUSTABLE Footrest, Anti tip Bars.	pc	1
240	Crutches - Pediatric Forearm Crutches with Half Cuff; Product weight: 17.3 oz. (490 g); Maximum user weight; 160 lbs.; User height; 3' 0" to 4' 0" (91 to 123 cm.); Height adjustable grip to floor; 17 in. - 23 in.; Grip to top of cuff; 6 in. - 7 in.	pair	3
***			

I hereby certify to comply and deliver all the above requirements.

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

# Section VII. Technical Specifications

## Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

### Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words “*or at least equivalent.*” References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

# Technical Specifications

PROJECT NAME: **PROCUREMENT OF KIDS MINI BIKE, WOODEN RAMP RACE TRACK AND OTHERS, AND OTHERS**  
PROJECT NO. **QCCCD-23-GM-0686**

Item	Specification	Statement of Compliance
		<i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i>
A.1.	Self-Powered Ride-on Yoyo Car, made of Hard Plastic, can support up to 100kg Dimensions: 70CMx2CMx26CM (Pink white)	
2	Wooden Rocker Balance Board Anti-Slip Core Trainer Specification: 1. material: wood 2. color: Log color 3. size: 17.5*13.5*3inch 4. Type or model: no model 5. Usage: Balancing Exercises	
3	Transfer and Gait belt - 2 inches x 54-inch, Quick Release Plastic Buckle, Weight capacity 350 lbs	
4	Transfer and Gait belt - 2 inches x 60-inch, Metal Buckle, Weight capacity 350 lbs	
5	THERABAND 6-Inch wide, 2 Yards Long Resistance Band <b>BLACK</b> - Intermediate, Special Heavy (7.3 lbs)	
6	THERABAND 6-Inch WIDE 2 Yards Long Resistance Band <b>YELLOW</b> - Beginner, Light (3 lbs)	
7	Wooden Ramp Race Track	
8	My Home Puzzle: 36 jigsaw pieces with 4 self-correcting 9-piece puzzles. Suitable for children of 3 years and above. Match the objects to the rooms in which they usually are found.	
9	Early Learner Opposites (24 double puzzles)	
10	What comes Next: 30 pieces, 10 sets of 3 cards each. Suitable for children 4 years and above. It is a sequence making game.	
11	Guess What? Who? Where? Game: Practice for describing and inferencing	
12	Mr. Potato head: retro style; 13 pcs in the set	
13	Wooden Ball Game and Hammer	

14	Wooden Magnetic Fishing Game Set: 32 pcs of wooden marine animals, 2 fishing rods and a wooden box	
15	Pop- up Jumping Pirate Barrel Game	
16	Slicing Pizza Toy	
17	Sliceable fruits	
18	Kitchen toy set	
19	Knock Ball the Ladder	
20	Cooking toy set (110 pcs)	
21	Category Box for kids: 8 big cards, 80 small cards; 8 categories; suitable for 3 years and above	
22	Eric Carle Story Library (4 books per set)	
23	Sequencing Verb Tenses Regular and Irregular Verb Cards)	
24	Webber Photo Cards - Wh Questions	
25	Alphabet number train	
26	Spell It Out	
27	Counting matching rainbow objects bowls toddler tubs Bowl diameter 8cm; Bowl height 3.2cm; Tongs length 9.5cm; Tongs width 2.5cm (widest point), different sets (animals, family, fruits, vegetables)	
28	My First Colour In The Line: Animals Trade Paperback (Coloring Book For Kids)	
29	155 Pes Wooden Pattern Blocks Set Geometric Shape Puzzle Kindergarten Classic Educational Montessori Tangram Toys	
30	Wooden Combination Puzzle Pieces	
31	Lacing numbers and letters on tray	
32	120 pes colorful wooden blocks	
33	plastic Shape sorter set	
34	Opposites Match Up puzzles	
35	Facial Expression memory game	
36	Fruity Match Memory Game	
37	5pcs Musical Toy Set Roll Drum Guitar Instruments Band Kit Kids Early Educational Toy Gift	
38	Scooter Board (42*40 cm) Different colors	
39	Scooter Board (60*50 cm) Different Colors	
40	Scooter Board connector	
41	5- piece balance stepping stone set children's indoor and outdoor coordination training sensory toy	
42	Customized Square wooden Ball pit with upholstery and padding, dimensions: 120*120*52cm	
43	Bubbles Stick 30 pcs/pack	
44	Squeaky plush toys random design	
45	Knock the Ball Hammer Game Wooden Toy for Kids non-toxic water-based paints	
46	Rainbow Tower/Stacking Cylinder Dimension: A: 28x14x14cm 9 rings (Plastic)	
47	Wooden Geometric Stacker	
48	Cylindrical Plastic Stackers	
49	Rainbow Glitter Slime	
50	Plastic Balance Board	
51	Trampoline Adult (dimensions: diameter: 101cm / height: 21.5cm Fit Trampo 100 weight: 6,8kg Box dimensions: 104x103x5cm Box weight: 9 kg Frame : 100.0% Steel Inner fabric: 100.0% Polypropylene	

	(PP) Outside Shell - Main fabric: 100.0% Polyester (PES))	
52	Wooden Pretend Play Cleaning Set / practical life Montessori, wooden mop, brush, small dust pan, wiping cloth set	
53	Best store Kitchen Sink Pretend Play Kiddie Toys Size: 40.5x27.5x29cm	
54	Adult Hangers: Stainless steel and Anti Slip (with rubber) - 10 pcs	
55	Pillow Case, Plain Colored (Different Colors) 17 x 28 in	
56	Tupperware storage round 250 ml 10s	
57	Tupperware storage round 450 ml 10s	
58	Tupperware storage round 750 ml 10s	
59	60Books Kids Early Learning Story Books Full Color Coated Paper, Quantity: 60 Book Per Set; Packaging Size: 13.6*14*5.8CM; Material: Gloss Art; Suitable Age: 3 years old above; No Pages Per Book: 8	
60	Magkulang Tayo! (No. 1) - Coloring Book	
61	Kayo kong Magsulat! - Activity Book	
62	Kaya kong Gumuhit! - Activity Book	
63	Kaya Ko Na! 1: Alpabetong Filipino - Activity Book	
64	Maliit na Gagamba Board Book - for Toddlers	
65	Ako ay May Lobo Board Book - for Toddlers	
66	Sampung mga Daliri Board Book - for Preschool and Toddlers, Filipino Text	
67	Magkulang Tayo ng Kuwento 1: Alamat ng Ampalaya - Picture and Coloring Book for Preschool	
68	Magkulang Tayo ng Kuwento 4: Bakit Matagal ang Sundo Ko? - Picture and Coloring Book for Preschool	
69	My Big Book Of Copy The Color (By Age 2-3)	
70	Whiteboard and Black Chalkboard 11 inches x 8 inches / 30x22cm MBF3022 (1 pc)	
71	Children Toys Drawing Tracing Lines Erasable Marker Set	
72	TOS Multi-functional Frog / Lion Calendar Clock Learning Cognitive Wooden Toddler Kids Toys	
73	Multifunctional Math Operation Learning Box 1 set Size: 24 x 4 x 16.5 cm (LxWxH)	
74	Geometric Four Column Shape Sorter Learning & Education Wooden Toys shape: rectangle size:21*6.5*5.7	
75	Cognitive Alphabet Spelling And Exercise Thinking	
76	My first Origami book	
77	Good manners flash cards set	
78	Good safety habits	
79	Paper Cut Out Workbooks	
80	Origami Set: Beginner	
81	Origami Set: Intermediate	
82	Origami Set: Advanced	
83	Soft Baby Cloth Books for baby Early Learning Sensory Educational Toys Animal Fabric Book	
84	Cubbers Den Sequencing Cards	
85	Bahay Kubo Memory Game	
86	Coloring book	

87	Lacing Cards (10 boards, 10 laces) animals, vehicles, clothing	
88	Kids Apron Set Apron size: 20 * 50 * 39.5 cm Sleeve: 21 * 14cm, 1 apron + 1 pair of cuff	
89	Premium 10PCS Artist Brush Set w/ Fan Type	
90	White palette 10 holes'	
91	Sensory Bin Tools Scooping and Tong Set with Tray 10 pc Package Includes: 1 Wooden Pot with Cover; 1 Wooden Pan with Cover; 1 Wooden Small Cup; 1 Wooden Cup with Ears; 1 Wooden Plate; 1 Wooden Small Scoop; 1 Wooden Large Scoop; 1 Tong set; 1 Wooden Tray; 1 Cloth Bag	
92	Sensory Play Tray (multi-purpose loose part storage tray) sensory bin multi-purpose bin	
93	Kinetic Fun Sand Clay set 1 kg "set"- includes 1 kg sand, molders, shovel, pool, and container with different colored sand	
94	Play Dough Tools Set Toy Educational Gift Plasticine Mold Modeling Clay Kit Slime Toys For Kids	
95	Manual Mould Toy Puzzle Tool Child Non-Toxic Diy Tools Outfit Hand Color Mud	
96	Magic Magnetic drawing board	
97	Wooden DIY toolbox toy for kids Carpenters set Pretend play toys	
98	Little Xylophone On A Pink Kiddie Bus Design Early Formation Kids Toys	
99	Whack-a-mole Toy baby Hammer with music	
100	Kids Music Piano Toys Music Educational Toys for Kids Musical Instrument Toy Farm Animals Hand Drums	
101	Play-Doh Waffle Maker Modeling Clay Dough	
102	Baby Tactile Senses Toys Training Massage Touch Hand Ball Kids Newborn Multi Soft Ball Set	
103	Body lotion for kids 500 ml	
104	100% cotton gravity blanket 15 pounds mattress quilt, quilt cover integrated	
105	Pretend dolls family set 6 pcs 3 inches tall	
106	Baby alive with Crib Diaper bottle and sound Bed size 38.2*18.5*20.5 cm	
107	Fireman tools set	
108	Engineer tools set pretend play 37 pcs	
109	Wood slicing pizza	
110	wooden BBQ set pretend play Size: 22.3*30cm	
111	3d Wooden Puzzle Magnetic Changing Costume	
112	Mini Tabletop Pool Table Desktop Billiards Set, size: 36*8*24cm	
113	6pc Set Colorful Reusable and Durable Rainbow Plastic Cup Party Cup Kiddie Cup	
114	Reusable Colorful Plastic Drinking Party Shot Glass Learning Cups	
115	Colorful 9 inch Reusable Washable Party Plates Kiddie Plate Plato	
116	Family Finger Puppet	
117	Plastic tea set assorted colors	
118	Iron Box Magnetic Fishing Wooden Building Block Toy	



119	Children's puzzle play house toy supermarket cash register electric light multifunctional, 19 * 12 * 8CM Weight: 275g	
120	Wooden Fruits and Veggies Cutting Set	
121	Princess Magic Wand With Lights And Sound	
122	Superhero masks pretend play assorted	
123	Scrabble board game set	
124	Word Game Classic Boggle Word Factory Word Game	
125	Charades for Kids Game	
126	3D Snakes and Ladders Fun Game for Kids	
127	Children's dart board sticky ball throwing parent-child interaction outdoor sports indoor toys, 15 balls + 2 darts + 1 hook	
128	Construction Marble Race Run Maze Balls	
129	Animal Ring Wooden Toy Imagination Generation Jungle Ring Toss Game	
130	Game Wooden Bowling set Cartoon Animal Bowling Pins Balls Sport Toy Indoor Interactive Game Bowling Pin Size: 16cm x 2.3cm x 5.5cm/6.30" x 0.91" x 2.17" (Approx.)	
131	Uno Cards family game	
132	Spot It game	
133	Kid Art Modeling Clay Non Drying Education Toys Modeling Materials 120g assorted colors	
134	Connect 4, medium	
135	Community helpers finger puppets	
136	Big Size Pop It Fidget Toy Jumbo Bubble Sensory Toy Large Rainbow Chess Board Giant Interactive	
137	Waste Segregation and Memory game 2 in 1	
138	Animal habitats and memory game 2 in 1	
139	Wooden Montessori Robot Busy Board Sensory Activity Toy Learning Fine Motor Skills sensory for kids	
140	Color Dough 12pcs Clay Dough with Animals Model	
141	Geoboard Mathematical Manipulative Material Array Product size: 15 x 15 cm -Product weight: 0.3kg	
142	Coin bank with removable cap	
143	Wooden Colorful Number Operation Toy	
144	Pompoms colored 25 mm, 50 pcs/pack	
145	Fuzzy Wires / Pipe Cleaners - 20pcs/set for Art Activities	
146	Montessori Sewing Needles - Set of 3	
147	Wooden numbers lacing beads for kids 35pcs/jar	
148	Plastic Connecting Gears	
149	Plastic eggs 1 set	
150	Rock 'N Stack Rings	
151	Connecting Pipes set 15 pcs	
152	Jumbo nuts and bolts set	
153	Plastic pail assorted colors, 8 pcs, diameter, 4.5" height	
154	13cm mini food tongs stainless steel snack tongs snack tongs ice tongs tong	
155	Jumbo Tweezers assorted colors	
156	Counting and Color Sorting Toy Set	
157	Safety training scissors for kids	

158	Shoelaces assorted colors, 110cm	
159	Small 10 Grid Children's Beaded Toys DIY Handmade Girl Wear Necklace Bracelet Beads Educational Toys	
160	25Pcs Mushroom Nail Tall Stackers Peg Fine Motor Skills Toys Montessori	
161	Cubbers Den Shapes Lacing Fun	
162	Ice Cream Coin bank	
163	Plastic eggs 1-inch 30 pcs/pack, classic colors	
164	Fine motor tool set	
165	Bingo set	
166	Thera putty Set (4 Colors)	
167	ADL Busy Board	
168	Clothes Drying Rack 150X110X40 cm Iron Bar	
169	Squishy Ball Toys For Kids Stress Reliever Toys For Distribution	
170	Flashing Spiky Ball with Lights and Sounds For Distribution	
171	Baby rattle sets 10 pcs per set	
172	Pikler Attachment Reversible Ramp (Flat sliding surface on one side and half-rungs resembling a ladder on the other) for ages 6 mos+( European Birch Plywood, Scandinavian Pine, child-friendly, water-based finish 48x14x2.5 inches - Customized	
173	Children's Simulation Scooter Children's Scooter Twisted Car anti-slip hard plastic wheels, integrated non-slip handle	
174	Kids Mini Bike with Four Wheels Balance Bike New Baby Walker Baby Walker Tricycle Baby Bike Wheel Size:5.5 Inch; Met Weight: 1.8 kg; Gross Weight:2 KG; Load Capacity: 50KG; Frame Material: Steel; Rim Material: EVA	
175	Basketball (Durable Rubber Material, For Outdoor Basketball, Size 7)	
176	White Cotton Bath Towels 70 x 140 cm	
177	Ankle Weight, premium anti-chafing neoprene fabric Sold in pairs 2 lbs	
178	Ankle Weights, premium anti-chafing neoprene fabric Sold in pairs 3 lbs	
179	Ankle Weights, premium anti-chafing neoprene fabric Sold in pairs 4 lbs	
180	Ankle Weights, premium anti-chafing neoprene fabric Sold in pairs 5 lbs	
181	CYLINDRICAL YOGA BOLSTER: 15 x 50 cm. Upholstered Leather, Cotton	
182	Wedge Pillow Foam Memory Neck Back Support Material: Cotton, Sponge, 50x25x15cm	
183	Mega Wedge Pillow, Size: 12x12x24 Inches	
184	4 in 1 Bean Bag Toss Game Toy for Kids Corn hole Board Game Outdoor Picnic Beach Toys Foldable 8 x Bean Bags, 6 x sticky balls, 10 x darts, 4 x ground nails, 4 x suction Cups, 2 x adhesive hooks, 1 x storage bag, 1 x manual.	
185	2 pcs Nylon Covered Sand/ Bean bags Length: 7cm (2.75in) Width: 7cm (2.75in) Height: 2cm (0.8in)	
186	Tennis Ball (4 ball tin)	
187	Inflatable Racket Ball (9 Inches, Rubber PVC Material)	

188	Pingpong Balls (6 pcs/set)	
189	Shuttlecock, Duck Feather 12 pieces per Tube	
190	High Pressure Floor Pump Material: Aluminum Alloy Length: 65cm Weight: 600g	
191	Gym Ball/Vestibular Ball Anti-burst 75cm ball structure with durable PVC, perfect for tough workouts High grip, non-slip surface support weight up to 250 lbs.	
192	6 PCS Multi-function Safety Agility Cone for Football Soccer Sports Field Practice Drill Marking Cones are flat on the top (no holes) Height: Approx. 6.7 inch / 17cm Material: PVC Color: RED Package Includes:6 x Agility Cone	
193	3 Stop Button Measuring Tape w/ Metric And Inch Blade 5 meters	
194	Stopwatch: 1.5V Alkaline battery. Weather resists construction.	
195	8M Nylon Straps Agility Training Ladders Agility Speed Ladder Material: Plastic and Nylon, 6m/19.7 ft., PP Material, Rung Color Yellow	
196	Air Purifier HEPA Filter Replacement Height: 293mmDiameter: 200mm	
197	Indelible Pencils	
198	Cling Wrap; Plastic	
199	Plaster of Paris Powder, 20 kilos	
200	GI Pipe, 20 ft.	
201	Sand, 20 kilos	
202	Cotton Stockinette	
203	Nylon Stockings	
204	Polypropylene, 4m x 8m.	
205	Webbing	
206	Velcro Set, 2 inches	
207	Speedy Rivet	
208	Eva Foam, 5mm	
209	Outsole, 1m x 1m	
210	Surforms, half round, standard	
211	Crayons Jumbo 12 pcs	
212	Crayons Original 8 pcs	
213	Crayons Original 16 pcs	
214	Poster color tray type 6 colors	
215	Twistable Color Pencil 12 colors	
216	Storage Container Clear 12L with Handle and Lock	
217	Storage Container Clear 6.5L with Handle and Lock	
218	Storage Container Clear 9 L with Handle and Lock set (2 pcs/set)	
219	tongs 3 in 1 /set	
220	Clear Plastic Short Envelope with snap 25 pcs/pack	
221	Clear Plastic Long Envelope with snap 25 pcs/pack	
222	Laminating Film <b>Short</b> Hot Lamination Process 250mic /125mic (216 x 303mm) (100pcs)	
223	Laminating Film <b>A4</b> Hot Lamination Process 250mic/125mic (216 x 303mm) (1100 pcs)	
224	Laminating Film <b>Long</b> Hot Lamination Process 250mic/125mic (216 x 303mm) (100pcs)	
225	School Supplies Whiteboard Marker For Kids 12Pcs/packs	
226	Oslo paper 250 pcs/1 ream	
227	Short Colored papers assorted 250 pcs/ream	

228	Long Colored papers assorted 250 pcs/ream	
229	white Glue twistable cap 100 grams	
230	Highlighter Marker set/10 pcs	
231	Manila paper 10 sheets/pack	
232	Pencil Number 2 by box/12 pcs	
233	White Pencil Eraser 526-B40p box	
234	White board marker bullet 12 pcs/box	
235	Reusable Hot and Cold Pack 11"x4"	
236	Plaster of Paris Bandage ; 6 inch	
237	Axillary Crutches for Children; Height 83 - 103 cm; Handgrip 48 - 70.5 cm; Weight 0.98 kg; Max Load 130 kg	
238	Quad cane specification: Material: Aluminum alloy Color: bronze Size: First grip height; 63cm/25" Tenth grip height: 85cm/33" (ten gears can be adjusted)	
239	Basic PEDIATRIC Standard FOLDABLE Wheelchair (Length - 98 cm, Width - 55 cm, Height - 88 cm, Seat Width - 35 cm, Seat Depth 36 cm, Seat from Ground Height 47 cm, Rear wheel diameter - 55 cm) with ADJUSTABLE Footrest, Anti tip Bars.	
240	Crutches - Pediatric Forearm Crutches with Half Cuff; Product weight: 17.3 oz. (490 g); Maximum user weight; 160 lbs.; User height; 3' 0" to 4' 0" (91 to 123 cm.); Height adjustable grip to floor; 17 in. - 23 in.; Grip to top of cuff; 6 in. - 7 in.	
B.	<b>Compliance to the Schedule of Requirements (Section VI)</b>	

I hereby certify to comply and deliver all the above requirements.

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

## ***Section VIII. Checklist of Technical and Financial Documents***

### **Notes on the Checklist of Technical and Financial Documents**

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. Any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary “pass/fail” criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

# Checklist of Technical and Financial Documents

## I. TECHNICAL COMPONENT ENVELOPE

### *Class “A” Documents*

#### Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) **in accordance with Section 8.5.2 of the IRR;**

#### Technical Documents

- ☐ (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (in a **FORM prescribed by the QC-BAC-GOODS AND SERVICES**); **and**
- ☐ (c) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents (in a **FORM prescribed by the QC-BAC-GOODS AND SERVICES**); **and**
- ☐ (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; **or**  
Original copy of Notarized Bid Securing Declaration; **and**
- ☐ (e) Conformity with Section VI. (Schedule of Requirements) and Section VII. (Technical Specifications), which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- ☐ (f) Original duly signed Omnibus Sworn Statement (OSS); **and** if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

#### Financial Documents

- ☐ (g) The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC) (in a **FORM prescribed by the QC-BAC-GOODS AND SERVICES**);  
**or**  
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

### *Class “B” Documents*

- ☐ (h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;  
**or**  
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

#### Other documentary requirements under RA No. 9184 (as applicable)

- ☐ (i) *[For foreign bidders claiming by reason of their country’s extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- ☐ (j) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

## II. FINANCIAL COMPONENT ENVELOPE

- ☐ (a) Original of duly signed and accomplished Financial Bid Form; **and**
- ☐ (b) Original of duly signed and accomplished Price Schedule(s).

## III. REQUIRED DOCUMENTS in BDS SECTION 20.2 and 21.2

- **No additional requirements**

Note:

1. Please refer to  
[\[https://drive.google.com/file/d/1uiYurh5WrpBL5B\\_pqpzAb62yucAblR1p/view?usp=sharing\]](https://drive.google.com/file/d/1uiYurh5WrpBL5B_pqpzAb62yucAblR1p/view?usp=sharing) for the following requirements:
  - a. Computation of NFCC;
  - b. List of All Ongoing Contracts/List of Contracts already awarded but not yet started;
  - c. Statement of Single Largest Completed Contract
2. Please refer to GPPB Resolution No. 16-2020 for the following requirements:
  - a. Bid Form;
  - b. Price Schedule (for Goods Offered from Abroad/ Within the Philippines)
  - c. Bid Securing Declaration; and
  - d. Omnibus Sworn Statement

