



Republic of the Philippines  
Quezon City  
**OFFICE OF THE CITY MAYOR**

3/F Bulwagang Amoranto,  
High Rise Building,  
Quezon City Hall Compound,  
Diliman, Quezon City  
Trunkline 988-4242

**NOTICE TO PROCEED**

This CONTRACT, therefore, having been approved, copy of which is hereto attached, NOTICE TO PROCEED is hereby given to:

**Digna D. Marciano** ✓  
Sole Proprietor ✓  
VINDES TRADING ✓  
Contractor ✓

With Office Address at  
2A-2 West Lane Street, Pasong Tamo, Quezon City ✓

For the Project  
**PROCUREMENT OF ALUMINUM EXTENSION LADDER AND OTHERS**

FOR THE PERIOD

30 JUN 2023 TO 30 JUL 2023

The Project will commence on 30 JUN 2023

ISSUED BY:

**MA. JOSEFINA G. BELMONTE**  
City Mayor ✓

We hereby acknowledge the receipt of the above mentioned Notice

**MARY MARGARET M. BANA**  
(Signature Over Printed Name and Designation)  
VINDES TRADING ✓