



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2305072**

Purchase Order Date: **22 JUN 2023**

Procuring Unit	: CITY PROSECUTOR'S OFFICE	Project Number	: CPO-23-HCS-0311
Company Name	: ALELEN ENTERPRISE	Mode of Procurement	: Public Bidding
Address	: 21C Matiyaga St., Barangay Central, Quezon City	Resolution No.	: 23-PB-276
Business Type	: Sole Proprietorship Registration #1387714	TIN Number	: 179-876-721-000
		Contact Number	: 09275951220

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	SACK woven polypropylene nylon heavy duty Size: (26 inches x 40 inches – 65cm x 105cm)	piece	400	18.75	7,500.00
2	T5 LED TUBE LIGHT 14W 2FT Industrial Daylight	piece	70	548.58	38,400.60
3	DVD+R - (VERBATIM) 4.7GB 16X 120 minutes (10 pieces with Individual Slim Case) DVD-Recordable Discs offer 4.7GB or 120 minutes of DVD-Quality Storage Capacity archive and back up, up to 4.7GB of important data Compatible with most 16X DVD+R drives available Read compatible with most DVD-ROM drives and DVD video players, record 120 minutes of video	pack	10	1,170.00	11,700.00
4	SET VEHICLE MULTIFUNCTIONAL WRENCHES CHROME VANADIUM STEEL AUTO CAR REPAIR TOOL BOX SET 53 pieces Material: high carbon steel Maximum size: About 14mm/0.55 inch Quantity: 21 pieces socket bits Pattern hexagon socket: T10 / T15 / T20 / T25 / T30 / T40 Flat head hexagon socket: H3 / H4 / H5 / H6 / H7 / H8 Slotted: S4/ S5.5/S7 Cross: PH1 / PH2 / PH3 POZI: PZ1 / PZ2 / PZ3 13pcs ¼ inch hexagon sockets: 4-4.5-5.5-6-7-8-9-10-11-12-13-14mm 1pc ¼ inch universal joint 1pc ¼ inch elastic extension rod 2pcs ¼ inch extension (50mm, 100mm) 3pcs L-type hexagonal wrench (1.5-2-2.5mm) 1pc ¼ inch slide bar 1pc ¼ inch interface small square bar 1pc ¼ inch quick release ratchet wrench 7pcs ¼ inch long sockets: 6, 7, 8, 10, 12, 13, 14mm	set	1	880.00	880.00

MA. JOSEFINA G. BELMONTE
City Mayor

Ryan A. Guillermo

Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : No. 2222, 03. 04222

Approved Budget for the Contract : 330,150.50



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5	PIPE WRENCH SET 8 inches/10 inches/12 inches/14 inches - (INGCO) *8 inches (200mm) Max clamping diameter: 27mm *10 inches (250mm) Max clamping diameter: 34mm *12 inches (300mm) Max clamping diameter: 42mm *14 inches (350mm) Max clamping diameter: 50mm Mobile jaw drop-forged with high quality carbon steel Inactivate treatment Body material: ductile cast iron Black finish and polish solid rivet	set	1	620.00	620.00
6	INDUSTRIAL HAND RIVETER (8 inches) TPR HANDLE - (TOLSEN) Powder Coated Aluminum Alloy Body Innovative Patented Structure Over 40% Labor Saving Design Ergonomic Handles with Comfortable TPR Grips Three Jaws, Alloy Steel, HRC 58-62 Maximum Working Stroke: 7mm, Adjustable Suitable for Aluminum, Steel and Stainless Steel Rivets Packing: Double Blister	unit	1	1,255.00	1,255.00
7	115 IN 1 MINI MAGNETICS PRECISION SCREWDRIVER SET MULTI COMPUTER PC REPAIR HAND 115 in 1 for a wide range of applications Anti-Slip handle in silicone quality and ergonomic design. Made of chrome vanadium steel, which are not easy to break and are durable. Reasonable package design, easy to use and carry. Features and specifications: 90 x Bits PH000, PH000, PH00, PH00, PH0, PH0, PH1, PH1, PH2, and PH2 m, word, Bit: PZ00, PZ00, PZO, PZO, PZ1, PZ1, PZ2, and PZ2 Straight: 1.0, 1.5, 2.0, 2.5, 3.0, 3.5, and 4.0 Straight: 1/16, 5/64, 3/32, 7/64, 1/8, 9/64, and 5/32 Five star: 0.8, 0.8, 1.2, 1.2, 1.5, 1.5, 2.0, and 2.0 Torx: T3, T3, T4, T4, T5, T5, T6, T6, T7, T7, T8, T8, T9, T9, T10, T10, T15, T15, T20, and T20 Hexagon: 07, 0.9, 1.3, 1.3, 1.5, 1.5, 2.0, 2.0, Z5, 2.5, 3.0, 3.0, 3.5, 4.0, and 4.0 Hexagon: 1/16, 5/64, 3/32, 7/64, 1/8, 9/64, and 5/32 Triangle: 2.0, 2.3, 2.7, and 3.0 "U" shape: 2.6 and 2.6 "Y" shape: 2.0 and 3.0 4mm socket: M2.5, M3.0, M3.5, M4.0, M4.0, M4.5, M5.0, and M5.5	set	1	668.00	668.00

MA. JOSEFINA G. BELMONTE
City Mayor

Ryan A. Guillermo

Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : No. 2222 of 2422

Approved Budget for the Contract : 330,150.50



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PO Number **2305072**

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Business Type	: Sole Proprietorship Registration #1387714	TIN Number	: 179-876-721-000
		Contact Number	: 09275951220

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11	can be adjusted for 360 degrees room disinfection and directional misting to disinfect a person; Ultrasonic high frequency oscillation quickly atomizes water into mist; Whisper-Quiet Operation; Constant Humidity Control CORDLESS HAMMER DRILL - (MAKITA) ✓ 13mm ½ inch 18V LXT Kit Set with Brushless DC Motor . Voltage: 18V . Max Capacity Steel: 13mm . Max Capacity Wood: 38mm ✓ . Max Capacity Masonry: 13mm . Impacts per minute: 0-30/0-7500ipm . No load speed: 0-500/0-2000rpm . Max fastening torque: Hard: 54Nm Soft: 30Nm . Weight: 1.6kg. Includes: 1 x Cordless Hammer Drill 1/2 18V LXT Kit Set with Brushless DC Motor 2 x Battery (3.0AH) 1 x Fast Charger 1 x Battery Cover 1 x Hook 1 x Double Ended Bit 2-45 1 x 1/2 Keyless Drill Chuck 1 x Carrying Case	set	1 ✓	20,771.00	20,771.00 ✓
12	ANGLE GRINDER - (MAKITA) ✓ 4 inches 12,000 RPM 720 Watts AC Continuous Rating Input 720W Wheel Diameter 100mm (4 inches) No Load Speed (RPM) 12000 Net weight 2.3 - 2.6 kg. (5.1 - 5.7 lbs.) Power Supply cord 2.5m (8.2 ft.) Includes: Depressed Centre Wheel, Lock Nut Wrench, Diamond Blade, Grip	unit	1 ✓	11,921.00	11,921.00 ✓
13	HIGH PRESSURE WASHER - (BOSCH) ✓ 110 bars Power: 1,300W Max. Pressure: 110 bar Max. Flow rate: 330 ltr/hr Max. Flow temp: 40°C	unit	1 ✓	8,477.00	8,477.00 ✓

MA. JOSEFINA G. BELMONTE
City Mayor

Ryan A. Guillermo
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 330,150.50

OBR : No. 2023-05-04336



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2305072**

Purchase Order Date: **22 JUN 2023**

Procuring Unit	: CITY PROSECUTOR'S OFFICE	Project Number	:CPO-23-HCS-0311
Company Name	: ALELEN ENTERPRISE	Mode of Procurement	:Public Bidding
Address	: 21C Matiyaga St., Barangay Central, Quezon City	Resolution No.	:23-PB-276
Business Type	: Sole Proprietorship Registration #1387714	TIN Number	:179-876-721-000
		Contact Number	:09275951220

Sir/Madam:

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Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
14	Hose length: 3m PVC Cable length: 5m Self-priming Inclusion: High-Pressure Gun Lance 3m High-Pressure Hose Variable Fan Jet Nozzle Rotary Nozzle High-Pressure Detergent Nozzle, 450ml, Water Filter (Black) DIGITAL TRUE RMS DIGITAL CLAMP METER MULTIMETER MULTI TESTER WITH CAPACITANCE - (INGCO) ✓ AC Current: 600A AC/DC Voltage: 600V Resistance: 40 Mega ohms Capacitance: 4nF - 4mF Diode Tester, Continuity Tester (>30 ohms) 6000 counts TRUE RMS: (30HZ - 1 KHz) Overload protection: 250V Functions: Data hold backlight flash light Inclusions: 2xAAA Tester Bag Manual 2 x Probes (600V CATIII) ✓	unit	1	2,429.00	2,429.00 ✓
15	1050W 7 INCHES CIRCULAR SAW WOOD CUTTING TOOL SET WITH BLADE ACCESSORIES - (GD 1050W) ✓ Features: - Lower guard design for better making bevel and narrow cuts - Sawdust and chips hardly ever come near the operator. - Well balanced body and ergonomically designed handle. - Lightweight design for comfortable operation. - Smooth cut with Powerful 1050W motor for even in heavy-duty cutting. Descriptions: - Blade Size: 7 inches - RPM No Load: 4700 - Blade Diameter: 185mm - Voltage: 220v - Input Voltage Frequency: 50Hz, -Weight: 4kg. - Cable: 2m - Plug: 2 Pin Plug (EU) EURO ✓	set	1	2,191.00	2,191.00 ✓

MA. JOSEFINA G. BELMONTE
City Mayor

Ryan A. Guillermo 7/7/2023
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : 100. 212M. 05. 04mm

Approved Budget for the Contract : 330,150.50



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Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
16	Package Includes: - 1 x 1050W Circular Saw Machine - 2 x Carbon Brush - 1 x Allen Key Wrench - 1 x Rip Fence (Guide Rule) - 1 x 7 inches Saw Blade JIG SAW - (MAKITA) 450W 18mm (1 - 1/16 inches) Continuous Rating Input: 450W Max. Cutting Capacity at 90° Wood: 65mm (2-9/16 inches) Steel: 6mm (1/4 inch) Length of Stroke: 18mm (11/16 inches) Strokes Per Minute (SPM): 0 - 3,100 Vibration Level: Cutting Wood: 8.0 m/s2 Vibration Level: Cutting Sheet Metal: 5.0 m/s2 Sound Pressure Level: 82 dB(A) Sound Power Level: 93 dB(A) Net Weight: 1.9 kg. (4.2 lbs.) Power Supply Cord: 2.0 m (6.6 ft.) *Variable speed by trigger *18mm stroke with cut capacity of up to 65mm in wood and 6mm in steel *3 orbital cutting settings *Tool-less blade changes INCLUDES: * Hex wrench ***** Nothing Follows *****	unit	1	4,571.00	4,571.00

Total Amount : 329,723.60

Total Amount In Words (Pesos): Three Hundred Twenty-Nine Thousand Seven Hundred Twenty-Three Pesos and 60/100 Only

MA. JOSEFINA G. BELMONTE
City Mayor



Ryan A. Guillermo

Signature Over Printed Name of Supplier / Date

7/7/2023

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : 100-2023-05-04336

Approved Budget for the Contract : 330,150.50

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on 07 JUL 2023 and to expire on - 06 AUG 2023.

CONFORME:

Ryan A. Guillermo

SIGNATURE OVER PRINTED NAME

Authorized Representative

IN THE CAPACITY OF

7/7/2023
DATE

ALEN ENTERPRISE

COMPANY NAME

Duly authorized to sign this Purchase Order for and on behalf of

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)