



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2305082**

Purchase Order Date: **26 JUN 2023**

Procuring Unit : DEPARTMENT OF BUILDING OFFICIAL  
Company Name : ADVANCE SUBURBAN FACILITY SERVICES CORP.  
Address : Room 220A 107 Marcos Alvarez Avenue, Talon 1, Las Piñas City  
Business Type : Corporation Registration #CS201513061  
Project Number : DBO-23-JS2-0634  
Mode of Procurement : Public Bidding  
Resolution No. : 23-PB-266  
TIN Number : 009-076-558-00000  
Contact Number : 09950889369

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	AIR SANITIZER - Surface disinfectant and air sanitizer, 3 In 1, kills odor-causing bacteria in the air, kills bacteria and viruses on hard surfaces, kills odor-causing bacteria on soft surface, 300mL	can	500	600.00	300,000.00
2	ALCOHOL GALLON - Contains 70% isopropyl alcohol, that kills 99.9% of germs, effective against viruses and germs, mild scent to lessen irritation, gentle and moisturizing	gallon	300	300.00	90,000.00
3	ALL-PURPOSE CLEANER - Lavender/lemon scent, 1 liter per bottle	bottle	100	150.00	15,000.00
4	BROOM (WALIS TAMBO) - weight: 500 grams (max) Handle: plastic coated aluminum tube; Diameter of Handle: 19mm (min) Length of handle 545 mm (min) with upper stitch: 20 (min); Lower stitch: 30 (min)	piece	30	150.00	4,500.00
5	BROOM (WALIS TING TING)	piece	12	120.00	1,440.00
6	COMFORT ROOM DEODORIZER - With holder, 100g	piece	200	95.00	19,000.00
7	DIFFUSER - Essential Oil Aroma Diffuser, Ultrasonic Mist Diffuser: Large Capacity 500ML, Auto Shut Off when water tank is empty, Two mist modes, Voltage: AC 100-240V 50/60 Hz DC 24v/650 MA	piece	30	800.00	24,000.00
8	DIFFUSER OILS - 1 Liter per bottle, Lavender/fruity scent	Bottle	24	400.00	9,600.00
9	DISHWASHING LIQUID - High-quality dish-washing liquid infused with calamansi scent, with high degreasing power turning your dirty dishes squeaky clean	gallon	40	310.00	12,400.00
10	HEAVY DUTY SCRUB SPONGE - Scrub sponge 100mmx75mmx30mm	piece	30	51.00	1,530.00
11	DOORMAT/FLOORMAT - Anti-Slip high quality mat, 40x60 cm	piece	100	240.00	24,000.00
12	DUST PAN - Made of rigid non-breakable plastic with detachable handle; handle shall fit firmly/securely into the pan	piece	30	242.00	7,260.00
13	HANDWASH - Effective against viruses and germs, mild scent to lessen irritation, rinse-free and non-sticky, Size: Gallon	gallon	100	320.00	32,000.00
14	MOP HANDLE - Heavy duty, Screw type, with metal mop head clipper aluminum handle, Thickness (min) 0.70mm, Outside Diameter: 22mm to 25 mm, Length (min) 1.5 meters, with rubber cap at the end of handle	piece	15	600.00	9,000.00
15	MOP HEAD - Made of twisted rayon thread; 36 strands per head (min), 3 ply per strand, 40 thread per ply, weight: 400 grams (min), length of band: 170m (min), Breaking strength	piece	40	160.00	6,400.00

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**DARREN MANANGO** 7-5-23  
Signature Over Printed Name of Supplier / Date

Funds Available:

**RUBY G. MANANGU**  
City Accountant

Approved Budget for the Contract : 1,015,332.20

OBR : **Mr. Man. G. Ota**  
**(20401000-00-00-00)**



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2305082**

Purchase Order Date: **28 JUN 2023**

Procuring Unit	: DEPARTMENT OF BUILDING OFFICIAL	Project Number	: DBO-23-JS2-0634
Company Name	: ADVANCE SUBURBAN FACILITY SERVICES CORP.	Mode of Procurement	: Public Bidding
Address	: Room 220A 107 Marcos Alvarez Avenue, Talon 1, Las Piñas City	Resolution No.	: 23-PB-266
Business Type	: Corporation Registration #CS201513061	TIN Number	: 009-076-558-00000
		Contact Number	: 09950889369

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
16	RAGS - All cotton, 35 pieces per bundle	bundle	15	120.00	1,800.00
17	TISSUE BOX - 2 ply, approx. sheet size: 200mmx200mm, 190 pulls per box	box	200	200.00	40,000.00
18	TOILET TISSUE - 2 ply, 600 sheets, 12 rolls per pack	pack	300	240.00	72,000.00
19	TRASH BAG - Transparent, XL, 30x37 inches, 50 pieces per roll	roll	200	620.00	124,000.00
20	TRASH BAG - Transparent, XXL, 37x40 inches, 50 pieces per roll	roll	200	747.00	149,400.00
21	AUTOMATIC ALCOHOL/SOAP DISPENSER Volume: 1200 ml, Sensing Distance: 0-10 cm, Batteries: 4 pieces C batteries, Nozzle/s Available: Liquid: suitable for Liquid soap and gel sanitizer Spray: Suitable for Alcohol Comes with a drip tray, wall mounted; dual power design, DC power supply	unit	30	2,400.00	72,000.00
***** Nothing Follows *****					

Total Amount : 1,015,330.00

Total Amount In Words (Pesos): One Million Fifteen Thousand Three Hundred Thirty Pesos Only

**MA. JOSEFINA G. BELMONTE**  
City Mayor



**DARREN DOMINGO** 7/5/23  
Signature Over Printed Name of Supplier / Date

Funds Available:

**RUBY G. MANANGU**  
City Accountant

OBR : 34-2022-06-09  
(2024 0710-03-01)

Approved Budget for the Contract : 1,015,332.20



## TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.

o the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the

5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal of DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on 05 JUL 2023 and to expire on - 04 AUG 2023

CONFORME:

DAREN J. DOMINGO

SIGNATURE OVER PRINTED NAME

AUTHORIZED REPRESENTATIVE

IN THE CAPACITY OF

7/5/23

DATE

Duly authorized to sign this Purchase Order for and on behalf of ADVANCE SUBURBAN FACILITY SERVICES CORP.  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)