



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2305091**

Purchase Order Date: **29 JUN 2023**

Procuring Unit	: QUEZON CITY DRUG TREATMENT AND REHABILITATION CENTER (TAHANAN)	Project Number	: QCDTRC(TAHANAN)-23-GM-0511
Company Name	: DIAMOND-EMPIRE MARKETING	Mode of Procurement	: Public Bidding
Address	: 17 Tyler St., North Greenhills, San Juan City	Resolution No.	: 23-PB-292
Business Type	: Sole Proprietorship Registration #05825537	TIN Number	: 405-773-046-000
		Contact Number	: 09971747224

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	Padlock Solid Brass - 40mm, heavy duty	piece	20	740.00	14,800.00
2	Fluorescent Lamp Tubular - 40watts bulb, 48 inches, for ordinary ballast	piece	200	141.00	28,200.00
3	Fluorescent Light Housing - open type for 40 watts fluorescent lamp tubular	piece	100	599.00	59,900.00
4	Fluorescent Lamp Tubular - 20 watts bulb, 48 inches, for ordinary ballast	piece	30	121.00	3,630.00
5	LED tube light, 18 watts, single ended, daylight, dimension: 1,200mm	piece	150	249.00	37,350.00
6	Rapid Starter, 20 - 40watts	piece	250	41.00	10,250.00
7	Garden Hose, per roll, ½ inch by 90 meters, can with stand 90psi	roll	3	2,209.00	6,627.00
8	Measuring Tape, 7.5m/25ft.	roll	1	222.00	222.00
9	LED bulb, 9 watts, daylight shade	piece	150	141.00	21,150.00
10	Flat Cord, #16, 150m/roll, heavy duty	roll	1	10,730.00	10,730.00
11	Emergency Light, automatic, LED, twin head, rechargeable, heavy duty	unit	10	2,024.00	20,240.00
12	Emergency Light, multi-function light selection, rechargeable LED torch light, Operating Voltage: 220-240V AC 50/60Hz, Lamp: 18W Lamp + 1W Torch, Charging Time: 20 -24 Hours, Usage Duration: LED Torch: 10 Hours, LED Lamp: 10 Hours (Low Setting), 2.5Hours (High Setting), Dimension: 105mm x 87mm x 229mm, multi-function light selection, Hand held emergency light, Equipped with overcharge and over-discharge protection	unit	5	877.00	4,385.00
13	Trash bag, plastic, size XL, color: red, 100 pieces/pack	pack	12	499.00	5,988.00
14	Trash bag, plastic, size XL, color: yellow, 100 pieces/pack	pack	12	499.00	5,988.00
15	Trash bag, plastic, size XL, color: green, 100 pieces/pack	pack	12	499.00	5,988.00
16	Industrial mechanic gloves, size L, durable synthetic leather palm, heavy duty, pair	pair	1	782.00	782.00

MA. JOSEFINA G. BELMONTE
City Mayor

Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : 100-2023-05-4522

Approved Budget for the Contract : 307,123.00

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on 10 JUL 2023 and to expire on - 09 AUG 2023.

CONFORME:

JAMES ESPINA
SIGNATURE OVER PRINTED NAME

AUTHORIZED REP.
IN THE CAPACITY OF

7/10/23
DATE

Duly authorized to sign this Purchase Order for and on behalf of

DIAMOND EMPIRE MARKETING
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
17	Whistle - volume: about 130 decibels, size: 6.2cm x 2.8cm x 1.8cm, material: hard plastic, color: Black	piece	22	150.00	3,300.00
18	Flash Drive, 32 GB, USB 2.0	piece	30	310.00	9,300.00
19	External Hard Drive - 2TB slim black, quick file transfer with USB 3.0 connectivity	piece	6	4,200.00	25,200.00
20	Raincoat - high quality, jacket and pants (terno) reflectorized front and black, vulcanize stitch with bag	piece	22	300.00	6,600.00
21	Raincoat - transparent butterfly adult waterproof outdoor poncho	piece	15	350.00	5,250.00
22	Rain Boots - rubber, high tube wear-resistant unisex, heavy duty	pair	27	416.00	11,232.00
23	Handcuff - double cuff lock, steel construction, triple hinge, 2 keys and holster case	piece	22	455.00	10,010.00
***** Nothing Follows *****					

Total Amount : 307,122.00

Total Amount In Words (Pesos): Three Hundred Seven Thousand One Hundred Twenty-Two Pesos Only

MA. JOSEFINA G. BELMONTE
City Mayor



Signature Over Printed Name of Supplier / Date

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RUBY G. MANANGU
City Accountant

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SIGNATURE OVER PRINTED NAME

IN THE CAPACITY OF

DATE

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COMPANY NAME

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