



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2306009**

**Purchase Order** Date: **29 JUN 2023**

Procuring Unit	: OFFICE OF THE CITY MAYOR	Project Number	: OCM-23-SERVICES-0612
Company Name	: XAVIER XEAN EVENTS MANAGEMENT JOINT VENTURE WITH LXS TRADING	Mode of Procurement	: Public Bidding
Address	: Unit 2909 29/F Suntrust Capitol Plaza Matalino St., Cor. City Hall Drive Diliman Central, Quezon City	Resolution No.	: 23-PB-338
Business Type	: Sole Proprietorship Registration #4711378/1441303	TIN Number	: 238-643-432-003/238-643-432-000
		Contact Number	: 456-4344

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery** : Upon end-user's instruction subject to proper coordination with CGSD  
**Delivery Schedule** : Within Six (6) Months or until the allocated budget has been consumed, whichever comes first  
**Payment Term** : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	Rental of LED Panel Screen (Pitch 3 Black LED) – (4 meters x 6 meters, inclusive of bracket and installation cost and sound system with audio light); including control system, speaker and microphone; LED Screen Pitch 3 (12 ft. x 18 ft.); LED Platform 12 ft. x 18 ft. HT.; video splitter cables; extension and LAN cables; video mixer, video sender and receiver, laptop for LED, video monitor; 3 way speaker; amplifier; 15 inches power monitor speaker; speaker stand; 32 channel digital mixer; equalizer dual; 30 band speaker; patch and microphone cables; wireless microphones, mic stand, labor for ingress/set-up egress.	package	120	35,000.00	4,200,000.00
2	Rental of Roofing (Dome Truss Set) – 120 ft. x 120 ft., trusses; tolda and trusses; canopy left and right; includes manpower to install and dismantle	package	80	169,900.00	13,592,000.00
3	Rental of Chairs – monobloc; white	piece	103,600	25.00	2,590,000.00
4	Rental of Tables – long table with white cover, 12 seaters	piece	2,500	340.00	850,000.00
5	Rental of Generator + Fuel – 1,250 kVA powered generator	set	50	55,000.00	2,750,000.00
6	Stage Rental – 16 ft. x 24 ft., includes manpower to install and dismantle	set	10	40,000.00	400,000.00
***** Nothing Follows *****					

**Total Amount** : 24,382,000.00

**Total Amount In Words (Pesos)**: Twenty Four Million Three Hundred Eighty Two Thousand Pesos Only

**MA. JOSEFINA G. BELMONTE**  
City Mayor



**Francis MADRADO** 6/30/2023  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**OBR** : NU-2023-06.01057

**Approved Budget for the Contract** : 24,390,000.00



## TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDDEE and for re-awarding the item(s) to the ALTERNATE AWARDDEE.
3. AWARDDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDDEE. Refusal by the DEFAULTING AWARDDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on 30 JUN 2023 and to expire on - 27 DEC 2023.

CONFORME:

Francis Morado

SIGNATURE OVER PRINTED NAME

Authorized Representative

IN THE CAPACITY OF

6/30/2023

DATE

Duly authorized to sign this Purchase Order for and on behalf of XAVIER XEAN GEN. HIR JV WITH LRS

COMPANY NAME

Trading

SUBSCRIBED AND SWORN to before me this JUL 0 2023 day of QUEZON CITY, Philippines, Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her Driver's License with his/her photograph and signature appearing thereon with No. 125-13-013245.

**ATTY. ELISEO S. CALMA, JR.**

Quezon City Notary Public

Until Dec. 31, 2023

Roll No. 60183

PTR No. 4007172-D, 01/03/2023, Q.C.

IBP No. 257225, 01/01/2023

MCLE Comp. No. VII-0006924 Until April 14, 2025

Adm Matter No. NP-067 (2022-2023)

Doc. No. 241

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Series of 2023

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)