



QUEZON CITY GOVERNMENT
BAC – GOODS AND SERVICES



INVITATION TO BID

August 03, 2023

	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	ASSESSORS-23-OSD-1076	CITY ASSESSOR'S OFFICE	VARIOUS OFFICE SUPPLIES (BALLPEN AND OTHERS)	P 934,282.00	GENERAL FUND	30 CD
2.	CGSD-23-GARMENTS-0423	CITY GENERAL SERVICES DEPARTMENT	T-SHIRT WITH COLLAR	P 148,049.95	GENERAL FUND	30 CD
3.	CLIMATE-23-CS1-0631B	CLIMATE CHANGE AND ENVIRONMENTAL SUSTAINABILITY DEPARTMENT	FOOD & DRINKS AND OTHERS	P 744,787.00	GENERAL FUND	4 MONTHS
4.	CLIMATE-23-PS2-1118	CLIMATE CHANGE AND ENVIRONMENTAL SUSTAINABILITY DEPARTMENT	PRINTING OF POSTER AND OTHERS	P 226,080.00	GENERAL FUND	30 CD
5.	CPDD-23-MSLI-0698E	CITY PLANNING AND DEVELOPMENT DEPARTMENT	VARIOUS MEDICAL SUPPLIES AND OTHERS	P 136,192.70	GENERAL FUND	30 CD
6.	CPDD-23-OE-0690C	CITY PLANNING AND DEVELOPMENT DEPARTMENT	PHOTOCOPYING MACHINE AND OTHERS	P 413,804.00	GENERAL FUND	30 CD
7.	CPDD-23-OESC-0791D	CITY PLANNING AND DEVELOPMENT DEPARTMENT	TONER AND INK CARTRIDGES	P 874,165.60	GENERAL FUND	30 CD
8.	CPO-23-OSD-1093	CITY PROSECUTOR'S OFFICE	VARIOUS OFFICE SUPPLIES AND OTHERS	P 475,943.30	GENERAL FUND	30 CD
9.	DPOS-23-VPA-1107	DEPARTMENT OF PUBLIC ORDER AND SAFETY	TIRES AND BATTERIES	P 631,040.00	GENERAL FUND	30 CD
10.	DSQC-23-OESC-1056	DEPARTMENT OF SANITATION AND CLEANUP WORKS OF QUEZON CITY	INK CARTRIDGE AND OTHERS	P 535,578.25	GENERAL FUND	15 CD
11.	ENGINEERING-23-CE2-0975	DEPARTMENT OF ENGINEERING	WALK BEHIND ROLLER	P 975,000.00	GENERAL FUND	30 CD
12.	HCDRD-23-OSD-1084	HOUSING, COMMUNITY DEVELOPMENT AND RESETTLEMENT DEPARTMENT	VARIOUS OFFICE SUPPLIES	P 229,931.37	GENERAL FUND	30 CD
13.	HEALTH-23-OE-0857B	QUEZON CITY HEALTH DEPARTMENT	LCD PROJECTOR	P 930,033.00	GENERAL FUND	30 CD
14.	HEALTH-23-SERVICES-0516	QUEZON CITY HEALTH DEPARTMENT	PREVENTIVE MAINTENANCE AND CALIBRATION FOR NEGATIVE PRESSURE AND AIRCONDITIONING UNITS	P 162,000.00	TRUST FUND	30 CD
15.	MDAD-23-AAS2-0330	MARKET DEVELOPMENT AND ADMINISTRATION DEPARTMENT	SUPPLY AND INSTALLATION OF AIRCONDITIONING UNIT	P 302,000.00	GENERAL FUND	30 CD
16.	MDAD-23-SOP-0328	MARKET DEVELOPMENT AND ADMINISTRATION DEPARTMENT	RAINCOAT AND SAFETY SHOES	P 380,971.50	GENERAL FUND	30 CD
17.	NDC-23-OSD-1095	NOVALICHES DISTRICT CENTER	VARIOUS OFFICE SUPPLIES	P 552,690.60	GENERAL FUND	30 CD
18.	OCM(PDAO)-23-MSLI-0483	OFFICE OF THE CITY MAYOR (PERSON WITH DISABILITY AFFAIRS OFFICE)	FOLDABLE BLIND STICKS AND FIRST AID KITS	P 208,231.98	GENERAL FUND	30 CD
19.	OCM(PDAO)-23-OE-0484	OFFICE OF THE CITY MAYOR (PERSON WITH DISABILITY AFFAIRS OFFICE)	ANDROID TABLET AND OTHERS	P 101,933.00	GENERAL FUND	30 CD
20.	OCM-23-HCS-1155	OFFICE OF THE CITY MAYOR	VARIOUS HARDWARE SUPPLIES (HDPE HOSE AND OTHERS)	P 988,850.80	GENERAL FUND	30 CD
21.	OCM-23-OESC-1091	OFFICE OF THE CITY MAYOR	TONER AND OTHERS	P 633,038.90	GENERAL FUND	30 CD

22.	OCVGENEROSO-23-OE-0997	OFFICE OF COUN. VITO SOTTO GENEROSO	LAPTOP AND PRINTER	P200,000.00	GENERAL FUND	30 CD
23.	PAISD-23-PPSA-0570	PUBLIC AFFAIRS AND INFORMATION SERVICES DEPARTMENT	CAMERA ACCESSORIES, HDMI EXTENDER AND OTHERS	P 715,197.50	GENERAL FUND	60 CD
24.	QCCCD-23-OSD-0677B	QUEZON CITY CENTER FOR CHILDREN WITH DISABILITIES	VARIOUS OFFICE SUPPLIES (BALLPEN, COLORED PAPER, AND OTHERS)	P 466,682.69	GENERAL FUND	30 CD
25.	QCGH-23-MSLI-0991C	QUEZON CITY GENERAL HOSPITAL	VARIOUS REAGENTS AND CONSUMABLES	P 173,400.00	GENERAL FUND	30 CD
26.	QCGH-23-SERVICES-1228	QUEZON CITY GENERAL HOSPITAL	COMPREHENSIVE PREVENTIVE MAINTENANCE OF ELEVATOR	P 728,000.00	GENERAL FUND	4 MONTHS
27.	QCPL-23-OSD-1075	QUEZON CITY PUBLIC LIBRARY	VARIOUS OFFICE SUPPLIES (BOOK CARDS, BOOK POCKETS AND OTHERS)	P 420,324.00	GENERAL FUND	30 CD
28.	QCSBCDPO-23-CS1-1116	QC SMALL BUSINESS AND COOPERATIVES DEVELOPMENT AND PROMOTIONS OFFICE	FOOD AND DRINKS	P 300,000.00	GENERAL FUND	30 CD
29.	QCU-23-HME-1096	QUEZON CITY UNIVERSITY	AUTOMATED EXTERNAL DEFIBRILLATOR AND OTHERS	P 282,008.00	GENERAL FUND	30 CD
30.	QCU-23-IT-1057	QUEZON CITY UNIVERSITY	SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF QCU INTEGRATED LIBRARY SYSTEM	P 300,000.00	GENERAL FUND	60 CD
31.	QCU-23-PP-1064	QUEZON CITY UNIVERSITY	MONOBLOC ARM CHAIR	P 793,138.50	GENERAL FUND	30 CD
32.	QCU-23-SERVICES-1058	QUEZON CITY UNIVERSITY	SUBSCRIPTION TO ENGINEERING E-JOURNALS FOR QUEZON CITY UNIVERSITY LIBRARY	P 563,038.00	GENERAL FUND	15 CD
33.	QCYDO-23-AAS2-0988B	QUEZON CITY YOUTH DEVELOPMENT OFFICE	SUPPLY AND INSTALLATION OF AIRCONDITIONING UNITS	P 417,450.00	GENERAL FUND	30 CD
34.	QCYDO-23-OE-0989B	QUEZON CITY YOUTH DEVELOPMENT OFFICE	VARIOUS OFFICE EQUIPMENT (PHOTOCOPIER, PAPER TRIMMER, AND OTHERS)	P 295,911.68	GENERAL FUND	30 CD
35.	SDO-23-DM-0528B	SCHOOLS DIVISION OFFICE	DRUGS AND MEDICINES FOR DENTAL	P 918,495.00	GENERAL FUND	30 CD
36.	SSDD-23-GI2-1032	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	VARIOUS GROCERY ITEMS AND OTHERS FOR FAMILY DAY	P 681,939.50	GENERAL FUND	15 CD
37.	CONSO-23-OE-1180	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	SHREDDER AND OTHERS	P 129,227.70	GENERAL FUND	30 CD
38.	SSDD-23-JS2-0884	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	VARIOUS JANITORIAL SUPPLIES	P 763,767.00	GENERAL FUND	15 CD
39.	SSDD-23-KITCHENWARE-0870	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	VARIOUS KITCHEN SUPPLIES	P 424,844.19	GENERAL FUND	15 CD
40.	SSDD-23-PCP1-0926	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	HYGIENE KIT BAG AND OTHERS	P 791,672.00	GENERAL FUND	15 CD
41.	SSDD-23-TA-0925B	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	MEDALS AND OTHERS	P 521,575.00	GENERAL FUND	15 CD

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for *the above stated projects of contract for each lot/item*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various *Projects*. Delivery of the Goods is required *as stated above*. Bidders should have completed, within *the last three (3) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 8:00 a.m. – 5:00 p.m.*
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Monday, August 07, 2023** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB.* The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

STANDARD RATES:

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 million	1,000.00


The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
2. Document Request List (DRL)
3. Authorization to Purchase Bidding Documents
 - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
 - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
4. Notarized Joint Venture Agreement (as applicable)
6. Bids must be duly received by the BAC Secretariat through manual submission at the 2nd Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00 A.M. of Monday, August 14, 2023**. Late bids shall not be accepted.
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
8. Bid opening shall be on **11:00 A.M. of Monday, August 14, 2023** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING
 Join Zoom Meeting
<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGVlWmdKRjZCdz09>
 Meeting ID: 858 5085 5933
 Passcode: 118682

9. The **Quezon City Local Government** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:
ATTY. DOMINIC B. GARCIA
 OIC, Procurement Department
 2nd Floor, Procurement Department,
 Finance Building, Quezon City Hall Compound
 Elliptical Road, Barangay Central Diliman, Quezon City.
 Email Add: bacgoods.procurement@quezoncity.gov.ph
 Tel. No. (02)8988-4242 loc. 8506/8710
 Website: www.quezoncity.gov.ph
11. You may visit the following websites:
 For downloading of Bidding Documents: www.quezoncity.gov.ph

By:



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 Ma Margarita Trinidad
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MS. MA. MARGARITA T. SANTOS, DPA
 Chairperson, QC-BAC-Goods and Services