



QUEZON CITY GOVERNMENT  
BAC – GOODS AND SERVICES



INVITATION TO BID

August 07, 2023

	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	BCRD-23-GARMENTS-1202	BARANGAY AND COMMUNITY RELATIONS DEPARTMENT	T-SHIRT AND OTHERS	P 11,744,500.00	GENERAL FUND	30 CD
2.	CGSD-23-ESLC-1108	CITY GENERAL SERVICES DEPARTMENT	SUPPLY, DELIVERY, INSTALLATION, PROGRAMMING, AND TESTING & COMMISSIONING OF LED DIGITAL LIGHTS ON THE FACADE OF QUEZON CITY HALL HIGH RISE BUILDING	P 5,803,582.50	GENERAL FUND	90 CD
3.	ENGINEERING-23-CE2-0844B	DEPARTMENT OF ENGINEERING	INSULATION MULTI-METER AND OTHERS	P 1,643,393.34	GENERAL FUND	30 CD
4.	HEALTH-23-AAS2-0976B	QUEZON CITY HEALTH DEPARTMENT	SUPPLY AND INSTALLATION OF AIRCONDITIONING UNITS	P 1,207,201.50	GENERAL FUND	30 CD
5.	LIGA-23-BMOP-1086	LIGA NG MGA BARANGAY	VARIOUS BOOKS	P 7,420,528.40	GENERAL FUND	60 CD
6.	OCM(POPS)-23-CE1-0766	OFFICE OF THE CITY MAYOR – POPS PLAN	BASE RADIO AND OTHERS	P 4,430,180.00	GENERAL FUND	90 CD
7.	OCM(POPS)-23-FOODSTUFF-1080	OFFICE OF THE CITY MAYOR – POPS PLAN	FOOD SUPPLIES AND OTHERS	P 2,992,280.00	GENERAL FUND	30 CD
8.	OCM(POPS)-23-VEHICLES-1175	OFFICE OF THE CITY MAYOR – POPS PLAN	MOTORCYCLE	P 3,199,999.92	GENERAL FUND	30 CD
9.	OCM(QMC)-23-HCS-1152	OFFICE OF THE CITY MAYOR (QUEZON MEMORIAL CIRCLE)	LED LIGHTS AND OTHERS	P 11,365,105.24	GENERAL FUND	30 CD
10.	OCM-23-GARMENTS-1179	OFFICE OF THE CITY MAYOR	ROUND NECK SHIRT	P 3,600,000.00	GENERAL FUND	30 CD
11.	OCS-23-OESC-1158	OFFICE OF THE CITY SECRETARY	INK CARTRIDGES	P 1,005,765.00	GENERAL FUND	30 CD
12.	PESO-23-HLMF-1211	PUBLIC EMPLOYMENT SERVICE OFFICE	HOTEL ACCOMODATION INCLUDING FOOD AND OTHERS	P 1,491,520.00	GENERAL FUND	3 MONTHS
13.	QCRRMO-23-CS1-1190	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	FOOD AND DRINKS AND OTHERS	P 3,489,499.00	GENERAL FUND	3 MONTHS
14.	QCGH-23-HME-1039	QUEZON CITY GENERAL HOSPITAL	TECARPULS AND OTHERS	P 2,129,000.00	GENERAL FUND	45 CD
15.	QCGH-23-MDE-1216	QUEZON CITY GENERAL HOSPITAL	DENTAL PANAROMIC AND CEPHALOMETRIC XRAY UNIT AND OTHERS	P 3,799,483.00	GENERAL FUND	45 CD
16.	QCPL-23-OE-1074	QUEZON CITY PUBLIC LIBRARY	BRAILLE MACHINE AND OTHERS	P 1,497,506.50	GENERAL FUND	30 CD

17.	SDO-23-AAS2-0966	SCHOOLS DIVISION OFFICE	SUPPLY AND INSTALLATION OF SPLIT TYPE AIRCON	P 2,969,990.00	SPECIAL EDUCATION FUND	30 CD
18.	SDO-23-BMOP-0951B	SCHOOLS DIVISION OFFICE	VARIOUS READING BOOKS FOR GRADE 1 TO 3	P 14,699,200.00	SPECIAL EDUCATION FUND	30 CD
19.	SDO-23-BMOP-0952B	SCHOOLS DIVISION OFFICE	VARIOUS BOOKS (ECCD LEARNING PACKAGE)	P 5,529,304.00	SPECIAL EDUCATION FUND	30 CD
20.	SDO-23-OE-0965	SCHOOLS DIVISION OFFICE	DUPLICATING MACHINE AND PHOTOCOPIER MACHINE	P 2,478,000.00	SPECIAL EDUCATION FUND	30 CD
21.	SSDD-23-PCP1-1031	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	HYGIENE KIT BAG AND OTHERS FOR ELDERLY WEEK CELEBRATION	P 1,409,416.20	GENERAL FUND	15 CD
22.	TTMD-23-OSD-0414	TRAFFIC AND TRANSPORT MANAGEMENT DEPARTMENT	PROCUREMENT OF VARIOUS OFFICE SUPPLIES	P 1,605,301.33	GENERAL FUND	30 CD

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund and Special Education Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for the above stated projects of contract for each lot/item. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various **Projects**. Delivery of the Goods is required *as stated above*. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 8:00 a.m. – 5:00 p.m.*
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Tuesday, August 08, 2023** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

**STANDARD RATES:**

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
2. Document Request List (DRL)
3. Authorization to Purchase Bidding Documents
  - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
  - 3.2 Special Power of Attorney for single proprietorship (specific for the project)



4. Notarized Joint Venture Agreement (as applicable)
6. The **Quezon City Local Government** will hold a Pre-Bid Conference on 10:30 A.M. of **Tuesday, August 15, 2023** at **2<sup>nd</sup> Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound**, and/or through video conferencing *via Zoom* which shall be open to prospective bidders.
- Topic: BAC-GOODS Pre-Bid Conference Meeting  
Join Zoom Meeting  
<https://us02web.zoom.us/j/84835002246?pwd=OVRuVE0weXZMNXYwZG5LaWdldXk1QT09>
- Meeting ID: 848 3500 2246  
Passcode: 154733
7. Bids must be duly received by the BAC Secretariat through manual submission at the 2<sup>nd</sup> Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **9:00 A.M. of Tuesday, August 29, 2023**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
9. Bid opening shall be on **10:00 A.M. of Tuesday, August 29, 2023** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
- Topic: BAC-GOODS & SERVICES BIDDING  
Join Zoom Meeting  
<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGVlWmdKRjZCd09>
- Meeting ID: 858 5085 5933  
Passcode: 118682
10. The **Quezon City Local Government** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:
- ATTY. DOMINIC B. GARCIA**  
OIC, Procurement Department  
2<sup>nd</sup> Floor, Procurement Department,  
Finance Building, Quezon City Hall Compound  
Elliptical Road, Barangay Central Diliman, Quezon City.  
Email Add: [bacgoods.procurement@quezoncity.gov.ph](mailto:bacgoods.procurement@quezoncity.gov.ph)  
Tel. No. (02)8988-4242 loc. 8506/8710  
Website: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)
12. You may visit the following websites:
- For downloading of Bidding Documents: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)

By:

  
**MS. MA. MARGARITA T. SANTOS, DPA**  
Chairperson, QC-BAC-Goods and Services