



**QUEZON CITY GOVERNMENT  
BAC – GOODS AND SERVICES**



**INVITATION TO BID**

August 23, 2023

	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	ACCOUNTING-23-SA-1186	CITY ACCOUNTING DEPARTMENT	ACRYLIC SIGNAGES AND OTHERS	P 513,054.32	GENERAL FUND	30 CD
2.	BUDGET-23-OE-1244	CITY BUDGET DEPARTMENT	DIGITAL DUPLICATOR AND DIGITAL COPIER	P 532,000.00	GENERAL FUND	30 CD
3.	CAD-23-JS2-1234	CITY ARCHITECT DEPARTMENT	VARIOUS JANITORIAL SUPPLIES	P 49,342.56	GENERAL FUND	15 CD
4.	CAD-23-OSD-1227	CITY ARCHITECT DEPARTMENT	VARIOUS OFFICE SUPPLIES	P 85,090.22	GENERAL FUND	15 CD
5.	CAO(TFS)-23-CE2-1207	CITY ADMINISTRATOR'S OFFICE (TASK FORCE STREETLIGHTS)	PORTABLE JACK HAMMER AND OTHERS	P 541,240.00	GENERAL FUND	30 CD
6.	CCRD-23-CS1-0837	CITY CIVIL REGISTRY DEPARTMENT	FOOD AND DRINKS (OPLAN KALULUWA)	P 108,600.00	GENERAL FUND	2 MONTHS
7.	CCRD-23-SERVICES-0836	CITY CIVIL REGISTRY DEPARTMENT	RENTAL OF PORTALET (OPLAN KALULUWA)	P 107,016.00	GENERAL FUND	2 MONTHS
8.	CLIMATE-23-FURNITURE-0504	CLIMATE CHANGE AND ENVIRONMENTAL SUSTAINABILITY DEPARTMENT	CONFERENCE TABLE AND CHAIRS	P 124,545.00	GENERAL FUND	30 CD
9.	CONSO-23-CS1-1389	OFFICE FOR THE SENIOR CITIZENS AFFAIRS	FOOD AND DRINKS	P 914,945.00	GENERAL FUND	30 CD
10.	CONSO-23-OE-1180B	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	SHREDDER AND OTHERS	P 129,227.70	GENERAL FUND	30 CD
11.	CPDD-23-OESC-0791E	CITY PLANNING AND DEVELOPMENT DEPARTMENT	TONER AND INK CARTRIDGES	P 874,165.60	GENERAL FUND	30 CD
12.	DPOS-23-JS2-1328	DEPARTMENT OF PUBLIC ORDER AND SAFETY	AIR FRESHENER AND OTHERS	P 238,836.12	GENERAL FUND	30 CD
13.	DSQC-23-GM-1251	DEPARTMENT OF SANITATION AND CLEANUP WORKS OF QUEZON CITY	GARBAGE PUSH CART AND OTHERS	P 125,000.00	GENERAL FUND	30 CD
14.	HCDRD-23-OE-0595	HOUSING, COMMUNITY DEVELOPMENT AND RESETTLEMENT DEPARTMENT	CAMERA AND OTHERS	P 287,305.00	GENERAL FUND	30 CD
15.	HEALTH-23-OESC-0182	QUEZON CITY HEALTH DEPARTMENT	TONER CARTRIDGE AND OTHERS	P 476,400.00	GENERAL FUND	30 CD
16.	MDAD-23-HCS-1053	MARKET DEVELOPMENT AND ADMINISTRATION DEPARTMENT	VARIOUS HARDWARE SUPPLIES	P 299,934.00	GENERAL FUND	30 CD
17.	OCM(GAD)-23-GM-1237	OFFICE OF THE CITY MAYOR (GAD COUNCIL OFFICE)	LIVELIHOOD TRAINING MATERIALS FOR FEMALE DETAINEES	P 499,988.35	GENERAL FUND	45 CD
18.	OCM(POPS)-23-CS1-1283	OFFICE OF THE CITY MAYOR - POPS PLAN	FOOD AND DRINKS AND OTHERS	P 653,680.00	GENERAL FUND	3 MONTHS
19.	QCADAAC-23-JS2-1162	QUEZON CITY ANTI-DRUG ABUSE ADVISORY COUNCIL	VARIOUS JANITORIAL SUPPLIES	P 130,420.00	GENERAL FUND	30 CD
20.	QCADAAC-23-OSD-1269	QUEZON CITY ANTI-DRUG ABUSE ADVISORY COUNCIL	VARIOUS OFFICE SUPPLIES	P 230,427.00	GENERAL FUND	30 CD

21.	QCADAAC-23-PPSA-1163	QUEZON CITY ANTI-DRUG ABUSE ADVISORY COUNCIL	CAMERAS WITH ACCESSORIES	P 518,804.10	GENERAL FUND	30 CD
22.	QCCCD-23-APP-0981	QUEZON CITY CENTER FOR CHILDREN WITH DISABILITIES	VARIOUS APPLIANCES (AIR PURIFIER AND OTHERS)	P 70,038.45	GENERAL FUND	30 CD
23.	QCCCD-23-PS2-0643	QUEZON CITY CENTER FOR CHILDREN WITH DISABILITIES	PRINTING OF BOOK AND MANUAL	P 210,000.00	GENERAL FUND	30 CD
24.	QCDTRC(TAHANAN)-23-HLMF-1192	QUEZON CITY DRUG TREATMENT AND REHABILITATION CENTER (TAHANAN)	HOTEL ACCOMMODATION, FOOD AND OTHERS	P 349,500.00	GENERAL FUND	30 CD
25.	QCGH-23-JS2-1145	QUEZON CITY GENERAL HOSPITAL	VARIOUS JANITORIAL SUPPLIES	P 964,632.00	GENERAL FUND	30 CD
26.	QCU-23-APP-1099	QUEZON CITY UNIVERSITY	CEILING ORBIT FAN AND OTHERS	P 610,856.00	GENERAL FUND	30 CD
27.	QCU-23-CS1-1285	QUEZON CITY UNIVERSITY	FOOD AND DRINKS	P 729,800.00	GENERAL FUND	3 MONTHS
28.	QCU-23-HME-1096B	QUEZON CITY UNIVERSITY	AUTOMATED EXTERNAL DEFIBRILLATOR AND OTHERS	P 282,008.00	GENERAL FUND	30 CD
29.	QCU-23-IT-1057B	QUEZON CITY UNIVERSITY	SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF QCU INTEGRATED LIBRARY SYSTEM	P 300,000.00	GENERAL FUND	60 CD
30.	QCU-23-OE-1105	QUEZON CITY UNIVERSITY	MULTIFUNCTION DIGITAL COPIER AND OTHERS	P 655,308.00	GENERAL FUND	30 CD
31.	QCYDO-23-FURNITURE-0792	QUEZON CITY YOUTH DEVELOPMENT OFFICE	CONFERENCE TABLE AND OTHERS	P 334,278.75	GENERAL FUND	30 CD
32.	SDO-23-OE-1240	SCHOOLS DIVISION OFFICE	3-IN-1 PRINTER	P 272,870.00	SPECIAL EDUCATION FUND	30 CD
33.	SDO-23-OSD-1241	SCHOOLS DIVISION OFFICE	VARIOUS OFFICE SUPPLIES FOR COMMUNITY LEARNING HUBS	P 541,340.40	SPECIAL EDUCATION FUND	30 CD
34.	SSDD-23-CS1-1183	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	FOOD AND DRINKS AND OTHERS FOR KIDDIELYMPICS	P 604,593.00	GENERAL FUND	30 CD
35.	SSDD-23-CS1-1184	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	FOOD AND DRINKS AND OTHERS	P 357,287.00	GENERAL FUND	30 CD
36.	SSDD-23-MSLI-0912	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	VARIOUS MEDICAL AND LABORATORY SUPPLIES	P 732,034.44	GENERAL FUND	30 CD

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund and Special Education Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for *the above stated projects of contract for each lot/item*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various **Projects**. Delivery of the Goods is required *as stated above*. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary *"pass/fail"* criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 8:00 a.m. – 5:00 p.m.*
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Thursday, August 24, 2023** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB.* The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person.*

**STANDARD RATES:**

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 million	1,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
  2. Document Request List (DRL)
  3. Authorization to Purchase Bidding Documents
    - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
    - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
  4. Notarized Joint Venture Agreement (as applicable)
6. Bids must be duly received by the BAC Secretariat through manual submission at the 2<sup>nd</sup> Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00 A.M. of Monday, September 04, 2023.** Late bids shall not be accepted.
  7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14.**
  8. Bid opening shall be on **11:00 A.M. of Monday, September 04, 2023** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING

Join Zoom Meeting

<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGV1WmdKRjZCdz09>

Meeting ID: 858 5085 5933

Passcode: 118682

9. The **Quezon City Local Government** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

10. For further information, please refer to:

**ATTY. DOMINIC B. GARCIA**

OIC, Procurement Department

2<sup>nd</sup> Floor, Procurement Department,

Finance Building, Quezon City Hall Compound

Elliptical Road, Barangay Central Diliman, Quezon City.

Email Add: [bacgoods.procurement@quezoncity.gov.ph](mailto:bacgoods.procurement@quezoncity.gov.ph)

Tel. No. (02)8988-4242 loc. 8506/8710

Website: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)

11. You may visit the following websites:

For downloading of Bidding Documents: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)

By:

  
**MS. MA. MARGARITA T. SANTOS, DPA**  
 Chairperson, QC-BAC-Goods and Services