



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2306055**

**Purchase Order** Date: **JUL 26 2023**

|                |  |                     |                                      |
|----------------|--|---------------------|--------------------------------------|
| Procuring Unit | : CITY GENERAL SERVICES DEPARTMENT   | Project Number      | : CGSD-23-SERVICES-0442              |
| Company Name   | : NIKKA TRADING  | Mode of Procurement | : Public Bidding                     |
| Address        | : Unit 1014 City Land Herrera Tower, 98 V. A. Rufino cor. Valero St., Bel-Air, Makati City | Resolution No.      | : 23-PB-369                          |
| Business Type  | : Sole Proprietorship Registration #2184324  | TIN Number          | : 204-906-541-000                    |
|                |  | Contact Number      | : 812-9724 / 894-3240 / 0919-8560906 |

**Sir/Madam:**

**Please furnish this office the following articles subject to the terms and conditions contained here:**

**Place of Delivery :** CGSD Central Warehouse

**Delivery Schedule :** Thirty (30) Calendar Days

**Payment Term :** Credit

| Stock No. | Item   | Unit of Issue | QTY | Unit Cost | Amount |
|-----------|--|---------------|-----|-----------|--------|
|           | 11 DRRMO building stairway and lobby sq.mtr 300<br>12 Inner quadrangle area sq.mtr 93<br>13 NGO building stairway and lobby sq.mtr 73<br>14 DPOS stairway and lobby sq.mtr 81<br>15 Quezon City Public Library entrance sq.mtr 55<br><br>TOTAL SQUARE METER 3,995<br><br>(With attached Terms of Reference which will form an integral part of this Purchase Order)<br><br>***** Nothing Follows ***** |               |     |           |        |

**Total Amount : 2,988,899.20**

**Total Amount In Words (Pesos):** Two Million Nine Hundred Eighty Eight Thousand Eight Hundred Ninety Nine Pesos and 20/100 Only

**MA. JOSEFINA G. BELMONTE**  
City Mayor



Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**OBR :**

**Approved Budget for the Contract : 2,996,250.00**



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| 1         | <p>SUPPLY AND APPLICATION OF ANTI-SLIP SOLUTION WITHIN QUEZON CITY HALL COMPOUND</p> <p>The Quezon City Government continue to ensure the safety of ail its employees and transacting public inside the Quezon City Hall Buildings through the application of Anti-slip Treatment on the tiled office floorings with bath etching / ceramic tile etching treatment</p> <p>Scope of Work:</p> <p>A. Mobilization</p> <ul style="list-style-type: none"><li>•The contractor shall conduct pre-inspection and measurement to ensure satisfactory completion of the job.</li><li>•The contractor shall prepare all the necessary materials and equipment needed during the duration of the contract. The materials and equipment shall be placed only in the area designated</li><li>•Prior to the commencement of the project, the Contractor shall undertake a thorough examination on the area to avoid difficulties in the implementation of the project that would adversely affect the operations.</li><li>•The contractor shall secure the necessary Access/Work permit from end user prior to the commencement of the project</li><li>•The Contractor shall provide the Material Safety Data Sheet (MSDS) of all chemical to be used.</li></ul> <p>B. Surface Preparation</p> <ul style="list-style-type: none"><li>-Protect adjacent areas/structures like the Station Walls, Columns, Gates, Stainless, Railings, and Electrical Rooms etc. prior to the application of the Anti-slip Compound.</li><li>-Scraping of all stem dirt, chewing gum, epoxy coating (if any), etc.</li><li>-Ensure all needed materials/ equipment are ready such as soft broom, squeegee, water, mop and other needed materials and</li></ul> | lot           | 1   | 2,988,899.20 | 2,988,899.20 |

**MA. JOSEFINA G. BELMONTE**  
City Mayor

Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**OBR :** NO. 2023-07. 06000

**Approved Budget for the Contract :** 2,996,250.00





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|           | <p>equipment</p> <p>-Apply cleaning agent to show the original appearance of flooring and apply tiles treatment to ensure a touch and strong finished application</p> <p>-The bidder or its Supplier must comply with the guidelines set by Batas Pambansa Blg. 344 and Americans with Disabilities Act (ADA) recommending a 0.60 coefficient of friction ratio on accessible routes.</p> <p>-The bidder or its supplier must prove the 0.60 coefficient of friction requirements during final inspection to ensure safe walkways for accessible routes.</p> <p>C.Application of Anti-Slip Compound / Solution</p> <ul style="list-style-type: none"><li>•Examination of the floor surface conditions disadvantageous to application of treatment and conducts product demonstration.</li><li>•Preparations: Mask or protect adjacent construction which is not to be treated of which may be damage by treatment. Strip existing wax, sealers; degrease oil and other contaminants with Clean Step Multi-Purpose Cleaner.</li><li>•Spray apply the Safe Solution Anti Slip Treatment System in accordance to the manufacturer's instructions to get hold of specified slip resistance. Thoroughly rinse the solutions from the surface after the treatment with hot water. Drain or extract the solutions and water and allow the treated surface to dry.</li><li>•Safe Solutions Anti-Slip Treatment System consumption will be one (1) liter per ten square meters.</li><li>•Ensure that the surface is thoroughly cleaned and rinsed well before the application of Anti-Slip Compound.</li><li>•Apply the required amount of Anti-Slip Compound, as directed by the manufacturer, to obtain the maximum specified slip</li></ul> |               |     |           |        |

**MA. JOSEFINA G. BELMONTE**  
City Mayor

*WILFREDO M. BINUMAN* 8/01/2023  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

*Ruby G. Manangu*  
**RUBY G. MANANGU**  
City Accountant

**OBR :** *100-2125-17-00000*

**Approved Budget for the Contract :** 2,996,250.00



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|           | <p>resistance.</p> <ul style="list-style-type: none"><li>•All materials shall be capable of microscopically etching treated surface and or by gripping feeling using foot as it pushed with weight into the treated surface.</li><li>•Application of Neutralizer Solution to weight treated and make remaining residues harmless and biodegradable.</li><li>•Contractor to submit photos of the work activities, before, during and after application of Anti-Slip Compound in every location stairway, concourse and platform area.</li><li>•Submit product technical specification as evidence of compliance.</li></ul> <p>D. Clearing Activities</p> <ul style="list-style-type: none"><li>•Remove protection from adjacent areas/structure</li><li>•Disposal of all waste materials at the place designated by the end user.</li><li>•Rejuvenation/enhancement of the areas applied as needed.</li></ul> <p>COVERED AREA FOR THE ANTI-SLIP COMPOUND APPLICATION:</p> <p>LOCATION UNIT QTY.</p> <p>1 High rise building main lobby sq.mtr 1,233</p> <p>2 Covered walkway Phase I sq.mtr 593</p> <p>3 Ground floor lobby comfort room sq.mtr 11</p> <p>4 Ground floor legislative hallway sq.mtr 255</p> <p>Underpass Quezon City Hall to Quezon Memorial Circle (QMC)</p> <p>5 A.Entrance sq.mtr 18</p> <p>6 B.Stairway down to underpass sq.mtr 85</p> <p>7 C.Underpass sq.mtr 313</p> <p>8 D.Stairway to Elliptical sq.mtr 65</p> <p>9 E.Entranceway to Elliptical sq.mtr 76</p> <p>10 Hallway CTO annex building front and back sq.mtr 744</p> |               |     |           |        |

**MA. JOSEFINA G. BELMONTE**  
City Mayor

Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**Approved Budget for the Contract : 2,996,250.00**

**OBR : NO. 212717.062026**



## TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on AUG 01 2023 and to expire on - AUG 31 2023.

CONFORME:

WILFRED B. BINUMAN  
SIGNATURE OVER PRINTED NAME

Authorized Representative  
IN THE CAPACITY OF

8/01/2023  
DATE

Duly authorized to sign this Purchase Order for and on behalf of NIKKUS TRADING  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of \_\_\_, \_\_\_ at \_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_.

Doc. No. \_\_\_  
Page No. \_\_\_  
Book No. \_\_\_  
Series of \_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)